

# CITY OF CHICO

## Final Annual Budget



2013-14

**Capital Improvement Program  
2012-13 through 2022-23**

Incorporated 1872



**CITY OF CHICO  
2013-14  
ANNUAL BUDGET**

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**CAPITAL IMPROVEMENT PROGRAM  
2012-13 THROUGH 2022-23**

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**CITY COUNCIL**

**Mary Goloff, Mayor**

**Scott Gruendl, Vice-Mayor**

**Sean Morgan**

**Tami Ritter**

**Ann Schwab**

**Mark Sorensen**

**Randall Stone**



# CITY OF CHICO READER'S GUIDE TO THE BUDGET

This guide is intended to help the reader understand the information available in this budget document and how it is organized. The document contains the Annual Budget for the City of Chico, Successor Agency to the Chico Redevelopment Agency and the Capital Improvement Program.

## TOTAL APPROPRIATIONS

The most frequently asked budget questions relate to the total General Fund budget and total budget appropriations. The following table was prepared as an easy reference summarizing the total appropriations as adopted by the City Council in the Final Budget.

	<b>FY2012-13</b>	<b>FY2013-14</b>
	<b><u>Modified Adopted</u></b>	<b><u>Council Adopted</u></b>
<b>Operating</b>		
General/Park Funds	\$43,048,493	\$43,396,150
Successor Agency Funds*	\$13,360,380	\$10,659,878
Improvement District Funds	1,171,968	1,115,187
Other Funds	29,396,148	27,422,951
	<b><u>\$86,976,989</u></b>	<b><u>\$82,594,166</u></b>
<b>Capital</b>		
General/Park Funds	\$186,751	\$153,063
Successor Agency Funds	\$6,677,601	\$4,349,000
Other Funds	41,174,562	18,338,940
	<b><u>\$48,038,914</u></b>	<b><u>\$22,841,003</u></b>
<b>Total Budget</b>		
General/Park Funds	\$43,235,244	\$43,549,213
Successor Agency Funds	\$20,037,981	\$15,008,878
Improvement District Funds	1,171,968	1,115,187
Other Funds	\$70,570,710	\$45,761,891
	<b><u>\$135,015,903</u></b>	<b><u>\$105,435,169</u></b>

\* Successor Agency Funds include former Redevelopment Agency Funds' Debt Service

## GUIDE TO THE CITY OF CHICO BUDGET

Below is a description of the contents of City of Chico Budget. Major sections are divided into three sections: City of Chico (green tab), Capital Improvement Program (blue tab), and the Successor Agency to the Chico Redevelopment Agency (salmon tab).

Immediately following the City of Chico tab are the Budget Resolutions. The City Manager presents the Proposed Budget to the City Council for consideration in June. At that time, the City Council may make

adjustments to the Proposed Budget and then consider a resolution to adopt the City of Chico Proposed Budget. The City Council will consider a resolution adopting the Final Budget no later than its first regular meeting in July. Only the Proposed Budget resolution will be included in the Proposed Budget with both resolutions published in the Final Budget.

**BUDGET MESSAGE** The City Manager's Budget Message discusses budget concerns, challenges, and an overview of the City and Agency budgets.

**BUDGET POLICIES** Adoption of the Budget is based upon estimates of revenue and municipal need. In order to provide flexibility in administering the Budget, the Budget Policies are adopted to authorize the City Manager to administer the Budget during the course of the fiscal year in light of varying conditions which may occur. Recommended revisions to the Budget Policies are highlighted in the Proposed Budget for the City Council's consideration. The Final Budget reflects the policies adopted by the City Council.

**SUPPLEMENTAL APPROPRIATIONS** Increases or decreases in appropriations approved in the Final Budget are documented by Supplemental Appropriations. Budget Modifications are adjustments to the Final Budget which do not add funding appropriations to the budget. There will be no pages behind this tab until after adoption of the Final Budget. Budget Modifications and Supplemental Appropriations are distributed throughout the fiscal year for placement in this section of the Budget.

**FUND SUMMARIES** A listing of all City funds, except Improvement District funds, is printed on the back of this tab. The remainder of this section contains individual summaries for each City fund, except Improvement District funds. The summaries include revenues, operating expenditures, capital expenditures, other financing sources/uses, fund balances and a description of the fund.

**SUMMARY OF ESTIMATED FUND BALANCES (YELLOW)**. This summary is sorted by type of fund and is an important component of the Budget because it sets forth the uncommitted resources available in every City fund, in a simple, one-line format for a ten year period.

**SUMMARY OF IMPROVEMENT DISTRICT FUNDS (BLUE)**. Assessment Districts, Chico Maintenance Districts, and Landscape and Lighting Districts are summarized in this document, with projections for the current and ensuing fiscal years only.

**OPERATING BUDGET** The Operating Budget is the expenditure plan for the delivery of City services. A listing of all City departments is printed on the back of this tab. The Summary of Operating Expenditures by Department, which reflects the total Operating Budget of the City of Chico, is contained under this tab, followed by tabs for each operating department. Each operating section presents information about the structure of the department as well as its programs and activities. The sections begin with a functional organization chart (printed on the reverse side of each tab), followed by a department narrative and finally by an operating summary report. The summary reflects the allocated positions and expenditures for each Fund-Department within the department.

**DEPARTMENTAL REORGANIZATION** Contains information about the new departmental structure of the City. The first page is an organization chart showing each new department. Next are summaries describing staffing changes in each department.

**APPENDIX A** Contains appendices related to the various City funds, revenues, and expenditures, and includes a summary of the impacts of State legislation.

**APPENDIX B** Contains Human Resources information related to salaries, benefits, and job title allocations.

**APPENDIX C** Contains a variety of historic, demographic and statistical City information, as well as a glossary which defines common words and acronyms found throughout this document.

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## GUIDE TO THE CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Improvement Program is the expenditure plan for the purchase or construction of capital improvements or equipment, and City programs. The CIP section is behind a blue-colored tab and is divided as follows.

**CAPITAL SUMMARIES** This section contains two summaries of capital projects sorted as follows:

**CAPITAL PROJECTS SORTED BY PROJECT NUMBER (YELLOW)**. For projects funded with more than one funding source, each fund is listed consecutively.

**CAPITAL PROJECTS SORTED BY FUND NUMBER (BLUE)**. Projects with more than one funding source are listed in each fund section from which they are proposed to be funded. The fund totals are listed at the end of each section.

**CAPITAL DETAIL** Individual detail pages for each capital project are contained in this section. These pages include a project description, a summary of expenditures, and the funding source(s). The pages appear in project number order.

**UNDERFUNDED PROJECTS** Due to the dissolution of the Redevelopment Agency, a number of Capital Projects do not have an identified funding source. Those projects are summarized in this section.

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## GUIDE TO THE SUCCESSOR AGENCY BUDGET

The major sections of the Successor Agency to the Chico Redevelopment Agency budget are behind a salmon-colored tab and are organized in the same manner as the City budget and include a Budget Message, Fund Summaries, Operating Budget Summary and Appendices.

The Successor Agency oversees the activities of the former Redevelopment Agency, which was dissolved February 1, 2012 pursuant to Assembly Bill No. 1x26. All former Redevelopment Agency funds are included in this section.

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### QUESTIONS OR COMMENTS MAY BE DIRECTED TO:

City of Chico  
P.O. Box 3420  
Chico, CA 95927-3420  
(530) 879-7300  
Budget\_Team@ci.chico.ca.us



# City of Chico

## FY2013-14 Annual Budgets

Reader's Guide to the Budget  
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The foregoing resolution was adopted by the City Council of the City of Chico at its meeting held on June 18, 2013, by the following vote:

AYES: Gruendl, Ritter, Sorensen, Stone, Goloff

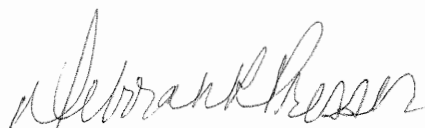
NOES: Morgan, Schwab

ABSENT: None

DISQUALIFIED: None

ATTEST:

APPROVED AS TO FORM:

  
Deborah R. Presson, City Clerk

  
Lori J. Barker, City Attorney





## OFFICE OF THE CITY MANAGER

411 Main Street (530) 896-7200  
P.O. Box 3420 Fax: (530) 895-4825  
Chico, CA 95927-3420 <http://www.ci.chico.ca.us>

June 4, 2013

Honorable Mayor and Members of the Council  
City of Chico  
411 Main Street  
Chico, CA 95973

Dear Honorable Mayor and Members of the City Council:

### **INTRODUCTION**

It gives me distinct pleasure in submitting to you the Draft FY 2013/14 City of Chico Budget for your review, comments and recommendations. This draft budget document, as presented, represents the culmination of several months of determination, difficult decision making and hard work on behalf of the City Council and City staff. As we approach this coming fiscal year, the City will continue to be challenged yet focused on making meaningful and purposeful positive policy and administrative changes, to insure a clean, healthy, innovative, collaborative and open environment for its citizens and businesses.

The world we live in today is not the same as it was just a few years ago. To borrow from renowned author, Richard Florida, talent, technology and tolerance continue to be the mainstay for our City's socio-economic base. The City, home to California State University, Chico and numerous local entrepreneurial based companies generates and relies upon talented people who may be and in most cases are born, educated and trained here to preserve, create and grow our academic and business foundation.

The City of Chico's and region's technology sector is second to none in most geographic areas throughout California and this sector literally consumes us in all aspects of life. An example of such is the use of and reliance upon emails, texts and tweets, which are now organizational norms that we must embrace into the future, realizing that the typical work day is no longer simply defined by 8 – 5, but rather a twenty-four-seven, active environment.

Tolerance is essential for any community and the City of Chico proudly embraces this effort conceptually and in action. To strike a balance in both great and trying times is hardly simple, nor equally perceived and received. As the City embraces public safety as one of its core objectives, we must endure the challenges of providing such with a much reduced

budget and recognize that the opportunities of providing more with less is not a catch phrase, but a reality, which more communities face today than ever before.

The City realizes it is no longer in a position to provide the same level of its essential services as it has done in the past. Further, the City must insure its residents and businesses that its government not only understands how it will provide its services and programs differently, but it must trust and believe that these meaningful and purposeful changes will result in a better, more efficient and effective organization.

It must be recognized that the Council's policy decisions that are made today may not have the anticipated immediate positive impacts, but will take months and quite possibly years to realize. Nevertheless, the City Council's commitment to rightsizing now preserves for the most part, those essential services our community needs, wishes for and expects. The talented staff within the City's organization are united and prepared to meet the financial, service and program delivery challenges we face today, utilizing less personnel resources and integrating and implementing new and latest technological advances to assist in this endeavor. Tolerance and patience by our community is essential and greatly appreciated as the City's rightsizing efforts may give the impression that the organization may be taking a step backwards, and, fact, in this particular situation a step backwards is necessary to move the City forward in a new direction.

### **THE BUDGET DOCUMENT**

The City of Chico's FY 2013/14 Proposed Budget document is figuratively and literally smaller. The City Council approved organizational rightsizing has impacted the proposed FY 2013/14 budget in many positive ways. It has enabled City staff to assess and analyze its current operations and activities, think about why, how and what services and programs the City provides. And more important, becoming more focused on creating and implementing efficiencies and effectiveness through best practices.

In January 2013 the City Council held two goal setting meetings, first to identify its core goals and objectives, which include public safety, economic development, financial management, transportation and the environment and technology. The FY 2013/14 Proposed Budget focuses its financial resources in these five key categories. Public safety funding is paramount to this Council and community and the balancing of this fiscal year's \$4.8 million structural deficit does not include layoff of any sworn police and fire personnel. The City Council's directive to preserve and promote public safety to the greatest extent possible is already a difficult task to sustain and will be more so with the inability to replace and hire sworn personnel. The mission for existing staff will be to focus on advancing organizational best practices for police and fire/rescue services and programs.

The implementation, updating and use of technology is incorporated to lessen impacts related to the reduction in City personnel, but clearly cannot replace the positives associated with face to face direct communication and customer service. Technology integration is a necessity, which has significant initial financial impact and a need to fund ongoing costs associated with "keeping up to speed."

Fortunately much of the economic development opportunities present today rely upon a technology interface to be successful and it is the City's desire to continue facilitating such endeavors accordingly.

Economic development relies upon goods movement utilizing safe and sound routes of passage. Transportation and the environment are directly linked to this Council's endeavor to preserve, enhance and expand the City of Chico's economic viability. As we grow out of our difficult financial challenges a balance of revenue enhancements and expenditure reductions will ensue. Utilizing our property, sales and gas tax revenues efficiently and effectively will insure that appropriate transportation infrastructure is maintained and expanded, while protecting the environment, to facilitate the importing and exporting of raw materials and finished products that our esteemed retail, commercial and manufacturing businesses provide. The preservation and creation of jobs are essential to our economy and our role in government is to facilitate and enhance such opportunities accordingly.

Finally, for transitional purposes the FY 2013/14 Proposed Budget document continues to separate the departments and divisions. This purposeful action is the City's commitment to transparency and to further such endeavors as requested by the City Council the FY 2013/14 Annual Budget Policies include a significant number of proposed additions and deletions that effect meaningful and purposeful changes. The proposed changes and modifications are intended to clarify for the City Council and community what duties, powers and obligations the City Council and City staff have in regards to revenue and expenditure obligations. More specifically it provides the City Council with more direct policy oversight in regards to maintaining and providing for adequate general fund and enterprise fund reserves, implementing and adhering to a multi-year financial recovery plan and reduces City staff's abilities to transfer funds between categories for expenditure purposes.

## **SUMMARY**

The City's budget is one of the most significant policy documents the City Council adopts on an annual basis. It provides the financial roadmap for the City and attempts to predict with some level of certainty the personnel and infrastructure needs of the organization to accomplish its goals and objectives to insure a safe and prosperous community for its citizens and businesses. The past seven years have been challenging to say the least for both the private and public sector.

Specifically, the City of Chico has done its best to meet the service and program delivery levels expected and desired by its citizenry through one of the most difficult financial times ever experienced. Unfortunately, these trying times have lasted longer than anticipated and the City spending patterns are no longer sustainable. The FY 2013/14 Proposed Budget attempts to address key revenue opportunities and expenditure reductions, while minimizing impacts to the community.

The private sector is seeing the light at the end of a very dark and long tunnel. The housing market is rebounding, property tax revenues are stabilizing and sales tax revenues are growing. The City is experiencing increased demand for construction permits, single family homes are being remodeled and constructed, and existing and new retail commercial

establishments are opening and such market inquiries are being received on almost a daily basis. The key is for local government is to follow as closely as possible private sector growth and expansion, to insure facilitation of potential and real economic growth.

Can the City of Chico do this within its existing fiscal condition? Firmly, the answer is yes! The City Council will adopt an FY 2013/14 Final Budget, subsequent to adjusting, amending and adopting this proposed budget accordingly, which will provide City staff the direction necessary to provide the most efficient and effective public services and programs. It will give City staff the charge to be creative and opportunistic about why and how we conduct business, think outside of the box and forge ahead because this City Council expects no less from its staff and cares immensely about its wonderfully diverse community.

To that end, Fiat Lux!

Yours Truly,

A handwritten signature in black ink, appearing to read 'Brian S. Nakamura', with a long horizontal flourish extending to the right.

Brian S. Nakamura  
City Manager





**CITY OF CHICO**

**FY13-14 ANNUAL BUDGET**



**BUDGET POLICIES**

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**BUDGET POLICIES**

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## CITY OF CHICO FY2013-14 ANNUAL BUDGET - BUDGET POLICIES

### A. INTRODUCTION

In its adoption of the Budget, the City Council recognizes that the appropriations approved for the operating and capital budgets are based upon estimates of municipal needs for the fiscal year. Therefore, in order to establish appropriate control in the administration of the Budget, the following policies are adopted to provide necessary authority for the City Manager to administer the Budget during the course of the fiscal year in the light of varying conditions which may occur.

These policies are in addition and supplemental to any provisions contained in the Charter of the City of Chico (the Charter), the Chico Municipal Code (Code), including the Personnel and Employee Representation Rules (PERRs), the Final Budget Resolution, all Memoranda of Understanding (MOU) with recognized employee organizations, all Pay and Benefit Resolutions regarding pay, benefits and other terms and conditions of employment relating to other officers and employees, the City of Chico Administrative Procedure and Policy (AP&P) Manual, and other documents relating to the Budget, as such provisions may apply to the administration of the Budget.

### B. DEFINITIONS

#### B.1. Appropriations (Operating and Capital Budgets).

The term "**Appropriations**" means the amounts approved for expenditure by the City Council in its adoption of the Budget, together with subsequent "**Supplemental Appropriations.**" In addition, appropriations for expenditures for purposes which generate and/or are associated with offsetting revenues shall include the impact of such revenues, (e.g., "Construction Permit and Plan Check Fees - Building Inspection" costs, "Peace Officer Standards and Training Reimbursements - Police Officer Training" costs, etc.).

#### B.2. Budget Modification.

The term "**Budget Modification**" means an adjustment to operating and capital project funding sources, pay schedules, job title allocations, changes in these Budget Policies, and other non-appropriation matters.

#### B.3. Supplemental Appropriation.

The term "**Supplemental Appropriation**" means an increase and/or decrease in an existing appropriation(s) in the City Council Adopted Budget or a new appropriation(s).

#### B.4. Rebudget.

The term "**Rebudget**" means the process of carrying over unspent appropriations or unrealized revenue from one fiscal year into a subsequent fiscal year. Pursuant to Budget Policy No. E.3., Rebudgets shall be documented in a Budget Modification.

## C. FISCAL CONTROL POLICIES

### C.1. **Off-Cycle Funding Requests.**

Off-cycle funding requests represent items not contemplated during the normal budget production and approval process which may result in exceeding a department and/or category appropriation. In order to ensure that all budget requests are considered in the context of the entire budget, consideration of funding requests submitted outside the normal budget production process shall be subject to staff analysis to assist the City Council in evaluating the proposal. The formal analysis shall include, where applicable, the short- and long-term budget impact and the impacts on other Council approved priorities; identified source of funding and impact on fund balance; and any other pertinent financial implication relevant for City Council decision-making. The Finance Committee's recommendation shall be forwarded to the City Council together with a formal Supplemental Appropriation or Budget Modification, if appropriate. This policy shall not apply to funding requests for grants and entitlement funded programs, or for emergencies as determined by the City Manager. Following staff analysis, the proposal will be referred to the next available Finance Committee meeting for formal analysis.

### C.2. **Ongoing Non-Personnel Expenditures.**

Approval of all expenditures which would result in an ongoing fiscal commitment shall be funded only with increased revenues or other identified funding source. One-time revenues, including fund balance and reserves, shall be used only for one-time costs, such as capital improvements.

### C.3. **Statement of Fiscal Impact.**

All memoranda to the City Council which relate to issues expected to have a fiscal impact on the City shall include a statement of fiscal impact.

### C.4. **Guiding Principles for Budget Development.**<sup>1</sup>

The following principles shall guide budget development:

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<sup>1</sup>Adapted from: (1) "Budget Strategies for Challenging Fiscal Times" presented by Robert Leland, Director of Finance, City of Fairfield; (2) *Recommended Budget Practices* published by the National Advisory Council on State and Local Budgeting; (3) *A Budgeting Guide for Local Government* published by the International City/County Management Association; (4) *Model Practices for Municipal Governments* published by the Connecticut Town and City Management Association; (5) *Strategic Recruitment for Government, Ten Innovative Practices for Designing, Implementing, and Measuring Recruitment Initiatives in Government* published by the Performance Institute; and (6) City Council Resolution No. 135-07, "Resolution of the City Council of the City of Chico Supporting the City's Strategy in Strengthening the Economic Base of Chico," adopted December 4, 2007.

- C.4.a. A balance between public safety, infrastructure maintenance, and quality of life services is required to ensure a livable community.
- C.4.b. A budget must be sustainable into the future, not balanced with one-time fixes, such as transfers of reserves or set-asides, and must reasonably reflect expenditures that match available revenues.
- C.4.c. Reducing funding for capital projects, or eliminating projects from the Capital Improvement Program, in order to support operating activities sacrifices the community's long-term interests.
- C.4.d. Continuous investment in technology, systems and equipment is needed to improve organizational efficiency, especially when staffing levels are reduced.
- C.4.e. Compensation levels in line with the labor market for similar governmental agencies are desired in order to minimize staff turnover and maintain City productivity; however, compensation levels must stay within a range that the City can sustainably afford while still providing the full range of city services that citizens expect from their city government.
- C.4.f. Additional revenue sources, such as grants and development related income, should be sought to augment City resources after due consideration of the cost associated with accepting a grant or approving development.
- C.4.g. Program cost recovery should be maximized, including reasonable General Fund indirect costs allocated to other funds, to reduce the need for program reductions.
- C.4.h. Quality economic development and strengthening the City's economic base through implementation of the economic development strategy should be promoted to expand the City's revenue base and provide a net resource gain.
- C.4.i. Services and programs that serve a limited number of participants should be the focus of reductions, reformation, elimination, or reorganization, or should be considered for implementation by a private vendor or non-profit organization.
- C.4.j. Reductions should be avoided that could exacerbate liability issues for the City, or have long-term consequences that would be costly to reverse.
- C.4.k. The budget must ensure administrative accountability, internal controls and long-term financial stability.

## D. FINANCIAL PLANNING AND IMPLEMENTATION POLICIES

### D.1. Balanced Budget and Deficit Reduction Plan.

The City shall establish a plan to reduce current deficits and to structurally balance the City's budget.

#### Revenue Control

D.1.a. The City will dedicate new ongoing revenue sources in the following manner and priority:

- At least 55 Percent – for reducing fund deficits and replenishing reserve funds to established targets;
- 30 Percent – Fixed cost increases, such as built-in contract escalators, benefit increases outside City control, etc.;
- 15 Percent – Discretionary expenditures and negotiable items.

D.1.b. The City will designate and assess fees for service and other fees in the following manner and in compliance with law.

- Category I – Fees that are determined to have a 100 cost recovery goal and shall be updated annually based on the total costs of providing the service;
- Category II – Fees that are below the 100 percent cost recovery goal. Fees will be adjusted annually by a standardized escalator based on the most recent Consumer Price Index. Fees are generally subsidized where collection of fees is not cost-effective; collection of fees would not comply with regulatory requirements; purpose of the fee is not to offset cost but to provide benefits to the recipients and the community.
- Category III – Penalty and fine fees to the public. Fees in category III should be reviewed annually relative to the reasonableness for the fee and the fiscal effect as it relates to deterrence.

D.1.c. One-time revenues not anticipated during the fiscal year will be primarily dedicated to reducing fund deficits and replenishing reserve funds to established targets.

D.1.d. All revenue receipts shall be processed through the Finance Department. In the case revenue receipts are offset by any non-cash transaction or discounts, Administrative Services Director's review and approval will be required.

D.1.e. Any commitment by the City to perform or pay for services which will be reimbursed by another entity will be documented in a written agreement prior to proceeding with the services and approved by the Administrative Services Director, City Manager, and if over \$50,000, the City Council.

#### Expenditure Control

D.1.f. Expenditure controls safeguard limited government assets and ensure resources are maintained where they were originally approved during the budget process. To this end, while Budget Policy E.1 provides City Manager control over fund-level expenditures, tighter controls



and authorizations are required to maximize safeguards over the use of funds. Operating and Capital expenditures will require the following approvals and process:

**D.1.f.1 Personnel and Non-Personnel Expenditure Transfers** – Transfers of appropriations between personnel and non-personnel categories requires approval of the Administrative Services Director, City Manager and City Council.

**D.1.f.2 Transfers between Departments** – Expenditures will be appropriated at the Department level. Appropriation transfers between departments requires approval of the Administrative Services Director, City Manager and/or City Council based the following authorization amounts.

- Under \$10,000 – Administrative Services Director;
- \$10,000 to \$50,000 – Administrative Services Director and City Manager; and
- Over \$50,000 – Administrative Services Director, City Manager, and City Council.
- Exceptions: In the case of emergency, to prevent the loss of capital/grant funds, and/or other circumstance where delay would have a material negative impact to the City, the Administrative Services Director and City Manager can approve appropriation transfers.

**D.1.f.3 Transfers between Expenditure Categories** – Expenditures will be appropriated at the Category level. Within each category exist object code line items. Departments can expend within the category as necessary without requiring further action. Appropriation transfers between categories requires approval of the Department Director, Administrative Services Director and/or City Manager based the following authorization amounts.

- Under \$25,000 – Administrative Services Director;
- \$25,000 to \$50,000 – Administrative Services Director and City Manager; and
- Over \$50,000 – Administrative Services Director, City Manager, and City Council.
- Exceptions: In the case of emergency, to prevent the loss of capital/grant funds, and/or other circumstance where delay would have a material negative impact to the City. Administrative Services Director and City Manager approval is required.
- Not Applicable: Non-discretionary items such as allocations, technology, fuel and utilities are not available for transfer.

D.1.g. The City will refrain from allowing funds to fall into deficit positions or continuing growth in existing fund balance deficits. Annual fund deficits should be eliminated by transferring funds into the deficit fund to maintain the previous year's fund balance. The only exceptions to this are funds in which future revenues are estimated to be sufficient to cover current deficits (e.g., Development Impact Fee Funds and Capital Grant Funds).

D.1.h. The Finance Department will establish an appropriate purchasing process with adequate controls to ensure expenditures are properly approved and do not exceed City Council appropriations.

D.1.i. The City will evaluate and consider personnel compensation and benefit expenditures from a total compensation perspective.

D.1.j. Any revenue or expenditure item may be submitted to the City Council for review and/or approval at the recommendation of the City Manager. Exceptions to revenue and expenditure controls require City Council notification.

D.2. **Capital Improvement Program.**

The Ten-Year Capital Improvement Program (CIP) is developed and presented coincidentally with the overall City budget.

D.3. **Fee Schedule Adjustments.**

Recommendations for changes in fees will be brought forward to the City Council for approval. While fee schedule adjustments should be incorporated into the overall budget approval process, the City Manager may recommend adjustments as necessary. Each fee will be classified in accordance to the definitions shown in D.1.b.

D.4. **Planning.**

City Manager will ensure the timely completion of appropriate cost allocation plans and user fee studies. Generally, these plans and studies should be completed every 2-3 years and reported to the City Council for review.

D.5. **Fund Deficit Mitigation Plan**

Beginning with the 2014-15 budget cycle, the City will contribute \$1.52 million annually to reduce deficits as outlined in the Fund Deficit Mitigation Plan (Exhibit A). These contributions will be distributed among Funds 300, 315, 400, 856, 861, and 863 until these funds achieve a positive fund balance. Funding for this plan will take priority over other General Fund expenditures in the annual budget.

The Administrative Services Director will regularly monitor other deficit funds to determine if annual contributions for deficit mitigation necessitates an increase to address additional deficits that become an obligation of the General Fund.

## **E. BUDGET ADMINISTRATION POLICIES**

E.1. **Appropriations - Operating and Capital Budgets.**

Appropriations approved for the Operating Budget Activities and Capital Budget Expenditure Accounts of the City's offices/departments are based upon estimates of needs for the fiscal year for projected service level requirements under normal conditions and circumstances.

However, as a result of changing conditions, unanticipated needs, emergencies, the availability of unforeseen State/Federal and/or other funding sources and like circumstances, it may be necessary during the course of the year to increase, reduce, eliminate, or provide new funding for Operating Budget Activities (including Job Title Allocations) or Capital Budget Expenditure Accounts.

Therefore, in administering the Budget, the City Manager is authorized to provide each office/department with sufficient funding to meet its needs in such circumstances, so long as a decision to vary from approved appropriations (or Job Title Allocations) does not exceed, except in the case of emergencies, the total appropriated expenditures of the affected municipal fund at the time of the decision. This policy includes, but is not limited to, the authority to supplement budgeted capital projects by transferring funds reflected in a Council-approved Capital Improvement Program from a future year to the current fiscal year if the City Manager determines that the action is necessary to prevent a disruption to the construction schedule of the project, and that there is sufficient fund balance available to cover the expenditures.

In the event of an emergency, the City Manager is authorized to provide the resources necessary to meet the needs of the emergency subject to the limitations of available fund balance.

In all such instances, the City Manager shall report budgetary decisions to the City Council by means of an appropriate Supplemental Appropriation/Budget Modification.

E.2. **Supplemental Appropriation/Budget Modification Requirements.**

Whenever the City Manager determines that a proposed budgetary adjustment does not fall within the above policies, or that it would add new or substitute substantially different projects, equipment, or programs to those approved for Operating Budget Activity or Capital Budget Expenditure Accounts, the City Manager shall submit to the City Council a Supplemental Appropriation or Budget Modification. Proposed budgetary adjustments shall be included as part of the Quarterly Financial Update provided to the City Council after the close of each fiscal quarter.

E.3. **Rebudget Authority.**

Upon closing the financial books each fiscal year, the Administrative Services Director will review department requests to rebudget unexpended funds and unrealized revenues to the ensuing fiscal year's budget. For those items approved by the City Manager and already encumbered, the Administrative Services Director shall rebudget unexpended funds and unrealized revenues to the ensuing fiscal year's budget. The items rebudgeted shall be documented in a Budget Modification. Unencumbered funds will either be released and available as one-time resources in the ensuing year's budget or in the case of non-encumbered capital, considered for rebudget based on a previously identified project need.

E.4. **Fund Reserves.**

E.4.a. **General Fund Reserve.**

E.4.a.(1). **Operating Reserve.**

The City Manager shall endeavor to achieve a minimum balance in the General Fund to serve as an operating reserve in the amount of seven and one-half percent of the General and Park Funds operating expenditures. Any additional revenue or expenditure savings realized at the year-end close of books shall be incorporated into the fund balance and considered with the overall budget proposed the following June for the new fiscal year.

E.4.a.(2). **Emergency Reserve Fund (003).**

The Emergency Reserve Fund has been established to help buffer the City from issues such as fluctuation in sales tax, changes in State laws as to how the sales tax is allocated, changes in motor vehicle in lieu reimbursement from the State, a sudden draw through employee attrition on vacation payment obligations, or other catastrophic events. The desired level of this fund is established at 20 percent of the General and Park Funds operating expenditures. Following close of the books each year, the Administrative Services Director, at the direction of the City Manager, is authorized to transfer monies to the Emergency Reserve Fund.

E.4.b. **Private Activity Bond Administration Fund (214).**

Fees paid by applicants for the issuance of City of Chico Private Activity Revenue Bonds shall be deposited in Fund 214 by the Administrative Services Director. Expenditures may be made from it to pay costs incurred by the City in connection with the issuance and administration of such bonds, for any litigation which may occur relative to their issuance, and to fund the adaptation of housing units for the handicapped (subject to the provisions of an appropriate AP&P). The desired reserve for this fund shall be \$50,000 per outstanding bond issue. Following close of the books each year, the Administrative Services Director, at the direction of the City Manager, is authorized to transfer fund balance in excess of the desired reserve to the General Fund.

E.4.c. **Assessment District Administration Fund (220).**

Special Assessment District Administrative Fees paid to the City from the proceeds of issuance of Special Assessment District Bonds (for both original and/or refunding issues) shall be deposited in Fund 220. Penalties assessed and collected on delinquent assessments shall also be deposited into this fund. Provided, however, that the portion of the penalty which covers interest lost to an individual assessment district shall be deposited back into the assessment district in order to make it whole. Expenditures may be made from it to pay debt service, costs incurred by the City in connection with the issuance and administration of such bonds, including costs relative to litigation and/or foreclosure proceedings which may occur relative to their issuance, and to replenish the reserve. The desired reserve for this fund shall be \$150,000 per outstanding bond issue.

Following close of the books each year, the Administrative Services Director, at the direction of the City Manager, is authorized to transfer fund balance in excess of the desired reserve to the General Fund.

E.4.d. **Building and Facility Improvement Fund (301).**

Fund 301 has been established to accumulate funds for site acquisition, construction, improvement and equipping of municipal buildings and facilities. Expenditures from this fund shall be restricted to the General Fund share of major capital facilities needs approved by the City Council, including fire stations, police facilities, and other municipal buildings. Although no reserve has been established, the fund balance shall continue to accrue until such time as funds are required for the facilities set forth in this section.

E.4.e. **Sewer Fund (850).**

Within the Sewer Fund (850), the following capital equipment replacement set asides have been established:

E.4.e.(1). Collection System Capital Replacement

E.4.e.(2). Water Pollution Control Plant Capital Replacement

The annual contributions to the capital replacement set asides shall be in accordance with terms and conditions of all agreements for State Revolving Fund loans to finance sewer facilities.

E.4.f. **Private Development Funds (861 and 862).**

Fund 862 has been established to account for revenues and expenditures related to private development planning and building inspection services. A reserve for the Building Division to provide resources for the committed services is being established within this fund. The desired reserve for this fund shall be equal to 50 percent of the Building Division's operating budget. Such reserve shall be created by annually setting aside an amount equal to five percent of the Building Division's operating budget until the desired reserve is met. Provided, however, in any fiscal year in which the fund balance in Fund 862 is in a negative position, funds shall not be set aside into the reserve. Fund 861 has been established to segregate the prior deficit from Fund 862 in order to clearly identify the deficit to be paid as well as assisting in analyzing future Fund 862 financial results.

E.4.g. **General Liability Insurance Reserve Fund (900).**

Fund 900 has been established to fund the costs of liability and property damage insurance, and bond and risk management programs. The City is self-insured and is a member of the California Joint Powers Risk Management Authority. The desired reserve for this fund shall be \$2,000,000, which represents an amount equal to four

times the self insured retention amount of \$500,000. Following the close of the books each year, the Administrative Services Director, at the discretion of the City Manager, is authorized to transfer fund balance in excess of the desired reserve to the General Fund.

E.4.h. **Workers Compensation Insurance Reserve Fund (901).**

Fund 901 has been established to fund the costs of operating the City's Self-insurance Workers Compensation Insurance Program. The desired reserve for this fund shall be equal to the estimated outstanding losses as set forth in the Actuarial Study of the Self-Insured Workers Compensation and Liability Programs.

E.4.i. **Technology Replacement Fund (931).**

Fund 931 has been established to accumulate funds for the replacement of technological equipment. Annual contributions are made from the funds owning such equipment, based on the estimated cost to replace the equipment at the end of its useful life. The desired reserve for this fund shall be adjusted annually to reflect the amount calculated in the Technology Replacement Schedule.

E.4.j. **Fleet Replacement Fund (932).**

Fund 932 has been established to accumulate funds for the replacement of the City's fleet. Annual contributions are made from the funds owning such equipment, based on the estimated cost to replace the equipment at the end of its useful life. The desired reserve for this fund shall be adjusted annually to reflect the amount calculated in the Fleet Replacement Schedule.

E.4.k. **Facility Maintenance Fund (933).**

Fund 933 has been established to accumulate funds for major building and facility maintenance needs. Annual contributions are made from the funds which own the facilities, based on the estimated cost of the major repairs and maintenance. The desired reserve for this fund shall be adjusted annually to reflect the amount calculated in the Facility Maintenance Schedule.

E.4.l. **Parking Facilities Reserve (853).**

Fund 853 has been established to accumulate funds for parking facilities operations and improvements. As parking facilities age, the facilities require significant rehabilitation and potential reconstruction where annual revenues would not be sufficient to cover the costs and/or where costs would require multiple years' worth of revenue. In order to fund these future costs, the City will annually set aside \$150,000 or 15 percent of revenue, whichever is larger, as a reserve for such expenses. The City may use the parking facilities reserve and any other associated revenue to finance bonds for rehabilitation and potential reconstruction. The use of the parking facilities reserve will require the City Council to take action with a 2/3rd majority of members for allocating reserve funds.

E.5. **Incorporation of Fee Schedule Adjustments.**

The City Manager is authorized to annually adjust fee schedules of any real time or other staff time based fee which is impacted by an increase in personnel compensation adjustments previously authorized and approved by the City Council without further City Council action. Provided, however, any new fee or change in fee which is not the direct result of previously authorized adjustments in compensation will require Council approval. Provided, further, authorization to incorporate annual changes in fees, such as annual increases in the Engineering New Record Construction Cost Index or the Consumer Price Index, which previously were approved by the City Council shall remain in effect.

E.6. **Annual Street Maintenance Program Pre-Budget Authority.**

Because the Final Budget is not adopted until at least June, it is not possible to take full advantage of the weather-related construction season in implementing the City's Annual Street Maintenance Program. Therefore, with the submission of the Proposed Budget to the City Council, the City Manager is authorized to request funds for the annual overlay and slurry seal program for the subsequent fiscal year. In the event the City Council has elected to adopt a biennial budget, the City Manager is authorized to request funds for the annual overlay and slurry seal program for the next two fiscal years.

E.7. **Maintenance District Budget and Fund Establishment Authority.**

Upon recordation of a City Council resolution ordering the formation of a maintenance district, the City Manager is authorized to establish a fund for such maintenance district, and to budget the annual assessments, levy fees, and estimated expenditures in amounts not to exceed those contained in the Engineer's Report adopted by the City Council through the resolution. Such actions shall be formalized through a confirming Supplemental Appropriation.

**F. COMMUNITY ORGANIZATION AND ECONOMIC DEVELOPMENT SERVICES**

F.1. **Community Organization Funding.**

F.1.a. **Community Development Block Grant Program Funding Set-Aside.**

A portion of the Community Development Block Grant (CDBG) Program entitlement from the Federal Department of Housing and Urban Development (HUD) will be set aside annually for the purpose of providing funding assistance to community organizations meeting HUD requirements. Specific appropriations for assistance to such organizations will be subject to the review and approval of the City Council and will not exceed fifteen percent.

F.1.b. **General and Arts Funding Set-Asides.**

For the purposes of budget development, the total funds available for providing funding assistance to community organizations in the General and Arts Categories will be calculated annually by using the prior fiscal year total appropriations to community organizations in each category and applying the percentage difference between actual General and Park Funds recurring revenue<sup>2</sup> for the prior two years to the current year's allocation. Provided, however, in the event the percentage difference exceeds the Consumer Price Index for All Urban Consumers - U.S. City Average (CPI-U), the CPI-U for the annual period ending in October shall be applied. The resulting amount of total available funds for community organizations will be presented with City departmental budget requests to the City Manager, who has authority to recommend adjustments if determined the funding is needed for basic municipal services. Specific appropriations for assistance to such organizations will be subject to the review and approval of the City Council.

F.1.c. **Program Administration.**

F.1.c.(1). **Funding Adjustment Authority.**

Upon request of an organization, the City Manager is authorized to approve requested budget line item or programmatic changes without further Council action if the changes are determined by the City Manager to be consistent with the general elements of the program, service levels, or outcomes previously approved by the Council. In the event a requested adjustment would substantially change the program, service levels, or outcomes, the request shall be forwarded for Council consideration. If a request for a substantial change is for an Arts community organization, the request shall first be forwarded for recommendation by the Arts Commission.

F.1.c.(2). **Term Extension Authority.**

The City Manager is authorized to extend the term of an agreement with a community organization for a reasonable period of time if all funds have not been expended prior to the end of the term, provided that expenditures during the extended term are consistent with the agreement. The City Manager will notify the City Council of the extension.

F.1.c.(3). **Funding Rescission Authority.**

The City Manager is authorized to rescind approved funding to an organization on November 1 if such organization has not submitted all acceptable documentation as

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<sup>2</sup>Recurring General and Park Funds Revenues are the difference between the total General and Park Funds revenue and one-time revenues, refunds, reimbursements, and revenues from sources designated for specific use (i.e. new special taxes or other revenues established by the City Council or voter action for a pre-determined purpose).



set forth in the checklist forwarded with the funding agreement. The City Manager is further authorized to extend the November 1 deadline in the event of unique or unforeseen circumstances.

F.2. **Economic Development Services Set-Aside.**

For purposes of budget development, the total funds available for funding economic development/tourism service providers will be calculated annually by using the prior fiscal year total appropriations for economic development/ tourism service providers and calculated annually by applying the percentage difference between actual General and Park Funds recurring revenue for the prior two years. Provided, however, in the event the percentage difference exceeds the Consumer Price Index for All Urban Consumers - U.S. City Average (CPI-U), the CPI-U for the annual period ending in October shall be applied. The resulting amount of total available funds for economic development/tourism service providers will be presented with City Departmental budget requests to the City Manager, who has authority to recommend adjustments if determined the funding is needed for basic municipal services. Specific appropriations for assistance will be subject to the review and approval of the City Council.

**G. FINANCIAL ADMINISTRATION POLICIES**

G.1. **Claims Settlement Authority - Liability, Property Damage, and Workers Compensation Claims.**

G.1.a. **General Settlement Authority.**

The following staff is authorized, without the prior approval of the City Council, and with the concurrence of the City Attorney, to settle liability, property damage, and workers compensation claims against the City for bodily injury, personal injury, property damage, and industrial injuries, in amounts not to exceed the following:

- |            |  |                         |
|------------|--|-------------------------|
| G.1.a.(1). | City Manager                                 | \$50,000 per occurrence |
| G.1.a.(2). | Human Resources and Risk Management Director | \$25,000 per occurrence |

Such general settlement authority may be exercised when, in the opinion of the City Manager and the City Attorney, such settlement would meet any of the following criteria:

- G.1.a.(3). Be in the best interests of the City;
- G.1.a.(4). Result in less cost to the City for legal and adjusting expenses than if the normal adjustment process was utilized in connection with claims covered by the City's applicable insurance coverages; or

G.1.a.(5). Not be covered under the liability or workers compensation insurance coverages available to the City.

G.1.b. **Exceptions to Settlement Authority Limitation.**

G.1.b.(1). When claim settlement authority for a workers compensation claim has been approved by the City Council, and a workers compensation judge or the Workers Compensation Appeals Board orders a settlement amount exceeding such authority, the City Manager may approve the ordered settlement amount without further Council review.

G.1.b.(2). The City Manager may approve, without review by the City Council, workers compensation settlement amounts in excess of \$50,000 which are based solely upon the permanent disability evaluation and rating of the State of California Disability Evaluation Bureau.

G.1.b.(3). Claim settlements for clean-up costs, property damage, and related expenses for damage to private property resulting from a City sewer line backup, when liability for the backup rests with the City, may be approved by the City Manager without City Council review. Any such settlements not covered by liability insurance shall be funded from Fund No. 850 Sewer Fund, and budgeted in the Department 670, Water Pollution Control Plant, operating budget.

G.1.b.(4) The City Manager will report to the City Council any exceptions to the settlement authority limitation.

G.1.c. **Water Pollution Control Plant Waste Discharge Requirements - Authority to Execute Waiver.**

The City Manager is authorized to execute a waiver of the City's right to hearing in connection with fines for certain violations of waste discharge requirements where the City Manager determines that the fine is justified and that it would not be in the best interest of the City to appeal such fine. The City Manager shall report such violation and fine to the City Council as soon as practicable thereafter. Provided, however, the City Council shall be notified in advance of all fines which exceed \$10,000.

G.2. **Real Property Acquisition.**

G.2.a. **Incidental Costs.**

The City Manager is authorized to approve the expenditure of funds necessary to cover the cost of appraisals, environmental assessments, environmental review, and preliminary engineering for property the City proposes to acquire. In addition, the City Manager is authorized to approve Supplemental Appropriations to provide funds for legal costs, administrative costs, and title and escrow costs in connection with acquisition of real property if the City Council has approved a resolution or minute order authorizing the acquisition and allocation of funds for the purchase price.

G.2.b. **Acquisition of Creekside Greenway Along Waterways Located Within the Chico Sphere of Influence.**

G.2.b.(1). The City Manager will consider acquisition of properties offered for sale when such properties are vacant or contain structures which are unoccupied and have minimal or no value. After obtaining necessary information regarding the property, the City Manager will make a recommendation to the City Council regarding whether to proceed with an acquisition.

G.3. **Development Fees.**

G.3.a. **Transportation Facility Fees, Storm Drainage Facility Fees, and Building and Equipment Fees - Funds Established; Authorized Uses.**

Pursuant to Chapter 3.85 of the Chico Municipal Code, various funds have been established for the deposit of Transportation Facility Fees, Storm Drainage Facility Fees, and Building and Equipment Fees collected by the City.

The City Manager may authorize the expenditure of monies from these funds for the purposes of securing appraisals for right-of-way acquisition, for costs related to environmental assessment and environmental review, and for preparation of preliminary design engineering and cost estimates for various improvement projects without securing the prior approval of the City Council. In each such instance, the Administrative Services Director shall establish an appropriate Capital Budget Expenditure Account against which such expenditures shall be charged.

Prior to proceeding with right-of-way land acquisition, preparation of final design, engineering plans, and cost estimates or the construction of improvements, the City Manager shall prepare a Supplemental Appropriation for City Council consideration for such work.

G.3.b. **Park Facility Improvement Fees - Funds Established; Authorized Uses.**

Fund 330 Community Park Fund, Fund 333 Linear Parks/Greenways Fund, Fund 341 Neighborhood Park Zone A, Fund 342 Neighborhood Park Zone B, Fund 343 Neighborhood Park Zones C&D, Fund 344 Neighborhood Park Zones E&F, Fund 345 Neighborhood Park Zone G, Fund 347 Neighborhood Park Zone I, Fund 348 Neighborhood Park Zone J, and Fund 332 Bidwell Park Land Acquisition Fund have been established. Park Facility Fees paid to the City pursuant to the provisions of Chapter 3.85 of the Chico Municipal Code shall be segregated and deposited by the Administrative Services Director in the appropriate foregoing funds.

The City Manager may authorize the expenditure of monies from these funds for the purposes of securing appraisals for park land and creekside greenway acquisitions, for costs related to environmental assessment and environmental review, and for preparation of preliminary design engineering and cost estimates for various park improvement projects without securing the prior approval of the City Council. In each such instance,

the Administrative Services Director shall establish an appropriate Capital Budget Expenditure Account against which such expenditures shall be charged.

Prior to proceeding with land acquisition, preparation of final design engineering plans and cost estimates, or the construction of improvements, the City Manager shall prepare a Supplemental Appropriation for City Council consideration for such work.

The City Manager is authorized to enter into agreements to acquire property for community parks, linear parks and greenways, and neighborhood parks when such property has been reserved pursuant to Chapter 18.34 of the Chico Municipal Code. The City Manager shall enter into such agreements and acquire the reserved property only if the balance in the Community or Neighborhood Park Funds, after deducting all expenditures approved in the Budget and any Supplemental Appropriations, is adequate to fund the acquisition. In the event adequate funding is not available in the fund, execution of the agreement will require City Council authorization.

**G.3.c. Annual Nexus Study Update.**

The City Manager is authorized to expend monies from the appropriate development impact fee funds set forth in Sections 3 (a) and (b) above for the purpose of conducting a regular nexus study update required by State law to establish the nexus between the amount of development impact fees collected and the cost of the public improvements which are necessary as a result of new development.

**G.3.d. Charging Interest to Various Development Impact Fee Funds.**

As a general policy, interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

**G.4. Donations, Legacies or Bequests.**

The City Manager may accept donations, legacies or bequests which have a value of up to \$20,000 for the acquisition, improvement or preservation of various City facilities or activities, subject to the terms and conditions imposed by the donor. For donations with values greater than \$20,000, the City Manager shall secure the approval of the City Council prior to acceptance of the donation, legacy or bequest. The City Manager shall transmit any monies received to the Administrative Services Director for deposit to the credit of the appropriate municipal fund and may also request the Administrative Services Director to establish an appropriate Operating or Capital Budget Expenditure Account. In the case of receipt of real property (except property acquired pursuant to Section 2R.04.030 of the Chico Municipal Code) or personal property, the City Manager shall direct the Administrative Services Director to record it upon the appropriate inventory records of the City. The City Manager shall have authority to expend any monies received

in accordance with the donor's intent, and charge the appropriate budgetary account for expenditures, so long as no expenditure of City monies is required. If an expenditure of City monies is required, the City Manager shall first secure from the City Council approval for an appropriate Supplemental Appropriation.

The above provisions shall also apply to donations, legacies, and bequests to the Bidwell Park and Playground Commission, pursuant to Section 1006.2 of the Charter.

G.5. **Financial Assistance.**

G.5.a. **Loans and Other Financial Assistance for Manufacturing and Industrial Facilities.**

The City Manager may authorize the expenditure of funds from the amounts budgeted for loans and other financial assistance for manufacturing and industrial facilities for the purpose of securing a financial analysis of a proposal for a loan. In addition, the City Manager is authorized to approve Supplemental Appropriations to provide funds for legal costs, administrative costs, and title and escrow costs in connection with making a loan if the City Council has adopted a resolution or minute order authorizing the execution of agreements to provide the loan and allocating loan funds.

G.5.b. **Emergency Relocation Assistance.**

From time to time during the course of a fiscal year, City actions (such as abatement of dangerous buildings) may occur which result in the loss of housing accommodations for affected low income City residents. In such circumstances, the City Manager is authorized to provide short-term relocation assistance to such persons to fulfill their housing needs. In each such instance, the City Manager shall report such action to the City Council at the earliest practicable date following such approval and shall secure from the Council approval of an appropriate Supplemental Appropriation. Funds for such assistance may be drawn from the Program Contingency or Program Administration Reserves of the Community Development Block Grant (CDBG) Fund, or the Operating Reserves of the General Fund, or such other municipal fund as may be appropriate and lawful for such use.

G.5.c. **Low and Moderate Income Housing Loans - Revolving Loan Accounts.**

G.5.c.(1). **Rehabilitation Loans (CDBG and HOME).**

Principal on all loan repayments from City rehabilitation loans to low and moderate income households shall be deposited in a revolving loan fund to be used for future rehabilitation loans. Such revolving loan fund shall be established by the Administrative Services Director within each fund from which rehabilitation loans are made (i.e., Community Development Block Grant Fund or Home Investment Partnership Program Fund).

G.5.c.(2). **Mortgage Subsidy Program Loans (HOME).**

Principal on all loan repayments from City mortgage subsidy loans to low and moderate income households shall be deposited in a revolving loan fund to be used for future mortgage subsidy loans. Such revolving loan fund shall be established by the Administrative Services Director within the HOME Fund.

G.5.d. **Reduction of Interest on Delinquent Assessments.**

The City Manager is authorized to reduce the interest rate on delinquent assessments to a rate not less than the City's rate of return based on the annualized rate of the City's investment pool for the period of the delinquencies, plus two percent, upon receipt of documentation satisfactory to the City Manager that: (1) the property owner had no knowledge of the delinquent assessments; (2) the property owner had no control over the payment of the delinquent assessments; or (3) the property owner attempted but was not allowed to pay the delinquent assessments because the Butte County Tax Collector would not accept a partial payment.

G.6. **Contractual Authority.**

G.6.a. **Participation in Federal, State, or Other Funding Assistance Programs.**

From time to time the City becomes eligible, pursuant to appropriate statutes and/or regulations of the State and/or Federal Governments, or through programs of private non-profit and for-profit agencies, to apply for and/or receive funding assistance for various activities, programs, or projects (such as employment programs, traffic safety programs, and capital funding assistance for public right-of-way, park, or airport facilities and the like). The City Manager is authorized to file applications and develop or negotiate provisions for such funding assistance on behalf of the City as the City Manager may deem appropriate and in the best interests of the City in connection with the activities, programs, or projects proposed to be funded. If funds have been appropriated for such assistance or if no City funding will be required in connection with it, no action by the City Council shall be required. If funds for such assistance have not been appropriated, the City Manager shall report upon each such application to the City Council. If the Council does not request the City Manager to withdraw the application or not finalize the arrangements, then the City Manager is authorized to take all further actions necessary to secure the assistance and implement the program, activity, or project.

In the event the assistance is received, one of the following courses of action, as applicable, shall be taken:

- G.6.a.(1). If the assistance for the contemplated activity, program, or project fully funds it and no City matching funds are required, no further budgetary action shall be required and the Administrative Services Director is authorized to establish such municipal funds and accounts as appropriate.

- G.6.a.(2). If the assistance and previously appropriated City matching funds fully fund the contemplated activity, program, or project, no further budgetary action shall be required.
- G.6.a.(3). If the assistance and previously appropriated City matching funds are insufficient, or no matching funds have been previously appropriated, they shall be appropriated by Supplemental Appropriation of the Council either in connection with any required Council action regarding acceptance of the assistance, or at such later time as the amount can be reasonably determined.

Should such funding assistance involve the employment of persons in the City service, it is recognized that such employment and the retention of such employees are wholly contingent upon the continued allocation of such assistance to the City and that the City has no obligation for continuing the employment of such persons in the event the funding assistance is terminated or otherwise withdrawn. Accordingly, the City Manager is granted full authority to terminate any persons so employed under these circumstances, unless, with the approval of the City Council, City funding is appropriated to continue their employment.

Should a program, activity, or project funded (in whole or in part) with assistance generate income required to be used for the program, activity, or project funded (e.g., rental income, property sales, housing assistance loan repayments, and the like), such program income shall be used to fund such activities, programs, or projects prior to utilization of any funding assistance monies. It is understood that such program income will increase the scope of the approved programs, projects, or activities. Accordingly, the City Manager is authorized to make such Budget Modifications as may be required from time to time, to reflect the use of such income.

Further, the City Manager, as the Chief Executive Officer of the City, pursuant to the provisions of Section 701 of the Charter, is hereby authorized to sign any and all documents required in connection with State and/or Federal funding assistance for and on behalf of the City, unless specific State and/or Federal requirements necessitate an approving resolution(s) of the City Council.

G.6.b. **Participation in Fully Reimbursed Contracts and Agreements.**

- G.6.b.(1). From time to time, the City may participate in a contract or agreement for City services which are fully reimbursed by another person, firm, or public agency. The City Manager is authorized to enter into such contracts or agreements as are appropriate and in the best interests of the City. Examples of services to be provided pursuant to such contracts or agreements include environmental impact reports, and City employee overtime when requested by private parties to perform work for the benefit of the private parties.
- G.6.b.(2). The Planning Services and Building and Development Services Departments are authorized to over expend funds budgeted for Contractual Services and Professional

Services Activities of the Private Development (862) and Subdivisions (863) Funds to secure professional services for the preparation of environmental and other special studies related to a specific development project, when such over expenditures are offset by revenues deposited by the applicant(s) for those projects. Purchase orders for consultant services under these circumstances shall include a copy of the official receipt verifying deposit of the funding as an attachment.

G.6.c. **Participation in Agreements with Butte County, the State of California, Public Utilities, Railroad Companies, or Other Similar Agencies.**

The City Manager is authorized to enter into agreements with Butte County, the State of California, public utilities, railroad companies, or other similar agencies in conjunction with projects for which funds have been budgeted. In the event a condition of the agreement will have a fiscal impact on the City beyond the funds budgeted, the City Manager shall secure City Council approval prior to execution of the agreement.

G.6.d. **Submittal of Annual Transportation/Transit Claim.**

Pursuant to the Transportation Development Act (TDA), the City is required to submit an Annual Transportation/Transit Claim to the Butte County Association of Governments (BCAG) in order to receive TDA funds. The City Manager is authorized to submit the Annual Claim to BCAG to request funding for programs and projects which have been approved by the City Council in the Budget.

G.6.e. **Residual Funding Assistance Revenue - Expenditure Authority.**

In the event residual funds remain once funding assistance revenues have been expended for the purposes appropriated by the City Council, the City Manager is authorized to approve minor expenditures of up to \$5,000 provided such expenditures are consistent with the terms, conditions, and eligibility requirements of the funding assistance as originally granted.

## **H. DESIGNATED EXPENDITURE AUTHORITY**

H.1. **Reimbursements/Refunds.**

H.1.a. **Deposit Refunds.**

From time to time, monies are deposited with the City by others for various purposes (e.g., security deposits in connection with the rental of City-owned property, funds to finance the construction or undertaking of projects, programs, or activities and the like). Upon completion of such project, program, or activity, or termination of the rental, the Administrative Services Director is authorized to refund the unexpended portion of any such deposits, upon being informed by the appropriate City officer/employee that all conditions relating to the deposit have been met by the depositor.



### H.1.b. **In-Lieu Offsite Reimbursements.**

The City Manager is authorized to expend In-Lieu Offsite funds to reimburse a property owner for construction of specific off-site public improvements if an In-Lieu Offsite Fee for the improvements was previously paid for the property. Such reimbursement shall not exceed the total amount of fees paid by the property owner. In addition, the City Manager is authorized to approve Supplemental Appropriations to establish capital projects from which to expend the reimbursement funds.

### H.1.c. **Street Facility Improvement Fees, Storm Drainage Facility Fees, Sewer Lift Station Capacity Fees, and Sewer Main Installation Fees - Reimbursement Authority.**

The City enters into agreements authorized by Chapters 3.84, and 3.85, and Sections 15.36.178 and 15.36.220 of the Chico Municipal Code to reimburse developers for the cost of constructing oversized street facility improvements, oversized storm drainage facilities, excess capacity in a sewer lift station, and/or sewer main extensions. In addition, the City Manager may enter into agreements authorized by the City Council to reimburse developers for the cost of constructing sewer trunklines with sufficient capacity to serve future development on other properties. The City Manager is authorized to expend funds from the Street Facility Improvement Fees Fund, the Storm Drainage Facility Fees Fund, the Sewer Lift Station Capacity Fees Fund, and the Sewer Main Installation Fees Fund when the City has an obligation to reimburse a developer pursuant to such a reimbursement agreement.

### H.2. **Police - Special Investigation Account Administration.**

Section 2R.28.010 of the Code establishes the Police Special Investigation Account and authorizes expenditures therefrom. A revolving account has been established in the amount of \$5,000 for authorized Police Special Investigation purposes. During the course of any fiscal year, if funds in excess of this appropriation are requested by the Chief of Police and approved by the City Manager, the Administrative Services Director is authorized and directed to provide such additional monies as may be deemed necessary.

**Exception:** In addition to the above authority, the City Manager may authorize expenditures for Police Special Investigation purposes in excess of an annual appropriation therefore upon determining that the amount of any such excess expenditures will be reimbursed to the City from a State and/or Federal funding source for such purpose.

### H.3. **Interpreter Services.**

From time to time, hearing impaired persons and non-English speaking persons desiring to participate in meetings of the City Council and its Boards and Commissions require the services of an interpreter. If locally available, interpreter services shall be arranged by the City Clerk provided that such services are requested no later than seven days prior to the date of the meeting. Following approval by the City Clerk, the Administrative Services

Director is authorized to expend the necessary monies for the interpreter services after services are rendered.

H.4. **Minor Expenditures.**

The City Manager, upon notice to the City Council, is authorized to approve minor expenditures of up to \$5,000. These expenditures may include, but are not limited to, hiring consultants, hourly staff, or for minor purchases.

H.5. **Community Receptions and Dedications.**

From time to time, the City is requested to participate in the cost of community receptions, dedications and similar events. The City Manager is authorized to incur expenses for such events which are expected to be attended by members of the City Council and other City officials, are expected to further goodwill between the City and various segments of the community, and where such funds are budgeted or have been approved by the City Council in a separate action.

H.6. **Public Notices - Over Expenditure Authority.**

From time to time, the City Council directs staff to mail or publish public notices on certain issues beyond the legal public notice requirements. In the event postage, other mailing expenses, or advertising expenses resulting from such an expanded notice exceed the funds budgeted, the City Manager is authorized to approve over expenditure of the budgeted funds.

H.7. **City Council Special Request Purchases.**

From time to time, the need arises for the City Clerk's office to purchase incidental items on behalf of the City Council, at the request of a Councilmember, such as flowers or donations for ill employees, community members, memorials, or other small purchases outside the scope of already budgeted expenditures. The City Council is authorized to spend up to \$50 per purchase for such expenditures, not to exceed \$500 per year.

H.8. **Reward Offers - Authority to Expend.**

H.8.a. The City Manager is authorized to offer rewards for information leading to the arrest and conviction of any person responsible for assaulting a City employee or a City volunteer acting on behalf of the City, or for causing significant damage to City property or facilities. Such rewards shall not exceed \$10,000 per occurrence without the prior approval of the City Council. In the event a reward is offered, the City Manager is also authorized to process an administrative Supplemental Appropriation to allocate the funds.

H.8.b. After consultation with the Chief of Police to determine whether such action is warranted, the City Manager is authorized to offer rewards for information leading to the arrest and conviction of any person responsible for the commission of a felony

crime within the City of Chico. Such rewards shall not exceed \$10,000 per occurrence without the prior approval of the City Council. In the event a reward is offered, the City Manager is also authorized to process an administrative Supplemental Appropriation to allocate the funds.

## **I. HUMAN RESOURCES POLICIES**

### **I.1. City Council.**

#### **I.1.a. City Council Personal Computer Lending Authority.**

Upon request to the City Manager, a Councilmember may borrow a City-owned personal computer during his or her term of office for City business use.

#### **I.1.b. City Council Health Insurance.**

Councilmembers shall be covered by the City's employee health insurance plans. Councilmembers shall contribute two percent of their Council pay for the City's lower benefit plan and four percent of their Council pay for the City's higher benefit plan. The City contribution shall be the difference between the Councilmember contribution and the total premium. The City Manager is authorized to determine which plan shall be designated as the lower benefit plan and which plan shall be designated as the higher benefit plan. Consistent with employee health insurance coverage, dental and vision insurance shall be included in the health insurance coverage with no additional payment by Councilmembers.

#### **I.1.c. City Council Remuneration.**

If, at the regular City Council meeting held the first Tuesday in December of each even-numbered year, there are more than seven Councilmembers required to be in attendance (Councilmembers-elect and outgoing-Councilmembers), each out-going Councilmember shall receive: (1) one-fourth the maximum monthly salary allowed for pursuant to Charter Section 601; and (2) one-fourth of the cellular telephone allowance per Budget Policy I.5.d.(5). Councilmembers-elect shall receive the maximum monthly salary allowed for Councilmembers in general law cities on the salary schedule set forth in California Government Code section 36516(a) (Charter Section 601).

### **I.2. Human Resources Administration.**

Subject to the applicable provisions of the Charter, the Chico Municipal Code, the Budget Resolution, the PERRs, any applicable AP&P, the City of Chico Classification Plan, and these Budget Policies, the City Manager may take the following actions in the areas noted below:

I.2.a. **Allocation Modifications.**

Modify the "Schedule of Job Title Allocations to Departments" and "Employee Pay Schedules" to the extent that the results of an appropriate job analysis(es) demonstrates that a position or positions should be reassigned from within an appropriate Pay Schedule or Schedules to a different Pay Schedule(s) assignment level, or from one department to another department; provided, however, that there is no substantial financial impact resulting from such action.

I.2.b. **Appointments and Assignments.**

I.2.b.(1). **Lower Job Titles in Class Series; Promotion.**

Appoint candidates for employment who do not meet minimum qualifications for an allocated job title to a lower job title in the same class series, so long as they do meet the minimum qualifications for the lower job title. Subsequent to employment and upon fulfilling the minimum qualifications, these employees may then be promoted to higher job titles within their particular job class series.

I.2.b.(2). **Advanced Step Appointments.**

Appoint a candidate at an advanced pay level within a certain pay range after considering the candidate's qualifications, experience, and the needs of the City when it appears, by virtue of competitive factors in the job market for a particular job title, or a candidate's specific experience and qualifications, that it will not be possible to employ a qualified candidate for appointment at the beginning pay step in the pay range to which the job title is assigned. Initial starting salaries which are in the merit maximum portion of the salary range shall be specifically justified in writing as part of the consideration in hiring new management employees.

I.2.b.(3). **Interim Appointments.**

Make interim appointments, in the absence of appropriate employment lists, whether for promotional or non-promotional positions, and also make appointments to fulfill the requirements of offices/departments when an employee regularly filling a position is unavailable for duty for extended periods by reason of illness or other justified absence. Such appointments may be on a contractual basis or as an hourly exempt appointment.

I.2.b.(4). **Overhire Appointments.**

Authorize appointment of permanent employees in excess of the number of allocated positions in a particular classification in situations where a vacancy is anticipated within a short period of time, or in situations where a current employee is not actively at work and is not expected to return for a significant period of time or at all, provided there is no substantial overall financial impact resulting from such action.

I.2.b.(5). **Hourly Exempt Appointments.**

Appoint persons to classified and exempt service job titles on an hourly exempt pay basis, normally at the beginning pay step in the pay range to which the job titles are assigned. Provided, however, that former employees of the City, who have resigned in good standing or retired, may be paid at a pay level within the pay range for the job title to which they are appointed which is equivalent to the pay they were receiving at the time of their resignation or retirement. Further, the City Manager may employ a person as an hourly exempt employee at other than the beginning pay step if his/her qualifications or experience warrant. Persons employed on an hourly exempt pay basis intermittently over a period of years may be advanced from the initial pay at which they were appointed, from time to time, in recognition of their increased value to the City by virtue of their length of service, experience, productivity, and like work-related factors. The City Manager may authorize benefits in addition to wage payments for hourly exempt employees who are hired into management or non-represented job titles with the expectation that they will work for an extended period of time. A separate employment agreement which specifies the wages and benefits payable for the assignment will be prepared for each position and may be updated periodically.

I.2.b.(6). **Training and Intern Appointments.**

Execute agreements with Federal, State, or local agencies, or non-profit or private rehabilitation firms for the placement of trainees, observers, or volunteers at City work sites when the City is requested to participate in employment and/or job training programs which are funded by such agencies or firms. Such placement would be made to provide experience and training to program participants and may include City assumption of certain incidental costs, including workers compensation or liability obligations, provided adequate funding is available in the operating budget of the department where the placement is made.

I.2.b.(7). **Supervisory Assignments.**

Assign responsibility to supervise and direct the work of several other employees appointed to like job titles in offices and departments of the City from time to time, as the needs of the City may require. This responsibility should be outside the normal course and scope, and not typically expected of the position in question. Such assignments shall be designated "Supervisory Assignments" and shall be made upon recommendation of a Department Head and approval of the Human Resources and Risk Management Director. Employees so assigned shall be selected on the basis of their extended knowledge and demonstrated ability to perform the duties and responsibilities of their jobs, together with their initiative and willingness to accept such an assignment. An employee's continuation in a supervisory assignment shall be conditioned solely upon his or her performance, the continuing needs of the City, and like factors. No employee so assigned shall hold any rights or entitlements to such assignment, and supervisory assignments may be rotated among other employees from time to time if the best interests of the City so dictate. Employees holding

supervisory assignments shall be entitled to receive an additional five percent compensation during their assignment tenure in excess of the compensation they would otherwise receive for their regular job title assignment.

I.2.b.(8). **Permanent Appointments.**

Upon recommendation of the City Manager, the City Council will authorize the City Manager to proceed with the recruitment, selection and appointment of any new or vacant permanent city position prior to appointment. The City Manager will include the current and ongoing cost impacts of the appointment as well as an identified funding source for the position. This temporary policy will expire on June 30, 2014.

I.2.c. **Salary Adjustments.**

At the City Manager's discretion,

I.2.c.(1). **Hourly Exempt Pay Rate Increases.**

Increase the pay rates for hourly exempt employees when the pay rates for permanent employees holding the same job titles are increased. Such increases shall be effective upon City Council approval of the pay and benefit resolution or resolution approving a memorandum of understanding, or other scheduled date pursuant to a Council approved action, but shall not be retroactive, even if the pay increase is retroactive for permanent employees.

I.2.c.(2). **Supervisory Management Positions - Salary Adjustment.**

May consider, in addition to merit pay adjustments, salary adjustments of up to ten percent for employees in supervisory management positions who, on a regular basis, earn a lower salary (regular pay and benefits) than employees supervised. Employees shall be eligible to continue to receive salary increases authorized under this section only so long as they continue to supervise the classification of employee whose salary created the salary compaction issue.

I.2.d. **Management Leave Rates Authority.**

The City Manager may establish vacation or management leave accrual rates or initial balances which are greater than those provided through the Management Team and the Public Safety Management Team Pay and Benefits Resolutions, based on the past experience of such new employee if such accrual rates or initial balances are specified in a written agreement with the management employee.

I.2.e. **Severance Authority.**

The City Manager may develop, at his or her sole discretion, an individual severance benefit for an at-will management employee who was appointed to a permanent position in the event a determination is made to terminate the employee. Such severance benefit

shall not be the right of such terminated employee, but rather is an additional benefit that may be established based on the particular situation of the employee, through negotiation with the City Manager. Such benefit may include compensation for wages, extension of health or other insurance coverage, or other benefits and/or payments as meet the individual need of the terminated employee and the City. The City Manager will advise the City Council when a severance exceeds three months.

I.3. **Conference Attendance.**

I.3.a. **Officers, Boards, and Commissioners - Council Appointed.**

- I.3.a.(1). The City Manager and the City Attorney are authorized to attend such professional conferences each fiscal year as they may deem pertinent and appropriate, within the limits of the funds appropriated in the Budget.
- I.3.a.(2). Board and commission members are authorized to attend professionally related conferences which are sponsored by the League of California Cities or an appropriate professional organization(s), within the limits of the funds appropriated in the Budget. Provided, however, the annual individual expenditure may not exceed \$1,500 per board or commission member without prior approval of the Council.

I.3.b. **Officers and Employees - City Manager Appointed.**

Officers and employees are authorized to attend one professionally related conference which is sponsored by the League of California Cities or their appropriate professional organization(s) each fiscal year, within the limits of the funds appropriated in the Budget, subject to the following conditions:

- I.3.b.(1). Approval for conference attendance shall be secured in advance from the City Manager or the appropriate Department Head.
- I.3.b.(2). Total time away from the City for conference attendance shall be limited to three working days each fiscal year; provided, however, that the City Manager may approve time away from the City in excess of three days for conference attendance under special circumstances.
- I.3.b.(3). The annual individual expenditure may not exceed \$1,500 per officer or employee, or \$2,000 per Department Head without prior approval of the City Manager.
- I.e.b.(4). At the City Manager's discretion, the City Manager may establish limits and parameters for conference expenses when documented in a written agreement.

I.3.c. **Conference Expense Reimbursement.**

Reimbursement for conference expenses shall be in accordance with the applicable provisions of the "Schedule of Authorized Reimbursements - Incurred Expenses" as set forth below in Section 5., within the limits of the funds appropriated in the Budget.

I.4. **Business Expense.**

I.4.a. **General Provisions.**

From time to time, during the course of their official duties, City officers and employees incur expenses for transportation, lodging, meals, training, and related items for other than conference or local civic function purposes. Such instances include, but are not limited to, meeting with business guests at meals; paying the transportation, meal, lodging, and/or related expenses of candidates for employment; paying the transportation, lodging, meal, and/or related expenses of individuals requested by the City to participate in personnel interview/assessment panels; and the like. All such expenses shall be charged to the appropriate Business Expense or Employee Training Expense of the particular officer/employee's Operating Activity Budget, or the appropriate capital project, and each such expense item shall be subject to the allowance rates set forth in the "Schedule of Authorized Reimbursements - Incurred Expenses" appearing in Section 5. below, unless exceeding such rates has been approved as set forth below. An officer or employee shall secure the prior approval of the City Manager to incur Business Expenses in the following instances:

- I.4.a.(1). When the proposed expenditures are to be charged to an account other than the officer/employee's Business Expense or Employee Training Expense, or a specific capital project managed by the officer/employee.
- I.4.a.(2). When expenditures will be made for individuals other than City officers, employees, or business guests.
- I.4.a.(3). At the City Manager's discretion, the City Manager may establish limits and parameters in the amount and means of reimbursement for business expenses when documented in a written agreement.

I.4.b. **Meals and Other Local Civic Functions.**

From time to time in the course of their duties, City Councilmembers and Department Heads are expected to attend meals or other local civic functions to which they are invited to include a guest. Funds budgeted for business expenses may be expended for the cost of meals for guests of Councilmembers and Department Heads.



I.4.c. **Biennial Board and Commission Appreciation Dinner.**

Funds budgeted for the Biennial Board and Commission Appreciation Dinner, held in even fiscal years, may be expended to cover the dinner cost for individual guests of Councilmembers, Board and Commission members, and City staff.

I.4.d. **Biennial Volunteer Recognition.**

The City Manager is authorized to expend funds, in an amount not to exceed \$10,000, for a dinner or other appropriate activity in odd fiscal years to recognize the services of City volunteers. In the event such activity is planned, the City Manager is also authorized to process an administrative Supplemental Appropriation to allocate the funds.

I.5. **Schedule of Authorized Reimbursements - Incurred Expenses.**

I.5.a. **Expense Reimbursement Rules - General Provisions.**

I.5.a.(1). Officers and employees of the City, members of City boards and commissions for which a budget for such expense has been established, and such other persons as may be designated by the City Council, shall be entitled to reimbursement for expenses incurred during the performance of their official duties at the reimbursement rates set forth in Item d. below, subject to the provisions of subsections (a) and (b) of this section, relating to eligibility for expenses incurred inside and outside the Chico Urban Area. The term "official duties" includes, but is not limited to, attendance at authorized conferences, meetings, training sessions, meals, and like civic functions attended by an officer/employee in his/her official capacity, and similar activities; assigned travel in the City service; and expenses incurred in connection with other similar duties. Officers and employees of the City also shall be entitled to reimbursement for expenses incurred for business expense, so long as such expenses are incurred in compliance with the provisions of Section 4. "Business Expense." Under no circumstances shall officers and employees be reimbursed for alcoholic beverages, political activities, fund-raising events, or entertainment.

I.5.a.(1).(a). **Reimbursement Eligibility - Expenses Incurred in Chico Urban Area**

Reimbursement may be obtained for expenses incurred for activities occurring within the Chico Urban Area only for meals or per diem.

**Exception:** Automotive mileage allowance reimbursement also may be obtained by an officer/employee using a personal vehicle in connection with his/her normal job assignment(s), with the prior approval of the City Manager.

I.5.a.(1).(b). **Reimbursement Eligibility - Expenses Incurred Outside Chico Urban Area**

Reimbursement may be obtained for expenses incurred for activities occurring outside the Chico Urban Area for transportation, lodging, meals, and per diem.

I.5.a.(2). Except as otherwise provided herein, expense reimbursement is not authorized for expenses incurred by guests of officers or employees who may from time to time accompany them while performing their defined official duties.

I.5.a.(3). Requests for expense reimbursement shall be submitted to the Administrative Services Director for payment in accordance with the provisions of City of Chico AP&P No. 15-1, "Expense Reimbursement."

I.5.b. **Expense Reimbursement Rules - City Council (Council Business Expense - Conferences, Seminars, Meetings, Etc.).**

Councilmembers are authorized to expend funds, within the limit of the funds appropriated in the Budget for Council Business Expense to attend conferences, seminars, meetings, and similar events or programs of interest to Councilmembers (such as those sponsored by the League of California Cities and similar organizations) and miscellaneous expenses. The annual individual expenditures shall not exceed \$2,900 for the Mayor and \$2,500 each for Councilmembers, provided that such amounts may be decreased upon approval of the Council when budget reductions are necessary. In addition, funds may be appropriated from time to time when requested by individual Councilmembers and approved by the Council for attendance at meetings when serving in an official capacity as a member of an organization serving the needs of local government. All funds so appropriated shall be subject to the following provisions:

I.5.b.(1). Councilmember expense for such attendance is subject to the provisions of this Schedule;

I.5.b.(2). Notwithstanding anything above to the contrary, the Mayor or Councilmembers may exceed their individual allocation if the Mayor or one or more Councilmembers approve the transfer of a portion of their allocation to another member of the Council. In the event of such transfer, the Councilmember shall notify the City Clerk in order that the transfer can be noted on applicable expense reimbursement forms.

I.5.c. **Expense Reimbursement Rules - Non-Officer/Employee Business Expense.**

I.5.c.(1). **City Council Workshops and Forums.**

The Council is authorized to sponsor up to four forums or workshops for Councilmembers, staff, and the public (if appropriate) on matters and issues of general interest to the City within the limits of the funds appropriated in the Budget. The annual expenditures shall not exceed \$1,250 provided that such amount may be decreased upon approval of the Council when budget reductions are necessary. The

funds appropriated will be used to pay the expenses (transportation, lodging, meals, etc.) of presenters at such events. Presenters shall submit claims for expense reimbursement regarding their attendance to the City Clerk for payment processing on forms provided to them by the Clerk. Event topics and presenters will require the prior approval of the Council.

I.5.c.(2). **Travel Expenses for Candidates for City Positions.**

Candidates for Department Head and other City positions may be reimbursed for the actual cost of travel, meals, and lodging to participate in interview and selection processes. Such reimbursement must be approved by the City Manager in advance, and shall be subject to the same limitations and rules established for Officers and Employees of the City, provided, however, that such costs may be incurred within the Chico Urban Area. Expense reimbursement is not authorized for expenses incurred by guests of candidates who may accompany them.

I.5.d. **Approved Reimbursement Rates.**

I.5.d.(1). **Transportation Allowance.**

Reimbursement for transportation expenses incurred shall be made in accordance with either Item (a) or (b) below.

I.5.d.(1).(a). Automotive Mileage Allowance - As established by the Federal Travel Regulations (FTR) (41 C.F.R., Part 301-10.303). The Administrative Services Director shall provide the current FTR rates to each department for use in preparing the appropriate Report of Officer and Employee Incurred Expenses.

I.5.d.(1).(b). Alternate Transportation Allowance - actual cost of air carrier, rail, bus and taxi fares, tolls, parking, and similar transportation-related expenses.

I.5.d.(2). **Lodging Allowance.**

Actual cost; provided, however, that if a hotel or motel levies separate rates for "one person" and "two persons," an officer or employee will not be entitled to be reimbursed for the additional cost incurred by the guest of officers or employees.

I.5.d.(3). **Maximum Meal and Per Diem Allowances.**

Rates set forth in the FTR (41 C.F.R., Part 301-11), set forth below are the maximum single meal and per diem allowances which may be paid to an officer or employee for meal costs incurred while engaged in official duties:

I.5.d.(3).(a). Single Meal Allowances (total allowance for day may not exceed per diem maximum set forth in the code):

Within Butte County - (Meal receipts must be attached to the Report of Officer and Employee Incurred Expenses.)

Employees shall not be entitled to reimbursement for lunches for classes or seminars held within the Chico Urban Area unless the lunch is included in the cost of the class or seminar. However, the City may provide lunch for employees participating in department seminars or training if adequate funding is available in the departmental business expense and/or the cost of the lunch is subject to reimbursement from a funding agency, such as Peace Officers Standards and Training (POST).

Outside Butte County - Single meal allowance is based on the daily per diem amount, as established by the U.S. General Services Administration (GSA). (Meal receipts are not required to be attached to the Report of Officer and Employee Incurred Expenses.)

I.5.d.(3).(b). Per Diem Allowance - The per diem allowance shall be as established by the U.S. General Services Administration (GSA) and is dependent on destination of travel. The Administrative Services Director shall provide the current GSA rates to each department for use in preparing the appropriate Report of Officer and Employee Incurred Expenses.

I.5.d.(4). **Exception - Meal and Per Diem Allowances.**

The "Single Meal Allowances" and the "Per Diem Allowance" as specified in the code may be exceeded to the extent that the actual cost of scheduled conference, civic function, and business meeting meals exceed the amounts shown, subject to the approval of the Department Head, and evidenced by receipts.

I.5.d.(5). **Cellular Telephone Allowance.**

City Councilmembers, Department Heads, and senior managers who are required to carry a cellular telephone for City business, and who elect to use their personal cellular telephone instead of carrying a City-provided telephone to be used only for City business, are eligible for an allowance under one of the following options:

I.5.d.(5).(a). A monthly stipend in the amount of \$75 which is taxable income and subject to payroll taxes.

I.5.d.(5).(b). A monthly reimbursement not to exceed \$75 which is not taxable income and not subject to payroll taxes. Expense reimbursement claims shall be processed in accordance with procedures established by the Administrative Services Director and approved by the City Manager.

I.6. **Employee Crisis Counseling.**

Funding has been appropriated in the Human Resources Department Operating Budget (Account No. 001-130-6703) to fund an Employee Crisis Counseling Program for City officers/employees in need of such assistance. Program procedures shall be as set forth in an appropriate AP&P. The City Manager is authorized to exceed this appropriation during the course of a fiscal year upon finding that circumstances and conditions relating to one or several employees requiring counseling assistance so warrant.

I.7. **Grant-Funded Positions Annual Report.**

A status report of all grant-funded positions is reflected in Appendix B. Such report specifically lists each position, the term of the grant funding, the City's share of employment costs, if any, and any other information which would assist the City Council in determining whether the position should be re-authorized upon termination of the grant.

## **J. CONTINUING AND LONG-RANGE COUNCIL POLICY DECISIONS**

Set forth below are a series of continuing and long-range Policy Decisions which have been approved by the Council. These Policies are incorporated within these Budget Policies in connection with the Council's review of this Budget.

J.1. **CDBG Program Eligible Neighborhood Improvement Program.**

Continue to utilize Community Development Block Grant Program (CDBG) funds for public improvements in neighborhoods that meet the income eligibility requirements as defined by the Department of Housing and Urban Development. Projects will be selected by Council on an annual basis as part of the Annual Plan process for CDBG based on project priorities established through the Capital Improvement Program.

J.2. **Contracting for Services.**

Where feasible and cost effective, contract with private enterprise for City materials, supplies, and services requirements. Pursuant to the provisions of Section 3.08.060 C. of the Chico Municipal Code, utilize public and/or private nonprofit California corporations operating workshops serving the handicapped for the foregoing whenever possible. Prior to awarding a bid for a service proposed to be contracted, notify the City Council of the proposed award.

J.3. **Development Fees.**

Establish appropriate development fees to fund new or expanded public facilities improvements which are required because of new development.

J.4. **Fair Trade Products.**

Support fair trade and commit to serving certified fair trade products when purchasing food and beverages whenever such products are available and comparably priced to non-certified products.

J.5. **Fees and Charges.**

Utilize fees and charges to support operating services and programs of special benefit to users which are not of a general benefit to residents and taxpayers.

J.6. **Fines.**

In consultation with the Court of appropriate jurisdiction, review the various fines imposed for violations of Chico Municipal Code provisions to assure that they provide an effective enforcement tool, as well as generate sufficient revenue to cover present and projected citation processing and enforcement costs.

J.7. **Sustainability.**

J.7.a. **City Facilities.**

Green building standards and techniques shall be incorporated into the construction of any new, or substantially renovated or remodeled City facility if determined to be feasible following an analysis which considers such factors as energy efficiency and the rate of return on the investment over the life and operation of the facility.

J.7.b. **Vehicles.**

When appropriate, purchase hybrid, or other alternative fueled vehicles as new vehicles are required, and retrofit existing vehicles to alternative fueled vehicles as feasible.

J.7.c. **Single Serving Water Bottles.**

Except in cases where potable water is not easily available, where there are no reasonable alternatives to access safe drinking water, and where a lack of potable water poses health or safety concerns for City employees, the use of City funds to purchase single serving plastic water bottles is prohibited. Such prohibition shall apply to City-funded or sponsored events.

## Exhibit A

### Fund Deficit Mitigation Plan

According to the California League of Cities, a government is in fiscal distress if it has a continuing imbalance between its level of financial commitments and its available financial resources over time. Fiscal distress can lead to crisis when the government becomes unable to meet its financial obligations. In 2013, the scope of the City of Chico’s fiscal distress became clear and immediate action was necessary to avert fiscal crisis.

An additional step includes properly planning for and addressing significant fund deficits. Fund deficits represent expenditures which exceed the revenue available. The impact of this condition results in an erosion of the city’s available cash balances. This Fund Deficit Mitigation Plan is intended to establish a reasonable repayment plan to reduce general operation deficits over the next 10 years.

#### Current Condition

As of June 30, 2013, the City accumulated approximately \$15.2 million in fund deficits within six funds. The majority of these deficit balances come from the Private Development and Capital Projects funds. Historically, the Private Development fund began its deficit position in 2003-04 with a negative balance of about \$340,000. In nine years, this deficit grew to \$9.3 million. The Capital Projects fund fell into a deficit position in 2011-12 with a negative balance of about \$1 million and grew to over \$3 million the next year.

There are six deficit funds where the revenues to cover the deficits are non-existent or minimal; as a result, the only source to pay down the deficits becomes general operations. Exhibit 1 highlights these six funds and their respective June 30, 2013 negative fund balances.

#### **Exhibit 1**      Deficit Funds with Obligations to General Operations

Funds	Description	Fund Balance
Fund 300 – Capital Grants Fund	Grant-funded capital improvement projects.	\$ (504,890)
Fund 315 – General Plan Reserve	General plan revisions.	(559,779)
	Holding fund for capital projects administration costs which are of a general benefit to all capital projects. Costs are allocated to all projects as capital project overhead.	(3,048,455)
Fund 400 – Capital Projects Fund	Airport operations and improvements.	(938,017)
Fund 856 – Airport Fund	Account for the deficit position of private development activities.	(9,305,808)
Fund 861 – Private Development Fund	Fees and associated expenses for subdivision development.	(819,242)
Fund 863 – Subdivision Fund		
<b>General Operations Deficit Obligations</b>		<b>(15,176,191)</b>

Source: *Updated* fund balances based on adjustments to draft audit financials

When compared to projected general fund revenue for 2013-14, the \$15.2 million deficit highlighted above represents a significant portion of annual revenue – 36.2 percent. Consequently, the City cannot eliminate the deficit in one year without an unacceptable impact to City services. The alternative is to implement mechanisms to reduce the deficit progressively while balancing its impact on operations. Two mechanisms to achieve this goal include strengthening budget policies and committing to a fund deficit mitigation plan.

### **2013-14 Budget Policies**

On June 18, 2013, the City Council approved changes strengthening budget policies. The goal of these policy changes were to limit the growth in deficits and to make meaningful movement towards mitigating major fund deficits. By establishing parameters regarding new revenues and tightening controls over spending, the City would limit continued growth and implement meaningful reductions to fund deficits.

The following policies support the above goal:

- **Deficit Mitigation Plan** – City shall establish a plan to reduce current deficits and to structurally balance the City’s budget. (D.1)
- **55 Percent of New Revenue** – City will dedicate at least 55 percent of new ongoing revenue sources for reducing fund deficits and replenishing reserve funds. (D.1.a)
- **One-time Unanticipated Revenue** – One-time revenues not anticipated during the fiscal year will be primarily dedicated to reducing fund deficits and replenishing reserve funds to established targets. (D.1.c)
- **Stop-Loss Deficits** – City will refrain from allowing funds to fall into deficit positions or continuing growth in existing fund balance deficits. Annual fund deficits should be eliminated by transferring funds into the deficit fund to maintain the previous year’s fund balance. The only exceptions to this are funds in which future revenues are estimated to be sufficient to cover current deficits. (D.1.g)

The current budget policies focus City efforts on managing expenditures to minimize deficit growth and to thoughtfully plan and fund deficit reduction. To be effective, the City Council should formally approve a plan to mitigate deficit funds.

### **Mitigation Plan**

In 2013-14, the City implemented significant and rapid reductions to align expenditures with the available resources. Additionally, the City implemented enhanced budgetary controls and a regular budget monitoring process. These successful measures improved the City’s cash flow situation, which was projected to be critical in December 2013, as well as changed the annual cycle of growing fund deficits. The next step requires an annual commitment to paying down fund deficits generated over the past years.



The recommended course of action is to begin a formal repayment plan equal to about \$1.52 million annually starting in 2014-15 until the original \$15.2 million deficit is resolved. For 2013-14, the City should begin its deficit reduction efforts by using unanticipated revenues, unexpected budgetary savings, and/or reserves to draw down current deficit balances.

Exhibit 2 shows the recommended payment schedule. With any plan, the City Council may revise and adjust as necessary.

**Exhibit 2 Deficit Mitigation Payment Plan**

<b>Fiscal Year</b>	<b>Deficit Reduction Contribution</b>	<b>Source of Funding</b>
2013-14	\$800,000 (target)	Unanticipated revenue or budget savings; Reserves
2014-15	\$1.52 million	New Revenue; Reserves
2015-16	\$1.52 million	New Revenue; Reserves
2016-17	\$1.52 million	New Revenue
2017-18	\$1.52 million	New Revenue
2018-19	\$1.52 million	New Revenue
2019-20	\$1.52 million	New Revenue
2020-21	\$1.52 million	New Revenue
2021-22	\$1.52 million	New Revenue
2022-23	\$720,000 (est.)	New Revenue
<b>TOTAL</b>	<b>\$15,200,000</b>	

Source: *Desired Payment Schedule*

To ensure implementation of the mitigation plan, the City Council should revise Budget Policies to require the annual mitigation funding as well as prioritize the funding above other items during the annual budget process. To this end, the City Council should add the following policy:

***D.4 Fund Deficit Mitigation Plan.***

*Beginning with the 2014-15 budget cycle, the City will contribute \$1.52 million annually to reduce deficits as outlined in the Fund Deficit Mitigation Plan. These contributions will be distributed among Funds 300, 315, 400, 856, 861, and 863 until these funds achieve a positive fund balance. Funding for this plan will take priority over other General Fund expenditures in the annual budget.*

*The Administrative Services Director will regularly monitor other deficit funds to determine if annual contributions for deficit mitigation necessitates an increase to address additional deficits that become an obligation of the General Fund.*

**Other Funds to Monitor**

Other funds, such as impact fees funds, remain in deficit positions but either are being funded from fee revenues or have reasonable potential for continued funding through future capital development. As the future is sometimes uncertain, the deficit impact fee funds may in the future become additional liabilities to government operations. For example, development may change which may eliminate a reasonable revenue source, and consequently, a deficit impact fee fund becomes another liability to the general fund.

Exhibit 3 highlights deficit impact fee funds that have revenue sources, but may in the future require general fund assistance. It is prudent to place these funds on a watch list and to potentially add some of them to the deficit mitigation payment plan if revenue sources become minimal or disappear.

**Exhibit 3**     Watch List: Deficit Impact Fee Funds

<b>Funds</b>	<b>Description</b>	<b>Fund Balance</b>
Fund 337 – Fire Protection Building and Equipment Fund	Site acquisition, construction, improvement and equipping of fire prevention buildings, facilities, and equipment.	\$ (1,815,656)
Fund 332 – Bidwell Park Land Acquisition Fund	Acquisition of unimproved parkland sites adjacent to Bidwell Park.	(1,569,421)
Fund 336 – Administrative Building Fund	Site acquisition, construction, and equipping of administrative building facilities.	(1,105,031)
Fund 308 – Street Facility Improvement Fund	Right of way acquisition, construction and improvement of street facilities.	(551,778)
Fund 348 – Zone J Neighborhood Fund	Acquisition and development of neighborhood park facilities in Central East Chico (between Big Chico Creek and Lindo Channel from SHR 99 to Manzanita Avenue).	(167,370)
Fund 305 – Bikeway Improvement Fund	Right of way acquisition, construction and improvement of bicycle facilities.	(145,889)
<b>Deficit Obligations</b>		<b>(5,355,145)</b>

Source: *Updated* fund balances based on adjustments to draft audit financials



**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**FUND LISTING - CITY FUNDS**  
**(Excluding Improvement District Funds)**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>FUND</b>	<b>DESCRIPTION</b>
001	General	330	Community Park
002	Park	332	Bidwell Park Land Acquisition
003	Emergency Reserve	333	Linear Parks/Greenways
010	City Treasury	335	Street Maintenance Equipment
050	Donations	336	Administrative Building
098	Justice Assistance Grant (JAG)	337	Fire Protection Building and Equipment
099	Supplemental Law Enforcement Service	338	Police Protection Building and Equipment
100	Grants - Operating Activities	341	Zone A - Neighborhood Parks
201	Community Development Block Grant	342	Zone B - Neighborhood Parks
204	HOME - State Grants	343	Zone C - Neighborhood Parks
206	HOME - Federal Grants	344	Zones D and E - Neighborhood Parks
210	PEG - Public, Educational & Gov't Access	345	Zones F and G - Neighborhood Parks
211	Traffic Safety	347	Zone I - Neighborhood Parks
212	Transportation	348	Zone J - Neighborhood Parks
213	Abandoned Vehicle Abatement	392	Affordable Housing
214	Private Activity Bond Administration	400	Capital Projects
217	Asset Forfeiture	850	Sewer
220	Assessment District Administration	851	WPCP Capital Reserve
300	Capital Grants/Reimbursements	853	Parking Revenue
301	Building/Facility Improvement	856	Airport
303	Passenger Facility Charges	861	Private Development Debt
305	Bikeway Improvement	862	Private Development
306	In Lieu Offsite Improvement	863	Subdivisions
307	Gas Tax	900	General Liability Insurance Reserve
308	Street Facility Improvement	901	Workers Compensation Insurance Reserve
309	Storm Drainage Facility	902	Unemployment Insurance Reserve
312	Remediation	929	Central Garage
315	General Plan Reserve	930	Municipal Buildings Maintenance
320	Sewer-Trunk Line Capacity	931	Technology Replacement
321	Sewer-WPCP Capacity	932	Fleet Replacement
322	Sewer-Main Installation	933	Facility Maintenance
323	Sewer-Lift Stations	935	Information Systems
		941	Maintenance District Administration

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**GENERAL FUND**

FUND 001 GENERAL	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
40101 Sales Tax	11,612,018	12,374,405	12,680,300	12,544,500	13,389,000	13,389,000
40102 Sales Tax Audit	(8,660)	(7,700)	(5,500)	(5,500)	(5,500)	(5,500)
40103 Public Safety Augmentation	135,148	135,776	134,600	134,600	135,000	135,000
40104 Sales Tax Compensation Fund	3,895,633	4,127,716	4,254,000	4,181,500	4,463,000	4,463,000
Total Sales Tax	15,634,139	16,630,197	17,063,400	16,855,100	17,981,500	17,981,500
40201 Property Tax-Secured	3,689,328	3,538,489	3,524,100	3,467,719	3,525,283	3,525,283
40204 Property Tax-Unsec	229,791	179,617	324,400	470,675	478,488	478,488
40205 Property Tax-Unitary	177,166	213,425	213,400	213,400	216,942	216,942
40206 Property Tax-Curr Sec Supple	51,029	31,989	82,900	31,000	31,514	31,514
40215 RDA Pass Thru	0	127,119	500,000	280,000	1,000,000	1,000,000
40225 RDA Pass Thru-Sec Inflation Allocation	238,020	264,093	248,899	263,732	268,109	268,109
40228 CAMPRA Statutory Pass Through	163,176	147,312	147,889	483,804	491,835	491,835
40231 Property Tax-Prior Unsec	18,222	14,926	10,000	10,000	10,000	10,000
40234 Property Tax-Prior Unsec Suppl	1,031	1,486	1,000	1,000	1,000	1,000
40265 Property Tax-Initieu Butte Housing Auth.	5,840	6,096	5,700	5,700	5,800	5,800
40270 Payment In Lieu of Taxes	3,423	3,263	3,300	3,300	3,300	3,300
40290 Property Tax - in Lieu of VLF	6,490,036	6,421,773	6,357,600	6,283,892	6,406,427	6,406,427
40295 Property Tax Admin Fee	(272,053)	(289,706)	(289,700)	(153,228)	(156,300)	(156,300)
Total Property Taxes	10,795,009	10,659,882	11,129,488	11,360,994	12,282,398	12,282,398
40301 Business License Tax	464,635	483,001	489,600	489,600	288,600	288,600
40302 DPBIA Bus Lic Tax-Zone A	19,181	18,339	19,700	19,700	19,700	19,700
40303 DPBIA Bus Lic Tax-Zone B	8,602	7,972	8,100	8,100	8,100	8,100
40403 Franchise Fees-Cable TV	535,721	535,425	559,400	559,400	570,600	570,600
40404 Franchise Fees-Gas/Electric	595,338	649,761	656,300	602,000	614,000	614,000
40405 Franchise Fees-Waste Haulers	0	0	0	0	201,000	201,000
40407 Real Property Transfer Tax	146,981	196,882	179,400	210,000	214,200	214,200
40410 Transient Occupancy Tax	1,879,991	1,970,358	2,023,300	2,009,765	2,050,000	2,050,000
Total Other Taxes	3,650,449	3,861,738	3,935,800	3,898,565	3,966,200	3,966,200
40460 UUT Refunds	(7,298)	(9,634)	(7,500)	(7,500)	(10,000)	(10,000)
40461 UUT Cell Phone Refunds	0	0	0	(15,000)	(15,000)	(15,000)
40490 Utility User Tax - Gas	932,611	893,310	955,300	910,000	928,200	928,200
40491 Utility User Tax - Electric	3,546,351	3,671,542	3,690,000	3,781,688	3,902,702	3,902,702
40492 Utility User Tax - Telecom	1,464,775	1,337,793	1,363,500	700,000	634,000	634,000
40493 Utility User Tax - Water	695,965	761,872	787,500	830,440	847,000	847,000
Total Utility User Taxes	6,632,404	6,654,883	6,788,800	6,199,628	6,286,902	6,286,902
40501 Animal License	31,291	33,779	30,600	35,000	35,700	35,700
40504 Bicycle License	1,302	1,868	1,700	1,700	1,700	1,700
40506 Bingo License	100	75	100	100	100	100
40509 Cardroom License	1,027	1,027	1,000	1,000	1,000	1,000
40510 Cardroom Employee Work Permit	611	634	700	700	700	700
40513 Vending Permit	2,388	1,996	1,500	2,800	2,800	2,800
40514 Solicitor Permit	0	161	100	100	100	100
40519 Uniform Fire Code Permit	40,206	40,926	36,700	36,700	37,400	37,400
40523 Alarm Permit	15,685	16,717	16,300	17,500	17,900	17,900
40525 Overload/Wide Load Permit	5,990	6,308	6,000	6,000	6,000	6,000
40528 Vehicle for Hire Permit	5,682	6,885	5,000	6,000	6,000	6,000
40534 Hydrant Permit	1,881	1,534	1,900	1,900	1,900	1,900
40540 Parade Permits	3,804	3,932	3,100	3,100	3,100	3,100
40599 Other Licenses & Permits	4,009	4,735	2,300	5,000	5,000	5,000
Total License & Permits	113,976	120,577	107,000	117,600	119,400	119,400
41220 Motor Vehicle In Lieu	444,502	0	0	45,227	0	0
41228 Homeowners Prop Tax Relief	(47,067)	43,373	51,000	143,482	145,863	145,863
41235 Peace Officers Standards & Trg	81,634	47,536	46,000	46,000	46,000	46,000
41245 Highway Maintenance St Payment	16,500	19,500	18,000	18,000	18,000	18,000
41250 Mandated Cost Reimbursement	55,042	30,932	31,600	31,600	32,200	32,200
41256 Pers-Emergency Response	23,350	16,412	25,000	350,000	50,000	50,000
41257 Supp-Emergency Response	280	1,107	1,100	60,000	0	0
41258 Mgmt-Emergency Response	0	0	0	70,000	0	0
41291 BINTF OCJP Byrnes Grant	36,392	16,465	36,400	10,000	10,000	10,000
41399 Other County Payments	2,583	0	0	0	0	0
41499 Other Payments from Gov't Agy	1,047	1,846	2,000	2,000	2,000	2,000
44522 Bullet Proof Vest Grant Program	4,581	11,646	9,000	0	0	0
Total Other Agencies	618,844	188,817	220,100	776,309	304,063	304,063

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**GENERAL FUND**

FUND 001 GENERAL	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
42101 DUI Response Fee	4,478	229	0	0	0	0
42104 Weed & Lot Cleaning Fee	9,742	4,814	9,200	5,000	5,000	5,000
42105 UFC Inspection Fee	16,272	31,139	23,000	23,000	23,000	23,000
42106 Code Enforcement Reinsp Fee	(39)	0	300	300	300	300
42107 Animal Control Impound Fees	0	7,261	22,000	20,000	20,000	20,000
42108 Feed and Care	0	11,008	34,000	30,000	30,000	30,000
42109 Spay/Neuter Fine	0	3,565	12,000	12,000	12,000	12,000
42110 Impound Fees	49,960	43,676	50,000	45,000	45,000	45,000
42111 Repossession of Vehicle Fee	1,230	1,128	800	800	800	800
42112 Parking Citation Sign Off Fee	176	110	200	200	200	200
42113 VIN Verification Fee	249	115	300	300	300	300
42120 Surrenders	0	66	1,000	100	1,000	1,000
42121 Animal Disposal Fees	0	236	1,000	3,000	4,000	4,000
42122 Cremation Services	0	0	0	3,000	4,000	4,000
42123 Animal Adoptions	0	0	0	7,000	7,000	7,000
42124 Microchipping	0	0	0	1,000	1,000	1,000
42416 Annexation Fees	0	(1,500)	0	0	0	0
42417 Abandonment Fee	3,754	0	3,500	1,000	1,000	1,000
42601 Parking Fine Admin Fee	(512)	(10)	0	0	0	0
42603 Fingerprinting Fee	19,562	15,027	15,000	15,000	15,000	15,000
42604 Sale of Docs/Publications	12,524	12,558	13,000	13,000	13,000	13,000
42605 Appeals Fee	293	958	1,000	1,000	1,000	1,000
42670 Franchise Review Fee Event	1,116	1,152	1,500	1,500	1,500	1,500
42690 Health Insurance Admin Fees	486	572	700	700	700	700
42699 Other Service Charges	6,510	9,221	6,500	6,500	6,500	6,500
Total Charges For Curr Serv	125,801	141,325	195,000	189,400	192,300	192,300
40524 False Alarm Fines	3,086	50	10,000	5,000	5,000	5,000
43001 Motor Vehicle Fines-Court	0	102	0	0	0	0
43004 Criminal Fines-Court	170,512	149,571	164,800	95,000	96,900	96,900
43011 Restitution-Court	2,307	1,405	1,700	1,700	1,700	1,700
43016 Parking Fines	566,072	567,830	527,900	510,000	520,200	520,200
43018 Administrative Citations	8,755	11,275	16,000	12,000	12,000	12,000
Total Fines, Pen & Forfeitures	750,732	730,233	720,400	623,700	635,800	635,800
44101 Interest on Investments	1,932	(639)	5,200	0	0	0
44120 Interest on Loans Receivable	18,402	32,224	0	0	0	0
44129 Other Interest Earnings	14,098	11,413	26,400	13,000	13,300	13,300
44130 Rental & Lease Income	85,373	67,104	91,179	69,250	71,800	71,800
44202 Late Fee-Business License	4,626	5,173	5,000	5,000	5,000	5,000
44203 Late Fee-DPBLA	461	582	500	500	500	500
44204 Late Fee-Dog License	2,295	1,619	1,600	1,600	1,600	1,600
44220 Bad Check Fee	495	484	0	0	0	0
Total Use Of Money & Prop	127,682	117,960	129,879	89,350	92,200	92,200
44501 Cash Over/Short	151	(48)	0	0	0	0
44502 Refund from Comm Agy(121)	1,700	0	0	0	0	0
44504 Trading Card Revenue	2,560	0	0	0	0	0
44505 Miscellaneous Revenues	15,778	2,421	15,000	4,000	4,000	4,000
44512 Reimbursement-Subpeona/Jury Dty	564	925	300	300	300	300
44516 Police Officer-Reimbursement	26,518	31,052	27,400	18,000	18,500	18,500
44517 Firefighter-Reimbursement	0	0	500	500	500	500
44519 Reimbursement-Other	2,999	1,781	5,000	2,000	2,000	2,000
44520 Extradition Revenue	1,687	(223)	1,000	4,500	4,500	4,500
44521 Crossing Guard Reimbursement	11,208	8,711	12,200	9,000	9,200	9,200
44523 Reimbursement-Planning	0	3,692	2,000	9,000	9,200	9,200
44529 Refund-Other	2,882	0	0	0	0	0
44531 Graffiti Reimbursement	196	518	500	500	500	500
44580 Settlement Proceeds	720	0	0	15,838	0	0
46001 Donation from Private Source	22,225	35,210	13,000	17,000	13,000	13,000
46007 Sale of Real/Personal Property	45,940	37,664	40,000	15,000	15,000	15,000
46010 Reimb of Damage to City Prop	14,320	22,657	10,000	20,000	20,000	20,000
49998 Revenue from Prior Year	0	94,441	0	0	0	0
Total Other Revenues	149,448	238,801	126,900	115,638	96,700	96,700
<b>Total Revenue-General Fund</b>	<b>38,598,484</b>	<b>39,344,413</b>	<b>40,416,767</b>	<b>40,226,284</b>	<b>41,957,463</b>	<b>41,957,463</b>

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**GENERAL FUND**

FUND 001 GENERAL	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
401XX Sales Tax	15,634,139	16,630,197	17,063,400	16,855,100	17,981,500	17,981,500
402XX Property Taxes	10,795,009	10,659,882	11,129,488	11,360,994	12,282,398	12,282,398
40XXX Other Taxes	3,650,449	3,861,738	3,935,800	3,898,565	3,966,200	3,966,200
40XXX Utility User Taxes	6,632,404	6,654,883	6,788,800	6,199,628	6,286,902	6,286,902
405XX Licenses and Permits	113,976	120,577	107,000	117,600	119,400	119,400
41XXX Other Agencies	618,844	188,817	220,100	776,309	304,063	304,063
42XXX Charges for Current Services	125,801	141,325	195,000	189,400	192,300	192,300
430XX Fines, Penalties and Forfeitures	750,732	730,233	720,400	623,700	635,800	635,800
441XX Use of Money and Property	127,682	117,960	129,879	89,350	92,200	92,200
4XXXX Other Revenues	149,448	238,801	126,900	115,638	96,700	96,700
<b>Total Revenues</b>	<b>38,598,484</b>	<b>39,344,413</b>	<b>40,416,767</b>	<b>40,226,284</b>	<b>41,957,463</b>	<b>41,957,463</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
101 City Council	240,341	256,138	276,293	275,357	273,176	273,176
103 City Clerk	459,344	314,643	468,211	466,413	414,257	414,257
106 City Management	644,457	690,616	721,985	753,942	1,195,379	1,195,379
110 Environmental Services	64,681	64,497	67,245	67,123	67,292	67,292
112 Economic Development	285,324	260,165	222,346	260,093	156,953	154,313
121 Community Agencies-General	377,049	349,887	287,702	287,510	186,732	171,599
130 Human Resource/Risk Management	496,768	475,425	426,794	436,126	427,478	427,478
150 Finance	1,084,886	1,022,242	1,047,174	1,045,290	1,663,443	1,663,443
160 City Attorney	1,006,338	838,611	831,155	926,933	862,460	862,460
180 Information Systems	0	0	0	0	11,069	11,069
185 GIS	14,592	6,339	0	0	0	0
300 Police	21,613,304	21,323,103	21,771,068	21,699,931	20,798,818	20,798,818
400 Fire	12,623,436	12,875,118	13,164,754	13,137,469	12,354,918	12,354,918
410 Fire Reimbursable Response	21,324	22,143	59,768	59,768	62,252	62,252
510 Planning	399,295	554,117	509,318	512,133	563,457	563,457
535 Code Enforcement	163,902	158,369	194,792	192,988	207,854	207,854
540 Housing	14,778	15,116	4,773	4,755	0	0
545 Neighborhood Services	61,247	53,224	0	0	0	0
601 General Services Dept Admin	225,007	239,733	215,009	211,894	264,505	264,505
605 Building and Development Services	41,174	51,169	54,364	53,623	58,073	58,073
620 Street Cleaning	1,009,676	999,628	850,406	851,198	912,810	912,810
650 Public Right-of-Way Mtce	1,956,447	1,965,444	2,118,629	2,108,484	2,248,028	2,248,028
990 Administration Pool	561	0	0	0	0	0
995 Indirect Cost Allocation	(3,634,773)	(3,181,948)	(3,181,948)	(3,181,375)	(1,896,988)	(1,896,988)
<b>Total Operating Expenditures</b>	<b>39,169,158</b>	<b>39,353,779</b>	<b>40,109,838</b>	<b>40,169,655</b>	<b>40,831,966</b>	<b>40,814,193</b>
<b>Capital Expenditures</b>						
<b>Major Projects:</b>						
50118 Police Canine	0	0	0	0	23,690	23,690
50130 Oak Valley Infrastructure	0	0	0	0	0	0
50146 Fire Department SCBA's	0	83,871	0	0	0	0
50147 Mobile Data Computers	25,562	0	0	0	0	0
50160 General Plan Implementation	0	0	100,000	100,000	100,000	100,000
50198 Multiband Portable Radios	60,934	0	0	0	0	0
50199 Diesel Exhaust Filtration System	46,613	0	0	0	0	0
50200 Upgrade CAD System	28,371	0	0	0	0	0
50234 Fire Safe-house Trailer	0	0	0	4,208	0	0
50257 Revise User Fee Study	0	0	0	8,803	0	0
50258 AED's	0	0	0	5,072	0	0
<b>Total Capital Expenditures</b>	<b>161,480</b>	<b>83,871</b>	<b>100,000</b>	<b>118,083</b>	<b>123,690</b>	<b>123,690</b>
<b>Total Expenditures</b>	<b>39,330,638</b>	<b>39,437,650</b>	<b>40,209,838</b>	<b>40,287,738</b>	<b>40,955,656</b>	<b>40,937,883</b>

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**GENERAL FUND**

FUND 001 GENERAL	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Other Financing Sources/Uses</b>						
From:						
3003 Emergency Reserve	162,000	0	0	0	0	0
3211 Traffic Safety	132,938	111,097	120,000	120,000	123,600	123,600
3212 Transportation	1,200,000	700,000	250,000	250,000	0	0
3214 Private Activity Bond Admin	88,000	0	49,605	50,119	0	0
3220 Assessment District Admin	0	0	0	0	0	0
3307 Gas Tax	2,500,000	2,352,500	2,522,000	2,522,000	2,300,000	2,300,000
3352 Merged RPA	1,735,436	0	0	0	0	0
3895 Indirect Cost Reimbursement	0	0	0	0	0	0
3900 General Liability Ins Reserve	250,000	0	0	0	0	0
To:						
9002 Park Fund	(2,715,737)	(2,771,001)	(2,778,005)	(2,852,276)	(2,508,800)	(2,508,800)
9050 Donations	0	(39,461)	0	0	0	0
9099 Supplemental Law Enforce Serv	0	0	0	0	0	0
9100 Grants-Operating Activities	(47,481)	(52,626)	(214,977)	(214,977)	0	0
9315 General Plan Reserve	0	0	0	0	0	0
9352 Merged RPA	0	(1,665,224)	0	0	0	0
9390 RDA Successor Agency	0	24,744	0	0	0	0
9862 Private Development	(500,000)	0	0	0	0	0
9931 Technology Replacement	(67,700)	(67,700)	(67,700)	(67,700)	(300,000)	(300,000)
9932 Equipment Replacement	(158,750)	(119,513)	0	0	0	0
9933 Facility Maintenance Reserve	0	0	0	0	(600,000)	(600,000)
9XXX Chico Maintenance Districts	(13,587)	0	0	0	0	0
<b>Total Other Sources/Uses</b>	<b>2,565,119</b>	<b>(1,527,184)</b>	<b>(119,077)</b>	<b>(192,834)</b>	<b>(985,200)</b>	<b>(985,200)</b>
<b>Excess/(Deficiency) of Revenues And Other Sources</b>	<b>1,832,965</b>	<b>(1,620,421)</b>	<b>87,852</b>	<b>(254,287)</b>	<b>16,607</b>	<b>34,380</b>
Non-Cash / Other Adjustments	(1,707,754)	1,707,752	0	0	0	0
<b>Cash Balance, July 1</b>	<b>41,745</b>	<b>166,955</b>	<b>174,055</b>	<b>254,287</b>	<b>0</b>	<b>0</b>
<b>Cash Balance, June 30</b>	<b>166,955</b>	<b>254,287</b>	<b>261,907</b>	<b>0</b>	<b>16,607</b>	<b>34,380</b>
<b>Desired Cash Balance</b>	<b>3,422,487</b>	<b>3,404,085</b>	<b>3,462,377</b>	<b>3,467,240</b>	<b>3,398,318</b>	<b>3,396,985</b>

Fund Name: Fund 001 - General  
Authority: City Charter, Section 1104  
Use: Unrestricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Primary operating fund used for general City operations.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.



**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**PARK FUND**

FUND 002 PARK	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42441 Tree Replacement In-Lieu Fee	4,442	1,967	2,000	2,000	7,500	7,500
42501 Park Use Fees	26,743	21,294	30,800	30,800	31,400	31,400
42604 Sale of Docs/Publications	69	120	1,000	1,000	1,000	1,000
42699 Other Service Charges	9,910	6,106	8,700	8,700	9,000	9,000
43018 Administrative Citations	14,995	14,958	15,000	15,000	15,000	15,000
44101 Interest on Investments	(2,679)	(1,514)	(18,850)	(18,850)	(18,850)	(18,850)
44131 Lease-Bidwell Park Golf Course	62,196	63,784	46,380	46,380	46,380	46,380
44140 Concession Income	3,175	7,226	8,200	8,200	8,400	8,400
44505 Miscellaneous Revenues	1,202	200	1,000	1,000	1,000	1,000
46002 Caper Acres Donations	600	0	0	0	0	0
46003 General Park Donations	14,420	0	0	0	0	0
46010 Reimb of Damage to City Prop	2,459	4,258	1,000	1,000	1,700	1,700
<b>Total Revenues</b>	<b>137,532</b>	<b>118,399</b>	<b>95,230</b>	<b>95,230</b>	<b>102,530</b>	<b>102,530</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
185 GIS	9,817	14,259	0	0	0	0
682 Parks and Open Spaces	1,848,137	1,817,833	1,799,000	1,805,759	1,742,016	1,742,016
686 Street Trees/Public Plantings	971,276	1,019,987	1,074,235	1,073,079	839,941	839,941
<b>Total Operating Expenditures</b>	<b>2,829,230</b>	<b>2,852,079</b>	<b>2,873,235</b>	<b>2,878,838</b>	<b>2,581,957</b>	<b>2,581,957</b>
<b>Capital Expenditures</b>						
13044 Forest Avenue Bicycle Bridge	491	0	0	0	0	0
17024 Five-Mile Irrigation	0	0	0	0	28,325	28,325
19005 Bidwell Park Master Mgmt Plan	1,340	585	0	7,985	0	0
50150 Disc Golf Facilities	4,896	0	0	0	0	0
50179 Middle Trail Rehabilitation	17,311	36,735	0	883	0	0
50243 Caper Acres Renovation	0	0	0	0	1,048	1,048
50255 Five Mile Septic	0	0	0	59,800	0	0
<b>Total Capital Expenditures</b>	<b>24,038</b>	<b>37,320</b>	<b>0</b>	<b>68,668</b>	<b>29,373</b>	<b>29,373</b>
<b>Total Expenditures</b>	<b>2,853,268</b>	<b>2,889,399</b>	<b>2,873,235</b>	<b>2,947,506</b>	<b>2,611,330</b>	<b>2,611,330</b>
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	2,715,737	2,771,001	2,778,005	2,852,276	2,508,800	2,508,800
To:						
<b>Total Other Sources/Uses</b>	<b>2,715,737</b>	<b>2,771,001</b>	<b>2,778,005</b>	<b>2,852,276</b>	<b>2,508,800</b>	<b>2,508,800</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	0	0	0	0	0
<b>Fund Balance, July 1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, June 30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 002 - Park  
Authority: City Charter, Section 1104  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Parks, street trees and public plantings only. All revenues restricted to parks purposes only.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**EMERGENCY RESERVE FUND**

FUND 003 EMERGENCY RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
Total Revenues	0	0	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	978,509	296,968	106,630	106,630	0	0
Total Operating Expenditures	978,509	296,968	106,630	106,630	0	0
<b>Capital Expenditures</b>						
50132 Communications Tower Repair	33	0	0	0	0	0
Total Capital Expenditures	33	0	0	0	0	0
Total Expenditures	978,542	296,968	106,630	106,630	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9001 General	(162,000)	0	0	0	0	0
Total Other Sources/Uses	(162,000)	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(1,140,542)	(296,968)	(106,630)	(106,630)	0	0
<b>Fund Balance, July 1</b>	7,023,615	5,883,073	5,520,909	5,586,105	5,479,475	5,479,475
<b>Fund Balance, June 30</b>	5,883,073	5,586,105	5,414,279	5,479,475	5,479,475	5,479,475
<b>Desired Fund Balance</b>	9,126,632	9,077,561	9,233,004	9,245,974	9,062,182	9,058,628

Fund Name: Fund 003 - Emergency Reserve  
Authority: City Resolution and Budget Policy E.4.a.(2)  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating  
Description: Funding for unanticipated expenses or revenue deficits from fluctuations in sales tax, changes in State laws, draws through employee attrition on the City's vacation payment obligations, or other catastrophic events.

Remarks: Per Budget Policy E.4.a.(2), the desired level of this fund is established at 20 percent of the General and Park Fund operating expenditures excluding indirect cost allocation. Following close of the books each year, the Finance Director, at the discretion of the City Manager, is authorized to transfer monies in an amount equal to 20 percent of the amount in excess of the General Fund Operating Reserve to the Emergency Reserve Fund. At the discretion of the City Manager, an amount greater than 20 percent can be transferred provided such amount does not exceed the difference between the actual fund balance and the desired Operating Reserve.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**CITY TREASURY FUND**

FUND 010 CITY TREASURY	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	227,026	138,753	120,000	120,000	100,000	100,000
44107 Gain on Sale of Investments	5,625	2,172	0	0	0	0
Total Revenues	232,651	140,925	120,000	120,000	100,000	100,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	59,222	(52,395)	10,000	0	0	0
150 Finance	173,429	193,319	234,873	242,849	59,625	59,625
Total Operating Expenditures	232,651	140,924	244,873	242,849	59,625	59,625
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	232,651	140,924	244,873	242,849	59,625	59,625
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	0	(124,873)	(122,849)	40,375	40,375
Non-Cash / Other Adjustments	0	(0)				
<b>Cash Balance, July 1</b>	(0)	0	0	(0)	(122,849)	(122,849)
<b>Cash Balance, June 30</b>	0	(0)	(124,873)	(122,849)	(82,474)	(82,474)

Fund Name: Fund 010 - City Treasury  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Maintains City-wide investment portfolio and apportionment of interest earnings to all contributing funds.  
Remarks: Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**DONATIONS FUND**

FUND 050 DONATIONS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	0	(47)	0	0	0	0
46001 Donation from Private Source	0	8,683	20,000	20,000	20,000	20,000
46003 General Park Donations	0	150	0	0	0	0
<b>Total Revenues</b>	<b>0</b>	<b>8,786</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	3,803	0	0	0	0
121 Community Agencies-General	0	0	1,500	1,500	0	0
682 Parks and Open Spaces	0	4,662	13,000	13,000	16,462	16,462
<b>Total Operating Expenditures</b>	<b>0</b>	<b>8,465</b>	<b>14,500</b>	<b>14,500</b>	<b>16,462</b>	<b>16,462</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	8,465	14,500	14,500	16,462	16,462
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	0	39,461	0	0	0	0
To:						
Total Other Sources/Uses	0	39,461	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	0	39,782	5,500	5,500	3,538	3,538
<b>Fund Balance, July 1</b>	0	0	31,111	39,782	45,282	45,282
<b>Fund Balance, June 30</b>	0	39,782	36,611	45,282	48,820	48,820

Fund Name: Fund 050 - Donations  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities and major equipment  
Authorized Other Uses: Operating  
Description: Donation revenue designated for specified programs or equipment.

Remarks: Other Financing Sources in FY11-12 of \$39,461 represents the unspent balance in the various Park donation programs previously accounted for in the General and Park Funds.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**JUSTICE ASSISTANCE GRANT (JAG) FUND**

FUND 098 JUSTICE ASSISTANCE GRANT (JAG)	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41298 Federal Stimulus	40,885	1,320	0	0	0	0
41499 Other Payments from Gov't Agy	27,098	78,927	0	50,139	0	0
44101 Interest on Investments	(94)	(32)	0	0	0	0
<b>Total Revenues</b>	<b>67,889</b>	<b>80,215</b>	<b>0</b>	<b>50,139</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	3,385	2,420	0	3,915	0	0
300 Police	26,161	21,781	0	34,134	0	0
<b>Total Operating Expenditures</b>	<b>29,546</b>	<b>24,201</b>	<b>0</b>	<b>38,049</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
50168 Butte Co. JAG Funding Recovery	0	0	0	18,344	0	0
50175 Microsoft Word Software	0	20,933	0	697	0	0
50230 JAG 2011	0	12,722	0	14,472	0	0
50235 Butte County 2011 JAG	0	14,702	0	0	0	0
50248 JAG 2012	0	0	0	20,865	0	0
<b>Total Capital Expenditures</b>	<b>0</b>	<b>48,357</b>	<b>0</b>	<b>54,378</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>29,546</b>	<b>72,558</b>	<b>0</b>	<b>92,427</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>38,343</b>	<b>7,657</b>	<b>0</b>	<b>(42,288)</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, July 1</b>	<b>(38,343)</b>	<b>0</b>	<b>3,983</b>	<b>7,657</b>	<b>(34,631)</b>	<b>(34,631)</b>
<b>Fund Balance, June 30</b>	<b>0</b>	<b>7,657</b>	<b>3,983</b>	<b>(34,631)</b>	<b>(34,631)</b>	<b>(34,631)</b>

Fund Name: Fund 098 - Justice Assist Grant (JAG)  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major and Minor Equipment  
Authorized Other Uses: Administration (Justice Assistance Grant only)  
Description: Federal Bureau of Justice Assistance funds allocated to local governments under the Justice Assistance Grant Program for the purpose of reducing crime and improving public safety.

Remarks: All Justice Assistance Grant (JAG) funds may be used for personnel expenses and the acquisition of equipment, technology, and other materials directly related to basic law enforcement functions.  
JAG 2010, \$55,986, 10/1/09 - 9/30/13. Due to their status as disparate jurisdictions, the City and Butte County share in these funds as follows: City (\$39,124), County (\$16,862).  
In both grants, Chico is the fiscal agent and will reimburse participating agencies for their portion of funding.  
JAG 2012, \$50,139, 10/1/11 - 9/30/15. Due to their status as disparate jurisdictions, the City shares this grant with Butte County and the City of Oroville as follows: City (\$24,780), County (\$9,481), Oroville (\$15,878).

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**SUPP LAW ENFORCEMENT SERVICE FUND**

FUND 099 SUPP LAW ENFORCEMENT SERVICE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41100 Deferred Revenue	0	0	0	62,433	0	0
41299 Other State Revenue	110,558	157,975	100,000	140,649	140,649	140,649
41310 AB109 Municipal Police Funding	0	0	0	210,127	0	0
Total Revenues	110,558	157,975	100,000	413,209	140,649	140,649
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
300 Police	110,558	157,975	161,662	413,209	184,588	184,588
Total Operating Expenditures	110,558	157,975	161,662	413,209	184,588	184,588
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	110,558	157,975	161,662	413,209	184,588	184,588
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	0	0	(61,662)	0	(43,939)	(43,939)
<b>Fund Balance, July 1</b>	0	0	61,662	0	0	0
<b>Fund Balance, June 30</b>	0	0	0	0	(43,939)	(43,939)

Fund Name: Fund 099 - Supp Law Enf Svs  
Authority: State law (California Government Code Section 30061) and City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating  
Description: Established as required by law for the Supplemental Law Enforcement Services Program (Government Code Sections 30061-30065).

Remarks: Citizens Option for Public Safety (COPS), \$140,649 for 2013-14. These grant funds must be used for front line municipal police services and must supplement, not supplant, existing funding for law enforcement services. Provided, however, this grant may not be used for administrative overhead costs in excess of 0.5 percent of the grant allocation.  
AB109 Funding - Provided by the State under the 2012 Budget Act to offset the impacts of AB109, prisoner realignment. The money is to be shared among four agencies as follows: Chico (\$55,500), Gridley, Oroville and Paradise (\$51,500) each. Chico was chosen as the fiscal agent and will reimburse participating agencies for their portion of funding.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**GRANTS-OPERATING ACTIVITIES FUND**

FUND 100 GRANTS-OPERATING ACTIVITIES	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41244 Office of Traffic Safety	94,059	42,343	0	0	0	0
41290 ABC Grant Revenue	3,697	4,446	0	0	0	0
41298 Federal Stimulus	437,268	394,576	228,089	228,089	0	0
41499 Other Payments from Gov't Agy	6,178	13,619	0	0	0	0
46004 Contribution from Private Src	0	4,510	0	0	0	0
<b>Total Revenues</b>	<b>541,202</b>	<b>459,494</b>	<b>228,089</b>	<b>228,089</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
300 Police	502,579	498,633	443,066	447,576	0	0
326 PD-Traffic	6,291	13,488	0	0	0	0
<b>Total Operating Expenditures</b>	<b>508,870</b>	<b>512,121</b>	<b>443,066</b>	<b>447,576</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>508,870</b>	<b>512,121</b>	<b>443,066</b>	<b>447,576</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	47,481	52,626	214,977	214,977	0	0
To:						
<b>Total Other Sources/Uses</b>	<b>47,481</b>	<b>52,626</b>	<b>214,977</b>	<b>214,977</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>79,813</b>	<b>0</b>	<b>0</b>	<b>(4,510)</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, July 1</b>	<b>(79,813)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,510)</b>	<b>(4,510)</b>
<b>Fund Balance, June 30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,510)</b>	<b>(4,510)</b>	<b>(4,510)</b>

Fund Name: Fund 100 - Grants-Oper Activities  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Operating and associated costs of various federal and state grants received by the City.

Remarks: Office of Traffic Safety "Avoid the Eight" grant. These funds provided by the California State Office of Traffic Safety to fund activities related to the Holiday Driving Under the Influence Campaign-Avoid the 8 Program are shared among nine agencies including Gridley, Oroville, CSU Chico, Butte Co. Sheriff and probation offices, California State Parks, CHP and Paradise, which serves as the lead agency. Funding varies year to year.  
Organized Crime Drug Enforcement Task Forces (OCDETF) grant, \$8,332, 4/4/13 - 9/30/13. These funds provided by the U.S. Drug Enforcement Agency to pay overtime charges for two officers who will assist in OCDETF investigations.  
The National Rifle Association grant, \$4,510. Funds provided to certify an existing canine team in narcotics detection.  
Community Oriented Police Services (C.O.P.S.) grant, \$1,117,368, 7/1/09 - 6/30/13. Funding covers four officer positions and is provided by the American Recovery and Reinvestment Act of 2009 (ARRA). Although funding was completely expended in February, 2013, City is obligated to fund the four positions through 6/30/14.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**COMMUNITY DEVELOPMENT BLK GRNT FUND**

FUND 201 COMMUNITY DEVELOPMENT BLK GRNT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41100 Deferred Revenue	0	0	121,207	440,952	683,600	683,600
41101 CDBG Annual Allotment	1,211,534	732,429	768,659	768,659	730,226	735,348
44120 Interest on Loans Receivable	66	0	200	200	200	200
44206 Late Fee-Loans Receivable	105	0	0	0	0	0
44505 Miscellaneous Revenues	0	148	0	0	0	0
46007 Sale of Real/Personal Property	30,000	0	0	0	0	0
49992 Principal on Loans Receivable	0	0	900	900	900	900
<b>Total Revenues</b>	<b>1,241,705</b>	<b>732,577</b>	<b>890,966</b>	<b>1,210,711</b>	<b>1,414,926</b>	<b>1,420,048</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
50164 Sewer Connection-Nitrate Areas	41,495	17,446	25,000	69,164	50,000	50,000
65010 Housing Rehabilitation Loans	50,159	61,805	100,000	173,896	10,000	10,000
65013 Housing Program/Adapt Rental Unit	64,628	31,700	25,000	27,236	25,000	25,000
65704 NVCSS Rio Lindo HUD 811	32,409	0	0	0	0	0
65905 Small Business Development Cnt	25,000	20,000	11,863	11,863	15,000	15,000
65907 Fair Housing Program	6,000	8,000	8,000	10,000	8,000	8,000
65908 General Administration, CDBG	138,485	161,486	141,004	141,004	130,045	130,045
65910 Rehab Program Delivery	30,744	36,858	35,000	35,000	5,000	5,000
65911 CDBG Community Organizations	0	0	115,299	115,299	109,534	114,656
65942 Code Enforcement	195,944	147,343	130,000	156,713	120,000	120,000
65956 Continuum of Care Admin	0	0	4,800	10,000	8,000	8,000
65965 Stairway Green Team Space	42,233	37,649	0	0	0	0
65966 South Chapman Gateway	0	31,106	0	51,111	202,000	202,000
65970 Housing Counseling	1,100	63,390	65,000	65,350	65,000	65,000
65971 Jesus Center	53,374	0	0	0	0	0
65973 Lease Guarantee Program	0	0	20,000	20,000	0	0
65974 900 Esplanade	0	9,000	0	0	0	0
65976 Well Ministry Sewer Connection	0	395	0	0	0	0
65977 Torres Phase I Expansion	0	110,557	195,000	169,443	514,700	514,700
65982 Valley View Apartments	0	37,643	0	7,157	0	0
65983 E. 10th Street Storm Drainage	0	0	15,000	15,000	50,000	50,000
65984 Solar Electric Systems	0	0	0	7,000	2,000	2,000
65986 Salvation Army Trans Housing	0	0	0	0	75,647	75,647
65987 3Core Microenterprise Grants	0	0	0	0	25,000	25,000
<b>Total Capital Expenditures</b>	<b>681,571</b>	<b>774,378</b>	<b>890,966</b>	<b>1,085,236</b>	<b>1,414,926</b>	<b>1,420,048</b>
<b>Total Expenditures</b>	<b>681,571</b>	<b>774,378</b>	<b>890,966</b>	<b>1,085,236</b>	<b>1,414,926</b>	<b>1,420,048</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
Non-Cash / Other Adjustments	560,134 (152,353)	(41,801) (130,132)	0	125,475	0	0
<b>Cash Balance, July 1</b>	<b>(361,321)</b>	<b>46,458</b>	<b>0</b>	<b>(125,474)</b>	<b>0</b>	<b>0</b>
<b>Cash Balance, June 30</b>	<b>46,458</b>	<b>(125,474)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 201 - Comm Dev Blk Grant  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating  
Description: Federal funds allocated for CDBG program eligible community development activities only.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.



**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**HOME - STATE GRANTS FUND**

FUND 204 HOME - STATE GRANTS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44120 Interest on Loans Receivable	15,000	15,000	0	0	0	0
Total Revenues	15,000	15,000	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
65940 Mortgage Subsidy Program	0	41	15,000	0	0	0
65981 Habitat - 19th Street	0	0	0	0	50,638	50,638
65982 Valley View Apartments	0	0	0	0	44,000	44,000
Total Capital Expenditures	0	41	15,000	0	94,638	94,638
Total Expenditures	0	41	15,000	0	94,638	94,638
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	15,000	14,959	(15,000)	0	(94,638)	(94,638)
Non-Cash / Other Adjustments	0	0				
<b>Cash Balance, July 1</b>	64,679	79,679	15,000	94,638	94,638	94,638
<b>Cash Balance, June 30</b>	79,679	94,638	0	94,638	0	0

Fund Name: Fund 204 - HOME - State Grants  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs  
Authorized Other Uses: None  
Description: Development of affordable housing and mortgage subsidy programs to benefit low income households.

Remarks: The fund balance reflects unexpended funds from program income from 1993-94 State HOME funded housing projects. The funds may be allocated by the City Council for a HOME eligible housing project at such time as a request has been received and approved.  
Cash balance is comprised of cash in the fund plus short term receivables and short term liabilities.  
Due to outstanding loans for various affordable housing projects (Campbell Commons, Walker Commons and Esplanade House), this fund must remain open so that any repayments from these project loans are credited back to this Fund, as required by the regulations governing the use of these funds.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**HOME - FEDERAL GRANTS FUND**

FUND 206 HOME - FEDERAL GRANTS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41100 Deferred Revenue	0	0	36,935	908,101	72,366	72,366
41248 HOME Program Annual Allotment	1,178,732	1,125,194	490,147	490,879	310,622	310,622
44120 Interest on Loans Receivable	6,368	6,148	2,800	2,800	2,800	2,800
44505 Miscellaneous Revenues	0	45	0	0	0	0
49992 Principal on Loans Receivable	0	0	6,500	6,500	6,500	6,500
<b>Total Revenues</b>	<b>1,185,100</b>	<b>1,131,387</b>	<b>536,382</b>	<b>1,408,280</b>	<b>392,288</b>	<b>392,288</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
50165 Manzanita Pointe	126,899	0	0	0	0	0
65010 Housing Rehabilitation Loans	819	30,677	203,744	207,132	17,633	17,633
65904 Federal HOME Program Admin	62,851	60,419	48,638	48,638	31,062	31,062
65921 Federal HOME Rental Assistance	173,466	185,101	190,000	190,000	75,000	75,000
65941 CHDO Set Aside	0	0	0	0	46,593	46,593
65967 Martha's Vineyard	75,314	1,175,703	0	48,983	0	0
65978 North Point Apartments	0	450,000	0	0	0	0
65981 Habitat - 19th Street	0	68,416	94,000	111,584	40,000	40,000
65982 Valley View Apartments	0	0	0	0	182,000	182,000
<b>Total Capital Expenditures</b>	<b>439,349</b>	<b>1,970,316</b>	<b>536,382</b>	<b>606,337</b>	<b>392,288</b>	<b>392,288</b>
<b>Total Expenditures</b>	<b>439,349</b>	<b>1,970,316</b>	<b>536,382</b>	<b>606,337</b>	<b>392,288</b>	<b>392,288</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	745,751	(838,929)	0	801,943	0	0
Non-Cash / Other Adjustments	29,966	21,409				
<b>Cash Balance, July 1</b>	<b>(760,141)</b>	<b>15,576</b>	<b>0</b>	<b>(801,943)</b>	<b>(0)</b>	<b>(0)</b>
<b>Cash Balance, June 30</b>	<b>15,576</b>	<b>(801,943)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>

Fund Name: Fund 206 - HOME - Federal Grants  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs  
Authorized Other Uses: None  
Description: Development of affordable housing and mortgage subsidy programs to benefit low income households.

Remarks: 41100 Deferred Revenue reflects HOME funds allocated in prior years which are available to be spent.  
Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**PEG - PUBLIC EDUC & GOVT ACCS FUND**

FUND 210 PEG - PUBLIC EDUC & GOVT ACCS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42600 Other Charges	107,144	108,141	108,000	108,000	108,000	108,000
44101 Interest on Investments	568	(367)	0	0	0	0
Total Revenues	107,712	107,774	108,000	108,000	108,000	108,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
50128 PEG Project	4,320	19,946	0	3,295	211,679	211,679
50163 Broadcast Equipment	1,678	10,197	0	20,600	278,600	278,600
Total Capital Expenditures	5,998	30,143	0	23,895	490,279	490,279
Total Expenditures	5,998	30,143	0	23,895	490,279	490,279
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	101,714	77,631	108,000	84,105	(382,279)	(382,279)
<b>Fund Balance, July 1</b>	195,926	297,640	59,283	375,271	459,376	459,376
<b>Fund Balance, June 30</b>	297,640	375,271	167,283	459,376	77,097	77,097

Fund Name: Fund 210 - PEG - Public, Educational & Government Access  
Authority: Ordinance No. 2368  
Use: Restricted  
Authorized Capital Uses: Telecommunications equipment only  
Authorized Other Uses: None  
Description: Equipment and capital costs of operating Public, Educational and Government (PEG) channels as set forth in United States Code Title 47, Section 542(g).

Remarks: Established as authorized by the California Digital Infrastructure and Video Competition Act of 2006 (Public Utilities Code Section 5810 et seq.). Revenue in this fund is derived from a PEG support fee calculated at 1 percent of gross revenues to be paid by all holders of a California video franchise.

**City of Chico  
2013-14 Annual Budget  
Fund Summary  
TRAFFIC SAFETY FUND**

FUND 211 TRAFFIC SAFETY	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
43001 Motor Vehicle Fines-Court	132,864	111,137	120,000	120,000	123,600	123,600
44101 Interest on Investments	75	(39)	0	0	0	0
<b>Total Revenues</b>	<b>132,939</b>	<b>111,098</b>	<b>120,000</b>	<b>120,000</b>	<b>123,600</b>	<b>123,600</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9001 General	(132,938)	(111,097)	(120,000)	(120,000)	(123,600)	(123,600)
<b>Total Other Sources/Uses</b>	<b>(132,938)</b>	<b>(111,097)</b>	<b>(120,000)</b>	<b>(120,000)</b>	<b>(123,600)</b>	<b>(123,600)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, July 1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, June 30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 211 - Traffic Safety  
 Authority: State law  
 Use: Restricted  
 Authorized Capital Uses: Buildings and facilities, major equipment  
 Authorized Other Uses: Operating  
 Description: Vehicle Code Section 42200 provides that fines and forfeitures received as a result of arrests by City Officers for Vehicle Code violations be deposited in a special City "Traffic Safety Fund."

Remarks: This fund may be expended only for traffic control devices and the maintenance thereof, the maintenance of equipment and supplies for traffic law enforcement and traffic accident prevention, the maintenance, improvement or construction of public streets, bridges or culverts and the compensation of school crossing guards who are not regular full-time members of the Police Department.  
 Section 42200 expressly prohibits use of the Traffic Safety Fund to pay the compensation of traffic or other Police Officers.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**TRANSPORTATION FUND**

FUND 212 TRANSPORTATION	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41239 TDA-SB325 (LTF)	2,219,752	2,249,411	2,329,089	2,329,089	2,387,316	2,387,316
41240 TDA-SB620 (STA)	487,579	390,257	514,071	514,071	526,923	526,923
41399 Other County Payments	1,680	1,680	1,680	1,680	1,680	1,680
42216 Bicycle Locker Lease	495	594	700	700	700	700
44101 Interest on Investments	2,693	(328)	0	0	0	0
44130 Rental & Lease Income	32,835	16,020	17,220	17,220	17,220	17,220
<b>Total Revenues</b>	<b>2,745,034</b>	<b>2,657,634</b>	<b>2,862,760</b>	<b>2,862,760</b>	<b>2,933,839</b>	<b>2,933,839</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	24,598	26,502	23,414	23,414	31,240	31,240
653 Transit Services	1,245,896	2,047,198	2,051,325	2,131,517	2,348,546	2,348,546
654 Transportation-Bike/Peds	148,177	174,144	170,114	185,242	147,504	147,504
655 Transportation-Planning	207,558	237,608	231,532	231,029	212,606	212,606
659 Transportation-Depot	53,500	52,790	58,100	58,100	59,131	59,131
994 Private Development Cost Alloc	17,962	12,627	11,853	11,853	11,853	11,853
995 Indirect Cost Allocation	62,398	64,920	64,920	64,920	54,623	54,623
<b>Total Operating Expenditures</b>	<b>1,760,089</b>	<b>2,615,789</b>	<b>2,611,258</b>	<b>2,706,075</b>	<b>2,865,503</b>	<b>2,865,503</b>
<b>Capital Expenditures</b>						
24112 Bike Racks in Downtown (6N)	0	7,704	10,300	10,300	10,300	10,300
27032 Chico Depot Decking	3,871	0	0	0	0	0
27050 Fueling System Tracker	0	20,295	0	1,095	0	0
50151 Public Fleet Rule Compliance	72,572	59,747	0	0	0	0
50160 General Plan Implementation	0	0	5,000	5,000	8,000	8,000
50166 SR 99 Corridor Bikeway Facility	510,791	237,135	0	0	0	0
<b>Total Capital Expenditures</b>	<b>587,234</b>	<b>324,881</b>	<b>15,300</b>	<b>16,395</b>	<b>18,300</b>	<b>18,300</b>
<b>Total Expenditures</b>	<b>2,347,323</b>	<b>2,940,670</b>	<b>2,626,558</b>	<b>2,722,470</b>	<b>2,883,803</b>	<b>2,883,803</b>
<b>Other Financing Sources/Uses</b>						
From:						
3853 Parking Revenue	28,014	34,977	20,000	20,000	36,000	36,000
To:						
9001 General	(1,200,000)	(700,000)	(250,000)	(250,000)	0	0
<b>Total Other Sources/Uses</b>	<b>(1,171,986)</b>	<b>(665,023)</b>	<b>(230,000)</b>	<b>(230,000)</b>	<b>36,000</b>	<b>36,000</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(774,275)</b>	<b>(948,059)</b>	<b>6,202</b>	<b>(89,710)</b>	<b>86,036</b>	<b>86,036</b>
<b>Fund Balance, July 1</b>	<b>1,769,837</b>	<b>995,562</b>	<b>4,640</b>	<b>47,503</b>	<b>(42,207)</b>	<b>(42,207)</b>
<b>Fund Balance, June 30</b>	<b>995,562</b>	<b>47,503</b>	<b>10,842</b>	<b>(42,207)</b>	<b>43,829</b>	<b>43,829</b>

Fund Name: Fund 212 - Transportation  
 Authority: City Resolution  
 Use: Restricted  
 Authorized Capital Uses: Major programs, buildings and facilities  
 Authorized Other Uses: Operating  
 Description: Transportation Development Act funding for the planning, development, construction and maintenance of street/road (Article 8) and bicycle/pedestrian (Article 3) projects.

Remarks: Parking Revenue Transfer (3853) reflects the estimated cost of the Downtown Employee Free Fare Program which allows employees to ride the Transit system for free as an incentive to increase the availability of parking downtown.  
 Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.  
 In lieu of payment of rental fees for its use of the leased premises, Butte County Association of Governments (BCAG) will pay for maintenance fees associated with its services, and shall be calculated based on City's contractual service agreements for janitorial services and landscape services. These fees are reflected in the 44130 revenue code.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**ABANDON VEHICLE ABATEMENT FUND**

FUND 213 ABANDON VEHICLE ABATEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42115 Abandoned Vehicle Abatement	66,838	71,886	60,000	60,000	60,900	60,900
44101 Interest on Investments	499	(289)	0	0	0	0
<b>Total Revenues</b>	<b>67,337</b>	<b>71,597</b>	<b>60,000</b>	<b>60,000</b>	<b>60,900</b>	<b>60,900</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
535 Code Enforcement	21,817	14,743	28,614	28,272	13,543	13,543
<b>Total Operating Expenditures</b>	<b>21,817</b>	<b>14,743</b>	<b>28,614</b>	<b>28,272</b>	<b>13,543</b>	<b>13,543</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>21,817</b>	<b>14,743</b>	<b>28,614</b>	<b>28,272</b>	<b>13,543</b>	<b>13,543</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>45,520</b>	<b>56,854</b>	<b>31,386</b>	<b>31,728</b>	<b>47,357</b>	<b>47,357</b>
<b>Fund Balance, July 1</b>	<b>179,295</b>	<b>224,815</b>	<b>261,195</b>	<b>281,669</b>	<b>313,397</b>	<b>313,397</b>
<b>Fund Balance, June 30</b>	<b>224,815</b>	<b>281,669</b>	<b>292,581</b>	<b>313,397</b>	<b>360,754</b>	<b>360,754</b>

Fund Name: Fund 213 - Abandoned Veh Abate  
Authority: Chico Municipal Code 10.52 and Resolution No. 37 02-03  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Staff and other operating costs related to abandoned vehicle cases only.

Remarks: Revenue is received through the Butte County Abandoned Vehicle Abatement Program which is funded by the collection of \$1 for every vehicle registered in Butte County. The funds received, plus any accrued interest, are disbursed as follows: (1) 5 percent to Butte County for administrative costs to support the program; (2) one-half of the remainder to Butte County and each city and town within the county based on percentage of population; and (3) one-half of the remainder to jurisdictions reporting towns, as set forth in the Butte County Abandoned Vehicle Abatement Service Authority Plan, approved by the City Council on August 20, 2002.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**PRIVATE ACTIVITY BOND ADMIN FUND**

FUND 214 PRIVATE ACTIVITY BOND ADMIN	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	366	(59)	0	0	0	0
Total Revenues	366	(59)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
995 Indirect Cost Allocation	551	573	573	0	0	0
Total Operating Expenditures	551	573	573	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	551	573	573	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9001 General	(88,000)	0	(49,605)	(50,119)	0	0
Total Other Sources/Uses	(88,000)	0	(49,605)	(50,119)	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(88,185)	(632)	(50,178)	(50,119)	0	0
Non-Cash / Other Adjustments	0	0				
<b>Cash Balance, July 1</b>	138,936	50,751	50,178	50,119	0	0
<b>Cash Balance, June 30</b>	50,751	50,119	0	0	0	0
<b>Desired Fund Balance</b>	100,000	100,000	0	0	0	0

Fund Name: Fund 214 - Private Activity Bond Administration  
Authority: City Resolution and Budget Policy E.4.b.  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating, debt service  
Description: Developer bond fees. Administrative and litigation costs related to private activity bonds, and adaptation of housing units for persons with disabilities.

Remarks: Per Budget Policy No.E.4.b., the Desired Fund Balance for this fund shall be \$50,000 per outstanding bond issue. The City currently has no outstanding Private Activity Bonds.  
Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.  
Following close of the books each year, the Finance Director, at the discretion of the City Manager, is authorized to transfer fund balance in excess of the desired reserve to the General Fund.  
Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**ASSET FORFEITURE FUND**

FUND 217 ASSET FORFEITURE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
43050 Drug Asset Forfeiture	46,289	(14,653)	20,000	20,000	20,000	20,000
43051 Drug Asset Forfeiture - Fed	0	40,668	15,000	15,000	15,000	15,000
44101 Interest on Investments	175	(100)	0	0	0	0
<b>Total Revenues</b>	<b>46,464</b>	<b>25,915</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
300 Police	17,984	7,519	37,600	40,844	41,600	41,600
<b>Total Operating Expenditures</b>	<b>17,984</b>	<b>7,519</b>	<b>37,600</b>	<b>40,844</b>	<b>41,600</b>	<b>41,600</b>
<b>Capital Expenditures</b>						
50247 CSI Trailer Equipment	0	0	25,750	0	25,750	25,750
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>25,750</b>	<b>0</b>	<b>25,750</b>	<b>25,750</b>
<b>Total Expenditures</b>	<b>17,984</b>	<b>7,519</b>	<b>63,350</b>	<b>40,844</b>	<b>67,350</b>	<b>67,350</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>28,480</b>	<b>18,396</b>	<b>(28,350)</b>	<b>(5,844)</b>	<b>(32,350)</b>	<b>(32,350)</b>
<b>Fund Balance, July 1</b>	<b>41,873</b>	<b>70,353</b>	<b>94,338</b>	<b>88,749</b>	<b>82,905</b>	<b>82,905</b>
<b>Fund Balance, June 30</b>	<b>70,353</b>	<b>88,749</b>	<b>65,988</b>	<b>82,905</b>	<b>50,555</b>	<b>50,555</b>

Fund Name: Fund 217 - Asset Forfeiture  
Authority: State and Federal Law  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating  
Description: Asset forfeitures to support law enforcement and prosecutorial efforts.

Remarks: This fund shall be used for the sole purpose of funding programs designed to combat drug abuse and divert gang activity.



**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**ASSESSMENT DISTRICT ADMIN FUND**

FUND 220 ASSESSMENT DISTRICT ADMIN	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42704 A/R Write-Off	(16,904)	0	0	0	0	0
44101 Interest on Investments	343	(135)	0	0	0	0
44120 Interest on Loans Receivable	3,436	3,277	3,110	3,110	2,934	2,934
44129 Other Interest Earnings	3	0	0	0	0	0
45006 AD Penalty	78	0	0	0	0	0
45007 AD Redemption	1,010	1,070	0	0	0	0
49992 Principal on Loans Receivable	0	0	3,511	3,511	3,687	3,687
<b>Total Revenues</b>	<b>(12,034)</b>	<b>4,212</b>	<b>6,621</b>	<b>6,621</b>	<b>6,621</b>	<b>6,621</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	381	0	0	0	0
150 Finance	0	925	0	0	0	0
995 Indirect Cost Allocation	5,554	5,779	5,779	5,779	4,862	4,862
<b>Total Operating Expenditures</b>	<b>5,554</b>	<b>7,085</b>	<b>5,779</b>	<b>5,779</b>	<b>4,862</b>	<b>4,862</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	5,554	7,085	5,779	5,779	4,862	4,862
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(17,588)</b>	<b>(2,873)</b>	<b>842</b>	<b>842</b>	<b>1,759</b>	<b>1,759</b>
Non-Cash / Other Adjustments	3,185	3,344				
<b>Cash Balance, July 1</b>	<b>129,436</b>	<b>115,033</b>	<b>115,876</b>	<b>115,504</b>	<b>116,346</b>	<b>116,346</b>
<b>Cash Balance, June 30</b>	<b>115,033</b>	<b>115,504</b>	<b>116,718</b>	<b>116,346</b>	<b>118,105</b>	<b>118,105</b>
<b>Desired Cash Balance</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

Fund Name: Fund 220 - Assessment District Administration  
Authority: City Resolution and Budget Policy E.4.c.  
Use: Restricted  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Operating, debt service  
Description: Assessment district bond administration fees. Administration, litigation and debt service costs only.

Remarks: As an adjunct to Resolution No. 94 99-00 and by Supplemental Appropriation No. 99-00 36, Fund 220 (Assessment District Administration Fund) loaned Fund 443 (Eastwood Assessment District Construction Fund) the present value of the outstanding balance of a reimbursement agreement with California Water Service executed in 1984. The present value of the outstanding balance of \$165,525 at zero interest with a 5% discount rate was \$93,316.  
Annual payments of \$6,621 are to be received until 2024.  
Per Budget Policy E.4.c., the Desired Cash Balance for this fund shall be \$150,000 per outstanding bond issue. The current outstanding bond issue is the 1993 Mission Ranch Assessment District, Series A.  
Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.  
Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**CAPITAL GRANTS/REIMBURSEMENTS FUND**

FUND 300 CAPITAL GRANTS/REIMBURSEMENTS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41185 Federal CMAQ Revenue	0	203,531	2,009,091	5,292,545	0	0
41190 Dept of Transportation Revenue	44,718	0	0	200,000	0	0
41196 Economic Development Admin	0	0	0	304,705	0	0
41199 Other Federal Payments	0	0	0	97,334	159,333	159,333
41254 Beverage Container Recycling	16,868	23,382	38,912	67,139	0	0
41276 CA Integ Waste Mgmt Board	41,011	36,297	0	56,425	0	0
41282 Bicycle Transportation Program	0	0	0	512,504	0	0
41283 CalTrans-Safe Routes to School	234,684	0	0	220,300	0	0
41288 Cal Trans - Bridge	0	309,631	300,000	1,207,392	1,435,000	1,435,000
41294 St Water Resource Contol Bd	0	236,731	0	0	0	0
41297 Park Bond Funding	218,781	0	0	10,170	0	0
41298 Federal Stimulus	7,244,066	1,501,016	0	176,163	0	0
41299 Other State Revenue	398,865	7,399,050	2,950,173	18,580,890	5,537,385	5,537,385
41499 Other Payments from Gov't Agy	673,364	401,452	0	48,839	0	0
44519 Reimbursement-Other	0	0	25,000	0	0	0
46004 Contribution from Private Src	18,500	83,180	20,000	2,694,100	150,000	150,000
<b>Total Revenues</b>	<b>8,890,857</b>	<b>10,194,270</b>	<b>5,343,176</b>	<b>29,468,506</b>	<b>7,281,718</b>	<b>7,281,718</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
12066 Cohasset Road Widening	0	17,187	0	0	0	0
13044 Forest Avenue Bicycle Bridge	(491)	0	0	0	0	0
15010 SR 32 Widening	0	0	1,730,000	4,604,261	0	0
16030 1st and Verbena Master Plan	15,889	2,391	0	0	0	0
16036 SR 99/Skyway Interchange	5,224,640	0	0	0	0	0
25120 Beverage Container Recycling	16,868	23,382	0	28,227	0	0
26127 Used Oil Recycling Program	19,425	36,297	0	56,425	0	0
50002 One Mile Rec Area Restroom	144,104	0	0	0	0	0
50064 Annie's Glen Bikeway	0	0	0	0	0	0
50101 Bidwell Avenue	36,240	236,565	0	0	0	0
50103 Enloe Campus SD & Road Improv	0	0	0	450,000	150,000	150,000
50109 Air Service Grant Agreement	29,157	0	0	0	0	0
50126 1st and 2nd Streets Couplet	153,169	62,837	279,091	2,633,632	0	0
50134 Nitrate Area 1N (Phase 1)	15,232	2,104,112	0	963,872	0	0
50135 Nitrate Area 1S (Phase 2)	286,737	4,900,144	0	2,461,824	0	0
50136 Nitrate Area 2N (Phase 3)	34,929	95,515	1,628,616	10,908,921	1,669,536	1,669,536
50137 Nitrate Area 2S (Phase 4)	0	262,366	1,136,557	1,245,730	3,479,129	3,479,129
50138 Nitrate Area 3N (Phase 5)	0	335	0	141,960	0	0
50139 Nitrate Area 3S (Phase 6)	0	99	0	50,000	232,995	232,995
50146 Fire Department SCBA's	0	350,080	0	0	0	0
50147 Mobile Data Computers	75,053	0	0	0	0	0
50150 Disc Golf Facilities	29,959	0	0	0	0	0
50160 General Plan Implementation	0	0	185,000	185,000	0	0
50166 SR 99 Corridor Bikeway Facility	1,891,556	725,057	0	518,350	0	0
50173 Iron Canyon Fish Ladder	0	0	0	2,416,250	0	0
50179 Middle Trail Rehabilitation	40,473	38,806	0	93,653	0	0
50183 Hazard Reduction Pruning	47,600	0	0	0	0	0
50196 Energy Conservation Block Grant	649,457	109,259	0	51,646	0	0
50198 Multiband Portable Radios	243,736	0	0	0	0	0
50199 Diesel Exhaust Filtration Syst	122,400	0	0	0	0	0
50200 Upgrade CAD System	103,935	0	0	0	0	0
50204 FEMA Accredited Levee	128,240	0	0	0	0	0
50207 PG&E Innovators Pilot Program	82,753	85,907	0	230,870	0	0
50209 Safe Routes to School	0	19,407	0	200,893	0	0
50219 CMA Property Lease Transition	0	8,400	0	0	0	0
50220 FEMA Prevention/Training	0	15,734	0	0	0	0
50231 Salem St at LCC	0	36,703	100,000	291,797	0	0
50232 Guynn Rd at Lindo Channel	0	26,466	100,000	550,534	0	0
50233 Pomona Ave at LCC	0	37,253	100,000	318,747	1,435,000	1,435,000
50234 Fire Safe-House Trailer	0	37,679	0	16,721	0	0
50236 Silver Dollar BMX Bike Park	0	0	0	90,000	155,725	155,725
50243 Caper Acres Renovation	0	0	25,000	0	0	0
50246 Right 2 Recycle	0	0	38,912	38,912	0	0
50250 EPA Brownfields Assessment	0	0	0	97,334	159,333	159,333
50258 AED's	0	0	0	20,292	0	0
50264 CAD Interface	0	0	0	9,785	0	0
65981 Habitat - 19th Street	0	0	20,000	20,000	0	0
<b>Total Capital Expenditures</b>	<b>9,391,061</b>	<b>9,231,981</b>	<b>5,343,176</b>	<b>28,695,636</b>	<b>7,281,718</b>	<b>7,281,718</b>
<b>Total Expenditures</b>	<b>9,391,061</b>	<b>9,231,981</b>	<b>5,343,176</b>	<b>28,695,636</b>	<b>7,281,718</b>	<b>7,281,718</b>

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**CAPITAL GRANTS/REIMBURSEMENTS FUND**

FUND 300 CAPITAL GRANTS/REIMBURSEMENTS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(500,204)	962,289	0	772,870	0	0
<b>Fund Balance, July 1</b>	(1,234,955)	(1,735,159)	0	(772,870)	0	0
<b>Fund Balance, June 30</b>	(1,735,159)	(772,870)	0	0	0	0

Fund Name: Fund 300 - Capital Grants/Reimbursements  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Debt service  
Description: Grant-funded capital improvement projects.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**BUILDING/FACILITY IMPROVEMENT FUND**

FUND 301 BUILDING/FACILITY IMPROVEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	2,226	(1,016)	0	0	0	0
44519 Reimbursement-Other	0	0	0	1,550	0	0
<b>Total Revenues</b>	<b>2,226</b>	<b>(1,016)</b>	<b>0</b>	<b>1,550</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	0	0	2,450	0	0
<b>Total Operating Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,450</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
17021 Office Relocation/Remodel	0	4,047	0	0	0	0
27032 Chico Depot Decking	25,134	0	0	0	0	0
50034 Annual Facilities Maintenance	0	0	0	80,858	0	0
50203 Animal Shelter Expansion	0	140,127	0	215,050	0	0
50205 1500 Humboldt	18,963	10,842	0	0	0	0
50206 PD Dispatch Relocation	88,717	6,045	0	0	0	0
50216 CASP Facilities Assessment	0	11,431	0	19,469	0	0
50249 Air Conditioner - CMC	0	0	0	30,900	0	0
50251 Chiller Replacement	0	0	0	118,450	0	0
50254 MSC Bldg 100 HVAC Replacement	0	0	0	127,720	0	0
<b>Total Capital Expenditures</b>	<b>132,814</b>	<b>172,492</b>	<b>0</b>	<b>592,447</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>132,814</b>	<b>172,492</b>	<b>0</b>	<b>594,897</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(130,588)</b>	<b>(173,508)</b>	<b>0</b>	<b>(593,347)</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, July 1</b>	<b>965,151</b>	<b>834,563</b>	<b>427,202</b>	<b>661,055</b>	<b>67,708</b>	<b>67,708</b>
<b>Fund Balance, June 30</b>	<b>834,563</b>	<b>661,055</b>	<b>427,202</b>	<b>67,708</b>	<b>67,708</b>	<b>67,708</b>

Fund Name: Fund 301 - Building/Facility Improvement  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Buildings and facilities, major equipment  
Authorized Other Uses: Debt service  
Description: Site acquisition, construction, improvement and equipping of municipal buildings and facilities, and acquisition and improvement of related equipment only.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**PASSENGER FACILITY CHARGES FUND**

FUND 303 PASSENGER FACILITY CHARGES	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42260 Passenger Facility Chgs-UNITED	39,872	72,425	66,000	66,000	66,000	66,000
42261 Passenger Facility Chgs-Other	4,804	8,553	11,500	11,500	1,000	1,000
44101 Interest on Investments	1,472	(714)	0	0	0	0
Total Revenues	46,148	80,264	77,500	77,500	67,000	67,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
118 Airport Management	0	1,856	11,938	11,938	1,800	1,800
Total Operating Expenditures	0	1,856	11,938	11,938	1,800	1,800
<b>Capital Expenditures</b>						
18060 Facilities & Terminal Improv	32,887	953	467,137	0	267,137	267,137
50121 PFC Eligible Projects	0	0	0	0	200,000	200,000
50252 Hangar Bldg Roof Replacement	0	0	0	200,000	0	0
Total Capital Expenditures	32,887	953	467,137	200,000	467,137	467,137
Total Expenditures	32,887	2,809	479,075	211,938	468,937	468,937
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	13,261	77,455	(401,575)	(134,438)	(401,937)	(401,937)
<b>Fund Balance, July 1</b>	571,008	584,269	647,605	661,724	527,286	527,286
<b>Fund Balance, June 30</b>	584,269	661,724	246,030	527,286	125,349	125,349

Fund Name: Fund 303 - Passenger Fac Chgs  
Authority: Federal Law, City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Passenger fees levied per federal statutory authorization. Airport operations and improvements only.

Remarks: PFC Project Number: 01-04-C-00-CIC. \$3.00 PFC. Approved collection period: November 1, 2001 through December 31, 2010. Approved collection amount: \$536,747.  
PFC Project Number: 10-05-C-00-CIC. \$4.50 PFC. Approved collection period: December 1, 2010 through December 1, 2015. Approved collection amount: \$590,000.

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**BIKEWAY IMPROVEMENT FUND**

FUND 305 BIKEWAY IMPROVEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42421 Bikeway Improvement Dev Fees	162,446	56,106	70,000	70,000	80,000	80,000
44101 Interest on Investments	150	(228)	0	0	0	0
Total Revenues	162,596	55,878	70,000	70,000	80,000	80,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
12058 Bicycle Path-LCC to 20th St. Park	37,349	76,019	0	203,052	0	0
14014 Sycamore Bicycle Path II	23,629	18,296	0	10,581	0	0
17001 Chapman Bike Path	7,040	0	0	0	0	0
28921 Annual Nexus Update	1,873	4,329	3,919	2,905	0	0
50064 Annie's Glen Bikeway	6,406	0	0	0	0	0
50160 General Plan Implementation	0	0	5,000	5,000	10,000	10,000
50166 SR 99 Corridor Bikeway Facility	0	120,104	0	0	0	0
Total Capital Expenditures	76,297	218,748	8,919	221,538	10,000	10,000
Total Expenditures	76,297	218,748	8,919	221,538	10,000	10,000
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(763)	(2,187)	(89)	(2,215)	(100)	(100)
Total Other Sources/Uses	(763)	(2,187)	(89)	(2,215)	(100)	(100)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	85,536	(165,057)	60,992	(153,753)	69,900	69,900
<b>Fund Balance, July 1</b>	55,094	140,630	(164,764)	(24,427)	(178,180)	(178,180)
<b>Fund Balance, June 30</b>	140,630	(24,427)	(103,772)	(178,180)	(108,280)	(108,280)

Fund Name: Fund 305 - Bikeway Improvement  
Authority: CMC Chapter 3.85, Article III  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities, major equipment  
Authorized Other Uses: Debt service  
Description: Right of way acquisition, construction, and improvement of bicycle facilities only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

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**IN LIEU OFFSITE IMPROVEMENT FUND**

FUND 306 IN LIEU OFFSITE IMPROVEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42424 Parking Benefit Area In-Lieu	400	0	0	0	0	0
44101 Interest on Investments	634	(317)	0	0	0	0
Total Revenues	1,034	(317)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
12066 Cohasset Road Widening	0	2,578	0	51,307	0	0
18906 Annual Pedestrian Improvements	66,878	62,481	0	0	0	0
18907 Street Improv & Maintenance	112,902	1,920	0	39,589	0	0
50209 Safe Routes to School	0	47,032	0	29,458	0	0
Total Capital Expenditures	179,780	114,011	0	120,354	0	0
Total Expenditures	179,780	114,011	0	120,354	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(178,746)	(114,328)	0	(120,354)	0	0
<b>Fund Balance, July 1</b>	413,428	234,682	13,463	120,354	0	0
<b>Fund Balance, June 30</b>	234,682	120,354	13,463	0	0	0

Fund Name: Fund 306 - In Lieu Offsite Improvement  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: None  
Description: Benefits offsite improvements only.

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**GAS TAX FUND**

FUND 307 GAS TAX	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41181 RSTP Exchange	822,856	832,643	827,743	827,743	848,437	848,437
41201 State Gas Tax-Sec 2105	452,645	401,439	426,446	396,690	412,159	412,159
41204 State Gas Tax-Sec 2106	355,744	342,450	290,026	265,354	278,029	278,029
41207 State Gas Tax-Sec 2107	604,536	576,201	612,010	585,808	613,638	613,638
41210 State Gas Tax-Sec 2107.5	7,500	7,500	7,500	7,500	7,500	7,500
41211 State Gas Tax-Sec 2103	835,330	1,186,419	957,683	959,429	1,248,783	1,248,783
44101 Interest on Investments	1,250	(1,651)	0	0	0	0
44519 Reimbursement-Other	0	9,487	0	0	0	0
<b>Total Revenues</b>	<b>3,079,861</b>	<b>3,354,488</b>	<b>3,121,408</b>	<b>3,042,524</b>	<b>3,408,546</b>	<b>3,408,546</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
<b>Total Operating Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
12003 East Eighth Street Reconstruction	12,636	0	0	7,364	0	0
12058 Bicycle Path-LCC to 20th St. Park	0	0	0	0	143,750	143,750
13046 Sycamore Creek Bicycle Path I	0	0	0	24,104	0	0
15010 SR 32 Widening	0	1,320,739	0	0	0	0
16011 Traffic Safety Improvements	14,313	45,829	93,409	207,580	100,000	100,000
18906 Annual Pedestrian Improvements	74,468	220,872	0	0	79,325	79,325
18907 Street Improv & Maintenance	52,065	0	100,000	0	0	0
19012 Manzanita Corridor Reconstruction	397,046	5,791	0	32,552	0	0
50057 Pavement Management Program	113	56	20,909	30,551	26,750	26,750
50124 NAP Road Rehabilitation	0	0	0	18,750	1,438	1,438
50126 1st and 2nd Streets Couplet	372,139	251,055	350,000	225,568	408,938	408,938
50166 SR 99 Corridor Bikeway Facility	0	250,266	0	0	138,819	138,819
50208 Nord Highway Bridge Repair	47,236	111,815	0	13,449	0	0
50209 Safe Routes to School	0	0	0	100,000	0	0
50227 Retroreflectivity Signage	0	13,670	77,250	72,110	87,550	87,550
50229 FCC Radio Narrowbanding	0	22,822	0	0	14,109	14,109
<b>Total Capital Expenditures</b>	<b>970,016</b>	<b>2,242,915</b>	<b>641,568</b>	<b>732,028</b>	<b>1,000,679</b>	<b>1,000,679</b>
<b>Total Expenditures</b>	<b>970,016</b>	<b>2,242,915</b>	<b>641,568</b>	<b>732,028</b>	<b>1,000,679</b>	<b>1,000,679</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9001 General	(2,500,000)	(2,352,500)	(2,522,000)	(2,522,000)	(2,300,000)	(2,300,000)
<b>Total Other Sources/Uses</b>	<b>(2,500,000)</b>	<b>(2,352,500)</b>	<b>(2,522,000)</b>	<b>(2,522,000)</b>	<b>(2,300,000)</b>	<b>(2,300,000)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(390,155)	(1,240,927)	(42,160)	(211,504)	107,867	107,867
<b>Fund Balance, July 1</b>	<b>1,634,719</b>	<b>1,244,564</b>	<b>198,133</b>	<b>3,637</b>	<b>(207,867)</b>	<b>(207,867)</b>
<b>Fund Balance, June 30</b>	<b>1,244,564</b>	<b>3,637</b>	<b>155,973</b>	<b>(207,867)</b>	<b>(100,000)</b>	<b>(100,000)</b>

Fund Name: Fund 307 - Gas Tax  
Authority: Streets and Highway Code 2103, 2105, 2106, 2107, 2107.5 and Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating  
Description: Right of way acquisition, maintenance, street sweeping, construction and improvement of street facilities.



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**STREET FACILITY IMPROVEMENT FUND**

FUND 308 STREET FACILITY IMPROVEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42419 Street Facility Improv Dev Fee	767,637	547,975	600,000	800,000	800,000	800,000
42480 Fee Reimbursements	(191,909)	(190,059)	(150,000)	(150,000)	(200,000)	(200,000)
42704 A/R Write-Off	(43,630)	0	0	0	0	0
44101 Interest on Investments	1,041	(305)	0	0	0	0
Total Revenues	533,139	357,611	450,000	650,000	600,000	600,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	7,869	73	0	0	0	0
Total Operating Expenditures	7,869	73	0	0	0	0
<b>Capital Expenditures</b>						
00813 Notre Dame-Humboldt to LCC	0	0	0	11,500	0	0
10011 West 8th Avenue Reconstruction	207	0	0	21,609	0	0
12056 Eaton Road Extension	303,765	22,599	0	33,044	0	0
12066 Cohasset Road Widening	0	0	0	0	9,000	9,000
13023 SR 99/ Eaton Road Interchange	510,245	85,177	0	74,128	0	0
15009 20th St Corridor Improvements	52,273	58,836	0	216,264	0	0
15010 SR 32 Widening	405,331	0	0	0	0	0
16004 Eaton Road Widening	27,980	3,449	0	6,729	0	0
16036 SR 99/Skyway Interchange	0	9,719	0	35,000	0	0
16038 Bruce Road Reconstruction	0	3,852	0	65,148	0	0
17012 Vallombrosa Ave Reconstruction	603	0	0	12,362	0	0
18051 E. Park/MLK Blvd Intersection	0	33,538	0	66,462	0	0
18056 SR 99 Auxiliary Lanes Ph 1	0	0	460,000	0	0	0
28921 Annual Nexus Update	12,642	29,215	26,449	96,079	26,449	26,449
50073 SR 99 & Southgate IC	20,835	48,827	0	99,587	0	0
50127 Hegan Lane Reconstruction	11	862,501	0	14,988	0	0
50210 Esplanade & Nord Hwy Signal	20,441	522,109	0	0	0	0
Total Capital Expenditures	1,354,333	1,679,822	486,449	752,900	35,449	35,449
Total Expenditures	1,362,202	1,679,895	486,449	752,900	35,449	35,449
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(13,543)	(16,798)	(4,864)	(7,529)	(354)	(354)
Total Other Sources/Uses	(13,543)	(16,798)	(4,864)	(7,529)	(354)	(354)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(842,606)	(1,339,082)	(41,313)	(110,429)	564,197	564,197
<b>Fund Balance, July 1</b>	1,109,938	267,332	(1,967,108)	(1,071,750)	(1,182,179)	(1,182,179)
<b>Fund Balance, June 30</b>	267,332	(1,071,750)	(2,008,421)	(1,182,179)	(617,982)	(617,982)

Fund Name: Fund 308 - Street Facility Improvement  
Authority: CMC Chapter 3.85, Article III  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: None  
Description: Right of way acquisition, construction and improvement of street facilities only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

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**STORM DRAINAGE FACILITY FUND**

FUND 309 STORM DRAINAGE FACILITY	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42422 Storm Drainage Facil Dev Fees	55,278	8,497	45,000	20,000	20,000	20,000
42704 A/R Write-Off	(27,267)	0	0	0	0	0
44101 Interest on Investments	1,844	(755)	0	0	0	0
Total Revenues	29,855	7,742	45,000	20,000	20,000	20,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
13025 Storm Drain Master Plan	10,586	19,654	0	49,448	0	0
28921 Annual Nexus Update	4,321	9,984	9,039	32,837	9,039	9,039
50103 Enloe Campus SD & Road Improv	540	0	0	67,500	163,433	163,433
50160 General Plan Implementation	0	0	5,000	5,000	5,000	5,000
50204 FEMA Accredited Levee	48,789	9,584	0	0	0	0
50210 Esplanade & Nord Hwy Signal	0	130,527	0	0	0	0
90098 East Fifth Avenue Reconstruction	651,392	179,145	0	0	0	0
Total Capital Expenditures	715,628	348,894	14,039	154,785	177,472	177,472
Total Expenditures	715,628	348,894	14,039	154,785	177,472	177,472
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(7,156)	(3,489)	(140)	(1,548)	(1,775)	(1,775)
Total Other Sources/Uses	(7,156)	(3,489)	(140)	(1,548)	(1,775)	(1,775)
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(692,929)	(344,641)	30,821	(136,333)	(159,247)	(159,247)
<b>Fund Balance, July 1</b>	1,331,699	638,770	181,960	294,129	157,796	157,796
<b>Fund Balance, June 30</b>	638,770	294,129	212,781	157,796	(1,451)	(1,451)

Fund Name: Fund 309 - Storm Drainage Facility  
Authority: CMC Chapter 3.85, Article IV  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: None  
Description: Construction and installation of storm drainage improvements only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

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**REMEDIATION FUND**

FUND 312 REMEDIATION	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	3,178	(1,397)	0	0	0	0
Total Revenues	3,178	(1,397)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	0	30,000	30,000	30,000	30,000
Total Operating Expenditures	0	0	30,000	30,000	30,000	30,000
<b>Capital Expenditures</b>						
19001 Upper Park Gun Range Cleanup	12,951	7,729	21,850	48,856	0	0
45052 CMA Groundwater Remediation	17,511	68,933	172,500	273,216	172,500	172,500
Total Capital Expenditures	30,462	76,662	194,350	322,072	172,500	172,500
Total Expenditures	30,462	76,662	224,350	352,072	202,500	202,500
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(27,284)	(78,059)	(224,350)	(352,072)	(202,500)	(202,500)
<b>Fund Balance, July 1</b>	1,231,460	1,204,176	971,791	1,126,117	774,045	774,045
<b>Fund Balance, June 30</b>	1,204,176	1,126,117	747,441	774,045	571,545	571,545

Fund Name: Fund 312 - Remed Fund  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Capital expenditures related to groundwater remediation.  
Authorized Other Uses: Operating expenditures related to groundwater remediation.  
Description: Funds necessary to remediate various contamination sites throughout the City.

Remarks: The transfer (3850) from the Sewer Fund reflects the revenue received for the remediation of the Southwest Plume and the Central Plume projects.  
Funds received from the settlement of State of California (DTSC) vs. Campbell, et al., (CIV-S-93 604) related to the remediation of contaminated groundwater at the Chico Municipal Airport (Liberator Street). Through this settlement, the City assumed all responsibility for clean-up of the contaminated groundwater. The liability of the other parties is limited to the monies provided in the settlement. The City contemplates that Chico Municipal Airport remediation will continue for decades, therefore, use of these funds is committed to this purpose.

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**GENERAL PLAN RESERVE FUND**

FUND 315 GENERAL PLAN RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	(1,243)	(603)	0	0	0	0
Total Revenues	(1,243)	(603)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
17018 General Plan Update	288,318	37,864	0	0	0	0
50160 General Plan Implementation	15,869	18,576	0	76,682	0	0
Total Capital Expenditures	304,187	56,440	0	76,682	0	0
Total Expenditures	304,187	56,440	0	76,682	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(305,430)	(57,043)	0	(76,682)	0	0
<b>Fund Balance, July 1</b>	(167,382)	(472,812)	(605,934)	(529,855)	(606,537)	(606,537)
<b>Fund Balance, June 30</b>	(472,812)	(529,855)	(605,934)	(606,537)	(606,537)	(606,537)
<b>Desired Fund Balance</b>	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000

Fund Name: Fund 315 - General Plan Reserve  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs  
Authorized Other Uses: None  
Description: General Plan revisions only.

Remarks: The Desired Fund Balance reflects the estimated cost of updating the General Plan document.

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**SEWER-TRUNK LINE CAPACITY FUND**

FUND 320 SEWER-TRUNK LINE CAPACITY	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41275 WPCP Expansion Loan Receipts	33,894	21,363	0	0	0	0
42303 Assmnt In-Lieu of San Swr Fee	114,136	125,582	115,000	115,000	115,575	115,575
42304 Sewer Trunk Dev. Fees	315,424	412,583	425,000	425,000	429,250	429,250
44101 Interest on Investments	2,554	(1,621)	0	0	0	0
Total Revenues	466,008	557,907	540,000	540,000	544,825	544,825
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
8000 Debt Principal	61,211	63,447	62,059	64,653	66,205	66,205
8200 Debt Interest	36,177	35,634	35,329	34,427	32,875	32,875
Total Operating Expenditures	97,388	99,081	97,388	99,080	99,080	99,080
<b>Capital Expenditures</b>						
12065 Public Sewers	9,405	38,531	287,500	663,624	388,960	388,960
14012 WPCP Expansion to 12 MGD	115,185	(2,685)	12,000	12,000	12,000	12,000
16004 Eaton Road Widening	11,642	21,274	0	41,503	0	0
16016 West Trunk Line Improvements	0	8,671	1,572,134	50,000	0	0
17009 River Road Trunk Line	1,072	692	0	4,000	0	0
28921 Annual Nexus Update	1,873	4,329	3,919	14,236	3,919	3,919
50059 Warner/Brice Trunk SSMP #4	99,110	0	488,521	0	0	0
50178 Sewer Master Plan Update	0	42,294	0	62,706	0	0
50226 WPCP Digester Cover	0	0	37,080	87,597	0	0
50245 Replace Headworks Drain Lines	0	0	8,240	8,240	0	0
Total Capital Expenditures	238,287	113,106	2,409,394	943,906	404,879	404,879
Total Expenditures	335,675	212,187	2,506,782	1,042,986	503,959	503,959
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(1,231)	(1,158)	(24,094)	(9,319)	(3,929)	(3,929)
Total Other Sources/Uses	(1,231)	(1,158)	(24,094)	(9,319)	(3,929)	(3,929)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	129,102	344,562	(1,990,876)	(512,305)	36,937	36,937
<b>Fund Balance, July 1</b>	971,839	1,100,941	509,690	1,445,503	933,198	933,198
<b>Fund Balance, June 30</b>	1,100,941	1,445,503	(1,481,186)	933,198	970,135	970,135

Fund Name: Fund 320 - Sewer-Trunk Line Cap  
Authority: CMC Chapter 15.36  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Trunk line sewer capacity improvements only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against this fund if it is in a deficit position as a result of projects being funded prior to the collection of fees.  
Debt Principal and Interest payments reflect this Fund's repayment of the State Revolving Fund loan acquired to facilitate the expansion of the Water Pollution Control Plant.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008. Due to the magnitude of project 14012 - WPCP Expansion to 12 MGD, this project is exempt from the one percent fee.

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**SEWER-WPCP CAPACITY FUND**

FUND 321 SEWER-WPCP CAPACITY	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41275 WPCP Expansion Loan Receipts	1,096,978	532,445	0	0	0	0
42303 Assmnt In-Lieu of San Swr Fee	106,010	101,962	90,000	90,000	90,450	90,450
42307 WPCP Capacity Dev Fees	1,040,631	3,805,099	2,300,000	2,300,000	2,323,000	2,323,000
44101 Interest on Investments	7,394	(909)	0	0	0	0
<b>Total Revenues</b>	<b>2,251,013</b>	<b>4,438,597</b>	<b>2,390,000</b>	<b>2,390,000</b>	<b>2,413,450</b>	<b>2,413,450</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	6,359	74	0	0	0	0
8000 Debt Principal	2,640,673	2,728,908	2,690,816	2,788,937	2,857,504	2,857,504
8200 Debt Interest	1,186,417	1,143,946	1,136,275	1,083,917	1,015,349	1,015,349
<b>Total Operating Expenditures</b>	<b>3,833,449</b>	<b>3,872,928</b>	<b>3,827,091</b>	<b>3,872,854</b>	<b>3,872,853</b>	<b>3,872,853</b>
<b>Capital Expenditures</b>						
14012 WPCP Expansion to 12 MGD	1,180,006	(28,198)	12,450	12,450	12,450	12,450
28921 Annual Nexus Update	3,715	8,585	7,772	28,233	7,772	7,772
50226 WPCP Digester Cover	0	0	384,705	896,439	0	0
50245 Replace Headworks Drain Lines	0	0	85,490	85,490	0	0
<b>Total Capital Expenditures</b>	<b>1,183,721</b>	<b>(19,613)</b>	<b>490,417</b>	<b>1,022,612</b>	<b>20,222</b>	<b>20,222</b>
<b>Total Expenditures</b>	<b>5,017,170</b>	<b>3,853,315</b>	<b>4,317,508</b>	<b>4,895,466</b>	<b>3,893,075</b>	<b>3,893,075</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(37)	(86)	(4,904)	(10,102)	(78)	(78)
<b>Total Other Sources/Uses</b>	<b>(37)</b>	<b>(86)</b>	<b>(4,904)</b>	<b>(10,102)</b>	<b>(78)</b>	<b>(78)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(2,766,194)</b>	<b>585,196</b>	<b>(1,932,412)</b>	<b>(2,515,568)</b>	<b>(1,479,703)</b>	<b>(1,479,703)</b>
<b>Fund Balance, July 1</b>	<b>2,921,920</b>	<b>155,726</b>	<b>(545,871)</b>	<b>740,922</b>	<b>(1,774,646)</b>	<b>(1,774,646)</b>
<b>Fund Balance, June 30</b>	<b>155,726</b>	<b>740,922</b>	<b>(2,478,283)</b>	<b>(1,774,646)</b>	<b>(3,254,349)</b>	<b>(3,254,349)</b>

Fund Name: Fund 321 - Sewer-WPCP Capacity  
Authority: CMC Chapter 15.36  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Water Pollution Control Plant capacity improvements only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against this fund if it is in a deficit position as a result of projects being funded prior to the collection of fees.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008. Due to the magnitude of project 14012 - WPCP Expansion to 12 MGD, this project is exempt from the one percent fee.  
Debt Principal and Interest payments reflect this Fund's repayment of the State Revolving Fund loan acquired to facilitate the expansion of the Water Pollution Control Plant.

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**SEWER-MAIN INSTALLATION FUND**

FUND 322 SEWER-MAIN INSTALLATION	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42303 Assmnt In-Lieu of San Swr Fee	73,526	65,799	55,000	55,000	55,275	55,275
42310 Sewer Main Install Fees	87,296	60,770	55,000	55,000	55,275	55,275
42480 Fee Reimbursements	0	(6,982)	(5,000)	(5,000)	(5,050)	(5,050)
44101 Interest on Investments	(75)	(206)	0	0	0	0
<b>Total Revenues</b>	<b>160,747</b>	<b>119,381</b>	<b>105,000</b>	<b>105,000</b>	<b>105,500</b>	<b>105,500</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
<b>Total Operating Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
12065 Public Sewers	25,307	31,794	0	292,829	0	0
19012 Manzanita Corridor Reconstruction	47,233	1,084	0	3,477	0	0
50178 Sewer Master Plan Update	0	42,855	0	62,145	0	0
<b>Total Capital Expenditures</b>	<b>72,540</b>	<b>75,733</b>	<b>0</b>	<b>358,451</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>72,540</b>	<b>75,733</b>	<b>0</b>	<b>358,451</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>88,207</b>	<b>43,648</b>	<b>105,000</b>	<b>(253,451)</b>	<b>105,500</b>	<b>105,500</b>
<b>Fund Balance, July 1</b>	<b>16,096</b>	<b>104,303</b>	<b>(252,414)</b>	<b>147,951</b>	<b>(105,500)</b>	<b>(105,500)</b>
<b>Fund Balance, June 30</b>	<b>104,303</b>	<b>147,951</b>	<b>(147,414)</b>	<b>(105,500)</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 322 - Sewer-Main Installation  
Authority: CMC Chapter 15.36  
Use: Restricted  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Sewer main improvements only.

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**SEWER-LIFT STATIONS FUND**

FUND 323 SEWER-LIFT STATIONS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42303 Assmnt In-Lieu of San Swr Fee	8,007	13,671	10,000	10,000	10,050	10,050
42450 Northwest Chico Lift Station	13,892	53,494	60,000	30,000	40,000	40,000
42456 McKinney Ranch Lift Station	2,444	4,892	2,500	2,500	2,562	2,562
42458 Lassen Ave Lift Station	435	867	1,000	1,000	1,025	1,025
42460 Northwest Chico Reimbursement	(10,529)	(6,738)	(10,000)	(10,000)	(10,250)	(10,250)
42466 McKinney Ranch Reimbursement	(4,892)	(2,444)	0	0	0	0
44101 Interest on Investments	(893)	(332)	0	0	0	0
<b>Total Revenues</b>	<b>8,464</b>	<b>63,410</b>	<b>63,500</b>	<b>33,500</b>	<b>43,387</b>	<b>43,387</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	8,464	63,410	63,500	33,500	43,387	43,387
<b>Fund Balance, July 1</b>	<b>(340,487)</b>	<b>(332,023)</b>	<b>(273,523)</b>	<b>(268,613)</b>	<b>(235,113)</b>	<b>(235,113)</b>
<b>Fund Balance, June 30</b>	<b>(332,023)</b>	<b>(268,613)</b>	<b>(210,023)</b>	<b>(235,113)</b>	<b>(191,726)</b>	<b>(191,726)</b>

Fund Name: Fund 323 - Sewer-Lift Stations  
Authority: CMC Chapter 15.36  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and Facilities  
Authorized Other Uses: Debt service  
Description: Construction of, or reimbursement for construction of, sanitary sewer lift stations as set forth in individual Nexus reports for each lift station.

Remarks: The City Council resolutions under which the Nexus Reports established the individual sewer lift stations were established as follows:  
Lassen Avenue - Sewer lift station construction.  
Northwest Chico - Sewer lift station reimbursement agreement at 72% and phased capacity improvements.  
Oates Business Park - Sewer lift station reimbursement agreement at 100%.  
McKinney Ranch - Sewer lift station reimbursements occur as properties connect into the lift station.  
Henshaw Avenue at Guynn Avenue - Sewer lift station reimbursement agreement at 100%.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.



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**COMMUNITY PARK FUND**

FUND 330 COMMUNITY PARK	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42426 Park Dev Fees-Community	578,456	162,838	200,000	275,000	275,000	275,000
44101 Interest on Investments	2,844	(1,791)	0	0	0	0
Total Revenues	581,300	161,047	200,000	275,000	275,000	275,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	2,933	17	0	0	0	0
106 City Management	0	0	4,750	4,750	4,750	4,750
Total Operating Expenditures	2,933	17	4,750	4,750	4,750	4,750
<b>Capital Expenditures</b>						
19005 Bidwell Park Master Mgmt Plan	317	143	0	1,886	0	0
28921 Annual Nexus Update	7,413	17,131	15,510	56,340	15,510	15,510
Total Capital Expenditures	7,730	17,274	15,510	58,226	15,510	15,510
Total Expenditures	10,663	17,291	20,260	62,976	20,260	20,260
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(77)	(173)	(155)	(582)	(155)	(155)
Total Other Sources/Uses	(77)	(173)	(155)	(582)	(155)	(155)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	570,560	143,583	179,585	211,442	254,585	254,585
<b>Fund Balance, July 1</b>	891,310	1,461,870	1,571,530	1,605,453	1,816,895	1,816,895
<b>Fund Balance, June 30</b>	1,461,870	1,605,453	1,751,115	1,816,895	2,071,480	2,071,480

Fund Name: Fund 330 - Community Park  
Authority: CMC Chapter 3.85, Article V  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt Service  
Description: Acquisition and development of community park facilities only.

Remarks: Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**BIDWELL PARK LAND ACQUISITION FUND**

FUND 332 BIDWELL PARK LAND ACQUISITION	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42414 Bidwell Park Land Acq Dev Fee	71,944	18,950	25,000	25,000	25,250	25,250
Total Revenues	71,944	18,950	25,000	25,000	25,250	25,250
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	71,944	18,950	25,000	25,000	25,250	25,250
<b>Fund Balance, July 1</b>	(1,695,230)	(1,623,286)	(1,603,286)	(1,604,336)	(1,579,336)	(1,579,336)
<b>Fund Balance, June 30</b>	(1,623,286)	(1,604,336)	(1,578,286)	(1,579,336)	(1,554,086)	(1,554,086)

Fund Name: Fund 332 - Bidwell Park Land Acquisition  
Authority: CMC Chapter 3.85, Article V  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition of unimproved parkland sites adjacent to Bidwell Park only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**LINEAR PARKS/GREENWAYS FUND**

FUND 333 LINEAR PARKS/GREENWAYS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42432 Park Dev Fees - Greenway	88,391	24,831	30,000	30,000	35,000	35,000
44101 Interest on Investments	335	(216)	0	0	0	0
Total Revenues	88,726	24,615	30,000	30,000	35,000	35,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
106 City Management	0	0	4,750	4,750	4,750	4,750
Total Operating Expenditures	0	0	4,750	4,750	4,750	4,750
<b>Capital Expenditures</b>						
16030 1st and Verbena Master Plan	8,515	6,095	0	4,151	0	0
50160 General Plan Implementation	0	0	5,000	5,000	2,000	2,000
50244 Lindo Channel Management plan	0	0	36,050	36,050	36,050	36,050
Total Capital Expenditures	8,515	6,095	41,050	45,201	38,050	38,050
Total Expenditures	8,515	6,095	45,800	49,951	42,800	42,800
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(85)	(61)	(411)	(452)	(381)	(381)
Total Other Sources/Uses	(85)	(61)	(411)	(452)	(381)	(381)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	80,126	18,459	(16,211)	(20,403)	(8,181)	(8,181)
<b>Fund Balance, July 1</b>	97,360	177,486	187,388	195,945	175,542	175,542
<b>Fund Balance, June 30</b>	177,486	195,945	171,177	175,542	167,361	167,361

Fund Name: Fund 333 - Linear Parks/Grnws  
Authority: CMC Chapter 3.85, Article V  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of linear parks and greenway facilities.

Remarks: Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**STREET MAINTENANCE EQUIPMENT FUND**

FUND 335 STREET MAINTENANCE EQUIPMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42420 Major Mtce Equip Dev Fees	42,679	15,553	35,000	25,000	25,000	25,000
44101 Interest on Investments	3,668	(1,664)	0	0	0	0
Total Revenues	46,347	13,889	35,000	25,000	25,000	25,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
28921 Annual Nexus Update	932	2,155	1,951	7,086	1,951	1,951
Total Capital Expenditures	932	2,155	1,951	7,086	1,951	1,951
Total Expenditures	932	2,155	1,951	7,086	1,951	1,951
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(9)	(22)	(20)	(71)	(20)	(20)
Total Other Sources/Uses	(9)	(22)	(20)	(71)	(20)	(20)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	45,406	11,712	33,029	17,843	23,029	23,029
<b>Fund Balance, July 1</b>	1,377,116	1,422,522	1,435,159	1,434,234	1,452,077	1,452,077
<b>Fund Balance, June 30</b>	1,422,522	1,434,234	1,468,188	1,452,077	1,475,106	1,475,106

Fund Name: Fund 335 - Street Maintenance Equipment  
Authority: CMC Chapter 3.85, Article II  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Major equipment  
Authorized Other Uses: Debt service  
Description: Street maintenance equipment acquisition and improvements only.

Remarks: The allocation of costs for projects funded through this fund are based on the General Plan assumption that 59% of the City's population growth is attributable to new development and 41% is attributable to annexation as set forth in the Development Impact Fees Analysis and Recommendations (Nexus Study). Therefore, only 59% of any such project may be funded through this fund.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

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**ADMINISTRATIVE BUILDING FUND**

FUND 336 ADMINISTRATIVE BUILDING	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42431 Admin Building Dev Fees	71,206	23,501	40,000	40,000	40,400	40,400
44101 Interest on Investments	(3,195)	(1,344)	0	0	0	0
Total Revenues	68,011	22,157	40,000	40,000	40,400	40,400
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	68,011	22,157	40,000	40,000	40,400	40,400
<b>Fund Balance, July 1</b>	(1,233,639)	(1,165,628)	(1,140,628)	(1,143,471)	(1,103,471)	(1,103,471)
<b>Fund Balance, June 30</b>	(1,165,628)	(1,143,471)	(1,100,628)	(1,103,471)	(1,063,071)	(1,063,071)

Fund Name: Fund 336 - Administrative Building  
Authority: CMC Chapter 3.85, Article II  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities, major equipment  
Authorized Other Uses: Debt service  
Description: Site acquisition, construction, and equipping of administrative building facilities.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.

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**FIRE PROTECTION BLDG & EQUIP FUND**

FUND 337 FIRE PROTECTION BLDG & EQUIP	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42433 Fire Protect Bldg/Eq Dev Fees	246,528	77,544	100,000	100,000	110,000	110,000
44101 Interest on Investments	(5,755)	(2,313)	0	0	0	0
<b>Total Revenues</b>	<b>240,773</b>	<b>75,231</b>	<b>100,000</b>	<b>100,000</b>	<b>110,000</b>	<b>110,000</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
<b>Total Operating Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
28921 Annual Nexus Update	1,327	3,066	2,776	10,084	2,776	2,776
50160 General Plan Implementation	0	0	5,000	5,000	2,000	2,000
<b>Total Capital Expenditures</b>	<b>1,327</b>	<b>3,066</b>	<b>7,776</b>	<b>15,084</b>	<b>4,776</b>	<b>4,776</b>
<b>Total Expenditures</b>	<b>1,327</b>	<b>3,066</b>	<b>7,776</b>	<b>15,084</b>	<b>4,776</b>	<b>4,776</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(13)	(31)	(78)	(151)	(48)	(48)
<b>Total Other Sources/Uses</b>	<b>(13)</b>	<b>(31)</b>	<b>(78)</b>	<b>(151)</b>	<b>(48)</b>	<b>(48)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>239,433</b>	<b>72,134</b>	<b>92,146</b>	<b>84,765</b>	<b>105,176</b>	<b>105,176</b>
<b>Fund Balance, July 1</b>	<b>(2,259,436)</b>	<b>(2,020,003)</b>	<b>(1,950,480)</b>	<b>(1,947,869)</b>	<b>(1,863,104)</b>	<b>(1,863,104)</b>
<b>Fund Balance, June 30</b>	<b>(2,020,003)</b>	<b>(1,947,869)</b>	<b>(1,858,334)</b>	<b>(1,863,104)</b>	<b>(1,757,928)</b>	<b>(1,757,928)</b>

Fund Name: Fund 337 - Fire Protection Building and Equipment  
Authority: CMC Chapter 3.85, Article II  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities, major equipment  
Authorized Other Uses: Debt service  
Description: Site acquisition, construction, improvement and equipping of fire protection buildings and facilities, and acquisition and improvement of fire protection equipment only.

Remarks: Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.  
The allocation of costs for projects funded through this fund are based on the General Plan Assumption that 59% of the City's population growth is attributable to new development and 41% is attributable to annexation as set forth in the Development Impact Fees Analysis and Recommendations (Nexus Study). Therefore, only 59% of any such project may be funded through this fund.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

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**POLICE PROTECTION BLDG & EQUIP FUND**

FUND 338 POLICE PROTECTION BLDG & EQUIP	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42436 Police Protection Dev Fees	445,761	141,273	200,000	200,000	202,000	202,000
44101 Interest on Investments	2,164	(1,475)	0	0	0	0
Total Revenues	447,925	139,798	200,000	200,000	202,000	202,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
28921 Annual Nexus Update	1,634	3,776	3,419	12,418	3,419	3,419
50160 General Plan Implementation	0	0	5,000	5,000	2,000	2,000
50203 Animal Shelter Expansion	0	201,646	0	122,854	0	0
50205 1500 Humboldt	27,289	15,600	0	0	0	0
50206 PD Dispatch Relocation	127,666	8,700	0	0	0	0
Total Capital Expenditures	156,589	229,722	8,419	140,272	5,419	5,419
Total Expenditures	156,589	229,722	8,419	140,272	5,419	5,419
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	(1,566)	(2,297)	(84)	(1,403)	(54)	(54)
Total Other Sources/Uses	(1,566)	(2,297)	(84)	(1,403)	(54)	(54)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	289,770	(92,221)	191,497	58,325	196,527	196,527
<b>Fund Balance, July 1</b>	851,862	1,141,632	910,754	1,049,411	1,107,736	1,107,736
<b>Fund Balance, June 30</b>	1,141,632	1,049,411	1,102,251	1,107,736	1,304,263	1,304,263

Fund Name: Fund 338 - Police Protection Building and Equipment  
Authority: CMC Chapter 3.85, Article II  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities, major equipment  
Authorized Other Uses: Debt service  
Description: Site acquisition, construction, improvement and equipping of police protection buildings and facilities, and acquisition and improvement of police protection equipment only.

Remarks: The allocation of costs for projects funded through this fund are based on the General Plan assumption that 59% of the City's population growth is attributable to new development and 41% is attributable to annexation as set forth in the Development Impact Fees Analysis and Recommendations (Nexus Study). Therefore, only 59% of any such project may be funded through this fund.  
Pursuant to Budget Policy No.G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

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**Fund Summary**  
**ZONE A-NEIGHBORHOOD PARKS FUND**

FUND 341 ZONE A-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	3,299	5,307	5,000	5,000	5,050	5,050
44101 Interest on Investments	503	(229)	0	0	0	0
Total Revenues	3,802	5,078	5,000	5,000	5,050	5,050
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
50243 Caper Acres Renovation	0	0	0	0	29,741	29,741
Total Capital Expenditures	0	0	0	0	29,741	29,741
Total Expenditures	0	0	0	0	29,741	29,741
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9862 Private Development	0	0	0	0	(297)	(297)
Total Other Sources/Uses	0	0	0	0	(297)	(297)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	3,802	5,078	5,000	5,000	(24,988)	(24,988)
<b>Fund Balance, July 1</b>	189,736	193,538	198,538	198,616	203,616	203,616
<b>Fund Balance, June 30</b>	193,538	198,616	203,538	203,616	178,628	178,628

Fund Name: Fund 341 - Fund 341 - Zone A - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings & Facilities  
Authorized Other Uses: Debt Service  
Description: Acquisition and development of neighborhood park facilities in Zone A (Southwest Chico - south of Big Chico Creek and west of SHR 99) only.

Remarks: A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.



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**ZONE B-NEIGHBORHOOD PARKS FUND**

FUND 342 ZONE B-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	4,236	11,544	8,400	8,400	8,484	8,484
44101 Interest on Investments	614	(282)	0	0	0	0
<b>Total Revenues</b>	<b>4,850</b>	<b>11,262</b>	<b>8,400</b>	<b>8,400</b>	<b>8,484</b>	<b>8,484</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>4,850</b>	<b>11,262</b>	<b>8,400</b>	<b>8,400</b>	<b>8,484</b>	<b>8,484</b>
<b>Fund Balance, July 1</b>	<b>230,772</b>	<b>235,622</b>	<b>245,622</b>	<b>246,884</b>	<b>255,284</b>	<b>255,284</b>
<b>Fund Balance, June 30</b>	<b>235,622</b>	<b>246,884</b>	<b>254,022</b>	<b>255,284</b>	<b>263,768</b>	<b>263,768</b>

Fund Name: Fund 342 - Zone B - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b.  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of neighborhood park facilities in Zone B (West Chico - boundaries identical to those of the Oak Way Park Assessment District) only.

Remarks: A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**Fund Summary**  
**ZONE C-NEIGHBORHOOD PARKS FUND**

FUND 343 ZONE C-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	1,864	0	1,000	1,000	0	0
44101 Interest on Investments	208	(93)	0	0	0	0
<b>Total Revenues</b>	<b>2,072</b>	<b>(93)</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>2,072</b>	<b>(93)</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, July 1</b>	<b>77,452</b>	<b>79,524</b>	<b>79,524</b>	<b>79,431</b>	<b>80,431</b>	<b>80,431</b>
<b>Fund Balance, June 30</b>	<b>79,524</b>	<b>79,431</b>	<b>80,524</b>	<b>80,431</b>	<b>80,431</b>	<b>80,431</b>

Fund Name: Fund 343 - Zone C - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b.  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of neighborhood park facilities in Zone C (Northwest Chico - south of West Lassen Avenue, west of SHR 99 and north of Lindo Channel) only.

Remarks: A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**ZONE D & E-NEIGHBORHOOD PARKS FUND**

FUND 344 ZONE D & E-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	1,864	3,675	2,000	2,000	2,020	2,020
42480 Fee Reimbursements	(66,965)	0	0	0	0	0
44101 Interest on Investments	179	(19)	0	0	0	0
<b>Total Revenues</b>	<b>(64,922)</b>	<b>3,656</b>	<b>2,000</b>	<b>2,000</b>	<b>2,020</b>	<b>2,020</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(64,922)</b>	<b>3,656</b>	<b>2,000</b>	<b>2,000</b>	<b>2,020</b>	<b>2,020</b>
<b>Fund Balance, July 1</b>	<b>81,458</b>	<b>16,536</b>	<b>16,535</b>	<b>20,192</b>	<b>22,192</b>	<b>22,192</b>
<b>Fund Balance, June 30</b>	<b>16,536</b>	<b>20,192</b>	<b>18,535</b>	<b>22,192</b>	<b>24,212</b>	<b>24,212</b>

Fund Name: Fund 344 - Zones D and E - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b.  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of neighborhood park facilities in Zone D & E (North Northwest Chico - north of West Lassen Avenue to SHR 99 and SHR 99 to the Airport Bike Path) only.

Remarks: A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**ZONE F & G-NEIGHBORHOOD PARKS FUND**

FUND 345 ZONE F & G-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	4,660	23,301	18,000	18,000	30,000	30,000
44101 Interest on Investments	571	(266)	0	0	0	0
<b>Total Revenues</b>	<b>5,231</b>	<b>23,035</b>	<b>18,000</b>	<b>18,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>5,231</b>	<b>23,035</b>	<b>18,000</b>	<b>18,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Fund Balance, July 1</b>	<b>215,668</b>	<b>220,899</b>	<b>237,899</b>	<b>243,934</b>	<b>261,934</b>	<b>261,934</b>
<b>Fund Balance, June 30</b>	<b>220,899</b>	<b>243,934</b>	<b>255,899</b>	<b>261,934</b>	<b>291,934</b>	<b>291,934</b>

Fund Name: Fund 345 - Zones F and G - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b.  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of neighborhood park facilities in Zone F & G (North Central Chico (Foothill region) - east of the Airport Bike Path, west of the Diversion Channel and north of East Avenue/Lindo Channel) only.

Remarks: A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

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**ZONE I-NEIGHBORHOOD PARKS FUND**

FUND 347 ZONE I-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	104,365	13,940	15,000	15,000	30,000	30,000
44101 Interest on Investments	487	(323)	0	0	0	0
44120 Interest on Loans Receivable	3,700	3,588	0	3,471	3,347	3,347
49992 Principal on Loans Receivable	0	0	0	2,467	2,591	2,591
<b>Total Revenues</b>	<b>108,552</b>	<b>17,205</b>	<b>15,000</b>	<b>20,938</b>	<b>35,938</b>	<b>35,938</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>108,552</b>	<b>17,205</b>	<b>15,000</b>	<b>20,938</b>	<b>35,938</b>	<b>35,938</b>
Non-Cash / Other Adjustments	2,237	71,762				
<b>Cash Balance, July 1</b>	<b>159,895</b>	<b>270,685</b>	<b>285,736</b>	<b>359,652</b>	<b>380,590</b>	<b>380,590</b>
<b>Cash Balance, June 30</b>	<b>270,685</b>	<b>359,652</b>	<b>300,736</b>	<b>380,590</b>	<b>416,528</b>	<b>416,528</b>

Fund Name: Fund 347 - Zone I - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b.  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of neighborhood park facilities in Zone I (Southeast Chico - east of SHR 99, south of Big Chico Creek) only.

Remarks: Other Financing Sources/Uses to the Private Development Fund (862) reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.  
Loans distributed from this fund include \$185,000 to Chico Creek Nature Center (CCNC) and \$74,000 to Husa Ranch/Nob Hill Landscape and Lighting District (LLD).  
Pursuant to Minute Order No. 07-10, approved May 18, 2010 by City Council, CCNC's FY2009-10 and FY2010-11 quarterly payments were deferred. Subsequently, on May 17, 2011, City Council approved Minute Order No. 12-11 deferring CCNC's FY2011-12 quarterly payments.  
Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.  
A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
On May 1, 2012, City Council approved the Finance Committee's recommendation to 1) defer CCNC's quarterly loan payments from July 1, 2012, through April 15, 2014, without penalty; 2) adjust the interest rate to 1.8% per annum starting with the payment that was due July 15, 2009; and 3) recalculate the amortization schedule to add the deferred payments to the end of the amortization schedule and adjust the interest rate, with the understanding that the interest rate will be recalculated again prior to resumption of the quarterly loan payment due July 15, 2014.  
The first annual loan payment for the Husa Ranch/Nob Hill Landscape and Lighting District was due FY2010-11.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**ZONE J-NEIGHBORHOOD PARKS FUND**

FUND 348 ZONE J-NEIGHBORHOOD PARKS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42427 Park Dev Fees-Neighborhood	5,290	0	2,000	2,000	0	0
Total Revenues	5,290	0	2,000	2,000	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	5,290	0	2,000	2,000	0	0
<b>Fund Balance, July 1</b>	(172,660)	(167,370)	(167,370)	(167,370)	(165,370)	(165,370)
<b>Fund Balance, June 30</b>	(167,370)	(167,370)	(165,370)	(165,370)	(165,370)	(165,370)

Fund Name: Fund 348 - Zone J - Neighborhood Parks  
Authority: CMC Chapter 3.85, Article V and Budget Policy G.3.b.  
Use: Restricted - Development Impact Fee Fund  
Authorized Capital Uses: Buildings and facilities  
Authorized Other Uses: Debt service  
Description: Acquisition and development of neighborhood park facilities in Zone J (Central East Chico - between Big Chico Creek and Lindo Channel from SHR 99 to Manzanita Avenue) only.

Remarks: A map of this Neighborhood Park Benefit Zone is reflected in Appendix C.  
Pursuant to Budget Policy No. G.3.d., interest will be charged against development impact fee funds which are in a deficit position as a result of projects being funded prior to the collection of fees. However, in the event the estimated fund balance in any park fee fund is less than the actual interest charges for the preceding two-year period, no interest will be charged to the fund until these criteria no longer apply, at which time interest will be applied to the remaining balance.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**AFFORDABLE HOUSING FUND**

FUND 392 AFFORDABLE HOUSING	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
40270 Payment In Lieu of Taxes	0	7,352	0	0	0	0
41299 Other State Revenue	0	204,737	200,000	11,996	0	0
44101 Interest on Investments	0	(34)	0	0	0	0
44120 Interest on Loans Receivable	0	4,341	57,638	57,638	57,638	57,638
44505 Miscellaneous Revenues	0	44,924	0	0	0	0
44519 Reimbursement-Other	0	2,000	0	0	0	0
49992 Principal on Loans Receivable	0	0	21,210	21,210	21,210	21,210
<b>Total Revenues</b>	<b>0</b>	<b>263,320</b>	<b>278,848</b>	<b>90,844</b>	<b>78,848</b>	<b>78,848</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	4,303	3,558	8,751	0	0
540 Housing	0	74,181	304,187	298,994	121,678	121,678
<b>Total Operating Expenditures</b>	<b>0</b>	<b>78,484</b>	<b>307,745</b>	<b>307,745</b>	<b>121,678</b>	<b>121,678</b>
<b>Capital Expenditures</b>						
65973 Lease Guarantee Program	0	0	0	0	20,000	20,000
<b>Total Capital Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Expenditures</b>	<b>0</b>	<b>78,484</b>	<b>307,745</b>	<b>307,745</b>	<b>141,678</b>	<b>141,678</b>
<b>Other Financing Sources/Uses</b>						
From:						
3372 Merged Low/Mod Housing	0	41,849,264	0	0	0	0
3373 RDA Housing Successor Agency	0	4,424,008	0	0	0	0
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>46,273,272</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	46,458,108	(28,897)	(216,901)	(62,830)	(62,830)
Non-Cash / Other Adjustments	0	(46,529,565)				
<b>Cash Balance, July 1</b>	<b>0</b>	<b>0</b>	<b>153,405</b>	<b>(71,457)</b>	<b>(288,358)</b>	<b>(288,358)</b>
<b>Cash Balance, June 30</b>	<b>0</b>	<b>(71,457)</b>	<b>124,508</b>	<b>(288,358)</b>	<b>(351,188)</b>	<b>(351,188)</b>

Fund Name: Fund 392 - Affordable Housing  
Authority: State law, City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating  
Description: To account for the administration of the City's affordable housing programs to benefit low income households.

Remarks: These activities were previously funded through the Low and Moderate Income Housing Fund (372) of the former Redevelopment Agency, which was dissolved February 1, 2012, pursuant to Assembly Bill No. 1X26.

**City of Chico  
2013-14 Annual Budget  
Fund Summary  
CAPITAL PROJECTS FUND**

FUND 400 CAPITAL PROJECTS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	2,618,837	1,565,227	1,624,556	458,268	1,029,495	1,029,495
Total Revenues	2,618,837	1,565,227	1,624,556	458,268	1,029,495	1,029,495
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Fund Administration	1,098,186	1,075,160	0	268,807	0	0
610 Engineering	290,877	270,720	337,355	320,208	323,745	323,745
995 Indirect Cost Allocation	1,139,393	1,185,424	1,185,424	1,185,424	588,973	588,973
Total Operating Expenditures	2,528,456	2,531,304	1,522,779	1,774,439	912,718	912,718
<b>Capital Expenditures</b>						
11020 Municipal Stormwater Mgmt Program	87,640	50,161	101,777	162,365	101,777	101,777
17020 Open Space Management Plan	2,741	3,485	0	21,464	0	0
50160 General Plan Implementation	0	0	0	0	15,000	15,000
50218 AIP No. 31	0	18	0	0	0	0
Total Capital Expenditures	90,381	53,664	101,777	183,829	116,777	116,777
Total Expenditures	2,618,837	2,584,968	1,624,556	1,958,268	1,029,495	1,029,495
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	(1,019,741)	0	(1,500,000)	0	0
<b>Cash Balance, July 1</b>	0	0	(1,116,300)	(1,019,741)	(2,519,741)	(2,519,741)
<b>Cash Balance, June 30</b>	0	(1,019,741)	(1,116,300)	(2,519,741)	(2,519,741)	(2,519,741)

Fund Name: Fund 400 - Capital Projects  
 Authority: City Resolution  
 Use: Restricted  
 Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
 Authorized Other Uses: None  
 Description: Holding fund for capital projects administration costs which are of a general benefit to all capital projects. These costs are allocated to all capital projects as capital project overhead.

Remarks: Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

The negative cash balance beginning in FY11-12 estimates the impact of the elimination of Redevelopment Agency funded capital projects, thus reducing the number of projects that can accept capital project overhead charges.



**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**SEWER FUND**

FUND 850 SEWER	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41275 WPCP Expansion Loan Receipts	566,159	197,868	0	0	0	0
42301 Sewer Service Fees	7,973,714	9,817,886	10,650,000	10,650,000	11,000,000	11,000,000
42302 Sewer Application Fee	8,800	10,231	10,000	10,000	10,100	10,100
42306 Sewer Lift Station Mtce Fee	92,351	89,211	90,000	90,000	92,250	92,250
42308 Sewer In-Lieu Petition Fee	3,817	1,815	3,000	3,000	3,015	3,015
42370 Industrial User Waste Test Fee	23,474	10,286	10,000	10,000	10,100	10,100
42604 Sale of Docs/Publications	0	30	0	0	0	0
44101 Interest on Investments	15,597	(8,047)	0	0	0	0
44120 Interest on Loans Receivable	0	4,875	0	17,172	0	0
44130 Rental & Lease Income	62,470	65,225	50,000	50,000	60,000	60,000
44519 Reimbursement-Other	3,506	697	0	0	0	0
49992 Principal on Loans Receivable	0	0	0	1,987,308	0	0
<b>Total Revenues</b>	<b>8,749,888</b>	<b>10,190,077</b>	<b>10,813,000</b>	<b>12,817,480</b>	<b>11,175,465</b>	<b>11,175,465</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	106,554	120,522	199,790	208,264	130,339	130,339
615 Development Services	431,936	406,558	411,336	408,856	330,475	330,475
670 Water Pollution Control Plant	4,042,744	3,941,636	4,823,401	4,863,262	5,022,532	5,022,532
994 Private Development Cost Alloc	237,094	166,673	156,459	156,459	156,459	156,459
995 Indirect Cost Allocation	594,230	618,237	618,237	618,237	520,179	520,179
8000 Debt Principal	0	0	803,021	836,709	856,543	856,543
8200 Debt Interest	321,302	308,146	314,971	288,247	268,474	268,474
<b>Total Operating Expenditures</b>	<b>5,733,860</b>	<b>5,561,772</b>	<b>7,327,215</b>	<b>7,380,034</b>	<b>7,285,001</b>	<b>7,285,001</b>
<b>Capital Expenditures</b>						
11020 Stormwater Mgmt Program	99,110	42,986	72,450	111,992	72,450	72,450
14012 WPCP Expansion to 12 MGD	128,447	(3,046)	13,500	13,500	13,500	13,500
17009 River Road Trunk Line	9,597	6,198	0	36,000	0	0
50022 Articulating Front Loader	0	0	154,500	0	0	0
50025 Dump Truck	0	0	113,300	0	0	0
50027 WPCP Painting Project	7,735	108,541	437,750	767,656	40,000	40,000
50028 Annual Sewer Maintenance	282,125	256,326	267,800	298,537	267,800	267,800
50058 Olive St Trunk Sewer SSMP #3	0	0	0	0	146,364	146,364
50060 Filbert Ave Trunk SSMP #5	0	0	175,088	0	0	0
50113 WPCP Admin Bldg Remodel	29,019	0	0	0	0	0
50153 WPCP TRE Study	12,130	14,851	0	0	0	0
50154 WPCP Outfall Diffuser Study	7,791	55,421	0	0	0	0
50155 Storm Water Pumps Upgrade	0	0	0	45,900	0	0
50160 General Plan Implementation	15,862	18,567	0	14,835	10,000	10,000
50178 Sewer Master Plan Update	0	74,249	0	184,469	0	0
50181 Sewer Improvements	0	0	0	0	167,123	167,123
50193 High Pressure Washer/Trailer	10,876	0	0	0	0	0
50194 WPCP Admin Bldg HVAC Upgrade	0	0	0	35,700	0	0
50195 LPS Alarm Telemetry Upgrade	0	0	0	97,920	0	0
50224 WPCP Electronic Entrance Gate	0	0	0	66,950	0	0
50226 WPCP Digester Cover	0	60,869	41,715	397,242	472,729	472,729
50228 Upgrade Boilers	0	0	0	41,200	0	0
50242 Variable Frequency Drive Units	0	0	77,250	77,250	0	0
50245 Replace Headworks Drain Lines	0	0	9,270	9,270	0	0
50260 WPCP NPDES Permit Renewal	0	0	0	0	154,500	154,500
50261 WPCP HVAC Unit Replacement	0	0	0	0	51,500	51,500
50262 WPCP Painting	0	0	0	0	154,500	154,500
50263 WPCP Centrifuge No. 1 Rebuild	0	0	0	0	154,500	154,500
<b>Total Capital Expenditures</b>	<b>602,692</b>	<b>634,962</b>	<b>1,362,623</b>	<b>2,198,421</b>	<b>1,704,966</b>	<b>1,704,966</b>
<b>Total Expenditures</b>	<b>6,336,552</b>	<b>6,196,734</b>	<b>8,689,838</b>	<b>9,578,455</b>	<b>8,989,967</b>	<b>8,989,967</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9851 WPCP Capital Reserve	(508,692)	(1,141,848)	(1,641,848)	(1,641,848)	(1,641,848)	(1,641,848)
9932 Equipment Replacement	(108,779)	(108,779)	(108,779)	(108,779)	(106,776)	(106,776)
<b>Total Other Sources/Uses</b>	<b>(617,471)</b>	<b>(1,250,627)</b>	<b>(1,750,627)</b>	<b>(1,750,627)</b>	<b>(1,748,624)</b>	<b>(1,748,624)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	1,795,865	2,742,716	372,535	1,488,398	436,874	436,874
Non-Cash / Other Adjustments	(141,201)	(3,831,752)				
<b>Cash Balance, July 1</b>	<b>5,690,823</b>	<b>7,345,486</b>	<b>3,287,843</b>	<b>6,256,450</b>	<b>7,744,848</b>	<b>7,744,848</b>
<b>Cash Balance, June 30</b>	<b>7,345,486</b>	<b>6,256,450</b>	<b>3,660,378</b>	<b>7,744,848</b>	<b>8,181,722</b>	<b>8,181,722</b>

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**SEWER FUND**

FUND 850 SEWER	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Collection System Capital</b>						
Replacement	378,955	0	0	0	0	0
WPCP Capital Replacement	108,877	0	0	0	0	0
<b>Unrestricted Cash Balance</b>	<b>5,917,654</b>	<b>6,256,450</b>	<b>3,660,378</b>	<b>7,744,848</b>	<b>8,181,722</b>	<b>8,181,722</b>

Fund Name: Fund 850 - Sewer  
Authority: City Ordinance, CMC Chapter 15.36  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Sanitary sewer collection system and Water Pollution Control Plant (WPCP) operations only.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.  
Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

Annual Reserves: 9 Million Gallons per Day (MGD) SRF Loan - \$168,066, annual deposit ended in FY09-10; 12 MGD SRF Loan - \$208,224, annual deposit began in FY10-11; Outfall SRF Loan - \$300,468, one-time deposit in FY10-11.

Debt Principal and Interest payments reflect this Fund's repayment of the State Revolving Fund loan acquired to facilitate the expansion of the Water Pollution Control Plant.

Pursuant to the State Revolving Fund Loan Contracts related to the expansion of the WPCP, funds shall be deposited into the WPCP Capital Reserve Fund (Fund 851) at a rate of one-half of one percent (0.5%) of the State Revolving Fund (SRF) Loan amount each year for a period of ten years.

Beginning FY 2011-12, the amounts for Collection System Capital Replacement and WPCP Capital Replacement was accounted for in Fund 851 - WPCP Capital Reserve.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**WPCP CAPITAL RESERVE FUND**

FUND 851 WPCP CAPITAL RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	5,527	(3,350)	0	0	0	0
Total Revenues	5,527	(3,350)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
3850 Sewer	508,692	1,141,848	1,641,848	1,641,848	1,641,848	1,641,848
To:						
Total Other Sources/Uses	508,692	1,141,848	1,641,848	1,641,848	1,641,848	1,641,848
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	514,219	1,138,498	1,641,848	1,641,848	1,641,848	1,641,848
<b>Fund Balance, July 1</b>	1,935,396	2,449,615	3,591,463	3,588,113	5,229,961	5,229,961
<b>Fund Balance, June 30</b>	2,449,615	3,588,113	5,233,311	5,229,961	6,871,809	6,871,809

Fund Name: Fund 851 - WPCP Capital Reserve  
Authority: City Ordinance, CMC Chapter 15.36  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: None  
Description: Expansion, major repair, and replacement of the City's Water Pollution Control Plant facilities, as required by the Loan Contract with the State Revolving Fund Loan Program, dated 05/06/98.

Remarks: Pursuant to the State Revolving Fund Loan Contracts related to the expansion of the WPCP, funds shall also be deposited into the WPCP Capital Reserve Fund (Fund 851) at a rate of one-half of one percent (0.5%) of the State Revolving Fund (SRF) Loan amount each year for a period of ten years.  
2001 SRF Loan = \$168,066; annual deposit ended in FY09-10  
Other Financing Sources reflects the following:  
2008 SRF Loan = \$208,224; annual deposit began in FY10-11 and will end in FY19-20  
Collection System Capital Replacement deposit = \$433,624  
2009 SRF Outfall Loan = \$300,468; one-time deposit in FY10-11  
WPCP Capital Replacement deposit = \$1,000,000.

**City of Chico**  
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**Fund Summary**  
**PARKING REVENUE FUND**

FUND 853 PARKING REVENUE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42204 Parking Meters-Streets	643,857	642,494	620,000	620,000	620,000	620,000
42207 Parking Meters-Lots	243,773	238,689	240,000	240,000	240,000	240,000
42210 Parking Permits-Preferred	4,416	8,292	5,000	5,000	5,125	5,125
42211 Parking Permits-Limited	58,531	71,514	55,000	55,000	56,375	56,375
42213 Parking Space Lease	57,131	72,128	60,000	60,000	62,400	62,400
42220 Parking Meter In Lieu	1,300	1,200	0	0	0	0
44101 Interest on Investments	1,480	(825)	0	0	0	0
44501 Cash Over/Short	6	0	0	0	0	0
44519 Reimbursement-Other	0	1,021	0	0	0	0
<b>Total Revenues</b>	<b>1,010,494</b>	<b>1,034,513</b>	<b>980,000</b>	<b>980,000</b>	<b>983,900</b>	<b>983,900</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	222,624	105,021	89,671	90,221	16,634	16,634
300 Police	0	138,612	140,480	140,480	146,313	146,313
660 Parking Facilities Maintenance	433,729	449,533	499,338	497,481	473,433	473,433
994 Private Development Cost Alloc	21,554	15,152	14,224	14,224	14,224	14,224
995 Indirect Cost Allocation	124,445	129,472	129,472	129,472	108,937	108,937
<b>Total Operating Expenditures</b>	<b>802,352</b>	<b>837,790</b>	<b>873,185</b>	<b>871,878</b>	<b>759,541</b>	<b>759,541</b>
<b>Capital Expenditures</b>						
50016 Parking Lot 1 Rehabilitation	0	0	8,025	0	0	0
50017 Parking Lot 2 Rehabilitation	0	0	0	51,500	10,300	10,300
50018 Parking Lot 3 Rehabilitation	0	0	56,650	0	0	0
50019 Parking Lot 4 Rehabilitation	1,451	1,439	0	0	0	0
50020 Parking Lot 5 Rehabilitation	0	0	0	0	128,750	128,750
50061 Downtown Access Plan	7,625	39,904	109,000	3,825	171,637	171,637
50126 1st and 2nd Streets Couplet	0	0	200,000	200,000	0	0
50160 General Plan Implementation	0	0	5,000	5,000	1,000	1,000
<b>Total Capital Expenditures</b>	<b>9,076</b>	<b>41,343</b>	<b>378,675</b>	<b>260,325</b>	<b>311,687</b>	<b>311,687</b>
<b>Total Expenditures</b>	<b>811,428</b>	<b>879,133</b>	<b>1,251,860</b>	<b>1,132,203</b>	<b>1,071,228</b>	<b>1,071,228</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9212 Transportation	(28,014)	(34,977)	(20,000)	(20,000)	(36,000)	(36,000)
9932 Equipment Replacement	(3,600)	(3,600)	(3,600)	(3,600)	(3,600)	(3,600)
<b>Total Other Sources/Uses</b>	<b>(31,614)</b>	<b>(38,577)</b>	<b>(23,600)</b>	<b>(23,600)</b>	<b>(39,600)</b>	<b>(39,600)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>167,452</b>	<b>116,803</b>	<b>(295,460)</b>	<b>(175,803)</b>	<b>(126,928)</b>	<b>(126,928)</b>
Non-Cash / Other Adjustments	(3,473)	11,160				
<b>Cash Balance, July 1</b>	<b>452,551</b>	<b>616,529</b>	<b>487,030</b>	<b>744,493</b>	<b>568,690</b>	<b>568,690</b>
<b>Cash Balance, June 30</b>	<b>616,529</b>	<b>744,493</b>	<b>191,570</b>	<b>568,690</b>	<b>441,762</b>	<b>441,762</b>

Fund Name: Fund 853 - Parking Revenue  
Authority: City Resolution, CMC Chapter 3R.68  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Parking facilities operations and improvements only.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.  
Transportation transfer (9212) reflects the estimated cost of the Downtown Employee Free Fare Program which allows employees to ride the Transit system for free as an incentive to increase the availability of parking downtown.  
Per CMC 10.25.060, an eligible use of parking meter and lease revenue is to provide for the proper regulation and control of traffic upon the streets and within the parking facilities of the city. Based on this code section, the salaries and benefits of the police officer position assigned to Downtown Chico are charged to the Parking Fund, which commenced in FY2010-11. The first year was included in Department 000 - Funds Administration, but moved to Department 300 - Police in subsequent years.  
In 2009, the City redeemed the 1994 Parking Revenue Bonds.  
Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

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**Fund Summary**  
**AIRPORT FUND**

FUND 856 AIRPORT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41186 Airport Improvement Program	2,432,783	133,763	123,750	316,876	1,800,450	1,800,450
42250 Fuel Flowage Fees	29,730	18,349	30,000	30,000	30,750	30,750
42251 Landing Fees	45,958	45,886	50,000	50,000	45,000	45,000
42604 Sale of Docs/Publications	20	20	0	0	0	0
44101 Interest on Investments	(3,579)	(875)	0	0	0	0
44130 Rental & Lease Income	387,690	274,919	283,000	283,000	283,000	283,000
44132 T-Hanger Rental & Lease Income	66,925	78,544	77,000	77,000	78,925	78,925
44140 Concession Income	42,995	65,595	60,000	60,000	65,000	65,000
44519 Reimbursement-Other	4,056	6,122	5,000	5,000	5,000	5,000
<b>Total Revenues</b>	<b>3,006,578</b>	<b>622,323</b>	<b>628,750</b>	<b>821,876</b>	<b>2,308,125</b>	<b>2,308,125</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	18,565	26,767	33,407	33,957	1,086	1,086
118 Airport Management	162,151	141,153	161,233	163,489	13,523	13,523
691 Aviation Facility Maintenance	275,354	276,504	315,882	316,848	405,840	405,840
994 Private Development Cost Alloc	10,777	7,576	7,112	7,112	7,112	7,112
995 Indirect Cost Allocation	109,322	113,739	113,739	113,739	95,699	95,699
<b>Total Operating Expenditures</b>	<b>576,169</b>	<b>565,739</b>	<b>631,373</b>	<b>635,145</b>	<b>523,260</b>	<b>523,260</b>
<b>Capital Expenditures</b>						
50177 AIP No. 29	27,014	71,434	0	3,154	0	0
50185 AIP No. 30	2,405,769	11,175	0	0	0	0
50218 AIP No. 31	0	55,323	0	208,332	0	0
50219 CMA Property Lease Transition	0	2,800	0	0	0	0
50237 AIP No. 32	0	0	137,500	117,821	0	0
50256 AIP No. 33	0	0	0	100,000	1,900,500	1,900,500
50259 AIP No. 34	0	0	0	0	100,000	100,000
<b>Total Capital Expenditures</b>	<b>2,432,783</b>	<b>140,732</b>	<b>137,500</b>	<b>429,307</b>	<b>2,000,500</b>	<b>2,000,500</b>
<b>Total Expenditures</b>	<b>3,008,952</b>	<b>706,471</b>	<b>768,873</b>	<b>1,064,452</b>	<b>2,523,760</b>	<b>2,523,760</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9932 Equipment Replacement	(66,197)	(66,197)	(66,197)	(66,197)	(74,537)	(74,537)
<b>Total Other Sources/Uses</b>	<b>(66,197)</b>	<b>(66,197)</b>	<b>(66,197)</b>	<b>(66,197)</b>	<b>(74,537)</b>	<b>(74,537)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(68,571)	(150,345)	(206,320)	(308,773)	(290,172)	(290,172)
Non-Cash / Other Adjustments	(93,905)	128,157				
<b>Cash Balance, July 1</b>	<b>(535,888)</b>	<b>(698,364)</b>	<b>(955,742)</b>	<b>(720,552)</b>	<b>(1,029,325)</b>	<b>(1,029,325)</b>
<b>Cash Balance, June 30</b>	<b>(698,364)</b>	<b>(720,552)</b>	<b>(1,162,062)</b>	<b>(1,029,325)</b>	<b>(1,319,497)</b>	<b>(1,319,497)</b>

Fund Name: Fund 856 - Airport  
Authority: City Charter, Section 1104  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Airport operations and improvement only. All revenues restricted to Airport purposes only.

Remarks: The Airport Improvement Grant has been moved to the Airport Fund (Fund 856) from the Capital Grants Fund (Fund 300) in order to properly encompass all Airport Enterprise financial activities.  
Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.  
Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

City of Chico  
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Fund Summary  
**PRIVATE DEVELOPMENT DEBT FUND**

FUND 861 PRIVATE DEVELOPMENT DEBT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
Total Revenues	0	0	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	0	0	0	0	0	0
Non-Cash / Other Adjustments	0	0				
<b>Cash Balance, July 1</b>	0	0	0	0	0	0
<b>Cash Balance, June 30</b>	0	0	0	0	0	0

Fund Name: Fund 861 - Private Development - Debt to Treasury  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Used to account for the deficit position of Private Development activities through 6/30/12.

Remarks: The deficit will be eliminated by a series of transfers from the General Fund over a period of time to be determined.

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**Fund Summary**  
**PRIVATE DEVELOPMENT FUND**

FUND 862 PRIVATE DEVELOPMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
40507 Construction Permit	639,296	666,248	525,000	945,000	975,300	975,300
40531 Encroachment Permit	29,680	28,102	30,000	30,000	33,000	33,000
42404 Planning Filing Fees	106,981	87,731	132,000	107,000	84,200	84,200
42407 Engineering Fees	75,860	55,982	70,000	40,000	44,300	44,300
42410 Plan Check Fees	330,777	361,111	305,000	475,000	491,700	491,700
42411 Plan Maintenance Fee	8,062	6,304	8,500	7,000	7,100	7,100
42412 Residential Housing Report Fee	262	262	0	0	0	0
42428 2% Deferred Development Fee	20,196	20,706	15,000	35,000	35,900	35,900
42439 Northwest Chico Specific Plan	110,888	15,065	15,000	20,000	21,800	21,800
42604 Sale of Docs/Publications	1,075	2,319	2,000	1,000	1,100	1,100
42699 Other Service Charges	400	0	0	0	0	0
44101 Interest on Investments	(23,310)	(19)	0	0	0	0
44505 Miscellaneous Revenues	192	0	0	0	0	0
49998 Revenue from Prior Year	0	(6,178)	0	0	0	0
<b>Total Revenues</b>	<b>1,300,359</b>	<b>1,237,633</b>	<b>1,102,500</b>	<b>1,660,000</b>	<b>1,694,400</b>	<b>1,694,400</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	63,664	79,120	86,403	86,403	146,991	146,991
510 Planning	415,088	315,825	309,073	302,931	326,778	326,778
520 Building Inspection	844,326	895,844	990,522	974,240	1,187,810	1,187,810
615 Development Services	4,545	4,559	15,166	15,148	13,967	13,967
990 Administration Pool	677	0	0	0	0	0
994 Private Development Cost Alloc	(359,233)	(252,535)	(189,648)	(189,648)	(189,648)	(189,648)
995 Indirect Cost Allocation	862,019	297,174	297,174	297,174	250,039	250,039
<b>Total Operating Expenditures</b>	<b>1,831,086</b>	<b>1,339,987</b>	<b>1,508,690</b>	<b>1,486,248</b>	<b>1,735,937</b>	<b>1,735,937</b>
<b>Capital Expenditures</b>						
17018 General Plan Update	29,504	5,101	0	0	0	0
50160 General Plan Implementation	25,380	29,707	0	32,065	30,000	30,000
50257 Revise User Fee Study	0	0	0	35,215	0	0
<b>Total Capital Expenditures</b>	<b>54,884</b>	<b>34,808</b>	<b>0</b>	<b>67,280</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Expenditures</b>	<b>1,885,970</b>	<b>1,374,795</b>	<b>1,508,690</b>	<b>1,553,528</b>	<b>1,765,937</b>	<b>1,765,937</b>
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	500,000	0	0	0	0	0
3305 Bikeway Improvement	763	2,187	89	2,215	100	100
3308 Street Facility Improvement	13,543	16,798	4,864	7,529	354	354
3309 Storm Drainage Facility	7,156	3,489	140	1,548	1,775	1,775
3320 Sewer - Trunk Line Capacity	1,231	1,158	24,094	9,319	3,929	3,929
3321 Sewer - WPCP Capacity	37	86	4,904	10,102	78	78
3330 Community Park	77	173	155	582	155	155
3333 Linear Parks/Greenways	85	61	411	452	381	381
3335 Street Maintenance Equipment	9	22	20	71	20	20
3337 Fire Protection Building/Equip	13	31	78	151	48	48
3338 Police Protection Bldg & Equip	1,566	2,297	84	1,403	54	54
3341 Zone A Neighborhood Parks	0	0	0	0	297	297
To:						
9932 Equipment Replacement	(12,303)	(12,303)	(12,303)	(12,303)	(21,294)	(21,294)
<b>Total Other Sources/Uses</b>	<b>512,177</b>	<b>13,999</b>	<b>22,536</b>	<b>21,069</b>	<b>(14,103)</b>	<b>(14,103)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(73,434)</b>	<b>(123,163)</b>	<b>(383,654)</b>	<b>127,541</b>	<b>(85,640)</b>	<b>(85,640)</b>
Non-Cash / Other Adjustments	(82,951)	(16,703)				
<b>Cash Balance, July 1</b>	<b>(9,015,354)</b>	<b>(9,171,740)</b>	<b>(9,565,947)</b>	<b>(9,311,606)</b>	<b>(9,184,065)</b>	<b>(9,184,065)</b>
<b>Cash Balance, June 30</b>	<b>(9,171,740)</b>	<b>(9,311,606)</b>	<b>(9,949,601)</b>	<b>(9,184,065)</b>	<b>(9,269,705)</b>	<b>(9,269,705)</b>
<b>Desired Fund Balance</b>	<b>422,163</b>	<b>447,922</b>	<b>495,261</b>	<b>487,120</b>	<b>593,905</b>	<b>593,905</b>

Fund Name: Fund 862 - Private Dev  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Private development planning, building inspection.

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**Fund Summary**  
**PRIVATE DEVELOPMENT FUND**

FUND 862 PRIVATE DEVELOPMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted

Remarks:

Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities. Per Budget Policy E.4.f., the Desired Cash Balance for this fund shall be equal to 50 percent of the Building Inspection Department's annual operating budget. Such reserve shall be created by annually setting aside an amount equal to five percent of the Building Division's annual operating budget until the Desired Reserve is met.

Other Financing Sources/Uses from Developer Fee Funds reflect the one percent administrative/geographic information systems (GIS) component to each fee as set forth in the 2007-08 Update of Development Impact Fees Analysis and Recommendations (Nexus Study) approved by the City Council on April 15, 2008.

Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.



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**Fund Summary**  
**SUBDIVISIONS FUND**

FUND 863 SUBDIVISIONS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42409 Real Time Billing	202,807	205,992	240,000	90,000	230,000	230,000
42479 Real Time Billings - Priv Dev	11,821	17,773	30,000	5,000	10,000	10,000
44101 Interest on Investments	(829)	(15)	0	0	0	0
Total Revenues	213,799	223,750	270,000	95,000	240,000	240,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	17,080	34,157	58,874	58,874	56,215	56,215
510 Planning	142,674	94,537	85,678	84,324	76,928	76,928
615 Development Services	118,945	135,907	141,101	137,656	102,998	102,998
995 Indirect Cost Allocation	107,103	111,431	111,431	111,431	93,757	93,757
Total Operating Expenditures	385,802	376,032	397,084	392,285	329,898	329,898
<b>Capital Expenditures</b>						
11020 Stormwater Mgmt Program	0	23,545	90,405	112,063	90,405	90,405
50160 General Plan Implementation	6,345	7,427	0	5,934	5,000	5,000
50257 Revise User Fee Study	0	0	0	14,672	0	0
Total Capital Expenditures	6,345	30,972	90,405	132,669	95,405	95,405
Total Expenditures	392,147	407,004	487,489	524,954	425,303	425,303
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(178,348)	(183,254)	(217,489)	(429,954)	(185,303)	(185,303)
Non-Cash / Other Adjustments	(35,010)	(5,729)				
<b>Cash Balance, July 1</b>	(195,205)	(408,563)	(616,395)	(597,546)	(1,027,500)	(1,027,500)
<b>Cash Balance, June 30</b>	(408,563)	(597,546)	(833,884)	(1,027,500)	(1,212,803)	(1,212,803)

Fund Name: Fund 863 - Subdivisions  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: Operating, debt service  
Description: Accumulation of fees and associated expenses for subdivision development.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.  
Beginning in FY 2008-09 this fund also reflects real time billing for Private Development projects.  
Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.

**City of Chico**  
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**Fund Summary**  
**GENERAL LIABILITY INS RESERVE FUND**

FUND 900 GENERAL LIABILITY INS RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	1,167,102	240,063	595,293	595,293	935,011	935,011
44101 Interest on Investments	4,838	(1,726)	0	0	0	0
44529 Refund-Other	109,731	81,158	0	0	0	0
46010 Reimb of Damage to City Prop	17,332	75,784	0	0	0	0
<b>Total Revenues</b>	<b>1,299,003</b>	<b>395,279</b>	<b>595,293</b>	<b>595,293</b>	<b>935,011</b>	<b>935,011</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	77,347	19,495	38,654	38,654	0	0
140 Risk Management	1,137,240	1,079,944	1,034,294	1,034,294	995,922	995,922
<b>Total Operating Expenditures</b>	<b>1,214,587</b>	<b>1,099,439</b>	<b>1,072,948</b>	<b>1,072,948</b>	<b>995,922</b>	<b>995,922</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,214,587</b>	<b>1,099,439</b>	<b>1,072,948</b>	<b>1,072,948</b>	<b>995,922</b>	<b>995,922</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9001 General	(250,000)	0	0	0	0	0
<b>Total Other Sources/Uses</b>	<b>(250,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(165,584)	(704,160)	(477,655)	(477,655)	(60,911)	(60,911)
Non-Cash / Other Adjustments	(22,604)	(18)				
<b>Cash Balance, July 1</b>	<b>1,884,214</b>	<b>1,696,026</b>	<b>1,477,655</b>	<b>991,847</b>	<b>514,192</b>	<b>514,192</b>
<b>Cash Balance, June 30</b>	<b>1,696,026</b>	<b>991,847</b>	<b>1,000,000</b>	<b>514,192</b>	<b>453,281</b>	<b>453,281</b>
<b>Desired Cash Reserve</b>	<b>2,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>

Fund Name: Fund 900 - General Liability Insurance Reserve  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Liability, property and related insurance program activities only.

Remarks: Per Budget Policy No. E.4.g., the Desired Cash Balance is equal to two times the self-insured retention (SIR) amount of \$500,000.  
Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.

**City of Chico**  
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**Fund Summary**  
**WORKERS COMPENSATION INS RSRV FUND**

FUND 901 WORKERS COMPENSATION INS RSRV	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	1,050,640	1,007,034	856,435	856,435	2,108,802	2,108,802
44101 Interest on Investments	15,671	(5,212)	0	0	0	0
44505 Miscellaneous Revenues	0	4,706	0	0	0	0
Total Revenues	1,066,311	1,006,528	856,435	856,435	2,108,802	2,108,802
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	(497,806)	0	0	0	0
130 Human Resources	2,417,256	2,134,358	2,056,126	2,056,126	2,085,539	2,085,539
Total Operating Expenditures	2,417,256	1,636,552	2,056,126	2,056,126	2,085,539	2,085,539
<b>Capital Expenditures</b>						
50197 Police Records Filing System	637	35,809	0	0	0	0
Total Capital Expenditures	637	35,809	0	0	0	0
Total Expenditures	2,417,893	1,672,361	2,056,126	2,056,126	2,085,539	2,085,539
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(1,351,582)	(665,833)	(1,199,691)	(1,199,691)	23,263	23,263
Non-Cash / Other Adjustments	(1)	(497,805)				
<b>Cash Balance, July 1</b>	6,302,898	4,951,315	3,825,810	3,787,676	2,587,985	2,587,985
<b>Cash Balance, June 30</b>	4,951,315	3,787,676	2,626,119	2,587,985	2,611,248	2,611,248
<b>Desired Cash Balance</b>	5,221,693	5,541,738	4,820,285	4,820,285	4,927,397	4,927,397

Fund Name: Fund 901 - Work Comp Ins Rsrv  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Workers compensation insurance program activities only.

Remarks: Per Budget Policy No. E.4.h., the Desired Cash Balance is equal to the Estimated Outstanding Losses (EOL) as set forth in the Actuarial Study of the Self-Insured Workers Compensation and Liability Programs, dated February 27, 2012.  
Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.

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**Fund Summary**  
**UNEMPLOYMENT INSURANCE RESERVE FUND**

FUND 902 UNEMPLOYMENT INSURANCE RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	126,032	126,762	0	0	225,270	225,270
44101 Interest on Investments	415	(273)	0	0	0	0
<b>Total Revenues</b>	<b>126,447</b>	<b>126,489</b>	<b>0</b>	<b>0</b>	<b>225,270</b>	<b>225,270</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
130 Human Resources	66,943	21,478	77,525	77,525	185,000	185,000
<b>Total Operating Expenditures</b>	<b>66,943</b>	<b>21,478</b>	<b>77,525</b>	<b>77,525</b>	<b>185,000</b>	<b>185,000</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	66,943	21,478	77,525	77,525	185,000	185,000
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>59,504</b>	<b>105,011</b>	<b>(77,525)</b>	<b>(77,525)</b>	<b>40,270</b>	<b>40,270</b>
Non-Cash / Other Adjustments	(0)	(0)				
<b>Cash Balance, July 1</b>	<b>114,333</b>	<b>173,837</b>	<b>236,061</b>	<b>278,848</b>	<b>201,323</b>	<b>201,323</b>
<b>Cash Balance, June 30</b>	<b>173,837</b>	<b>278,848</b>	<b>158,536</b>	<b>201,323</b>	<b>241,593</b>	<b>241,593</b>
<b>Desired Cash Balance</b>	<b>216,000</b>	<b>216,000</b>	<b>140,400</b>	<b>140,400</b>	<b>256,152</b>	<b>256,152</b>

Fund Name: Fund 902 - Unemp Ins Rsrv  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Unemployment insurance reimbursement transactions to State unemployment Insurance Fund.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.  
The Desired Cash Balance is equal to an amount sufficient to provide unemployment benefits at the maximum benefit rate to an estimated 12 employees for the maximum number of weeks allowed by law. California law allows collection of unemployment benefits for 26 weeks at a maximum benefit of \$450 per week. Federal extension benefits are available for an additional 47 weeks. As part of sequestration, federal extension benefits have been cut by 17.69% to a maximum benefit of \$371 per week.  
Contributions to this fund from other departments were suspended in FY12-13 in order to align the Cash Balance with the Desired Cash Reserve.

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**Fund Summary**  
**CENTRAL GARAGE FUND**

FUND 929 CENTRAL GARAGE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
41301 Fuel Usage - Gov't Agencies	455,245	693,582	649,366	648,227	503,557	503,557
42701 Direct Charges to Other Dept	591,065	656,645	528,620	528,620	659,712	659,712
42702 Indirect Charge to Other Dept	649,054	609,475	528,619	545,080	659,713	659,713
42703 Fuel Charges to Other Dept	516,658	585,375	589,259	589,259	625,451	625,451
44519 Reimbursement-Other	5,827	5,761	0	0	0	0
46010 Reimb of Damage to City Prop	344	707	0	0	0	0
<b>Total Revenues</b>	<b>2,218,193</b>	<b>2,551,545</b>	<b>2,295,864</b>	<b>2,311,186</b>	<b>2,448,433</b>	<b>2,448,433</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	1,487	5	0	0	0	0
630 Central Garage	2,191,528	2,479,317	2,282,216	2,282,447	2,403,042	2,403,042
<b>Total Operating Expenditures</b>	<b>2,193,015</b>	<b>2,479,322</b>	<b>2,282,216</b>	<b>2,282,447</b>	<b>2,403,042</b>	<b>2,403,042</b>
<b>Capital Expenditures</b>						
26029 Hydraulic Equipment Lift	2,233	0	0	0	0	0
27050 Fueling System Tracker	396	49,674	0	16,230	0	0
50192 Truck Hook Lift System	0	0	0	0	36,050	36,050
<b>Total Capital Expenditures</b>	<b>2,629</b>	<b>49,674</b>	<b>0</b>	<b>16,230</b>	<b>36,050</b>	<b>36,050</b>
<b>Total Expenditures</b>	<b>2,195,644</b>	<b>2,528,996</b>	<b>2,282,216</b>	<b>2,298,677</b>	<b>2,439,092</b>	<b>2,439,092</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9932 Equipment Replacement	(13,647)	(13,647)	(13,647)	(13,647)	(9,342)	(9,342)
<b>Total Other Sources/Uses</b>	<b>(13,647)</b>	<b>(13,647)</b>	<b>(13,647)</b>	<b>(13,647)</b>	<b>(9,342)</b>	<b>(9,342)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	8,902	8,902	1	(1,138)	(1)	(1)
Non-Cash / Other Adjustments	14,191	11,090				
<b>Cash Balance, July 1</b>	<b>(41,948)</b>	<b>(18,854)</b>	<b>0</b>	<b>1,138</b>	<b>0</b>	<b>0</b>
<b>Cash Balance, June 30</b>	<b>(18,854)</b>	<b>1,138</b>	<b>1</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>

Fund Name: Fund 929 - Central Garage

Authority: City Resolution

Use: Restricted

Authorized Capital Uses: None

Authorized Other Uses: Operating

Description: Holding fund for central garage operating costs subsequently distributed to benefitting departments.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.

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**Fund Summary**  
**MUNICIPAL BUILDINGS MTCE FUND**

FUND 930 MUNICIPAL BUILDINGS MTCE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	784,434	890,956	913,456	885,415	926,507	926,507
46010 Reimb of Damage to City Prop	28	0	0	0	0	0
<b>Total Revenues</b>	<b>784,462</b>	<b>890,956</b>	<b>913,456</b>	<b>885,415</b>	<b>926,507</b>	<b>926,507</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	11,006	12,590	10,004	10,004	10,850	10,850
640 Building/Facility Maintenance	764,339	845,684	895,489	895,994	908,734	908,734
<b>Total Operating Expenditures</b>	<b>775,345</b>	<b>858,274</b>	<b>905,493</b>	<b>905,998</b>	<b>919,584</b>	<b>919,584</b>
<b>Capital Expenditures</b>						
27015 Electronic Door Opener	1,154	24,720	0	0	0	0
<b>Total Capital Expenditures</b>	<b>1,154</b>	<b>24,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>	<b>776,499</b>	<b>882,994</b>	<b>905,493</b>	<b>905,998</b>	<b>919,584</b>	<b>919,584</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9932 Equipment Replacement	(7,963)	(7,963)	(7,963)	(7,963)	(6,923)	(6,923)
<b>Total Other Sources/Uses</b>	<b>(7,963)</b>	<b>(7,963)</b>	<b>(7,963)</b>	<b>(7,963)</b>	<b>(6,923)</b>	<b>(6,923)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	0	0	(28,546)	0	0
Non-Cash / Other Adjustments	2,933	4,263				
<b>Cash Balance, July 1</b>	<b>21,350</b>	<b>24,283</b>	<b>0</b>	<b>28,546</b>	<b>0</b>	<b>0</b>
<b>Cash Balance, June 30</b>	<b>24,283</b>	<b>28,546</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 930 - Muni Bldgs Maint  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Holding fund for municipal buildings operating costs subsequently distributed to benefitting departments.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.

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**Fund Summary**  
**TECHNOLOGY REPLACEMENT FUND**

FUND 931 TECHNOLOGY REPLACEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	175	(91)	0	0	0	0
44120 Interest on Loans Receivable	2,696	2,563	0	0	0	0
<b>Total Revenues</b>	<b>2,871</b>	<b>2,472</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	1,596	1,705	2,809	2,809	0	0
<b>Total Operating Expenditures</b>	<b>1,596</b>	<b>1,705</b>	<b>2,809</b>	<b>2,809</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
50107 Annual Technology Replacement	70,642	90,724	85,236	88,594	109,612	109,612
50238 Network Core Update	0	0	0	0	98,314	98,314
50239 V-Center Server	0	0	0	0	67,980	67,980
<b>Total Capital Expenditures</b>	<b>70,642</b>	<b>90,724</b>	<b>85,236</b>	<b>88,594</b>	<b>275,906</b>	<b>275,906</b>
<b>Total Expenditures</b>	<b>72,238</b>	<b>92,429</b>	<b>88,045</b>	<b>91,403</b>	<b>275,906</b>	<b>275,906</b>
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	67,700	67,700	67,700	67,700	300,000	300,000
To:						
<b>Total Other Sources/Uses</b>	<b>67,700</b>	<b>67,700</b>	<b>67,700</b>	<b>67,700</b>	<b>300,000</b>	<b>300,000</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(1,667)</b>	<b>(22,257)</b>	<b>(20,345)</b>	<b>(23,703)</b>	<b>24,094</b>	<b>24,094</b>
Non-Cash / Other Adjustments	7,868	13				
<b>Cash Balance, July 1</b>	<b>63,555</b>	<b>69,756</b>	<b>40,595</b>	<b>47,513</b>	<b>23,810</b>	<b>23,810</b>
<b>Cash Balance, June 30</b>	<b>69,756</b>	<b>47,513</b>	<b>20,250</b>	<b>23,810</b>	<b>47,904</b>	<b>47,904</b>

Fund Name: Fund 931 - Technology Replacement  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major Equipment/Software  
Authorized Other Uses: None  
Description: The Technology Replacement Fund is used to accumulate funds for the purpose of replacing computer equipment, major software systems and related equipment.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.  
The Computer Revolving Loan Program for City employees is distributed from this fund.

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**Fund Summary**  
**FLEET REPLACEMENT FUND**

FUND 932 FLEET REPLACEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	8,485	(3,180)	0	0	0	0
44120 Interest on Loans Receivable	9,223	9,719	9,351	9,351	9,351	9,351
49992 Principal on Loans Receivable	0	0	34,885	34,885	34,885	34,885
<b>Total Revenues</b>	<b>17,708</b>	<b>6,539</b>	<b>44,236</b>	<b>44,236</b>	<b>44,236</b>	<b>44,236</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	560	232	0	0	0	0
<b>Total Operating Expenditures</b>	<b>560</b>	<b>232</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Expenditures</b>						
50033 Annual Fleet Replacement	1,016,715	577,009	1,444,297	1,347,344	1,010,483	1,010,483
50218 AIP No. 31	0	0	0	10,489	0	0
50234 Fire Safe-House Trailer	0	9,420	0	0	0	0
<b>Total Capital Expenditures</b>	<b>1,016,715</b>	<b>586,429</b>	<b>1,444,297</b>	<b>1,357,833</b>	<b>1,010,483</b>	<b>1,010,483</b>
<b>Total Expenditures</b>	<b>1,017,275</b>	<b>586,661</b>	<b>1,444,297</b>	<b>1,357,833</b>	<b>1,010,483</b>	<b>1,010,483</b>
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	158,750	119,513	0	0	0	0
3850 Sewer	108,779	108,779	108,779	108,779	106,776	106,776
3853 Parking Revenue	3,600	3,600	3,600	3,600	3,600	3,600
3856 Airport	66,197	66,197	66,197	66,197	74,537	74,537
3862 Private Development	12,303	12,303	12,303	12,303	21,294	21,294
3929 Central Garage	13,647	13,647	13,647	13,647	9,342	9,342
3930 Municipal Buildings Mtce	7,963	7,963	7,963	7,963	6,923	6,923
To:						
<b>Total Other Sources/Uses</b>	<b>371,239</b>	<b>332,002</b>	<b>212,489</b>	<b>212,489</b>	<b>222,472</b>	<b>222,472</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>(628,328)</b>	<b>(248,120)</b>	<b>(1,187,572)</b>	<b>(1,101,108)</b>	<b>(743,775)</b>	<b>(743,775)</b>
Non-Cash / Other Adjustments	35,672	33,033				
<b>Cash Balance, July 1</b>	<b>3,500,952</b>	<b>2,908,296</b>	<b>2,164,522</b>	<b>2,693,209</b>	<b>1,592,101</b>	<b>1,592,101</b>
<b>Cash Balance, June 30</b>	<b>2,908,296</b>	<b>2,693,209</b>	<b>976,950</b>	<b>1,592,101</b>	<b>848,326</b>	<b>848,326</b>
<b>Desired Cash Balance</b>	<b>4,488,608</b>	<b>4,484,022</b>	<b>4,838,549</b>	<b>4,855,391</b>	<b>6,321,035</b>	<b>6,321,035</b>

Fund Name: Fund 932 - Fleet Replacement  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Major equipment  
Authorized Other Uses: None  
Description: The Fleet Replacement Fund is used to accumulate funds for the purpose of replacing vehicular equipment and accessories, and major power equipment.

Remarks: Loans distributed from this fund include the CSUC Foundation Soccer Stadium, Senator Theatre and 1078 Gallery paid off 7/31/11.  
Cash Balance is comprised of cash in the fund plus short term receivables and short term liabilities.  
Per Budget Policy E.4.j., the Desired Cash Balance for this fund shall be adjusted annually to reflect the amount calculated in the Equipment Replacement Schedule.



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**FACILITY MAINTENANCE FUND**

FUND 933 FACILITY MAINTENANCE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	1,383	(312)	0	0	0	0
<b>Total Revenues</b>	1,383	(312)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
50034 Annual Facilities Maintenance	154,378	199,674	0	194,553	630,360	630,360
<b>Total Capital Expenditures</b>	154,378	199,674	0	194,553	630,360	630,360
<b>Total Expenditures</b>	154,378	199,674	0	194,553	630,360	630,360
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	0	0	0	0	600,000	600,000
To:						
Total Other Sources/Uses	0	0	0	0	600,000	600,000
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(152,995)	(199,986)	0	(194,553)	(30,360)	(30,360)
<b>Fund Balance, July 1</b>	547,222	394,227	0	194,241	(312)	(312)
<b>Fund Balance, June 30</b>	394,227	194,241	0	(312)	(30,672)	(30,672)
<b>Desired Fund Balance</b>	1,212,265	1,157,383	1,147,720	1,228,543	1,262,435	1,262,435

Fund Name: Fund 933 - Facility Maintenance  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Building and Facilities  
Authorized Other Uses: None  
Description: Major building and facility maintenance only.

Remarks: Per Budget Policy No. E.4.k., the Desired Fund Balance for this fund shall be adjusted annually to reflect the amount calculated in the Facility Maintenance Schedule.

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**Fund Summary**  
**INFORMATION SYSTEMS FUND**

FUND 935 INFORMATION SYSTEMS	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	1,658,611	1,639,267	1,829,049	1,693,142	1,770,793	1,770,793
44505 Miscellaneous Revenues	4,037	0	0	0	0	0
<b>Total Revenues</b>	<b>1,662,648</b>	<b>1,639,267</b>	<b>1,829,049</b>	<b>1,693,142</b>	<b>1,770,793</b>	<b>1,770,793</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
180 Information Systems	1,416,696	1,406,049	1,537,821	1,542,848	1,568,885	1,568,885
185 GIS	231,895	233,219	291,228	297,975	201,908	201,908
<b>Total Operating Expenditures</b>	<b>1,648,591</b>	<b>1,639,268</b>	<b>1,829,049</b>	<b>1,840,823</b>	<b>1,770,793</b>	<b>1,770,793</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,648,591</b>	<b>1,639,268</b>	<b>1,829,049</b>	<b>1,840,823</b>	<b>1,770,793</b>	<b>1,770,793</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>14,057</b>	<b>0</b>	<b>0</b>	<b>(147,681)</b>	<b>0</b>	<b>0</b>
Non-Cash / Other Adjustments	(17,741)	19,171				
<b>Cash Balance, July 1</b>	<b>132,194</b>	<b>128,510</b>	<b>0</b>	<b>147,681</b>	<b>0</b>	<b>0</b>
<b>Cash Balance, June 30</b>	<b>128,510</b>	<b>147,681</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 935 - Information Systems  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Holding fund for City information and communications systems operating costs subsequently distributed to benefitting departments.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities.

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**Fund Summary**  
**MAINTENANCE DISTRICT ADMIN FUND**

FUND 941 MAINTENANCE DISTRICT ADMIN	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42699 Other Service Charges	151,489	175,134	239,543	240,093	195,622	195,622
44101 Interest on Investments	(125)	(83)	0	0	0	0
<b>Total Revenues</b>	<b>151,364</b>	<b>175,051</b>	<b>239,543</b>	<b>240,093</b>	<b>195,622</b>	<b>195,622</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
614 Maintenance District Admin	41,948	61,216	125,708	126,258	99,842	99,842
995 Indirect Cost Allocation	109,416	113,835	113,835	113,835	95,780	95,780
<b>Total Operating Expenditures</b>	<b>151,364</b>	<b>175,051</b>	<b>239,543</b>	<b>240,093</b>	<b>195,622</b>	<b>195,622</b>
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>151,364</b>	<b>175,051</b>	<b>239,543</b>	<b>240,093</b>	<b>195,622</b>	<b>195,622</b>
<b>Other Financing Sources/Uses</b>						
From:						
To:						
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	0	0	0	0	0
Non-Cash / Other Adjustments	0	0				
<b>Cash Balance, July 1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cash Balance, June 30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 941 - Maint Dist Admin  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Operating  
Description: Holding fund for overhead costs before distribution to Maintenance District funds.

Remarks: Cash Balance is comprised of cash in the fund plus short term receivables less short term liabilities. Beginning in Fiscal Year 2010-11, the Indirect Cost Allocation was reclassified from Other Financing Sources/Uses to Operating Expenditures. This reclassification is in an effort to better align the City's budget with its audited financial statements.



**City of Chico**  
**2013-14 Annual Budget**  
**Summary of Estimated Fund Balances**

	6/30/2011 Actual Fund Balance	6/30/2012 Actual Fund Balance	FY2012-13		FY2013-14	
			Modified Fund Balance	Adopted Desired Reserve	Council Adopted Fund Balance	Desired Reserve
001 General*	166,955	254,287	0	3,467,240	34,380	3,396,985
002 Park	0	0	0		0	
003 Emergency Reserve	5,883,073	5,586,105	5,479,475	9,245,974	5,479,475	9,058,628
010 City Treasury*	0	0	(122,849)		(82,474)	
050 Donations	0	39,782	45,282		48,820	
098 Federal Local Law Enforcement Block Grant	0	7,657	(34,631)		(34,631)	
099 Supplemental Law Enforcement Service	0	0	0		(43,939)	
100 Grants - Operating Activities	0	0	(4,510)		(4,510)	
201 Community Development Block Grant*	46,458	(125,747)	0		0	
204 HOME - State Grants*	79,679	94,638	94,638		0	
206 HOME - Federal Grants*	15,576	(801,943)	0		0	
210 PEG - Public, Educational & Gov't Access	297,640	375,271	459,376		77,097	
211 Traffic Safety	0	0	0		0	
212 Transportation	995,562	47,503	(42,207)		43,829	
213 Abandon Vehicle Abatement	224,815	281,669	313,397		360,754	
214 Private Activity Bond Administration*	50,751	50,119	0		0	
217 Asset Forfeiture	70,353	88,749	82,905		50,555	
220 Assessment District Administration*	115,033	115,504	116,346	150,000	118,105	150,000
300 Capital Grants/Reimbursements	(1,735,159)	(772,870)	0		0	
301 Building/Facility Improvement	834,563	661,055	67,708		67,708	
303 Passenger Facility Charges	584,269	661,724	527,286		125,349	
305 Bikeway Improvement	140,630	(24,427)	(178,180)		(108,280)	
306 In Lieu Offsite Improvement	234,682	120,354	0		0	
307 Gas Tax	1,244,564	3,637	(207,867)		(100,000)	
308 Street Facility Improvement	267,332	(1,071,750)	(1,182,179)		(617,982)	
309 Storm Drainage Facility	638,770	294,129	157,796		(1,451)	
312 Remediation Fund	1,204,176	1,126,117	774,045		571,545	
315 General Plan Reserve	(472,812)	(529,855)	(606,537)	2,000,000	(606,537)	2,000,000
320 Sewer-Trunk Line Capacity	1,100,941	1,445,503	933,198		970,135	
321 Sewer-WPCP Capacity	155,726	740,922	(1,774,646)		(3,254,349)	
322 Sewer-Main Installation	104,303	147,951	(105,500)		0	
323 Sewer-Lift Stations	(332,023)	(268,613)	(235,113)		(191,726)	
330 Community Park	1,461,870	1,605,453	1,816,895		2,071,480	
332 Bidwell Park Land Acquisition	(1,623,286)	(1,604,336)	(1,579,336)		(1,554,086)	
333 Linear Parks/Greenways	177,486	195,945	175,542		167,361	
335 Street Maintenance Equipment	1,422,522	1,434,234	1,452,077		1,475,106	
336 Administrative Building	(1,165,628)	(1,143,471)	(1,103,471)		(1,063,071)	
337 Fire Protection Building and Equipment	(2,020,003)	(1,947,869)	(1,863,104)		(1,757,928)	
338 Police Protection Building and Equipment	1,141,632	1,049,411	1,107,736		1,304,263	
341 Zone A - Neighborhood Parks	193,538	198,616	203,616		178,628	
342 Zone B - Neighborhood Parks	235,622	246,884	255,284		263,768	
343 Zone C - Neighborhood Parks	79,524	79,431	80,431		80,431	
344 Zone D and E - Neighborhood Parks	16,536	20,192	22,192		24,212	
345 Zone F and G - Neighborhood Parks	220,899	243,934	261,934		291,934	
347 Zone I - Neighborhood Parks*	270,685	359,652	380,590		416,528	
348 Zone J - Neighborhood Parks	(167,370)	(167,370)	(165,370)		(165,370)	
392 Affordable Housing*	0	(71,457)	(288,358)		(351,188)	
400 Capital Projects*	0	(1,019,741)	(2,519,741)		(2,519,741)	
850 Sewer*	7,345,486	6,256,450	7,744,848		8,181,722	
851 WPCP Capital Reserve	2,449,615	3,588,113	5,229,961		6,871,809	
853 Parking Revenue*	616,529	744,493	568,690		441,762	
856 Airport*	(698,364)	(720,552)	(1,029,325)		(1,319,497)	
861 Private Development Debt	0	0	0		0	
862 Private Development*	(9,171,740)	(9,311,606)	(9,184,065)	487,120	(9,269,705)	593,905
863 Subdivisions*	(408,563)	(597,546)	(1,027,500)		(1,212,803)	
900 General Liability Insurance Reserve*	1,696,026	991,847	514,192	1,000,000	453,281	1,000,000
901 Workers Compensation Insurance Reserve*	4,951,315	3,787,676	2,587,985	4,820,285	2,611,248	4,927,397
902 Unemployment Insurance Reserve*	173,837	278,848	201,323	140,400	241,593	256,152
929 Central Garage*	(18,854)	1,138	0		0	
930 Municipal Buildings Maintenance*	24,283	28,546	0		0	
931 Technology Replacement*	69,756	47,513	23,810		47,904	
932 Fleet Replacement*	2,908,296	2,693,209	1,592,101	4,855,391	848,326	6,321,035
933 Facility Maintenance	394,227	194,241	(312)	1,228,543	(30,672)	1,262,435
935 Information Systems*	128,510	147,681	0		0	
941 Maintenance District Administration*	0	0	0		0	
	22,620,243	16,157,030	10,015,858	27,394,953	9,629,168	28,966,537

\*Cash Balance = Cash + Short-Term Accounts Receivable - Short-Term Accounts Payable



**City of Chico**  
**2013-14 Annual Budget**  
**Summary of Improvement District Funds**

	6/30/2011 Fund Balance	6/30/2012 Fund Balance	MODIFIED ADOPTED FY2012-13		6/30/2013 Fund Balance	6/30/2013 Desired Reserve	COUNCIL ADOPTED FY2013-14		6/30/2014 Fund Balance	6/30/2014 Desired Reserve
			Rev/Tsfs	Exp.			Rev/Tsfs	Exp.		
<b>ASSESSMENT DISTRICT FUNDS</b>										
443 Eastwood Assessment Capital	-	-	6,621	6,621	-	-	6,621	6,621	-	-
731 Southeast Chico Sewer Redemption	109,846	109,846	-	-	109,846	-	-	-	109,846	-
735 Southeast Chico Sewer Refunding No. 1 Reserve	61,371	61,371	-	-	61,371	-	-	-	61,371	-
755 Village Park Refunding Redemption	319,016	319,016	-	-	319,016	-	-	-	319,016	-
764 Mission Ranch Redemption	203,524	209,464	-	110,768	98,696	-	-	106,038	(7,342)	-
765 Mission Ranch Reserve	109,813	109,813	-	-	109,813	109,813	-	-	109,813	109,813
<b>TOTAL ASSESSMENT DISTRICT FUNDS</b>	<b>803,570</b>	<b>809,510</b>	<b>6,621</b>	<b>117,389</b>	<b>698,742</b>	<b>109,813</b>	<b>6,621</b>	<b>112,659</b>	<b>592,704</b>	<b>109,813</b>
<b>MAINTENANCE DISTRICT FUNDS</b>										
101 CMD No. 1 - Springfield Estates	-	(661)	6,782	8,684	(2,563)	-	6,782	9,898	(5,679)	-
102 CMD No. 2 - Springfield Manor	(4,414)	(4,849)	13,000	9,294	(1,143)	-	10,925	9,808	(26)	-
103 CMD No. 3 - Skyway Park	785	794	6,357	7,620	(469)	-	6,357	7,584	(1,696)	-
104 CMD No. 4 - Target Shopping Center	161	340	3,391	4,000	(269)	-	3,909	4,264	(624)	-
105 CMD No. 5 - Chico Mall	1,942	969	4,873	5,795	47	-	6,413	6,460	-	-
106 CMD No. 6 - Charolais Estates	1,724	1,555	3,250	3,834	971	-	2,928	3,899	-	-
111 CMD No. 11 - Vista Canyon	1,365	(322)	5,908	7,702	(2,116)	-	5,908	7,666	(3,874)	-
113 CMD No. 13 - Olive Grove Estates	(72)	(3,710)	7,880	10,011	(5,841)	-	7,880	10,475	(8,436)	-
114 CMD No. 14 - Glenshire	82	(74)	1,685	2,689	(1,078)	-	1,685	2,753	(2,146)	-
116 CMD No. 16 - Forest Ave/Hartford	994	1,112	3,199	3,902	409	-	3,199	3,866	(258)	-
117 CMD No. 17 - SHR 99/E. 20th Street	4,926	5,088	2,061	4,552	2,597	-	1,919	4,516	-	-
118 CMD No. 18 - Lowes	2,256	1,210	10,659	10,765	1,104	-	10,126	11,230	-	-
121 CMD No. 21 - E. 20th Street/Forest Avenue	-	(2,740)	-	10,761	(13,501)	-	6,662	11,225	(18,064)	-
122 CMD No. 22 - Oak Meadows Condos	106	705	3,429	4,220	(86)	-	3,429	4,184	(841)	-
123 CMD No. 23 - Foothill Park No. 11	153	(2,316)	8,560	10,245	(4,001)	-	8,560	11,009	(6,450)	-
126 CMD No. 26 - Manzanita Estates	185	172	-	-	172	-	-	-	172	-
127 CMD No. 27 - Bidwell Vista	796	(1,262)	5,162	6,120	(2,220)	-	5,162	5,884	(2,942)	-
128 CMD No. 28 - Burney Drive	-	(1,209)	654	2,470	(3,025)	-	654	2,150	(4,521)	-
129 CMD No. 29 - Black Hills Estates	-	(802)	1,997	3,761	(2,566)	-	1,997	4,125	(4,694)	-
130 CMD No. 30 - Foothill Park Unit I	-	(2,685)	6,557	11,739	(7,867)	-	6,557	10,703	(12,013)	-
131 CMD No. 31 - Capshaw/Smith Subdivision	-	(413)	1,332	2,404	(1,485)	-	1,332	2,343	(2,496)	-
132 CMD No. 32 - Floral Garden Subdivision	475	(401)	3,322	4,874	(1,953)	-	3,321	5,238	(3,870)	-
133 CMD No. 33 - Eastside Subdivision	1,500	245	5,007	6,989	(1,737)	-	5,007	6,953	(3,683)	-
136 CMD No. 36 - Duncan Subdivision	681	162	3,118	3,056	224	-	2,897	3,121	-	-
137 CMD No. 37 - Springfield Drive	1,125	1,271	2,199	2,739	731	-	1,972	2,703	-	-
147 CMD No. 47 - US Rents	774	599	2,123	2,539	183	-	2,318	2,501	-	-
160 CMD No. 60 - Camden Park	1,352	713	1,137	2,470	(620)	1,560	1,154	2,353	(1,819)	1,664
161 CMD No. 61 - Ravenshoe	3,445	3,726	2,570	3,239	3,057	3,690	2,608	3,303	2,362	3,936
163 CMD No. 63 - Fleur De Parc	3,325	4,364	894	-	5,258	5,262	881	-	6,139	6,139
164 CMD No. 64 - Eaton Village	23,845	26,296	4,827	4,165	26,958	25,440	4,306	4,129	27,135	27,136
165 CMD No. 65 - Parkway Village	8,348	10,934	12,354	9,109	14,179	13,312	9,488	9,404	14,263	14,263
166 CMD No. 66 - Heritage Oak	2,316	1,344	7,608	10,073	(1,121)	2,673	7,721	9,168	(2,568)	2,851
167 CMD No. 67 - Cardiff Estates	6,788	7,341	4,019	4,530	6,830	5,536	3,596	4,494	5,932	5,932
168 CMD No. 68 - Woest Orchard	15,996	18,771	4,682	3,040	20,413	19,150	3,112	3,004	20,521	20,518
169 CMD No. 69 - Carriage Park	8,437	9,802	9,167	11,545	7,424	8,190	12,213	10,861	8,776	8,775
170 CMD No. 70 - EW Heights	6,515	6,738	4,486	4,584	6,640	6,985	5,193	4,348	7,485	7,484
171 CMD No. 71 - Hyde Park	896	1,295	6,716	8,711	(700)	-	6,815	7,900	(1,785)	-
173 CMD No. 73 - Walnut Park Subdivision	32,255	33,291	15,667	15,938	33,020	38,284	15,898	16,078	32,840	41,780
175 CMD No. 75 - Alamo Avenue	(755)	94	6,886	7,316	(336)	-	6,988	7,055	(403)	-
176 CMD No. 76 - Lindo Channel Estates	6,105	5,956	3,262	3,906	5,312	4,826	3,705	3,870	5,147	5,147
177 CMD No. 77 - Ashby Park	35,948	36,567	28,611	20,406	44,772	43,211	24,135	22,370	46,537	46,535
178 CMD No. 78 - Creekside Subdivision	33,016	37,561	5,311	4,038	38,834	38,197	6,095	4,002	40,927	40,926

City of Chico  
2013-14 Annual Budget  
Summary of Improvement District Funds

	6/30/2011	6/30/2012	MODIFIED ADOPTED		6/30/2013	6/30/2013	COUNCIL ADOPTED		6/30/2014	6/30/2014
	Fund Balance	Fund Balance	Rev/Tsfs	Exp.	Fund Balance	Desired Reserve	Rev/Tsfs	Exp.	Fund Balance	Desired Reserve
179 CMD No. 79 - Mission Ranch Commercial	1,334	4,567	9,704	7,120	7,151	8,031	8,407	6,534	9,024	9,025
180 CMD No. 80 - Home Depot	134,462	148,238	16,521	4,620	160,139	159,227	15,919	4,584	171,474	171,475
181 CMD No. 81 - Aspen Glen	71,639	81,211	23,043	16,430	87,824	87,154	23,949	18,394	93,379	93,379
182 CMD No. 82 - Meadowood	32,724	35,438	4,108	3,539	36,007	34,479	3,944	3,009	36,942	36,942
183 CMD No. 83 - Eiffel Estates	21,009	23,378	5,338	3,272	25,444	24,504	4,088	3,277	26,255	26,255
184 CMD No. 84 - Raley's East Avenue	1,388	1,460	5,148	5,156	1,452	1,621	5,224	5,620	1,056	1,824
185 CMD No. 85 - Highland Park	19,363	19,114	4,615	7,461	16,268	16,074	9,043	8,087	17,224	17,222
186 CMD No. 86 - Marigold Park	13,877	13,890	6,710	5,165	15,435	14,894	6,489	5,886	16,038	16,040
189 CMD No. 89 - Heritage Oaks	14,027	15,246	4,633	4,089	15,790	15,227	4,759	4,053	16,496	16,495
190 CMD No. 90 - Amber Grove/Greenfield	5,460	4,636	3,052	3,370	4,318	5,001	4,334	3,234	5,418	5,418
191 CMD No. 91 - Stratford Estates	15,511	17,093	3,734	2,840	17,987	18,430	3,789	2,804	18,972	19,746
193 CMD No. 93 - United Health Care	6,574	6,701	3,475	3,239	6,937	6,708	3,584	3,253	7,268	7,268
194 CMD No. 94 - Shastan at Holly	5,289	5,684	2,277	2,439	5,522	6,355	2,261	2,403	5,380	6,809
195 CMD No. 95 - Carriage Park Phase II	10,635	10,119	17,363	13,231	14,251	14,515	14,876	13,495	15,632	15,632
196 CMD No. 96 - Paseo Haciendas Phase I	3,567	5,416	3,817	2,865	6,368	3,431	2,794	2,829	6,333	3,813
197 CMD No. 97 - Stratford Estates Phase II	25,077	23,212	9,683	10,632	22,263	27,534	9,826	9,018	23,071	29,745
198 CMD No. 98 - Foothill Park East	36,410	47,540	3,630	1,956	49,214	24,945	-	1,920	47,294	26,727
199 CMD No. 99 - Marigold Estates Phase II	20,080	20,126	7,762	6,389	21,499	21,154	7,571	6,153	22,917	22,917
500 CMD No. 500 - Foothill Park Unit 1	89,314	87,489	88,257	73,488	102,258	95,471	60,758	58,452	104,564	104,565
501 CMD No. 501 - Sunwood	1,652	1,511	-	-	1,511	924	-	-	1,511	1,001
502 CMD No. 502 - Peterson	14,406	16,221	5,903	6,070	16,054	14,637	5,182	5,534	15,702	15,968
503 CMD No. 503 - Nob Hill	88,427	93,124	31,284	27,030	97,378	97,887	35,037	24,744	107,671	107,672
504 CMD No. 504 - Scout Court	3,113	3,555	2,363	2,256	3,662	3,621	2,509	2,220	3,951	3,950
505 CMD No. 505 - Whitehall Park	10,946	12,392	2,928	2,363	12,957	12,942	3,694	2,533	14,118	14,119
506 CMD No. 506 - Shastan at Idyllwild	14,769	15,482	7,166	5,789	16,859	16,170	6,735	6,253	17,341	17,640
507 CMD No. 507 - Ivy Street Business Park	1,222	240	3,899	4,602	(463)	1,294	5,726	3,861	1,402	1,401
508 CMD No. 508 - Pleasant Valley Estates	9,663	8,313	4,100	4,456	7,957	7,053	4,154	4,420	7,691	7,694
509 CMD No. 509 - Hidden Park	1,866	1,712	2,776	2,956	1,532	1,258	2,759	2,920	1,371	1,372
510 CMD No. 510 - Marigold Village	9,294	7,540	5,769	5,406	7,903	7,466	5,612	5,370	8,145	8,145
511 CMD No. 511 - Floral Gardens	1,953	886	3,200	3,674	412	1,752	3,247	4,788	(1,129)	1,911
512 CMD No. 512 - Dominic Park	9,484	10,438	5,503	4,889	11,052	10,112	5,033	5,053	11,032	11,032
513 CMD No. 513 - Almond Tree RV Park	9,784	10,435	4,106	3,956	10,585	10,168	4,576	4,070	11,091	11,092
514 CMD No. 514 - Pheasant Run Plaza	7,464	7,542	4,107	3,286	8,363	8,747	4,168	3,600	8,931	9,542
515 CMD No. 515 - Longboard	11,272	11,230	5,152	5,039	11,343	10,709	4,893	4,553	11,683	11,682
516 CMD No. 516 - Bidwell Ridge	3,637	3,927	4,408	6,848	1,487	4,502	4,473	2,204	3,756	4,911
517 CMD No. 517 - Marion Court	7,081	8,354	2,147	2,687	7,814	7,237	2,733	2,651	7,896	7,895
518 CMD No. 518 - Stonehill	12,765	12,515	2,764	3,689	11,590	10,769	3,310	3,153	11,747	11,748
519 CMD No. 519 - Windchime	3,627	3,887	2,620	2,639	3,868	3,475	2,329	2,403	3,794	3,791
520 CMD No. 520 - Brenni Ranch	4,933	4,510	5,090	5,280	4,320	3,932	5,099	5,094	4,325	4,326
521 CMD No. 521 - PM 01-12	32,288	38,783	8,340	4,839	42,284	41,984	8,200	4,303	46,181	46,182
522 CMD No. 522 - Vial Estates	5,534	6,590	4,375	5,030	5,935	4,575	3,849	4,751	5,033	5,032
523 CMD No. 523 - Shastan at Chico Canyon	8,949	9,929	5,218	5,106	10,041	9,261	5,216	5,070	10,187	10,187
524 CMD No. 524 - Richmond Park	25,765	28,454	9,496	9,095	28,855	26,739	9,055	8,497	29,413	29,413
525 CMD No. 525 - Husa Ranch	61,091	72,605	31,095	22,380	81,320	78,073	26,439	20,938	86,821	86,819
526 CMD No. 526 - Thoman Court	7,509	10,440	6,814	6,900	10,354	7,542	3,245	5,114	8,485	8,485
527 CMD No. 527 - Shastan at Forest Avenue	4,993	9,016	1,470	4,496	5,990	2,758	1,101	4,027	3,064	3,065
528 CMD No. 528 - Lake Vista	91,957	107,314	27,501	15,784	119,031	116,389	25,770	16,755	128,046	128,045
529 CMD No. 529 - Esplanade Village	9,374	14,168	3,499	4,718	12,949	10,192	2,451	4,189	11,211	11,211
530 CMD No. 530 - Brentwood	191,938	231,132	79,303	54,842	255,593	244,633	64,530	48,306	271,817	271,814
531 CMD No. 531 - Mariposa Vista	22,658	24,827	11,094	10,256	25,665	24,273	11,527	10,220	26,972	26,970
532 CMD No. 532 - Raptor Ridge	4,118	5,761	3,881	3,583	6,059	6,014	4,521	3,897	6,683	6,682



City of Chico  
2013-14 Annual Budget  
Summary of Improvement District Funds

	6/30/2011	6/30/2012	MODIFIED ADOPTED		6/30/2013	6/30/2013	COUNCIL ADOPTED		6/30/2014	6/30/2014
	Fund Balance	Fund Balance	Rev/Tsfs	Exp.	Fund Balance	Desired Reserve	Rev/Tsfs	Exp.	Fund Balance	Desired Reserve
533 CMD No. 533 - Channel Estates	7,285	4,656	3,894	4,439	4,111	4,905	6,292	4,953	5,450	5,450
534 CMD No. 534 - Marigold Gardens	9,014	7,287	5,960	5,049	8,198	10,463	9,219	5,790	11,627	11,627
535 CMD No. 535 - California Park/Dead Horse Slough	1,907	2,919	8,088	10,742	265	-	8,207	10,206	(1,734)	-
536 CMD No. 536 - Orchard Commons	6,965	5,985	6,562	3,956	8,591	3,907	2,045	4,296	6,340	4,341
537 CMD No. 537 - Herlax Place	9,730	12,719	633	3,305	10,047	8,018	2,131	3,269	8,909	8,909
538 CMD No. 538 - Hidden Oaks	3,276	3,264	2,240	2,756	2,748	2,263	2,236	2,470	2,514	2,514
539 CMD No. 539 - Sequoyah Estates	9,985	10,805	2,487	5,000	8,292	6,070	3,283	4,746	6,829	6,828
540 CMD No. 540 - Park Wood Estates	3,528	2,928	4,512	3,730	3,710	5,345	6,262	3,957	6,015	6,014
541 CMD No. 541 - Park Vista Subdivision	2,706	3,050	5,040	5,734	2,356	1,793	4,997	5,306	2,047	2,049
542 CMD No. 542 - Mission Vista Hills	10,642	15,796	11,037	5,938	20,895	19,235	6,488	5,402	21,981	21,983
543 CMD No. 543 - Westmont	5,743	6,724	4,893	5,359	6,258	5,174	4,244	4,681	5,821	5,821
544 CMD No. 544 - Longboard Phase 2	5,100	5,741	3,880	3,956	5,665	5,250	4,255	3,920	6,000	6,000
545 CMD No. 545 - Yosemite Commons	32,400	41,846	13,789	8,124	47,511	46,233	13,137	8,637	52,011	52,012
546 CMD No. 546 - Floral Garden Estates	12,803	13,758	6,653	5,824	14,587	13,500	5,947	5,347	15,187	15,188
547 CMD No. 547 - Paseo Haciendas 2	2,089	1,667	1,852	2,692	827	693	2,634	2,681	780	779
548 CMD No. 548 - Baltar Estates	18,273	18,035	7,445	6,624	18,856	19,983	10,361	6,738	22,479	22,480
549 CMD No. 549 - Holly Estates	6,167	7,905	2,583	2,477	8,011	7,272	3,277	2,977	8,311	8,311
550 CMD No. 550 - Crouch Farr	8,719	8,175	2,595	4,188	6,582	5,585	3,953	4,152	6,383	6,382
551 CMD No. 551 - Monarch Park	12,471	12,028	2,909	5,152	9,785	8,284	4,587	5,054	9,318	9,319
552 CMD No. 552 - Wandering Hills	5,545	5,538	-	-	5,538	1,689	-	-	5,538	1,971
553 CMD No. 553 - Mariposa Vista Unit 1	1,271	926	-	750	176	816	-	750	(574)	925
554 CMD No. 554 - Five Mile Court	5,331	6,190	4,772	3,611	7,351	5,782	2,929	3,775	6,505	6,505
555 CMD No. 555 - Hannah's Court	4,615	6,968	5,095	4,188	7,875	6,178	3,437	4,252	7,060	7,060
556 CMD No. 556 - Valhalla Place	6,990	7,604	4,835	4,452	7,987	7,250	4,713	4,416	8,284	8,285
557 CMD No. 557 - Floral Arrangement	6,734	4,919	3,311	4,188	4,042	5,262	6,773	4,802	6,013	6,014
558 CMD No. 558 - Hillview Terrace	54,958	54,017	12,758	11,570	55,205	33,521	6,758	11,892	50,071	39,108
559 CMD No. 559 - Westside Place	16,136	21,612	12,870	24,448	10,034	5,787	16,693	19,012	7,715	7,715
560 CMD No. 560 - Mariposa Vista Unit 2	12,032	10,904	13,865	9,843	14,926	16,949	16,208	11,764	19,370	19,370
561 CMD No. 561 - Jensen Park	8,008	7,948	3,913	4,188	7,673	7,733	5,617	4,452	8,838	8,838
562 CMD No. 562 - Belvedere Heights	75,324	81,571	19,071	16,095	84,547	28,669	9,071	15,318	78,300	33,447
563 CMD No. 563 - Sparrow Hawk Ridge	4,578	3,586	3,589	4,188	2,987	1,443	2,949	4,252	1,684	1,684
564 CMD No. 564 - Brown	19,158	22,350	3,214	-	25,564	20,202	1,214	925	25,853	23,569
565 CMD No. 565 - River Glen	7,618	7,593	15,929	13,727	9,795	10,632	15,429	12,818	12,406	12,404
566 CMD No. 566 - Bruce Road	959	3,043	2,939	4,188	1,794	1,356	4,267	4,252	1,809	1,808
567 CMD No. 567 - Salisbury Court	2,276	1,266	4,360	4,188	1,438	842	3,698	4,152	984	982
568 CMD No. 568 - Shastan @ Glenwood	46,311	50,748	4,800	8,811	46,737	38,409	10,051	8,775	48,013	48,011
569 CMD No. 569 - Skycreek Park	3,940	4,881	6,397	-	11,278	5,613	4,397	4,487	11,188	6,548
570 CMD No. 570 - McKinney Ranch	15,447	12,712	5,836	6,684	11,864	9,871	5,557	5,905	11,516	11,516
571 CMD No. 571 - Symm City	4,036	3,279	2,949	4,238	1,990	1,336	3,951	4,382	1,559	1,559
572 CMD No. 572 - Lassen Glen	11,934	8,585	4,063	6,247	6,401	5,100	5,305	5,756	5,950	5,950
573 CMD No. 573 - Keystone Manor	2,030	3,619	3,748	4,188	3,179	1,336	2,582	4,202	1,559	1,559
574 CMD No. 574 - Laburnum Estates	2,509	4,609	3,606	4,188	4,027	1,336	1,683	4,152	1,558	1,559
576 CMD No. 576 - Eaton Cottages	13,720	16,758	4,803	4,188	17,373	14,967	4,292	4,202	17,463	17,462
577 CMD No. 577 - Hawes Subdivision	9,763	10,999	3,150	4,188	9,961	7,693	3,382	4,252	9,091	9,092
578 CMD No. 578 - Godman Ranch	10,615	17,000	6,555	4,188	19,367	14,876	4,365	4,152	19,580	17,581
579 CMD No. 579 - Manzanita Pointe	13,143	13,729	(606)	6,117	7,006	4,344	3,572	5,508	5,070	5,068
580 CMD No. 580 - Avalon Court	3,817	2,864	4,758	5,230	2,392	2,283	5,743	5,394	2,741	2,739
581 CMD No. 581 - Glenshire Park	10,144	11,938	3,574	4,188	11,324	9,165	3,925	4,252	10,997	10,998
582 CMD No. 582 - NWCSP	50,816	57,632	50,902	47,202	61,332	46,350	45,204	48,598	57,938	57,938
584 CMD No. 584 - Martha's Vineyard	12,129	9,282	1,363	6,366	4,279	2,500	4,727	5,730	3,276	3,275
586 CMD No. 586 - Meriam Park Dev Proj	52,811	51,103	1,000	3,202	48,901	42,353	18,822	4,191	63,532	63,530

City of Chico  
2013-14 Annual Budget  
Summary of Improvement District Funds

	6/30/2011	6/30/2012	MODIFIED ADOPTED		6/30/2013	6/30/2013	COUNCIL ADOPTED		6/30/2014	6/30/2014
	Fund Balance	Fund Balance	Rev/Tsfs	Exp.	Fund Balance	Desired Reserve	Rev/Tsfs	Exp.	Fund Balance	Desired Reserve
587 CMD No. 587 - Park Forest	30,798	30,655	1,699	9,236	23,118	15,496	3,504	7,254	19,368	19,370
588 CMD No. 588 - Harmony Park	9,160	10,899	1,807	4,263	8,443	980	1,307	4,327	5,423	1,225
589 CMD No. 589 - Lee Estates Subdivision	5,590	14,676	10,969	4,188	21,457	3,882	4,969	4,202	22,224	5,176
A04 CMD No. A04 - Meriam Park Phase 8	4,313	(5,520)	7,679	10,080	(7,921)	762	-	-	(7,921)	1,143
<b>TOTAL MAINTENANCE DISTRICT FUNDS</b>	<b>2,138,010</b>	<b>2,322,733</b>	<b>1,087,568</b>	<b>1,042,741</b>	<b>2,367,560</b>	<b>2,164,895</b>	<b>1,041,244</b>	<b>1,002,528</b>	<b>2,406,276</b>	<b>2,422,170</b>
<b>LANDSCAPE AND LIGHTING DISTRICT FUNDS</b>										
590 Baroni Park L & L District	43,079	1,614	-	-	1,614	-	-	-	-	-
591 Husa Ranch / Nob Hill LLD	(1,064)	(2,840)	7,446	11,838	(7,232)	-	-	-	(7,232)	-
<b>TOTAL LANDSCAPE AND LIGHTING DISTRICT FUNDS</b>	<b>42,015</b>	<b>(1,226)</b>	<b>7,446</b>	<b>11,838</b>	<b>(5,618)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(7,232)</b>	<b>-</b>
<b>TOTAL IMPROVEMENT DISTRICT FUNDS</b>	<b>2,983,595</b>	<b>3,131,017</b>	<b>1,101,635</b>	<b>1,171,968</b>	<b>3,060,684</b>	<b>2,274,708</b>	<b>1,047,865</b>	<b>1,115,187</b>	<b>2,991,748</b>	<b>2,531,983</b>

**City of Chico  
2013-14 Annual Budget  
Operating Expenditures by Department**

<b>Description</b>	<b>FY13-14 Final Budget</b>		
	<b>General/Park Funds</b>	<b>Other Funds</b>	<b>Total Funds</b>
<b>City of Chico Funds:</b>			
Airport	\$0	\$422,249	\$422,249
Building and Development Services	\$58,073	\$2,431,714	\$2,489,787
Capital Projects Services	\$0	\$323,745	\$323,745
City Attorney	\$862,460	\$0	\$862,460
City Clerk/Council	\$687,433	\$0	\$687,433
City Management Services	\$1,521,291	\$9,500	\$1,530,791
Finance	\$1,663,443	\$89,625	\$1,753,068
Fire	\$12,417,170	\$0	\$12,417,170
General Services	\$6,074,592	\$11,489,545	\$17,564,137
Housing and Neighborhood Services	\$207,854	\$135,221	\$343,075
Human Resources and Risk Management	\$427,478	\$3,266,461	\$3,693,939
Information Systems	\$11,069	\$1,568,885	\$1,579,954
Planning	\$563,457	\$403,706	\$967,163
Police	\$20,798,818	\$372,501	\$21,171,319
Indirect Cost Allocation	(\$1,896,988)	\$1,812,849	(\$84,139)
<b>Operating Expenditures</b>	<b>\$43,396,150</b>	<b>\$22,326,001</b>	<b>\$65,722,151</b>
<b>Redevelopment Successor Agency Funds:</b>			
	\$0	\$2,277,118	\$2,277,118
Indirect Cost Allocation	0	84,139	84,139
	<b>\$0</b>	<b>\$2,361,257</b>	<b>\$2,361,257</b>
<b>Total Operating Expenditures*</b>	<b>\$43,396,150</b>	<b>\$24,687,258</b>	<b>\$68,083,408</b>

\* Debt Service and Improvement Districts are not included.





# Citizens of Chico

## BOARDS & COMMISSIONS

- Airport Commission
- Architectural Review and Historic Preservation Board
- Arts Commission
- Bidwell Park & Playground Commission
- Planning Commission

## COUNCIL COMMITTEES

- Economic Development Committee
- Finance Committee
- Internal Affairs Committee
- Town & Gown Committee

## City Council

City Attorney

City Manager

City Clerk

Assistant City Manager

Administrative Services

Community Development

Public Works

Police

Fire

The 2013-14 Annual Budget was created under the organizational structure that existed prior to May 16, 2013.

This chart reflects the new organizational structure of departments effective May 16, 2013.



## Administrative Services Department

On May 16, 2013, the City consolidated three existing departments into the Administrative Services Department. The three departments were Finance, Human Resources/Risk Management, and Information Systems. The Administrative Services Director acts as the Finance Director, Human Resources/Risk Management Director, and Information Systems Director.

### Budget Reductions Proposed by City Manager:

- Reduction of 4 FTE – involves reduction in 3 occupied positions and elimination of 1 funded but vacant position. Total staffing reduced from 27.63 to 23.63 FTE.
- Risk Management Realignment – increasing external contracting for claims review and redistributing workload to remaining staff. Close collaboration with City Attorney needed to maintain adequate coverage.

### Service Impacts of Budget Reductions:

- Reduced front Counter Hours – involves reduction of services to 4 days a week for front counter permit processing, reimbursements, and payments processing.
- Increased Wait Time for Service – increased response times for Information Systems related matters.
- Increased Processing Time – increase in time need to process human resources activities.

### Departmental Staffing

	<b>2008-09</b>	<b>2012-13</b>	<b>2013-14</b>	<b>Difference</b>	<b>Unfunded</b>
<b>Finance</b>	16.63	14.63	13.63	(1)	1
<b>Human Resources/ Risk Management</b>	6	5	4	(1)	
<b>Information Systems</b>	9	8	6	(2)	
<b>Total Funded FTE</b>	<b>31.63</b>	<b>27.63</b>	<b>23.63</b>	<b>(4)</b>	

## City Attorney's Department

### Budget Reductions Proposed by City Manager:

Reduce staffing levels from three attorneys and one paralegal to two attorneys and one paralegal by allowing a vacant assistant city attorney position to remain unfilled.

### Service Impacts of Budget Reductions:

The office will continue to provide the services mandated by the Charter, however, there will be service impacts as the provision of some services will be delayed. Matters will be prioritized so that all court and other legal deadlines are met. Council priorities will be given preference and other matters will be prioritized based on the overall needs of City operations. Some additional utilization of outside council will be required and there will be less ability to assist outside council in certain litigation tasks.

### Department Staffing:

	<b>2008-09</b>	<b>2012-2013</b>	<b>2013-2014</b>
<b>Attorneys</b>	<b>3</b>	<b>3</b>	<b>2</b>
<b>Paralegal</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Administrative Analyst</b>	<b>1</b>		



## City Clerk Department

The City Clerk's Office prepares agendas and minutes for City Council and Council Committees; coordinating municipal elections; carrying out responsibilities related to the Political Reform Act; acting as liaison between the public, City departments and Council; providing administrative support to Councilmembers; maintaining and distributing updates to the Chico Municipal Code; maintaining legislative history files; overseeing legal notices and other publications; overseeing the Board and Commission recruitment, appointment and orientation process; the publication of the Employee Newsletter; Public Relations administration, and providing oversight over customer service and community relations.

### **Budget Reductions Proposed by City Manager:**

- Reduction of 2 FTE's, consisting of one Administrative Assistant and one Administrative Analyst I
  - Creation of Deputy City Clerk position and 50% utilization of City Manager's Office Assistant III
- Reduction in overall Operating Costs for Office Supplies, Elections, Advertising, Outside Printing

### **Service Impacts of Budget Reductions:**

- Administrative support for Internal Affairs, Finance Committee, JPFA, Oversight Board, and Town and Gown meetings
- Minutes for City Council Meetings - Minutes will need to go back to being "Action Only" as per Council directive in November 2000. Videos will continue to be available the day after each meeting as well as a commitment that staff report information will be more thorough and complete.
- Diversity Action Plan tasks for the City Clerk Department will not be able to be implemented within the proposed timelines.
- Agenda distributions may be impacted (6 days in advance may not be achievable) due to staff reductions in all departments.
- Council administrative support will be impacted (scheduling of meetings and appointments).
- Potential delays in response time to citizen, Council and staff requests of non-urgent matters (10 days are allowed on Public Information Requests).
- Coordination of public's use of the Chamber building.
- Reduced number of Proclamations and Mayor's Awards.

### **Staffing Levels:**

<b>2009/2010</b>	2 FTE's – 2 Administrative Analyst positions
<b>2011/2012</b>	2 FTE's – 1 Administrative Analyst position and 1 Administrative Assistant
<b>2012/2013</b>	2 FTE's – 1 Administrative Analyst position and 1 Administrative Assistant (shared with Planning Services Department & General Services Department)
<b>Proposed</b>	1.5 FTE's – 1 Deputy City Clerk and 50% of the City Manager's Office Assistant III

## Office of the City Manager

The office of the City Manager oversees all operations within the City of Chico. The five City Departments (Administrative Services, Community Development, Public Works, Police and Fire) all directly report to the manager's office. The City Manager or his designee is the Airport Manager. Finally, the City's economic development activities are housed in the City Manager's office.

### Budget Reductions Proposed by City Manager:

- Reduction of 3 FTE – all 3 positions are occupied; resulting in a total staffing reduction of 8 to 5 FTE. Additionally, one FTE will be shared with the City Clerk's office reducing the FTE count by .5, resulting in a FTE total of 4.5.
- Addition of 1 job classification (Executive Assistant), which will remain unfilled throughout the 2013-14 fiscal year, realizing a total staffing of 5.5 positions, with only 4.5 filled in fiscal year 2013-14.

### Service Impacts of Budget Reductions:

- Reduced ability to respond immediately to general requests from the public.
- Inability to staff Arts Commission meetings.
- Reduction in the ability of staff to answer all telephone calls, creating a higher experience of customers using answering machines.
- Lack of ability to attend all community requests for an administrative presence at special events.

### Departmental Staffing

	2008-09	2012-13	2013-14	Difference	Unfunded
<b>City Manager</b>	10	8	4.5	3.5	1
<b>Total Funded FTE</b>	<b>10</b>	<b>8</b>	<b>4.5</b>	<b>(3.5)</b>	

## Community Development Department

Last month, the City consolidated all or parts of three existing departments to create the Community Development Department. The Planning Services and Housing and Neighborhood Services Departments were combined in their entirety. The Building and GIS divisions of the former Building and Development Services Department were also added.

Because the responsibilities of certain positions which existed in the Building and Development Services Department are now in effect split between Community Development and Public Works, the comparison between prior fiscal year and this fiscal year are estimates, based upon consolidated workloads.

### Budget Reductions vs. FY 2012/2013 :

- Reduction of 3.5 FTE – Reductions involve elimination of 1 occupied position, and 2.5 vacant positions. As compared to current year, consolidated department staffing reduced from 24.5 to 21 FTE, or 12.5%. Positions no longer a part of the budget include Housing and Neighborhood Services Director, Building and Development Services Director, one Associate Planner, and one GIS Analyst. As compared to '08-'09, staffing will be reduced approximately 42%.

### Service Impacts of Budget Reductions:

- Increased response time for public inquiries.
- Increased processing time frames for development projects.
- Delays in implementing General Plan actions.
- Decreased ability to meet internal requests for GIS products.
- Increased delays/downtime for City GIS site.

### Prior vs. Consolidated Departmental Staffing Levels:

	<b>2008-09</b>	<b>2012-13</b>	<b>2013-14</b>
<b>Bldg./Dev. Services</b>	13	10.5	na
<b>Planning Services</b>	14	7	na
<b>Housing/N'hood Svc.</b>	9	7	na
<b>Community Dev.</b>	0	0	21
<b><i>Total FTE</i></b>	<b><i>36</i></b>	<b><i>24.5</i></b>	<b><i>21</i></b>

## Fire-Rescue Department

### Budget Reduction Proposed by City Manager:

- Reduction of five (5) FTE, which includes three (3) unfunded and vacant, and two (2) funded and vacant firefighter positions. This reduces staffing from 70.5 to 65.5 FTE. Additionally, a half-time hourly position will be eliminated.

### Service Impacts of Budget Reductions:

Internal: Workload will increase for those on duty. Call volume continues to increase, while staffing levels have dropped from 22 to 16 FTE per day. Injuries are likely to increase as fires will grow larger prior to the arrival of personnel, and firefighters will be required to work longer periods without rest at emergency incidents.

External: The loss of the above positions will result in the closure of one (1) fire station. Removing this station will lead to an increase in response times city-wide and outcomes will worsen. Property damages will increase and ill/injured patients will have increased morbidity/mortality. A simple structure fire will require the use of all on-duty personnel. This will leave the rest of the service area without fire/rescue response capability.

### Departmental Staffing:

	2008-09	2012-13	2013-14	Difference
Total Funded FTE	74.5	70.5	65.5	(5)

## Police Department

### Budget Reductions Proposed by the City Manager:

- Reduction of 19 FTE – includes the elimination of (1) Lieutenant, (3) Sergeants, (10) Police Officers, (3) Community Services Officers, (1) Crime Analyst, and (1) Animal Control Supervisor. Total Staffing reduced from 147 to 128 FTE.
- These reductions will decrease the level of service to the community. Critical incidents will remain the priority of the department. Response to property crimes, public nuisance, and civil matters will be lessened.

### Service Impacts of Budget Reductions

**Internal Impacts** -- There will be significant internal impacts due to the reduction of positions within the department. These impacts may include:

- 1) Police Officers booking and transporting prisoners to the County jail in Oroville.
- 2) Evidence CSO returned to patrol, this will reduce staffing in evidence by 50%. This will cause periods of time where there is no staffing in evidence and lag time in processing.
- 3) Crime Analyst position will be eliminated. This will mean that there will be no maintenance of the PD computer systems (Bluenet) – police intranet), internal requests for stats, crime trends, maps, etc, will be significantly delayed or unavailable. The weekly meeting with the city's Information Services Department to maintain a regular flow of information between the two departments will be significantly impacted.
- 4) Reduced supervision of Animal Control Officers.
- 5) Reduced training time for some units (SWAT, HNT) and elimination of collateral units (Mounted Enforcement, Mobile Field Force, etc).
- 6) With reduced staffing throughout the department, there will be increased workloads on all of the staff or tasks that will no longer be completed.
- 7) Due to the elimination of many specialized units within the department (Traffic, Street Crimes, TARGET, etc), those tasks previously performed by these units will be the responsibility of patrol services. Many of these tasks will not be completed with any regularity or consistency.

**External Impacts** – There will also be significant impacts that will be experienced by the citizens of Chico. These include:

- 1) No officers assigned to the local schools as SRO's.

- 2) No animal control on weekends.
- 3) Mapping of crimes and trends within the city will be significantly reduced.
- 4) Reduced staffing for community events (ie parades, Farmers Market, etc).
- 5) Delayed or cancelled response to property crime, public nuisance, and civil matters.
- 6) No public relations or community outreach.
- 7) Increase in on-line reporting or self reporting at the police station.
- 8) Delayed response to requests for administrative services.
- 9) Potential delayed response to critical incidents.
- 10) Due to the elimination of many specialized units within the department (Traffic, Street Crimes, TARGET, etc), citizens will see a significant decrease in the type of proactive/preventative enforcement these units routinely conduct.

	2007/2008	2012/2013	2013/2014	DIFFERENCE
<b>Sworn</b>	102 Admin staff – 7 Sergeants -- 15 PO's -- 80	95 Admin staff – 7 Sergeants -- 15 PO's -- 73	81 Admin staff – 6 Sergeants -- 12 PO's -- 63	14 Admin staff – 1 Sergeants -- 3 PO's -- 10
<b>Non-sworn</b>	55 Admin support - 10 CSO's -- 14 Dispatch -- 21 Records -- 7 Animal CO's -- 3	50 Admin support - 8 CSO's -- 10 Dispatch -- 22 Records -- 7 Animal CO's -- 3	45 Admin support - 7 CSO's -- 7 Dispatch -- 22 Records -- 7 Animal CO's -- 2	5 Admin support - 1 CSO's -- 3 Animal CO's -- 1
<b>Total Funded FTE</b>	157	145	128	19

## **Public Works Department**

On May 16, 2013, the City consolidated three major functions, General Services, Capital Services, and Development Engineering, into one Public Works Department. The three areas include 15 divisions. This includes the Airport, WPCP, public works operations & maintenance, Parks, Trees, transportation engineering, sewer engineering, development engineering, Capital Services, and design engineering for planning and development purposes. Design engineering and development engineering were formerly part of Building and Development Services Department. The Public Works Director acts as the Legally Responsible Official for many State compliance requirements and will direct all aspects of the combined Public Works.

### Budget Reductions Proposed by City Manager:

Reduction of 14.75 FTE – includes reorganization efforts, allocated vacant positions and strictly budget goals. It involves the reduction of 2 occupied positions in CPS, 4 in BDS, 1 position Building Facilities, 3.75 positions in Parks, and 4 occupied positions in Trees. The Airport continues with .5 FTE staffing. Total staffing is reduced from 105.87 to 91.12 FTE. (A more detailed breakdown is attached.

### Service Impacts of Budget Reductions:

Since 2009 staff has been reduced 27%. PWOM has lost 20,000 hours of service to the community so recognition of reduced service was inevitable. All Departments will be affected, staff shifts from ROW, to Facilities and Traffic will be necessary to meet minimum operational requirements, bumping rights will affect sewer crews, capital services, and development engineering efficiencies. In other divisions response times to inquiries will be extended from days on most items to weeks on more complex items. Scheduling reviews, research, if necessary, and scheduling for responses will be extended. Recognizing the reduced funding available, CPS is re-prioritizing the 5 Year CIP and development engineering is making changes maintain responsiveness to community development needs as they grow in the future. Impacts to Parks, Trees, are itemized separately due to the fundamental changes in operations.

Departmental Staffing

<b>All Departments</b>	<b>2008-09</b>	<b>2012-13</b>	<b>2013-14</b>	<b>Difference 12/13-13/14</b>
<b>Total Funded FTE</b>	<b>125.32</b>	<b>105.87</b>	<b>91.12</b>	<b>14.75</b>

<b>Departments</b>	<b>2008-09</b>	<b>2012-13</b>	<b>2013-14</b>	<b>Difference</b>
GSD-Airport	1	.5	.5	0
BDSB (eng portion)	17	14	10	4
Capital Services	15	14	12	2
GSD-admin	3	3	3	0
GSD-Rights of Way	29	20	20	0
- ROW maint	X			
- Street cleaning	X			
- Traffic	X			
GSD-Parks Open Spaces**	12.50	11.50	7.75	3.75
GSD-Trees	10.60	8	4	4
GSD-WPCP incl maint	20	19	19	0
GSD-Parking	2	2	2	0
GSD-Central Garage	9	7	7	0
GSD-Facilities	3	3	2	1
GSD-Hourly	2.22	2.87	2.87	0
<b>Total Funded FTE</b>	<b>125.32</b>	<b>105.87</b>	<b>91.12</b>	<b>14.75</b>

\*\*Includes permanent and seasonal Parks Rangers



Public Works Department  
**Parks Division**

The Parks, Open Spaces, Greenways and Preserves Division is responsible for maintaining and operating City parks, including Bidwell Park , Sycamore Pool, Cedar Grove, Lost Park, One Mile and Five Mile Recreation Areas, and other open space and recreation areas. This also includes Children's Playground, Depot Park, City Plaza, family picnic areas, park roads, Lindo Channel, Little Chico Creek, Comanche Creek, Teichert Ponds, and other greenways and preserves. This Division also includes natural resource management activities, and the Rangers, Volunteers, and Lifeguard Program. This Division also provides staff support to the Bidwell Park and Playground Commission.

**Budget Reductions Proposed by City Manager:**

Reduction of 3.75 FTE - involves the reduction of 3 occupied maintenance workers positions and elimination of one occupied .75FTE Seasonal Park Ranger. Total staffing reduced from 11.75 to 7.75 FTE. Remaining Park staff will consist of 4 maintenance workers, one manager, a parks services/volunteer coordinator, and 2.75FTE rangers.

**Service Impacts of Budget Reductions:**

The staffing reductions will eliminate a 7days per week operation and will consolidate Ranger coverage into peak periods for with earlier closures of gates. Full, morning till dusk, operations will be eliminated. Operating facilities in the park have required daily cleaning and Maintenance prior to opening to the public, a curtailed ability to staff daily translates into not opening facilities. When open, facilities will need additional attention. Therefore opening of all park facilities will be focused on the weekends and will need to be bracketed by repair and cleaning days. Opening morning gates on “closed days” would necessarily have to be handled by other means, either through contracting or staff assigned from other duties. Initially operations will start on Thursday with pool cleaning and end on Monday, and only during Friday, Saturday, and Sunday will all facilities be opened. There will be noticeable a decline in the condition of facilities and a natural increase in potential for visitor safety issues, especially in regard to homeless issues, trash, and equipment malfunction. Some facilities, such as Five Mile may be closed indefinitely.

Less noticeable in the first year or two, but no less important, there will be a decline in natural resources conditions. There are significant implications to safety, health, infrastructure, and resources in Bidwell Park but also to all greenways, and open space areas in the City.

Park Reservations represent approximately \$50,000 in revenue and are mostly scheduled for the weekends. Staff will not be able to support weekday reservations. Each reservation currently represents unrecovered costs in preparation of the site for the users. There will be a drop in reservations, costs, and revenue but not necessarily usage so impacts will increase.

Depending on final schedules there could difficult impacts to our lessees and partners such as, the Equestrian Association, Community Observatory, Bidwell Golf course, the Dog House concessionaire, and volunteer groups. Considering the benefit of volunteer work in clean ups and vegetation management, this will have a significant impact. Other impacts may range from short term inconveniences to long-term damage to park resources.

**Parks Division Staffing**

	<b>2008-09</b>	<b>2012-13</b>	<b>2013-14</b>	<b>Difference</b>
GSD-Parks Open Spaces**	12.50	11.50	7.75	3.75

\*\*Staffing includes permanent and seasonal Park Rangers

Public Works Department  
**Tree Services Division**

The Urban Forestry Division is responsible for maintaining over 35,000 City street trees, trees on City property, citizen planting program, Heritage Tree program, trees within Bidwell Park and other City maintained parks; landscaping within the public right-of-way, subdivision landscaping review, and on other City owned property; and the City's portion of landscape maintenance districts throughout the community.

**Budget Reductions Proposed by City Manager:**

Reduction of 4 FTE - involves a reduction in 4 occupied positions. Total staffing will be reduced from 8 FTE to 4 FTE. The remaining staff include one manager, one Field Supervisor, one Public Landscape Inspector, and one Maintenance Worker who is partially funded by CMD's.

**Service Impacts of Budget Reductions:**

The reduction of 4 FTE in Trees effectively eliminates the tree crew. The remaining Tree Dept. staff are retained to manage the small contracts necessary to reduce City liabilities to the extent possible. The contracts would need to be small to effectively save budget dollars.

With the elimination of the Tree crew; having any staff available will be difficult due to the Cal OSHA and industry safety training required for tree workers. This means responses to emergencies will be mixed; e.g., downed limbs can be moved by anyone, but tree work will be dependent on Contractors response. With no one to respond to emergencies, other staff will be tasked to respond and move limbs out of the rights of way, causing new inefficiencies. During storms or wind storms we should expect delayed responses.

For Contract Services to be efficient they are best specific and predictable. A contract would need to focus on elevating limbs over the street and removing dead branches. This implies that Service requests would be an extremely low priority if addressed at all. Emergency work would necessarily be the highest priority but determining pruning criteria for neighborhoods will be crucial to having a predictable program that helps reduce City liability.

To date staff had done an excellent job of catching up to a once reputed 10 year backlog of work. But due to 3000 acres of Annexations in the last two decades, there are now a the large number of big, older, trees which require 4 to 8 hours of pruning just to remove dead limbs and reduce heavy foliage. In addition the City's growth over the last 15 years has added many young trees which require watering and formative pruning. Because of this the City will fall further behind.

A large number of declining trees which could be preserved for another 5 to 10 years with pruning, will be removed rather than saved. It may appear that the City is accelerating large tree removal in a time when it might be better spent on younger trees with a longer lifespan.

Trees removed will not be replaced unless the City finds a way to support a tree planting crew or does it via contract. Staff will most likely not have time to continue the recently launched “citizen tree planting” program because it requires support also.

This year is Chico's 30th year as a Tree City USA. The City has a rich heritage of planting and caring for its trees. So staff will continue to hunt for grants to plant trees. But we can expect that the reduced investment will mean a lapse in recognition as a Tree City.

**Trees and Public Landscaping Division Staffing**

<b>Tree and Landscaping Dept.</b>	<b>2008-09</b>	<b>2012-13</b>	<b>2013-14</b>	<b>Difference</b>
Trees and LS	10.60	8	4	4



**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
DEPARTMENT LISTING**

<b>DEPARTMENT NUMBER</b>	<b>DESCRIPTION</b>
000	Support Services to Other Departments
099	Debt Service
101	City Council
103	City Clerk
106	City Management
110	Environmental Services
112	Economic Development
115	Redevelopment Administration
118	Airport Management
121	Community Agencies
130	Human Resources
140	Risk Management
150	Finance
160	City Attorney
180	Information Systems
185	Geographic Information Systems (GIS)
300	Police
400	Fire
410	Fire Reimbursable Response
510	Planning Services
515	Annexation
520	Building Inspection
535	Code Enforcement
540	Housing & Neighborhood Services
545	Neighborhood Services
601	General Services
605	Building & Development Services
610	Capital Project Services
613	Landscape and Lighting District Administration
614	Maintenance District Administration
615	Development Services
620	Street Cleaning
630	Central Garage
640	Building/Facility Maintenance
650	Public Right-of-Way Maintenance
653	Transit Services
654	Transportation - Bike/Pedestrian
655	Transportation - Planning
659	Transportation - Depot
660	Parking Facilities Maintenance
670	Water Pollution Control Plant
682	Parks and Open Spaces
686	Street Trees/Public Plantings
691	Aviation Facility Maintenance





# Airport

## Airport Administration

AIP & Other Grants  
-----  
PFC Program  
-----  
DBE & ACDBE Programs  
-----  
Ensure Administrative Compliance with FAA, TSA & Caltrans Regulations  
-----  
Management of Airport Leases and Agreements  
-----  
Air Service Development  
-----  
Airport Operations  
-----  
Airport Security  
-----  
Airport Minimum Standards, Rules & Regulations  
-----  
Airport Commission Support

## Aviation Facility Development

Facility Planning  
-----  
Construction Management for Airport Capital Projects  
-----  
Development of Airport Tenant Facilities

## Aviation Facility Maintenance

Runway, Taxiway & Apron  
-----  
Grounds  
-----  
Perimeter Fencing  
-----  
Ensure Airport Facilities are in Compliance with FAA, TSA & Caltrans Regulations

### Acronym Key:

**AIP** – Airport Improvement Program  
**ACDBE** – Airport Concession Disadvantaged Business Enterprise  
**Caltrans** – California Department of Transportation, Div. of Aeronautics  
**DBE** – Disadvantaged Business Enterprise  
**FAA** – Federal Aviation Administration  
**PFC** – Passenger Facility Charge  
**TSA** – Transportation Security Administration

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Airport**

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**Description of Services**

**Fund: Airport Account: 856-118**  
**Department: Airport Management**

The City Management Department is responsible for the administration of the Chico Municipal Airport and for ensuring compliance with the U.S. Department of Transportation (DOT) Federal Aviation Administration (FAA), California Department of Transportation Division of Aeronautics (Caltrans) and Transportation Security Administration (TSA) guidelines, rules and regulations. Other responsibilities include administration of leases and agreements, grants such as the Airport Improvement Program (AIP), Passenger Facility Charge (PFC, support to the Airport Commission, and enforcement of airport rules, regulations and minimum standards. In an effort to support airport operations and enhance the vitality of the airport, staff focuses on: safety and security measures; revenue generation; operating efficiencies; ensuring airport facilities meet federal and state requirements; and promoting economic development and tourism through airport services and accessibility.

**Fund: Airport Account: 856-691**  
**Department: Aviation Facility Maintenance**

The General Services Department performs the daily maintenance and mandated inspections at the Chico Municipal Airport and has project management responsibilities for capital improvement projects to ensure that the aviation facilities, runways, taxiways, lighting systems, signage and fencing, are properly maintained and meet federal guidelines and regulations. These activities are funded by airport revenue generated through airport leases, operation fees, and grant awards. FAA regulations prohibit airport revenue from being used for non-aviation municipal facilities, therefore operations and maintenance of the non-aviation related municipal facilities located east of Fortress Street, in the area known as the Airport Industrial Park, are funded by the General Fund (001) and budgeted in the General Services Department's operating budget.

**Major Accomplishments**

- Continued pursuit of additional commercial air service. The Airport Commission established an ad hoc committee and partnered with several local business owners to identify air service needs and develop a strategy for the pursuit of additional air service.
- Updated airport markings, lighting, and signage to conform to changes made to the FAA standards. This project was funded by a FAA Airport Improvement Program (AIP) grant.
- Completed a Wildlife Hazard Management Plan (WHMP). The need for a WHMP was identified in the Wildlife Hazard Assessment (WHA) that was conducted in 2011-12 and subsequently required by FAA subject to Federal Aviation Regulations Part 139.337. An implementation schedule for the WHMP elements, such as the monitoring of wildlife and initiation of mitigation measures to reduce wildlife in and around the airport was also completed.
- Conducted a Request for Qualifications and entered into contracts with two airport consulting firms for airport planning, design/engineering and consulting services for the next five-year period in accordance with FAA Advisory Circular 150/5100-14D.



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Airport**

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**Major Accomplishments, Cont'd.**

- Updated the City's overall Disadvantaged Business Enterprise (DBE) utilization goals for federally funded airport contracts in compliance with U.S. Department of Transportation (DOT), 49 CFR Part 26. A DBE utilization goal of 8% was established for the three-year period of 2013/2014/2015. The purpose of DBE goals is to ensure the utilization of disadvantaged and under-represented businesses in the award and administration of airport construction and purchasing opportunities.
- Replaced the failed roof on the hangar located at 108 Boeing Avenue. Re-roofing the hangar was a condition that the City had agreed to during negotiations with Selken Enterprises, Inc., dba SelTech, for the lease of the hangar facility.
- Completed a Request for Proposal and entered into agreements for each of the following: (1) airport advertising concession; (2) airport vending concession; and (3) a lease of airport clear zone property for the grazing of livestock.
- Facilitated Comerica Bank's auction of the remaining Aero Union equipment that was still located on airport property. Comerica Bank leased the hangar located at 77 Piper Avenue for a short period for staging the equipment and holding the auction.
- Conducted the triennial Airport Emergency Plan Tabletop Exercise required by Federal Aviation Regulation (FAR) Part 139. Various federal and state agencies, city staff, including the Chico Police and Fire Departments, SkyWest, and the Air Traffic Control Tower, and airport tenants all participated.
- Successfully negotiated with Air Spray USA for the lease of a portion of the 77 Piper Avenue hangar. Air Spray has employed eight former Aero Union employees and anticipates expanding in the coming year and leasing the entire facility.
- Facilitated the Chico Air Show that was held September 28-30, 2013. Personnel from the Airport, Police Department, Fire Department, General Services Department, 65 Volunteers in Police Service (VIPS) from Chico, Butte County, Paradise, and Orland, and 11 Chico Police Explorers all worked with the Chico Air Show organizers to ensure the three day event was conducted safely and securely.
- Provided assistance to CAL FIRE/Butte County Fire and other fire fighting agencies during the 2012 fire season by ensuring the airport was available as needed. At one point a temporary helitack base was established at the airport that was utilized by approximately 13 large helicopters.



**Major Initiatives**

- Continue to pursue additional commercial air service.
- Develop strategies to ensure the airport's financial self sufficiency.
- Continue to seek long term tenants for vacant airport facilities.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Airport**

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**Major Initiatives, Cont'd.**

- An application has been submitted to FAA requesting AIP grant funding for the following projects:
  - Upgrade drainage of the intersection of Taxiways D & F and the infield.
  - Reconstruct Taxiway H (875 feet x 75 feet) and the Holding Apron (620 feet x 157.5 feet).
  - Engineering design for, and remarking of, runways, taxiways and aprons.
  - Update of Pavement Maintenance/Management Program.
- Complete development of an Airport Concession Disadvantaged Business Enterprise (ACDBE) program in compliance with U.S. Department of Transportation (DOT), 49 CFR Part 23.21. The purpose of the ACDBE program is to ensure nondiscrimination in the award and administration of airport concession opportunities.
- Update the City's Disadvantaged Business Enterprise (DBE) program in compliance with U.S. Department of Transportation (DOT), 49 CFR Part 26.
- Implement the Wildlife Hazard Management Plan (WHMP).
- Improve relationships with and between airport tenants.
- Assist with the relocation of the Chico Air Museum from the 160 Convair Avenue building. Staff has determined that the condition of the building has deteriorated to a point that its use as a museum, deli, or other business that is open to the general public should be discontinued.

City of Chico  
2013-14 Annual Budget  
Operating Summary Report

Airport Management Department

**Expenditure by Category**

Category

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	264,346	234,380	0	278,505	278,505	0	127,416	127,416
Materials & Supplies	84,119	93,422	0	101,691	101,691	0	110,521	110,521
Purchased Services	55,821	74,731	0	70,558	70,558	0	97,255	97,255
Other Expenses	12,078	17,350	0	10,215	10,215	0	10,500	10,500
Allocations	39,707	26,399	0	65,263	65,263	0	76,557	76,557
<b>Department Total</b>	<b>456,070</b>	<b>446,281</b>	<b>0</b>	<b>526,232</b>	<b>526,232</b>	<b>0</b>	<b>422,249</b>	<b>422,249</b>

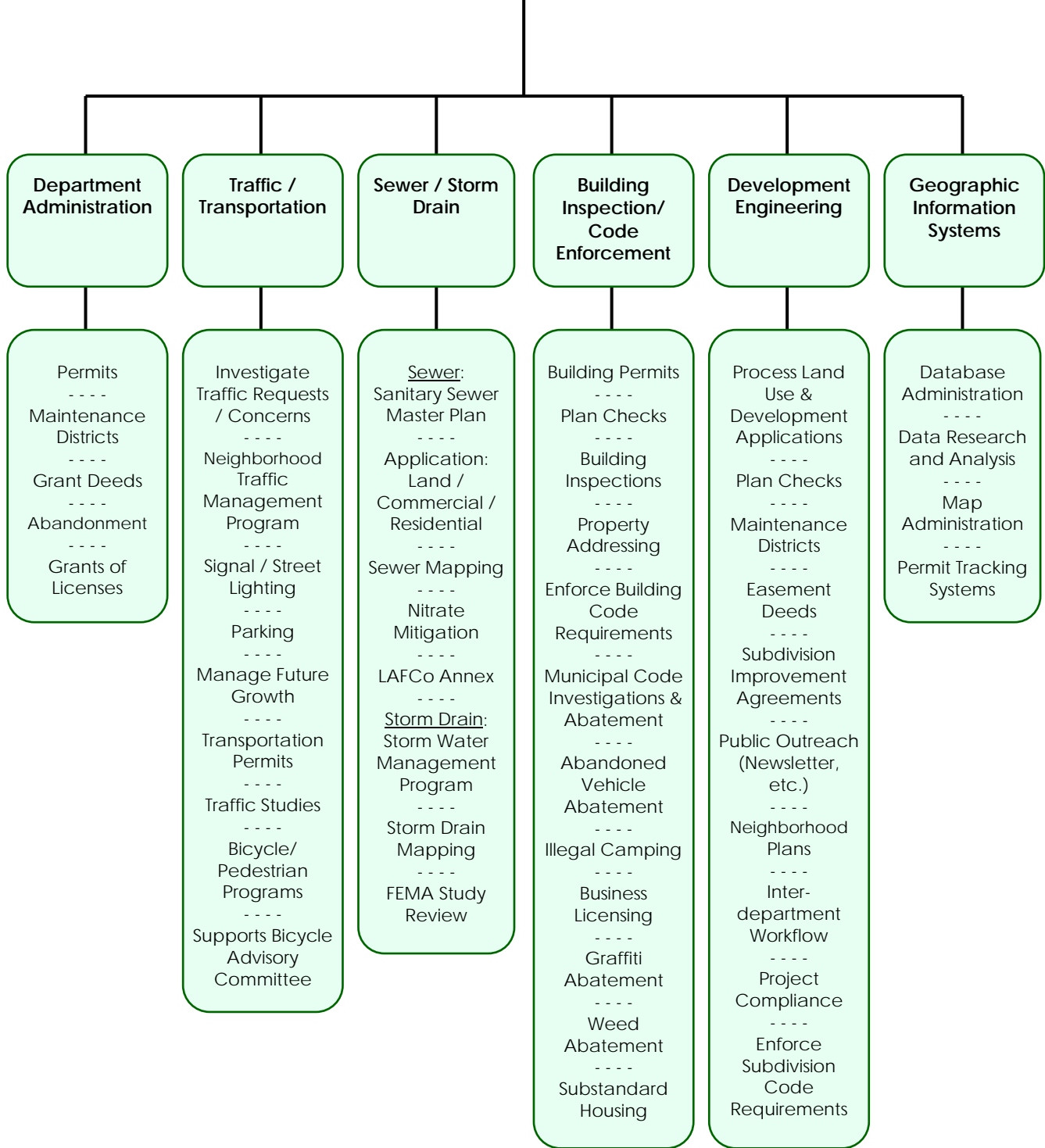
**Department Summary by Fund-Activity**

Fund-Activity	Title	Prior Year Actuals		FY2012-13		FY2013-14	
		FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
	<b>Total General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
303-118	Passenger Facility Charges	0	1,856	11,938	11,938	1,800	1,800
856-000	Airport	18,565	26,767	33,407	33,957	1,086	1,086
856-118	Airport	162,151	141,153	161,233	163,489	13,523	13,523
856-691	Airport	275,354	276,504	315,882	316,848	405,840	405,840
	<b>Total Other Funds</b>	<b>456,070</b>	<b>446,281</b>	<b>522,460</b>	<b>526,232</b>	<b>422,249</b>	<b>422,249</b>
<b>Department Total</b>		<b>456,070</b>	<b>446,281</b>	<b>522,460</b>	<b>526,232</b>	<b>422,249</b>	<b>422,249</b>

Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.



# Building & Development Services



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Description of Services**

**Fund:** General **Account: 001-605**  
**Department:** Building and Development Services

Building and Development Services Department administration oversees and coordinates the activities of Traffic Engineering, Development Engineering, Building Division, Sewer/Storm Drain Engineering, Geographic Information Systems (GIS), and the Administrative Team. Services provided include formation and reporting of maintenance district assessments, issuing and monitoring various permits, such as Vend, Peddle, Hawk permits, Sidewalk Café permits and permits for parades and other street closures. Engineering design; plan review; traffic studies; property deeds, abandonments and acquisitions; and record maintenance for all public facilities. Where appropriate, engineering costs are charged directly to specific projects and programs.

**Fund:** General/CDBG/AVA **Accounts: 001-535/201-540/213-535**  
**Department:** Code Enforcement

The Code Enforcement Division is responsible for the preservation of neighborhoods through enforcement of City codes and ordinances. Staff investigates complaints of rubbish, trash, and vacant lots with weeds, as well as substandard housing conditions. The division enforces current zoning regulations and ensures that residential and commercial activity complies with City standards. Code Enforcement also leads the City's anti-graffiti efforts and has a hotline to report such activities. Staff sponsors and participates in several community clean up events such as Drop and Dash and other special events. Code Enforcement activities in low-income areas are funded through Community Development Block Grant (CDBG). Funds received from the Butte County Abandoned Vehicle Abatement Service Authority for the towing of inoperative/abandoned vehicles are used to administer the City's Abandoned Vehicle Abatement Program. The program is funded through the vehicle registration fee on all vehicles registered in Butte County. Inoperative/abandoned vehicles which have been identified as a public nuisance are abated through towing. This program is carried out in coordination with the Police Department.

**Fund:** Transportation **Account: 212-654**  
**Department:** Transportation - Bike/Pedestrian

Reflects the cost of bicycle planning activities including updating the Chico Urban Area Bicycle Plan, staffing the Bicycle Advisory Committee and the Internal Affairs Committee, preparing grants to obtain funds for bicycle projects, installing and monitoring bicycle parking throughout the City, managing the newly created Annual Bike to Work Business Challenge and hosting of the online database and competition (<http://chicobikechallenge.org/>), and administering the City's Employee Bicycle Incentive Program. This effort requires a tremendous amount of public contact and customer service which demands a large amount of time, but is an integral part of providing these services.

**Fund:** Transportation **Account: 212-655**  
**Department:** Transportation - Planning

Reflects the cost of general transportation planning activities including reviewing capital and development projects for traffic impacts, preparing grant applications for street-related projects, conducting traffic modeling studies and other transportation-related projects. This effort requires a tremendous amount of public contact and customer service which demands a large amount of time, but is an integral part of providing these services.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Building and Development Services**

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**Description of Services, Cont'd.**

**Fund:** Sewer **Account: 850-615**  
**Department:** Development Services

This activity is supported by sewer service fees and reflects the cost of administering the operation of the City's sanitary sewer system. Capital project and expansion costs are charged directly to specific projects.

**Fund:** Private Development **Account: 862-520**  
**Department:** Building Inspection

Responsible for all plan review, building permits and inspections of all building construction projects. Manage and maintain storage of all construction plans and documents. Certify all new buildings, additions and changes of use for appropriate legal occupancy. Develop and maintain automated permitting system.

**Fund:** Private Development **Account: 862-615**  
**Department:** Development Services

Reflects the cost of plan checking and inspecting on-site and off-site improvements associated with building permits.

**Fund:** Subdivisions **Account: 863-615**  
**Department:** Development Services

Conducts the engineering review component of the City's development process to ensure compliance with the Chico Municipal Code and accepted engineering standards and practices related to processing subdivision maps. Pursuant to Fee Schedule No. 60.110, a deposit is paid when the subdivision plans are submitted and the actual cost is determined for each specific subdivision on a time-and-materials basis. If surplus funds are deposited with the City, a refund is issued.

**Fund:** Information Systems **Account: 935-185**  
**Department:** Geographic Information Systems (GIS)

Costs reflect maintaining the City's Geographic Information Systems. Activities include capturing, checking, storing, integrating, manipulating, analyzing, and displaying spatial data related to Chico and the surrounding area. GIS provides map products and spatial analysis for all City departments and, through the City's interactive web site, access to high-quality map data for the public. GIS maintains information for the City's facilities, infrastructure, special districts, and land use. Activities also include coordinating data maintenance and distribution with outside agencies and utilities.

**Major Accomplishments**

**Traffic/Transportation Engineering**

- Completed several bicycle rack projects.
- Worked with the City's Traffic Safety Division on several emergency signal repairs.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Accomplishments, Cont'd.**

**Traffic/Transportation Engineering, Cont'd.**

- Completed the design and contract administration of the downtown signal count down head project.
- Completed the design of a back-up battery system for traffic signals.
- Worked with the Capital Projects division to complete and submit every available grant application.
- Worked with Capital Project Services (CPS) to complete the SR 99 Bikeway Project. Worked with CPS to design the 1<sup>st</sup> and 2<sup>nd</sup> Streets Couplet Project.
- Worked with the Chico Certified Farmers Market and the Downtown Chico Business Association to determine appropriate improvements to Municipal Lot 1.
- Worked with the Police Department as part of the Major Accident Investigation Team to help investigate and report major and fatal vehicle accidents.
- Worked with the Police Department to provide safer streets through enforcement and other traffic- calming methods.
- Responsible for the City's 100 traffic signals and their operations.
- Responded to public requests and inquiries for all types of traffic issues, i.e. speed bumps, stop signs, street lighting, signage, striping, speeding, and all other traffic safety issues.
- Worked with the Chico Unified School District to determine safety priorities for school areas.
- Worked with Enloe Hospital on their expansion/traffic circulation needs.
- Served as project manager for the South Chapman Community Development Block Grant (CDBG) housing project and the City infrastructure improvements.
- Worked with the City's Operations and Maintenance Department to document and update the City's sign reflectivity.
- Worked with the City's Parks Department to conduct traffic counts for park statistics to have permanent counters installed on Wildwood Avenue.
- Worked with W-Tans Consulting Engineers to study, evaluate and design the 20<sup>th</sup> Street expansion for the Chico Mall expansion.
- Designed an emergency storm drain project on Yosemite Drive to solve a flooding issue.



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Accomplishments, Cont'd.**

**Traffic/Transportation Engineering, Cont'd.**

- Designed and inspected a leach trench project for Knob Hill's detention pond.
- Designed and inspected an emergency fix for a large sink hole on Grafton Park Drive.
- Third Street Planter removal and reconstruction of the sidewalk and parking area.
- Design and inspection of the Esplanade walking path to enhance the safety of school children.
- Design and construction of the Esplanade/Nord Highway signal.
- Worked with Neighbors in the Hillview Subdivision to solve drainage problems associated with grading issues.
- Worked with the City Attorney's Office, Risk Management and the City's consulting attorney on a traffic accident lawsuit.
- Miscellaneous striping designs and contracts.
- East 20th Street right turn overlap signal modifications.
- Street light installation on Verde Court.

**Sewer/Storm Drain Engineering**

- Construction is completed for Nitrate Compliance Area 2N roughly comprised of:
  - The Connors - White Neighborhood
  - The El Paso – White – El Verano Neighborhood
  - The Pillsbury – Lorinda – Cohasset Neighborhood
- Construction will begin soon in the Nitrate Compliance Area 2S under four contracts:
  - The Avenues bounded by The Esplanade, Lindo Channel, Mangrove Neighborhood, and East 3<sup>rd</sup> Avenue will be constructed in the summer of 2013.
  - The vicinity of Arbutus Avenue, Lindo Channel, Sheridan Avenue, and East 3<sup>rd</sup> Avenue will be constructed in the summer of 2014.
- Design is underway for Nitrate Compliance Area 2S roughly comprised of:
  - The Terrace Avenue Neighborhood
  - The Huggins Avenue – Vallombrosa Avenue Neighborhood



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Accomplishments, Cont'd.**

**Sewer/Storm Drain Engineering, Cont'd.**

- Continuing implementation of the Storm Water Management Program (SWMP), which is a condition of the City's National Pollution Discharge Elimination System (NPDES) permit. Required components of implantation include but are not limited to: public participation, public education, discharge detection, outfall monitoring, and staff education, The State Water Quality Control Board (SWQCB) has recently reissued the Municipal Separate Storm-Water Sewer Systems (MS4) permit that applies to the City. The reissued permit increases the requirements of compliance for the permit. Staff is reviewing the Permit and developing a program to meet the requirements.
- Sewer and Storm Drain staff continues to undertake more responsibility for the City's requirements under the General Construction permit updated by the SWQCB in 2010.
- Sewer and Storm Drain staff are active in the development of the Regional Flood Management Plan.
- In order to provide sewer service to properties outside of the City's jurisdiction, which are subject to the Nitrate Prohibition Order, the Building and Development Services (BDS) Department is working with the Local Agency Formation Commission (LAFCo) on an agreement that would allow the City to provide sewer service while providing LAFCo with a plan for the ultimate annexation of the Urban Area. The key component of that process is a financial study being done by Ralph Anderson and Associates for the Planning Department.
- Sewer and Storm Drain staff have primary responsibility in entering as-built information into the City's GIS system.



**Building/Code Enforcement Division**

- Project 3,260 building construction permits amounting to \$76,219,250 in valuation during FY12-13.
- Performed approximately 447 project plan reviews for building permits during FY12-13.
- Performed approximately 4,900 building inspections during FY12-13.
- Issued approximately 315 Energy Retrofit Certificates during FY12-13.
- Processed and tracked approximately 85 Energy Retrofit Agreements.
- Investigated approximately 1,426 Code Enforcement service requests.
- Processed approximately 345 Code Violation Notices.
- Issued approximately 15 Administrative Citations.
- Closed approximately 1,170 Code Enforcement cases.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Accomplishments, Cont'd.**

**Building/Code Enforcement Division, Cont'd.**

- Performed approximately 1,400 Weed Abatement inspections.
- In partnership with the Chamber of Commerce, hosted a “Permit Workshop” community outreach for local businesses, developers, and contractors.
- Participated in bi-monthly meetings of Local Building Officials (LBO) to share educational/outreach resources and discuss common issues for better regional code application and consistency.

**Development Engineering**

- Completed plan check review and processing for the Harvest Park Apartments project on West East Avenue.
- Completed plan check review and processing for the North Point Apartments project on the Esplanade.
- Completed plan check review and processing for the Amber Grove Place Memory Care project on the Esplanade.
- Creekside Landing Subdivision Phase 2A - Completed plan check review and processing for construction of an additional 25 lots.
- Oak Valley Subdivision - Completed plan check review and approved improvement plans for portions of the major backbone infrastructure for the 289-acre master plan development.
- Sycamore Glen Subdivision Phase 2 - Completed plan check review and processing for construction of an additional 13 lots.
- Chico Avenues Neighborhood Association - Continued efforts aimed towards scoping a capital project to complete a portion of the City/Enloe Campus improvements.



**Geographic Information Systems (GIS)**

- Provided data and analysis CMC 19 zoning update.
- Created and now maintain GPS data collection projects for various City departments.
- Worked with the Parks Division to create a mapping system for Bidwell Park analysis and planning.
- Continued success with the public interactive mapping system; averaging 2,275 public “hits” during 2012.
- The same system houses the City’s internal work order system and geo-coded improvement plans; 2012 saw a monthly average of 1,525 staff “hits.”

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Accomplishments, Cont'd.**

**Geographic Information Systems (GIS), Cont'd.**

- Continued implementation of data-updating protocols allowing “first-person” input - appropriate department experts update their own department’s information, it is then imported to the City’s server for City-wide distribution and analysis. This is an important efficiency strategy that will continue to be emphasized.
- Continued assistance with GIS data update/distribution protocols for the City’s 911 system.
- Continued assistance to General Services Department (GSD) with the inventory and maintenance of all City street signs for the Federal Reflectivity Standardization Project, including development of a mobile GIS web site for City staff.
- Providing assistance to staff in discussions with the Local Agency Formation Commission (LAFCo) and the City to develop a strategy for the ultimate consolidation of the Chico Urban Area.
- Trained with the State Department of Fish and Game for use of GIS data from CA Natural Diversity Database; this will benefit EIR mapping and analysis for both Capital Projects and Planning Departments.

**Major Initiatives**

**Traffic/Transportation Engineering**

- Seek out and apply for traffic safety and circulation improvement grants.
- Design and construct traffic safety projects, including signal battery backup systems, pedestrian count-down heads, bicycle improvement projects, and bicycle parking projects, as well as carry out the direction within the 2007 Bicycle Plan.
- Manage all existing transportation facilities within the City while working with Butte County and Butte County Association of Governments (BCAG) to interact with all facilities affecting the City.



**Sewer/Storm Drain Engineering**

- Staff will begin work on Nitrate Compliance Area 2S which is comprised of:
  - The Avenues bounded by The Esplanade, Lindo Channel, Mangrove Neighborhood, and East 3<sup>rd</sup> Avenue
  - The vicinity of Arbutus Avenue, Lindo Channel, Sheridan Avenue, and East 3<sup>rd</sup> Avenue
  - The Terrace Avenue Neighborhood
  - The Huggins Avenue – Vallombrosa Avenue neighborhood

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Initiatives, Cont'd.**

**Building Division**

- Fully implement Permits Plus Workflow plan review module, field inspection module, and Interactive Voice Recognition (IVR) system.
- Provide relevant outreach seminars to the local development community.
- Begin storing approved plans electronically in Permits Plus, and eliminate back log of hard copies.
- Begin implementing a long-term staffing strategy for the front counter which includes under-filling traditional staff position(s) along with expanded use of permit system technology.
- Refine roles of plan checkers, building inspectors, code enforcement officers, and counter staff for better overall efficiency.

**Development Engineering**

- Prepare and distribute Development Engineering Newsletters notifying local engineering/surveying consultants, developers, and other City departments of newly implemented changes and/or improvements to our processes as well as other department-related news.
- Meriam Park - Revise the previously formed CMD 586.
- Northwest Chico Specific Plan Area (NWCSP) - Coordinate with other City departments for the approvals of Creekside Landing Subdivision Phased 2B (39 lots) improvement plans and final map recordation.
- Northwest Chico Specific Plan Area (NWCSP) - Coordinate with other City departments for the approvals of the Orchard Subdivision Phase 2 improvement plans and final map recordation.
- Sycamore Glen Subdivision - Coordinate with other City departments for the approvals of Sycamore Glen Subdivision Phase 3 (11 lots) improvement plans and final map recordation.
- Chico Avenues Neighborhood Association – Complete efforts aimed towards finalizing the design of a capital project to construct the City/Enloe Campus improvements.

**Geographic Information Systems (GIS)**

- Continue review of GIS processes and protocols and investigation of strategies to improve the efficiency of data collection and distribution within City departments.
- Continue examination and development of all City data-updating protocols to allow expanded “first person” input.
- Continue expansion of GSD’s City Street Sign Program inventory for compliance to the Federal Reflectivity Standardization Project.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Building and Development Services**

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**Major Initiatives, Cont'd.**

**Geographic Information Systems (GIS), Cont'd.**

- Continue assistance to Park Division with Middle Trail Rehabilitation and Trails Plan projects, Vegetation Management Plan, and monitoring of valley oaks at the Peregrine Point Disc Golf Long Course site.
- Continue updating of the Public Safety GIS mobile data pages. Ensure that printed versions of maps for Fire and Police are kept up to date for use in vehicles. Continue assistance towards digital mapping in Police and Fire units.

**City of Chico  
2013-14 Annual Budget  
Operating Summary Report**

**Building and Development Services Department**

**Expenditure by Category**

**Category**

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	1,780,532	1,919,545	30,697	1,991,202	2,021,899	33,591	1,922,319	1,955,910
Materials & Supplies	29,092	28,364	6,410	51,846	58,256	6,410	51,846	58,256
Purchased Services	59,574	95,889	0	79,879	79,879	0	67,622	67,622
Other Expenses	22,173	18,217	5,700	33,217	38,917	5,700	33,217	38,917
Non-Recurring Operating	0	6,369	0	19,381	19,381	0	105,750	105,750
Allocations	273,297	231,074	10,816	243,312	254,128	12,372	250,960	263,332
<b>Department Total</b>	<b>2,164,667</b>	<b>2,299,458</b>	<b>53,623</b>	<b>2,418,837</b>	<b>2,472,460</b>	<b>58,073</b>	<b>2,431,714</b>	<b>2,489,787</b>

**Department Summary by Fund-Activity**

**Fund-**

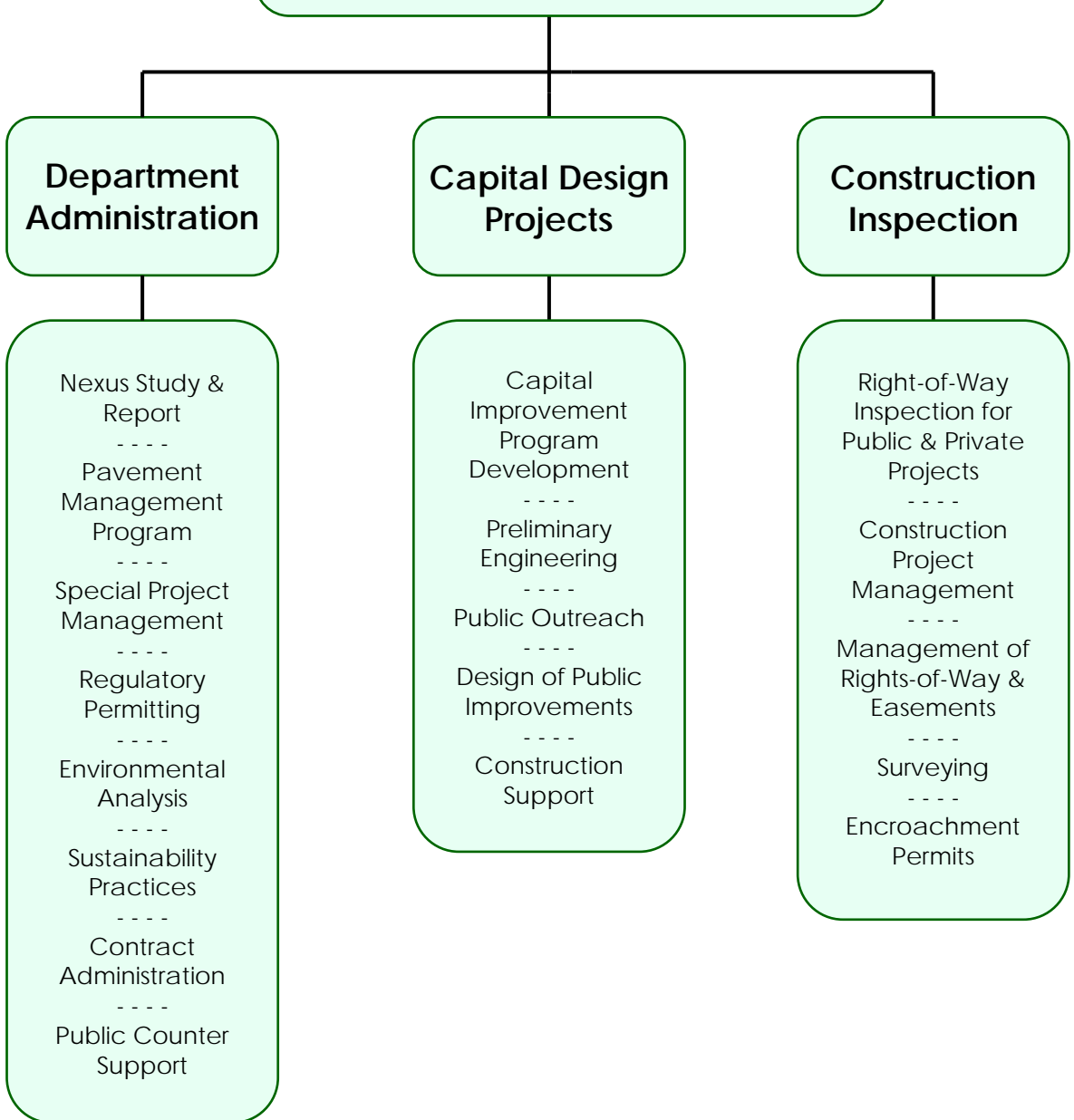
**Activity Title**

	Prior Year Actuals		FY2012-13		FY2013-14	
	FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-185 GIS	14,592	6,339	0	0	0	0
001-605 Building and Development Svc.	41,174	51,169	54,364	53,623	58,073	58,073
002-185 GIS	9,817	14,259	0	0	0	0
<b>Total General Fund</b>	<b>65,584</b>	<b>71,766</b>	<b>54,364</b>	<b>53,623</b>	<b>58,073</b>	<b>58,073</b>
212-000 Transportation	24,598	26,502	23,414	23,414	31,240	31,240
212-654 Transportation	148,177	174,144	170,114	185,242	147,504	147,504
212-655 Transportation	207,558	237,608	231,532	231,029	212,606	212,606
321-000 Sewer-WPCP Capacity	6,359	74	0	0	0	0
850-615 Sewer	431,936	406,558	411,336	408,856	330,475	330,475
862-000 Private Development	63,664	79,120	86,403	86,403	146,991	146,991
862-520 Private Development	844,326	895,844	990,522	974,240	1,187,810	1,187,810
862-615 Private Development	4,545	4,559	15,166	15,148	13,967	13,967
863-000 Subdivisions	17,080	34,157	58,874	58,874	56,215	56,215
863-615 Subdivisions	118,945	135,907	141,101	137,656	102,998	102,998
935-185 Information Systems	231,895	233,219	291,228	297,975	201,908	201,908
<b>Total Other Funds</b>	<b>2,099,083</b>	<b>2,227,692</b>	<b>2,419,690</b>	<b>2,418,837</b>	<b>2,431,714</b>	<b>2,431,714</b>
<b>Department Total</b>	<b>2,164,667</b>	<b>2,299,458</b>	<b>2,474,054</b>	<b>2,472,460</b>	<b>2,489,787</b>	<b>2,489,787</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*



# Capital Project Services



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Capital Project Services**

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**Description of Services**

**Fund:** Capital Project  
**Department:** Capital Project Services

**Account:** 400-610

The Capital Project Services Department administers and implements the City's Capital Improvement Program and is responsible for producing bid documents, including plans, specifications, and cost estimates for capital projects using a combination of City engineering staff and professional consultants. The operating and personnel costs which are of benefit to all capital projects are allocated as overhead to eligible capital projects. Specific capital project costs are charged directly to projects and programs.

The Department provides extensive services in support of this core program, including: securing specialized funding, public outreach, environmental review, permitting, right-of-way, inspection, and project management. Many of these services are also provided to other City departments. The Department is responsible for coordinating the public services provisions of the Americans with Disabilities Act (ADA).

**Major Accomplishments**

**Street and Road Improvement Projects**

- The 1<sup>st</sup> and 2<sup>nd</sup> Streets Couplet project was value engineered to refine the design and adjust to a changing funding environment. The project will turn 1st and 2nd Streets into one-way streets, allowing for the installation of bicycle lanes as well as improving traffic flow for all modes of travel. Intersections will be bulbied for pedestrians, including ADA upgrades, in collaboration with the Traffic Division of the Building and Development Services Department. Construction began in the summer of 2012. The initial improvements included construction of the drop off circle at the intersection of 1st Street and Salem Avenue. 1st Street between Salem Street and Broadway was beautified and improved to become a one-way street, (westbound). City staff partnered with California State University, Chico (CSUC) to coordinate these improvements with CSUC's 1st Street Master Plan. This created a strong gateway jointly benefitting Downtown and the university campus.
- Environmental review, permitting, and design for the widening of Hwy 32 from State Route (SR) 99 to east of Yosemite Drive has been completed. Construction was placed on hold pending resolution of continuing State of California interference affecting funding sources. An alternate funding program was assembled to allow this project to continue.
- Staff provided ongoing assistance to Caltrans and the Butte County Association of Governments (BCAG) in the final phase of their SR 99 Auxiliary Lane Project. This project will finish widening an addition of an extra lane to the inside of SR 99 from Hwy 32 to East 1st Avenue, and includes improvements to on/off-ramps, new sound walls, new landscaping, and a widened viaduct over Bidwell Park.
- Staff secured a Safe Routes to Schools grant to improve Manzanita Avenue in the vicinity of its intersection with Marigold Avenue. Sidewalks and bike lanes were built to fill existing gaps in infrastructure. The upgrades directly serve Pleasant Valley High School, Marigold Elementary School, and Loma Vista School. This project enhances and expands on the City's commitment to providing ADA-compliant accessible paths of travel.
- In an effort to maximize usage of internal resources, CPS staff has undertaken design of improvements, environmental mitigation implementation, and right-of-way acquisition for the Nitrate Action Program (NAP) – Area 2S (Chico Avenues east of The Esplanade).



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Capital Project Services**

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**Major Accomplishments, Cont'd.**

**Street and Road Improvement Projects, Cont'd.**

- Construction inspection for NAP – Area 2N was transferred in part to Engineering staff as capacity permitted. Coordination among contract inspectors, the construction contractors, and City staff was tightened up to maximize process efficiencies.

**Other Public Infrastructure Projects**

- Staff aggressively pursued Highway Bridge Program (HBP) grant funding to replace or rehabilitate up to three bridges. Approximately \$2,500,000 was secured to proceed with environmental review, permitting, right-of-way, and design. The following bridges, rated by Caltrans, were funded: Salem Street over Little Chico Creek, Pomona Avenue over Little Chico Creek, and Guynn Avenue over Lindo Channel. The Pomona Avenue bridge project will be the first ready for construction.
- CSU, Chico finished its parking structure on West 2nd Street between Normal Avenue and Chestnut Street. The City collaborated with university staff to incorporate sidewalks, bicycle parking, and other improvements into the 1<sup>st</sup> and 2<sup>nd</sup> Streets Couplet project.
- As part of Phase II of the SR 99 Bikeway Facility, which completes a gap between the Little Chico Creek bike path and the Chico Mall commercial area, a bicycle/pedestrian bridge over Little Chico Creek on the east side of the SR 99 freeway was constructed.



**Remediation Projects**

- Continued implementation of the Remedial Action Plan to address the groundwater contamination at the Chico Municipal Airport as required by a U.S. District Court Consent Decree.
- Continued monitoring and ongoing maintenance of the Humboldt Road Burn Dump as required by the Regional Water Quality Control Board.
- Review and approval of the amended Remedial Action Plan (RAP) by the State Department of Toxic Substances Control (DTSC) for groundwater contamination at the Chico Municipal Airport. The amendment addressed site conditions not originally identified under the Settlement Agreement and Consent Decree. This has refined remedial work and increased cost control. Final action on the amendment is pending.

**Street and Road Improvement Projects**

- The upcoming phase of the Hwy 32 widening will encompass the portion from the park and ride facility, just east of SR 99, to the bridge over Deadhorse Slough west of El Monte Avenue. This next phase includes the scope of work reflected in the most recent project funding strategy.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Capital Project Services**

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**Major Accomplishments, Cont'd.**

**Departmental Budget Strategies**

- Shifting capital project assignments in Construction Inspection and Engineering continues to include administrative staff, planners, and building inspectors to better match workloads. This has resulted in an ongoing integrated work plan for the Capital Project Services, Building and Development Services, and Planning Services Departments.
- The State's previous redirection of essential funding sources, including Redevelopment Agency (RDA) funds, Gas Tax funds, and public infrastructure grant programs, required ongoing adjustments to the City's Capital Improvement Program funding stream. CPS staff worked with Finance and City Manager staff and the Successor Agency Oversight Board to maintain the City's ability to access its remaining RDA bond proceeds.
- The new reality of public works financing drives ongoing efforts to secure new financial management tools. In collaboration with the Finance Department and the City Manager's Office, CPS staff continues to aggressively develop and monitor projects.



**Other Major Accomplishments**

- The CPS Director also serves as the City's ADA-compliance officer for activities in the public rights-of-way, and is the single contact for these services. As part of this responsibility, his office maintains a list of available translators and translation services. During the past year, two working groups were developed to enhance outreach. The first is the Accessibility Work Group, which partners City staff with representatives of the disabled community (led by Independent Living Services of Northern California – ILSNC). The second is an interagency task force that shares ADA ideas and coordinates efforts. Please see "Major Initiatives" below for future proposals to integrate these two groups.
- Staff has continued monitoring and maintenance of mitigations for the Riparian Habitat at the Sacramento River for the Water Pollution Control Plant Outfall, as required by the National Marine Fisheries Service, Department of Fish and Game, U.S. Army Corps of Engineers, and the U.S. Fish and Wildlife Service.
- Staff provided technical assistance in preparing the annual Comprehensive Economic Development Strategy (CEDS) report for the Economic Development Agency and has participated in various other economic development activities.
- The CPS Director provided support to development services by certifying/approving maps authorizing land divisions and serving as a member of the Map Advisory Committee, which approves smaller land development actions.
- Staff provided property/right-of-way services for non-capital project needs.
- Staff provided technical support for the analysis of re-purposing City-owned property Downtown.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Capital Project Services**

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**Major Initiatives**

- Staff will continue efforts to secure new/additional funding, and prepare to widen Hwy 32 between SR 99 and the Park and Ride facility, including an overhaul of Fir Street. This project will enhance and expand on the City's commitment to providing ADA-compliant accessible paths of travel. This multi-modal portion of the project also includes upgrades to park and ride facilities, transit, and the SR 99 Bikeway Facility.
- The remainder of the 1<sup>st</sup> and 2<sup>nd</sup> Streets Couplet will be constructed as noted above. This will include the one-way couplet for 1<sup>st</sup> Street from Flume Street to Salem Street and 2<sup>nd</sup> Street from Broadway to Flume Street, a new roundabout at 1<sup>st</sup> Street/2<sup>nd</sup> Street/Flume Street, and additional complete street enhancements throughout this corridor. This project will also enhance and expand on the City's commitment to providing ADA-compliant accessible paths of travel.
- As part of the City's partnership with the Enloe Medical Center's Century Project expansion, infrastructure improvements will be built in the neighborhood surrounding the hospital. This will include a 54-inch storm drain, traffic calming installations and other public improvements for 5<sup>th</sup> and 6<sup>th</sup> Avenues from Arcadian Avenue to the Esplanade. Local drainage issues along the streets will be corrected, and priorities of the Chico Avenues Neighborhood Plan will be incorporated.

**Other Public Infrastructure Projects**

- A bicycle/pedestrian bridge over Little Chico Creek on the west side of the SR 99 freeway will be constructed, perhaps in 2014. This will complete the Little Chico Creek bike path serving the 20<sup>th</sup> Street Community Park. It will enhance and expand on the City's commitment to providing ADA-compliant accessible paths of travel.

**Departmental Budget Strategies**

- The Department's greatest challenge continues to be replacement of funding lost to the State's budget actions. CPS staff is working with the City Manager's Office and the Finance Department to develop a program that will replace the RDA funding stream with alternate sources.
- Staff is building its FY2013-14 budget with ongoing cost containment and development of new funding strategies to continue leveraging the millions of dollars in outside funds and grants. This strategy will continue the City's aggressive program of keeping its infrastructure strong and ready for future growth.

**Other Major Initiatives**

- CPS staff will continue to collaborate with Building and Development Services staff to strengthen and enhance the City's Storm Water Pollution Prevention Plan (SWPPP) for capital projects and private development.
- Monitoring and reporting of the Riparian Plant Monitoring Site at the Humboldt Road Burn Dump will be completed, as required by a Streambed Alteration Agreement with the U.S. Department of Fish and Game.
- ADA outreach efforts are bearing fruit, with the City taking the lead in listening to the needs and concerns of the greater disabled community, helping to develop a regional coordinated effort, and implementing it in partnership with other local public agencies.

**City of Chico  
2013-14 Annual Budget  
Operating Summary Report**

**Capital Project Services Department**

**Expenditure by Category**

Category

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	7,630	0	0	0	0	0	0	0
Materials & Supplies	16,770	10,233	0	14,433	14,433	0	14,433	14,433
Purchased Services	24,125	21,469	0	23,552	23,552	0	23,552	23,552
Other Expenses	9,426	10,881	0	19,532	19,532	0	19,532	19,532
Non-Recurring Operating	13,892	644	0	556	556	0	0	0
Allocations	226,903	227,566	0	262,135	262,135	0	266,228	266,228
<b>Department Total</b>	<b>298,746</b>	<b>270,793</b>	<b>0</b>	<b>320,208</b>	<b>320,208</b>	<b>0</b>	<b>323,745</b>	<b>323,745</b>

**Department Summary by Fund-Activity**

Fund-

<u>Activity</u>	<u>Title</u>	Prior Year Actuals		FY2012-13		FY2013-14	
		FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
	<b>Total General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
308-000	Street Facility Improvement	7,869	73	0	0	0	0
400-610	Capital Projects	290,877	270,720	337,355	320,208	323,745	323,745
	<b>Total Other Funds</b>	<b>298,746</b>	<b>270,793</b>	<b>337,355</b>	<b>320,208</b>	<b>323,745</b>	<b>323,745</b>
	<b>Department Total</b>	<b>298,746</b>	<b>270,793</b>	<b>337,355</b>	<b>320,208</b>	<b>323,745</b>	<b>323,745</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*





# City Attorney

## Advocacy & Dispute Resolution

Represent City in Litigation  
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Code Enforcement  
-----  
Manage Outside Legal Services

## Support Services

Contracts  
-----  
Ordinances  
-----  
Resolutions

## Opinions & Advice

General Counsel  
-----  
Formal Opinions  
-----  
Provide Advice for:  
• City Council,  
Boards &  
Commissions  
• City Departments

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
City Attorney**

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**Description of Services**

**Fund:** General  
**Department:** City Attorney

**Account:** 001-160

The City Attorney is directly appointed by the City Council and is responsible for administration of all legal affairs of the City. The City Attorney's office represents the City in litigation, administrative hearings and other legal matters; prosecutes Chico Municipal Code violations; prepares or approves all resolutions, ordinances, contracts and other agreements; prepares legal opinions; renders legal advice and opinions to the City Council, the City's Boards and Commissions, and all City officers and departments; attends City Council meetings and meetings of various City committees, Boards and Commissions; and oversees all work done by outside counsel on behalf of the City.

**Major Accomplishments**

- Handled in-house, or managed outside counsel for all litigation cases.
- Drafted ordinances including:
  - Amendments to Title 19 to implement the General Plan Update.
  - Amendments implementing the reorganization of City departments.
  - Comprehensive update to Park rules and regulations.
- Provided support and assistance for major projects including:
  - Reorganization of City Departments.
  - Dissolution of the Chico Redevelopment Agency.
  - Labor Negotiations.
  - Capital projects – including Highway 32 widening and SR 99 Corridor bikeway Project.



City of Chico  
2013-14 Annual Budget  
Operating Summary Report

City Attorney Department

**Expenditure by Category**

Category

Salaries & Employee Benefits  
Materials & Supplies  
Purchased Services  
Other Expenses  
Allocations  
**Department Total**

Prior Year Actuals		FY2012-13			FY2013-14 Projection		
FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
630,154	659,968	632,549	0	632,549	574,692	0	574,692
24,456	25,163	23,090	0	23,090	27,590	0	27,590
270,784	86,274	200,095	0	200,095	175,095	0	175,095
7,198	6,764	9,543	0	9,543	9,543	0	9,543
73,747	60,441	61,656	0	61,656	75,540	0	75,540
<b>1,006,338</b>	<b>838,611</b>	<b>926,933</b>	<b>0</b>	<b>926,933</b>	<b>862,460</b>	<b>0</b>	<b>862,460</b>

**Department Summary by Fund-Activity**

Fund-

Activity

Title

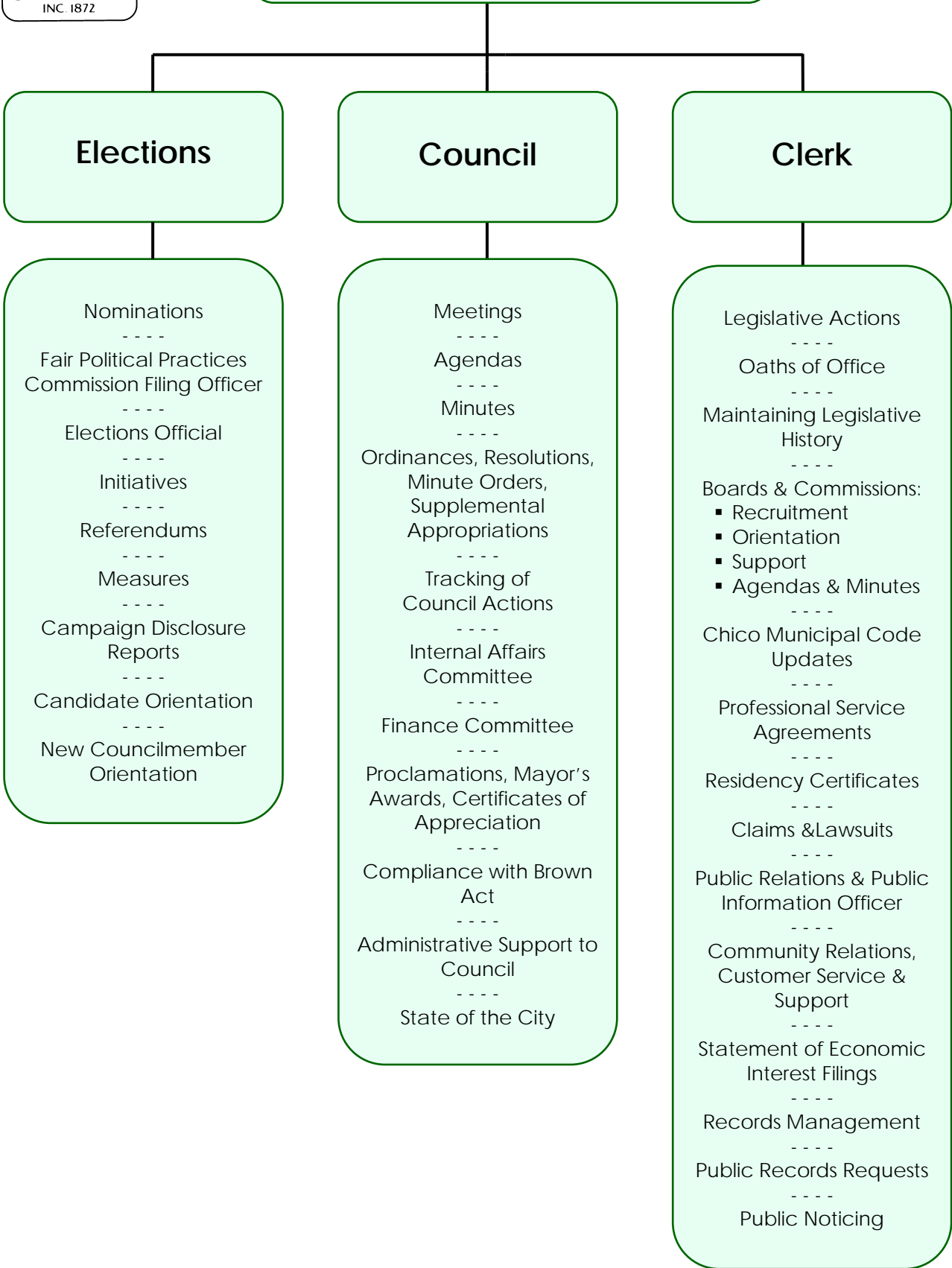
001-160 City Attorney  
**Total General Fund**  
  
**Total Other Funds**  
**Department Total**

Prior Year Actuals		FY2012-13		FY2013-14	
FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
1,006,338	838,611	831,155	926,933	862,460	862,460
<b>1,006,338</b>	<b>838,611</b>	<b>831,155</b>	<b>926,933</b>	<b>862,460</b>	<b>862,460</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>1,006,338</b>	<b>838,611</b>	<b>831,155</b>	<b>926,933</b>	<b>862,460</b>	<b>862,460</b>





# City Clerk



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
City Clerk**

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**Description of Services**

**Fund:** General **Account:** 001-101  
**Department:** City Council

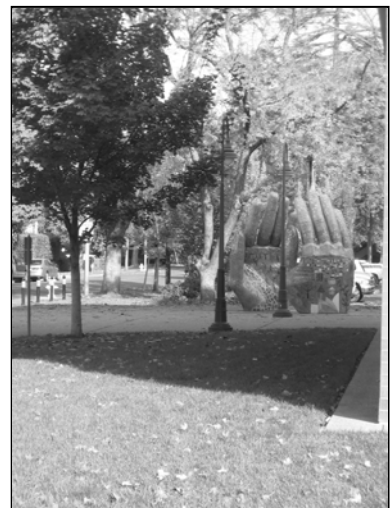
The City Council consists of the Mayor, Vice-Mayor, and five other Councilmembers, elected at large by the citizens of Chico on a non-partisan basis. The City Council is the policy making legislative body of the City. The City Council adopts the annual budget, enacts ordinances and resolutions, authorizes property transactions, approves agreements, reviews proposals to meet community needs, establishes new policies and allocates resources.

**Fund:** General **Account:** 001-103  
**Department:** City Clerk

The City Clerk Department prepares agendas and minutes for City Council, Successor Agency and Council committees; coordinating municipal and special elections; carrying out responsibilities related to the Political Reform Act; acting as liaison between the public, City departments and Council; providing administrative support to Councilmembers; maintaining and distributing updates to the Chico Municipal Code; maintaining legislative history files; overseeing legal notices and other publications; overseeing the Boards and Commissions recruitment, appointment and orientation process; the publication of the Employee Newsletter; and administering customer service and community relations for the City of Chico.

**Major Accomplishments**

- Conducted the November 2012 General Municipal Election for the election of four new Councilmembers. The election process included: (1) adoption of a resolution calling for a General Municipal Election in consolidation with the Statewide General Election; (2) coordination between the City and Butte County to meet all of its requirements with consolidation of the election; (3) creation of a Candidate Information Handbook; (4) providing information and guidance to the Council candidates during the nomination process; (5) review and processing of all campaign disclosure statements required in conjunction with the election; (6) preparing a resolution certifying the results of the election; and (7) providing a new Councilmember orientation handbook for distribution to newly elected officials. Should the Council add any measures to the ballot, this office will also coordinate ballot titles, arguments for and against, rebuttals, and develop campaign finance deadlines for any Political Action Committees (PACs) that are created to support or oppose the measure.
- Conducted the November/December 2012 biennial recruitment for the City of Chico Board and Commission members, including the advertising, verification of residency, processing of applications and supplemental questionnaires, and outreach to underrepresented groups.
- Provided assistance with the preparation of agendas and minutes for meetings held by the newly formed Successor Agency which was established to govern the former redevelopment agency's dissolution.



**City of Chico**  
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**City Clerk**

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**Major Accomplishments, Cont'd.**

- Helped facilitate the development of, and the June 2013 Council approval of, the 2013-2014 Work Plans for the: Airport Commission; Arts Commission; Architectural Review and Historic Preservation Board; Bidwell Park and Playground Commission; Planning Commission; and Sustainability Task Force.
- Continued to work on the development and streamlining of the paperless agenda process specifically in the area of iLegislate, which is a Granicus program that will tie in the Council's iPads to the Granicus streaming video program, and move towards an "open platform" software program that will further aid in providing transparency and access for all community members to view City Council meetings. Currently, the City's streaming video can only be accessed by Windows based operating systems. The "open platform" format will provide access to all citizens regardless of the type of operating system being used. At this time, all members of Council as well as the City Manager, Assistant City Manager, City Attorney and Administrative Services Director are utilizing the iPad technology which has now reduced the number of hard copies from 18 to 3.

**Major Initiatives**

- Conduct a mandatory eight-hour training session in Spring 2014 for all newly appointed board and commission members and a two-hour refresher course for all existing board and commission members and the City support staff for each respective board and commission.
- Research the feasibility of the Citizen Participation Suite of the Granicus program to expand the City's transparency efforts and provide other avenues for public engagement. This program provides a way to allow other residents to prioritize ideas by voting, commenting and sharing. Crowd sourcing would help the City effortlessly discover and rank the most important ideas by voting, commenting and sharing of the information. A local citizens group is interested in partnering with the City on providing this tool for public participation. The Citizen Participation Suite provides the technology to:
  - Collect open ideas for community improvement through on online portal.
  - Effortlessly prioritize ideas – citizen votes and comments indicate what's most important.
  - Contributes to the conversation and let's our community members know that the City is listening.
  - Reaches a broader audience using a Facebook integration and widgets.
  - Implement a cloud-based social ideation platform in a matter of days.
  - Project focus – which allows surveys to be provided.
- E-Comments – allows citizens to comment on agenda items, tallies the comments, compiles statistics and forwards that information to the Council prior to the meeting by dropping those directly into the Council's iPads.
- Conduct a training session for City of Chico "Minute-Takers and Agenda-Preparers."

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
City Clerk**

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**Major Initiatives, Cont'd.**

- Conduct a training session for each City department on the “Agenda Process.” This training will be beneficial to both the staff and the process. It will provide a consistent approach for reports; awareness of the need for timely responses to Council’s directives; and aid in the distribution of the Council electronic agenda packet.
- Re-design the agenda report form in “PDF” format so that employees can write directly to the form providing consistency and uniformity in Council agenda reports and eliminating the confusion caused by converting the form from different software programs.
- Conduct “Investing in our Support Staff” training for all City Administrative Assistants.
- Develop and implement a Public Information Officer program that will aid the City in communicating effectively with the community on services, programs, and critical information that citizens may need to know.
- Development of a branding identity and marketing strategy for the City programs with an emphasis on Economic Development and other core services provided by the City.

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**City Clerk Department**

**Expenditure by Category**

Category

Salaries & Employee Benefits  
Materials & Supplies  
Other Expenses  
Allocations  
**Department Total**

Prior Year Actuals		FY2012-13			FY2013-14 Projection		
FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
354,855	445,125	505,153	0	505,153	513,244	0	513,244
5,174	4,413	10,385	0	10,385	8,050	0	8,050
260,311	42,340	144,377	0	144,377	74,815	0	74,815
79,346	78,904	81,855	0	81,855	91,324	0	91,324
<b>699,686</b>	<b>570,781</b>	<b>741,770</b>	<b>0</b>	<b>741,770</b>	<b>687,433</b>	<b>0</b>	<b>687,433</b>

**Department Summary by Fund-Activity**

Fund-

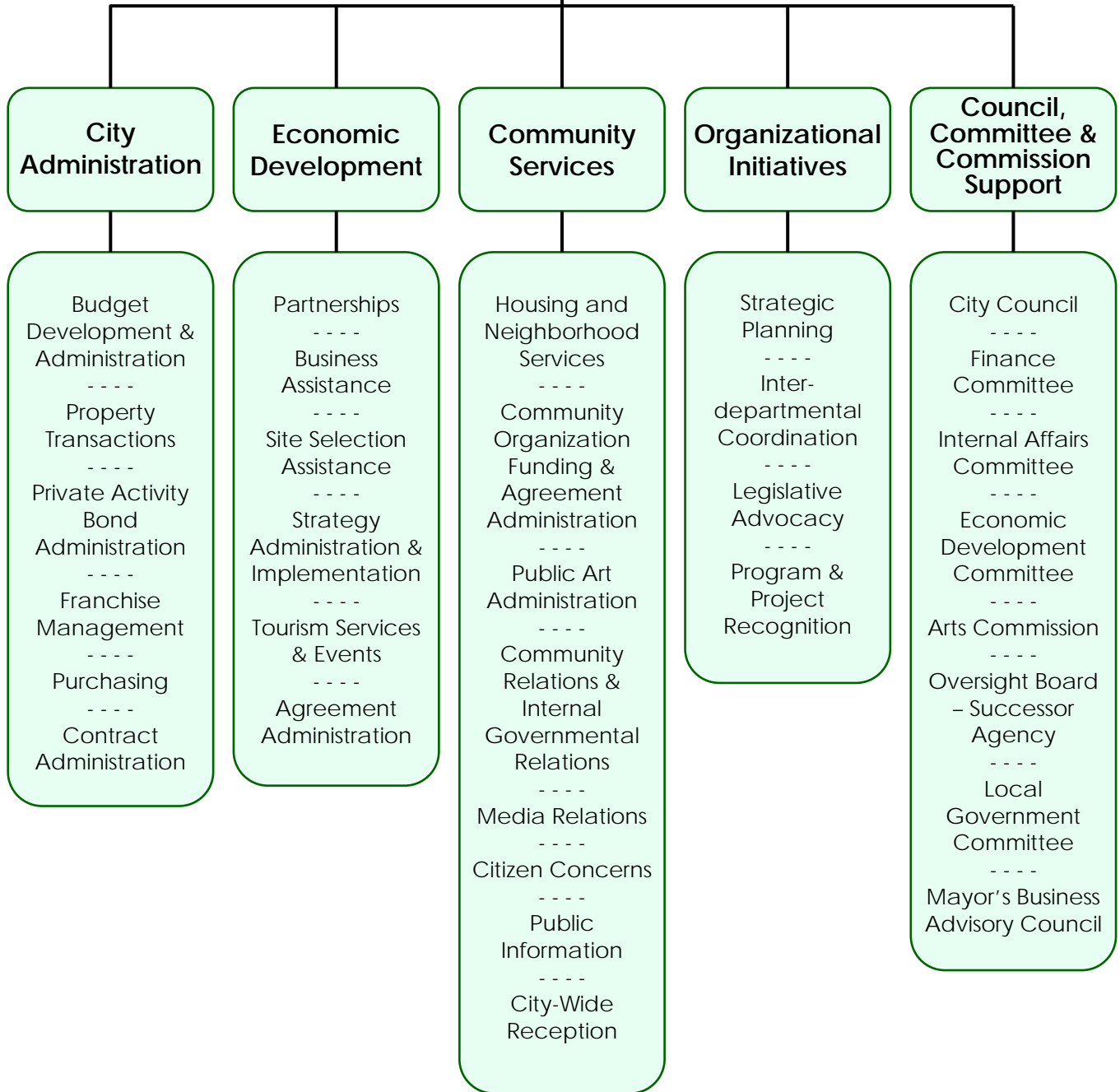
Activity    Title

001-101    City Council  
001-103    City Clerk  
**Total General Fund**  
  
**Total Other Funds**  
**Department Total**

Prior Year Actuals		FY2012-13		FY2013-14	
FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
240,342	256,138	276,293	275,357	273,176	273,176
459,344	314,643	468,211	466,413	414,257	414,257
<b>699,686</b>	<b>570,781</b>	<b>744,504</b>	<b>741,770</b>	<b>687,433</b>	<b>687,433</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>699,686</b>	<b>570,781</b>	<b>744,504</b>	<b>741,770</b>	<b>687,433</b>	<b>687,433</b>



# City Management



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**City Management**

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**Description of Services**

**Fund: General Account: 001-106**  
**Department: City Management**

The City Manager is appointed by the City Council to serve as the administrative head of the City. City Management provides overall administration, leadership and direction to the City organization; identifies community issues and needs requiring legislative policy decisions; conducts research and provides information and recommendations necessary for the City Council to make policy decisions and to ensure the long-term financial health of the City; supervises budget preparation and administration; assures the City Council's policies, programs and services are effectively and efficiently provided; provides administrative support to City Council Committees, Boards and Commissions; fosters public awareness of City programs and services; and responds to citizen inquiries, complaints and requests. City Management is directly responsible for program development and evaluation, franchise administration, procedure analysis, contract and purchasing administration and property transactions. Responsibilities related to administration of the Chico Municipal Airport is identified under the respective tab for that function.

**Fund: General Account: 001-112**  
**Department: Economic Development**

The Office of Economic Development is the community's primary point of contact for business investment, improvement and development. The Office of Economic Development is dedicated to ensuring Chico's readiness to meet the needs of businesses by organizing, leveraging and managing the various economic development partners serving the local economy, and coordinating closely with the business, education and real estate communities. The Office of Economic Development manages the community's economic development strategy and implements the economic development element of the General Plan through the focused action and initiatives established in the City's Economic Development Action Plan.

**Fund: General Account: 001-121**  
**Department: Community Agencies**

The Community Agency function administers the City's Public Art Programs, funds the operating expenses for the Arts Commission, and provides administrative support to the Arts Commission and its various committees. Services related to the coordination, selection and installation of art treatments on City-owned property and aesthetic treatments in capital projects are charged directly to the individual capital project. General Fund grant funding is also provided to various community organizations in coordination with the Housing and Neighborhood Services Department's administration of the Community Development Block Grant Program. The Arts Commission makes recommendations for the grant funding of arts organizations and individual artists and the Finance Committee recommends funding for the other organizations.

**Major Accomplishments**

**CITY MANAGEMENT**

**Organizational Leadership**

- Worked with all City departments to implement a City-wide rightsizing to more efficiently and effectively provide services and programs to the community.
- Continued to implement management best practices at all levels within the organization.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**City Management**

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**Major Accomplishments, Cont'd.**

**Organizational Leadership, Cont'd.**

- Developed and implemented intra and interdepartmental cross training strategies.
- Prioritized work goals to facilitate efficient use of fiscal resources.
- Implemented quarterly “Meet with the City Manager” meetings in partnership with the Chamber of Commerce to improve business relations.

**Accomplishments Relating to the Diversity Action Plan**

- In coordination with the City Council, developed “Be CHICO,” a Council driven initiative to be a Clean, Healthy, Innovative, Collaborative and Open community.

**Special Projects and Studies**

- Implemented the plan to generate revenue by leasing space in both the Old Municipal Building and the south side first floor of the Municipal Building. Leases with the Chico Chamber of Commerce, Chico Heritage Association, and the Brain Injury Coalition were executed for the Old Municipal Building and a proposal to lease the available space in the Municipal Building is under consideration.
- Identified a solution to ensure continuation of public access television service after Butte Community College announced their intention to discontinue public access Channel 11. The City purchased the broadcasting equipment from Butte College and installed the equipment in the Old Municipal Building. A group interested in continuing the public access television formed a non-profit organization called North Valley Community Access (NVCA) Television. The City provided NVCA with the ability to remotely access the City’s equipment from the NVCA offices. NVCA is responsible for both uploading and broadcasting the programming/content for public access Channel 11.
- Worked with the Chico Chamber of Commerce to develop a response to the ideas generated by their Business Summit Survey to improve the City’s business climate. In an effort to address the concerns expressed related to “permitting transparency” the City and Chico Chamber developed a workshop/forum to review City permitting processes and discuss ways in which the local permit process experience could be enhanced. Over 40, builders, developers, contractors and others with an interest in the process attended and numerous opportunities for improvement were identified and are being implemented. The City and Chico Chamber also convened a broadband working group to address the concerns expressed regarding the lack of adequate broadband infrastructure in our community. The group meets regularly to assess and characterize limitations to broadband access for businesses throughout Chico, and identify potential solutions.





**City of Chico**  
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**City Management**

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**Major Accomplishments, Cont'd.**

**Special Projects and Studies, Cont'd.**

- Continued to work with the City Attorney's Office, Finance and Capital Projects Departments to develop new financing options to replace the funding lost by the dissolution of the Chico Redevelopment Agency (RDA). Staff has evaluated various financing sources including EB-5 investor program and emerging statewide joint powers financing authorities for infrastructure finance and is actively following current legislative proposals intended to create new funding mechanisms for economic development.

**ECONOMIC DEVELOPMENT**

- Developed an Economic Development Action Plan which was approved by the Economic Development Committee and City Council.
- Facilitated a business summit with the Chico Chamber of Commerce which engaged the business community in setting the economic development priorities for the community.
- Created the Chico Business Services Guide which describes the wide range of services available to Chico businesses through the economic development partnership network.
- Established a Business Services Team with economic development partners to conduct coordinated, concentrated outreach events targeting high employment areas. Teams make face-to-face introductions and provide contacts with the Chico Business Services Guide.
- Partnered with Team California and the Governor's Office of Business and Economic Development to build awareness of the Chico economy and to strengthen the identity of Chico as a premier location to do business.
- Initiated a Retail Market Analysis to understand opportunities for retail expansion and recruitment in Chico and to create critical market intelligence that can be used by local retailers to expand activity and better serve customers.

**COMMUNITY SERVICES**

**Public Art Programs/Projects Administration**

- Revised the Art in Public Places Policy to reflect elimination of Redevelopment Agency.
- Registered the Chico Public Art Collection with the Public Art Archive, which is a free searchable database of public art in the United States and Canada that includes advanced Google mapping features.
- Produced two videos with CSU Chico to promote the public art program generally and the Aesthetic Treatments in Capital Projects specifically.
- Coordinated a weekly interview/arts promotion Art Minute on KZFR radio.
- Conducted a survey of Chico citizens regarding arts in Chico.
- Created a Chico Arts Commission Facebook page.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
City Management**

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**Major Accomplishments, Cont'd.**

**Public Art Programs/Projects Administration, Cont'd.**

- Developed an arts outreach program for elementary schools.
- Continued to assist Chico Arts Foundation in developing its strategic plan for raising funds for Arts Commission programs and projects.
- Coordinated with the Economic Development Manager to continue the Arts Commission's oversight of the Artoberfest marketing campaign.
- Facilitated webinars for staff, Commission, other agencies, and artists related to arts agency management and public art utilizing the free webinar service offered by Americans for the Arts.
- Assisted the Affordable Housing Development Corporation (AHDC) with project criteria and process for selecting artists to complete two public art works at Parkside Terrace Apartments, one of which was donated to the City.
- Coordinated installation of the General Vang Pao memorial sculpture.
- Assisted PG&E in contracting with a local artist to fabricate and install a decorative metal screen around one of its new downtown transformer boxes located in the City Hall parking lot.
- Assisted CSU, Chico with the project criteria and process for selecting an artist to complete its first competitive public art selection to be installed on campus.
- Assisted Catalyst with the project criteria and process for selecting an artist to complete a donor wall/artwork.



**Major Initiatives**

**CITY MANAGEMENT**

- Focus on implementing the core goals of the Council, public safety, finance, economic development, transportation/environment and technology.
- Build and strengthen partnerships with government resource agencies, the Chamber of Commerce, Downtown Chico Business Association and non-profit organizations.
- Improve the business retention, expansion and development climate in Chico through technology development.
- Fully implement "Be CHICO," a clean, healthy, innovative, collaborative and open community strategy.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**City Management**

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**Major Initiatives, Cont'd.**

**ECONOMIC DEVELOPMENT**

- Strengthen partnerships and increase collaboration with economic development partners to ensure optimized access to services and support for businesses, and efficient use of community resources.
- Expand business retention and expansion through the use of cluster analysis, account management teams, project advocacy and oversight, and connecting to services.
- Expand recruitment and attraction of new employers by creating visibility and presence outside of Chico and targeting companies that can fill retail gaps.
- Develop a community marketing strategy to expand the use of social media and online marketing channels, improves access to community information, and supports employer-based employee recruitment efforts.

**COMMUNITY SERVICES**

**Art Programs/Projects Administration**

- Coordinate the development and implementation of the Arts Commission's 2013 and 2014 Work Plan.
- Partner with the Chamber of Commerce to offer docent led public art tours for Chamber members and visitors.
- Conduct the new Call for Artists for the Resource List of Pre-Qualified Artists used by Capital Project Services Department and private developers for including artists in their projects.
- Pursue other sources of funding for arts projects such as the NEA Our Town grant and North Valley Community Foundation grant for senior projects.
- Continue to assist Chico Arts Foundation in developing its strategic plan for raising funds for Arts Commission programs and projects.
- Coordinate with the Engineering Department to revise the Downtown 2nd Street Couplet Aesthetic Treatment Plan to include more affordable aesthetic treatments as many elements have been put on hold due to lack of funding. This includes bike facilities and a bike path barrier along Children's Park.
- Assist the Chico Fire Department with the donation and installation of 911 Memorial Sculpture to be located at Fire Station #5.
- Implement the arts outreach program for elementary schools.
- Coordinate with the Economic Development Manager to continue the Arts Commission's oversight of the Artoberfest marketing campaign.
- Collaborate with organizations and artists to implement an arts marketing website.
- Continue to develop a process that will result in a Public Art Master Plan.



City of Chico  
2013-14 Annual Budget  
Operating Summary Report

City Management Department

**Expenditure by Category**

Category

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	612,119	643,296	704,157	0	704,157	896,955	0	896,955
Materials & Supplies	6,578	8,986	8,389	1,500	9,889	8,319	0	8,319
Purchased Services	33,100	22,282	6,955	0	6,955	9,020	0	9,020
Other Expenses	498,726	480,719	439,172	9,500	448,672	411,488	9,500	420,988
Non-Recurring Operating	0	0	0	0	0	19,600	0	19,600
Allocations	156,308	145,385	142,872	0	142,872	175,909	0	175,909
<b>Department Total</b>	<b>1,306,830</b>	<b>1,300,668</b>	<b>1,301,545</b>	<b>11,000</b>	<b>1,312,545</b>	<b>1,521,291</b>	<b>9,500</b>	<b>1,530,791</b>

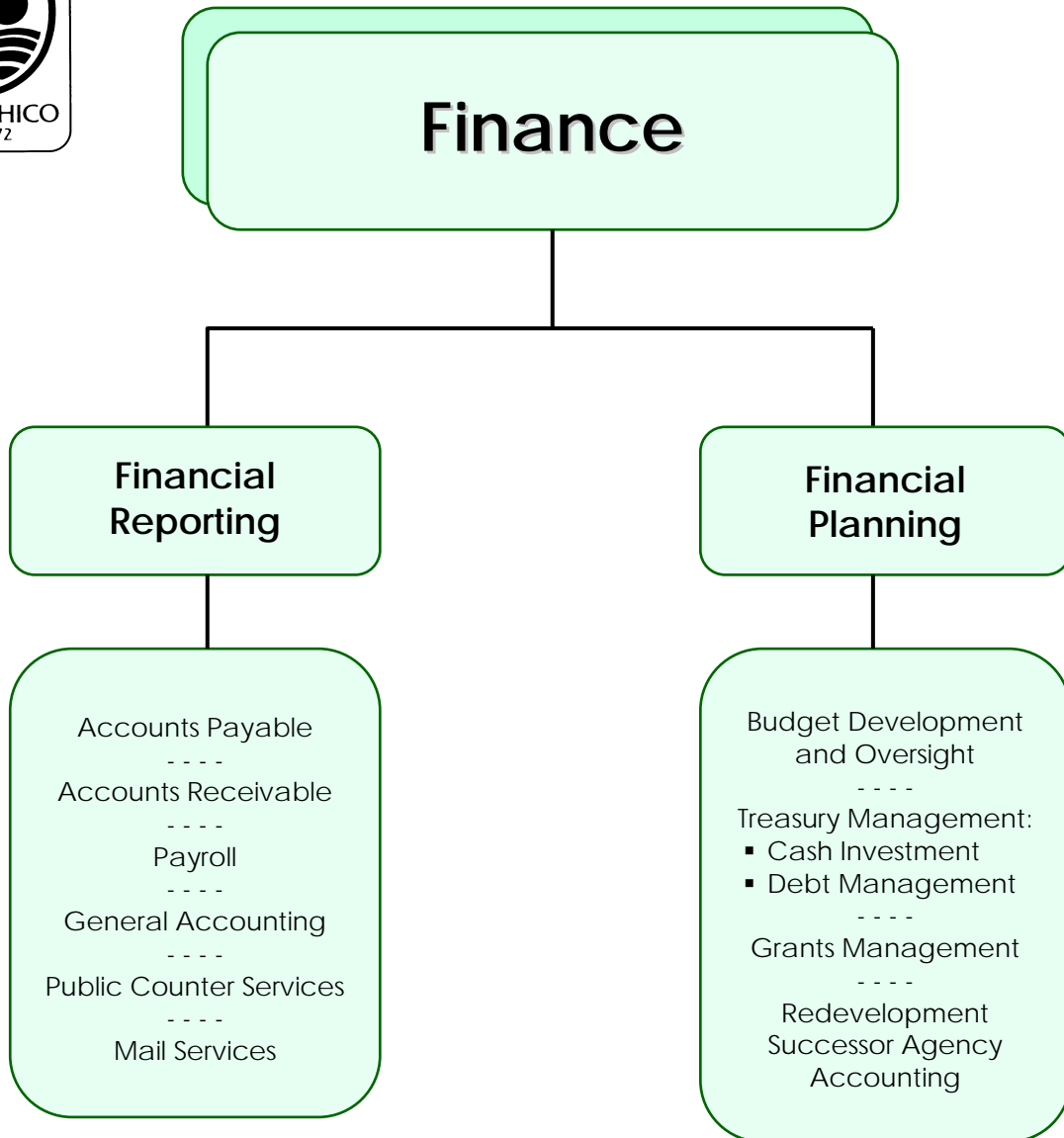
**Department Summary by Fund-Activity**

Fund-

Activity

Title

	Prior Year Actuals		FY2012-13		FY2013-14	
	FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-106	644,457	690,616	721,985	753,942	1,195,379	1,195,379
001-112	285,324	260,165	222,346	260,093	156,953	154,313
001-121	377,049	349,887	287,702	287,510	186,732	171,599
	<b>1,306,830</b>	<b>1,300,668</b>	<b>1,232,033</b>	<b>1,301,545</b>	<b>1,539,064</b>	<b>1,521,291</b>
050-121	0	0	1,500	1,500	0	0
330-106	0	0	4,750	4,750	4,750	4,750
333-106	0	0	4,750	4,750	4,750	4,750
	<b>0</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>9,500</b>	<b>9,500</b>
<b>Department Total</b>	<b>1,306,830</b>	<b>1,300,668</b>	<b>1,243,033</b>	<b>1,312,545</b>	<b>1,548,564</b>	<b>1,530,791</b>



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Finance**

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**Description of Services**

**Fund: General Account: 001-150**  
**Department: Finance**

The Finance Department maintains all financial records of the City and the Successor Agency to the Chico Redevelopment Agency and is responsible for conducting fiscal functions involved in the receipt, custody and disbursement of all City and Agency funds. Activities include cash management; collection of revenue from various sources; grant accounting and reporting; preparation and payment of payroll and accounts payable; accounting, internal and external auditing; budget preparation and administration; preparation of financial reports, statements and analyses; issuing licenses, alarm permits and parking permits and related fiscal functions.

**Fund: City Treasury Account: 010-150**  
**Department: Finance**

Reflects the cost of managing the City's banking services and investment portfolio, including the monitoring and reconciliation of all banking and investment accounts; the recording and allocation of investment earnings to applicable funds; production of cash flow analysis and projections and maintenance of all investment records.

**Fund: Assessment District Administration Account: 220-150**  
**Department: Finance**

Reflects the indirect costs incurred in the administration of the City's 1915 Bond Act assessment districts, including staff charges and contract administration services. Expenses incurred which can be attributed to a specific district are charged to that district.

**Major Accomplishments**

- Provided periodic updates to the City Council and Finance Committee regarding the City's financial condition.
- Successfully completed multiple reviews/audits of the Chico Redevelopment Agency and the Successor Agency to the Chico Redevelopment Agency. And, in collaboration with the City Attorney's Office and City Manager's Office, made significant strides toward receiving a Certificate of Completion – a major step in finalizing the dissolution process.
- Completed the City's Annual Financial Audit, including dissolution of the Chico Redevelopment Agency, and received a clean audit opinion.

**Major Initiatives**

- Assist the City Manager and Departments in the implementation of the Citywide reorganization by providing fiscal analysis and budgetary impacts of the changes in staffing and salary levels.
- Participate in the financial feasibility study relating to the Chapman, Mulberry and Stuart Avenue annexations.

**City of Chico  
FY2013-14 Annual Budget  
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Finance**

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**Major Initiatives, Cont'd.**

- Coordinate the centralization of the City's purchasing function within the Finance Office and develop procedures to ensure compliance with the City's purchasing policies while increasing overall efficiencies of the purchasing function.

**City of Chico  
2013-14 Annual Budget  
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**Finance Department**

**Expenditure by Category**

Category

Salaries & Employee Benefits  
Materials & Supplies  
Purchased Services  
Other Expenses  
Non-Recurring Operating  
Allocations  
**Department Total**

Prior Year Actuals		FY2012-13			FY2013-14 Projection		
FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
887,144	857,798	718,465	194,442	912,907	1,290,914	0	1,290,914
29,264	22,762	32,438	95	32,533	32,438	95	32,533
143,825	150,834	75,177	62,032	137,209	77,566	53,200	130,766
39,064	36,444	38,855	31,330	70,185	50,655	31,330	81,985
0	0	21,000	0	21,000	15,000	5,000	20,000
168,816	158,873	159,355	120	159,475	196,870	0	196,870
<b>1,268,113</b>	<b>1,226,712</b>	<b>1,045,290</b>	<b>288,019</b>	<b>1,333,309</b>	<b>1,663,443</b>	<b>89,625</b>	<b>1,753,068</b>

**Department Summary by Fund-Activity**

Fund-  
Activity

Title  
001-150 Finance  
**Total General Fund**

010-150 City Treasury  
220-000 Assessment District Admin.  
220-150 Assessment District Admin.  
312-000 Remediation Fund  
399-150 JPFA\*  
**Total Other Funds**

**Department Total**

Prior Year Actuals		FY2012-13		FY2013-14	
FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
1,084,886	1,022,242	1,047,174	1,045,290	1,663,443	1,663,443
<b>1,084,886</b>	<b>1,022,242</b>	<b>1,047,174</b>	<b>1,045,290</b>	<b>1,663,443</b>	<b>1,663,443</b>
173,429	193,319	234,873	242,849	59,625	59,625
0	381	0	0	0	0
0	925	0	0	0	0
0	0	30,000	30,000	30,000	30,000
9,798	9,845	12,358	15,170	0	0
<b>183,227</b>	<b>204,470</b>	<b>277,231</b>	<b>288,019</b>	<b>89,625</b>	<b>89,625</b>
<b>1,268,113</b>	<b>1,226,712</b>	<b>1,324,405</b>	<b>1,333,309</b>	<b>1,753,068</b>	<b>1,753,068</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*

*\*399-150 operating budget reflects the cost to administer the Chico Urban Area Joint Powers Financing Authority.*







# Fire

## Operations, Prevention & Life Safety

- Fire Stations:
- Emergency Response
  - Daily Activities
  - Staffing
  - Personnel Management
- Prevention:
- Alarm & Suppression Systems
  - Water Supply
  - Plan Check & Development Review
  - Fire Code Enforcement
  - Fire Investigation
- Life Safety:
- Public Education
  - Fire Information
  - Juvenile Fire Setter Program
  - CSUC Interns & Prevention Volunteers
- Apparatus & Equipment Management  
----  
Facilities Management  
----  
Computers & Communications  
----  
Pre-Planning

## Training, Safety & Special Teams

- Training:
- Personnel Training
  - Wellness & Health & Safety
  - Emergency Medical Services
  - Advanced Life Support – Paramedics
  - Aircraft Rescue Firefighting
  - Dispatch
  - Firefighter Testing
  - Infection Control
  - Emergency Preparedness & EOC
  - Volunteer Firefighters
- Special Teams:
- CISM
  - DART
  - HazMat
  - Rescue
  - SWAT

## Department Administration

- Operating Procedures  
Policies  
Standard Guidelines  
----  
Payroll  
----  
Purchasing  
----  
Permits  
----  
Records  
----  
Equipment Inventory  
----  
Grant Administration

**Acronym Key:**

**CISM** – Critical Incident Stress Management  
**CSUC** – California State University, Chico  
**DART** – Drowning Accident Rescue Team  
**EOC** – Emergency Operations Center  
**HazMat** – Hazardous Materials Team  
**SWAT** – Special Weapons and Tactics

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Fire**

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**Description of Services**

**Fund:**            **General**  
**Department:**  **Fire**

**Account: 001-400**

The Fire Department protects the lives and property of the citizens through training, fire prevention, disaster planning, inspections, fire investigation, public education, fire response, basic emergency medical services, rescue and response to hazardous materials emergencies. The Fire Department operates 24 hours per day from the following facilities:

- Fire Station No. 1- 842 Salem Street (Headquarters with Business Office open Monday through Friday 8:00 a.m. - 5:00 p.m.)
- Fire Station No. 2 - 182 East 5th Avenue
- Fire Station No. 3 - 145 Boeing Avenue (Chico Municipal Airport)
- Fire Station No. 4 - 2404 Notre Dame Boulevard
- Fire Station No. 5 - 1777 Manzanita Avenue
- Fire Station No. 6 - 2544 Hwy. 32

The Fire Department also manages the Fire Training Center located at 1466 Humboldt Road.

**Fund:**            **General**  
**Department:**  **Fire Reimbursable Response**

**Account: 001-410**

Reflects the costs associated with wildland fire deployments. The City receives revenue from the Department of Forestry and Fire Protection, the United States Forest Service, and the Bureau of Land Management to offset City overtime and Office of Emergency Services (OES) costs. All such reimbursements are reflected in General Fund revenue codes 41256, 41257, and 41258, which are reported on Fund 001 Fund Summary.

**Major Accomplishments**

- Sent twelve firefighters to FAA mandated live fire ARFF (Aircraft Rescue Fire Fighter) training in Denver, CO and San Bernardino, CA. This training is mandated by the FAA for all airports with commercial airline service.
- Purchased three new Command Vehicles.
- Completed radio communications switch over to narrowband frequency as mandated by the Federal Communication Commission (FCC).
- City of Chico 911 Safety Pals placed in-service the new Fire Safe House to a dozen public and private elementary schools within the Chico city limits demonstrating fire and safety hazards to our community and created a safe and interactive learning environment.
- Secured excess grant funding to purchase portable electronic presentation devices for three Inspectors, a mascot, 10-year 9volt batteries, hearing-impaired smoke alarms and NFPA brochures and literature to further provide quality public education programs to our community.

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**Department Summary**  
**Fire**

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**Major Accomplishments, Cont'd.**

- Purchased Emergency Reporting Systems (ERS), a fully integrated cloud-based Fire records management system to better track training, major fire department activities and day-to-day operations.
- Secured a 2012 Assistance to Firefighters Grant (AFG) award of \$25,365 for the purchase of Automated External Defibrillators (AED). This grant will allow the purchase of 17 new AEDs to replace all AED's on our fire apparatus with equipment that utilizes current technologies and performs under current, evidence-based research for the treatment of cardiac arrhythmias and cardiac arrest.
- Continued firefighter training as required, maintaining at least 240 hours of department training per calendar year, including training on emergency medical services, hazmat, aircraft, structural and wildland firefighting, rescue, swift-water, etc.

**Major Initiatives**

- Purchase and place in service three new Type 1 fire engines to replace a 1991 fire engine and two 1995 fire engines.
- To ensure firefighter safety and accountability, pursue funding for a new Station Captain.
- Continue process to construct new Station 7 on City-owned property located at Eaton Road and Hicks Lane. This project will utilize the preliminary design work that was completed for the new Fire Station 6. The Station 7 project has been moved ahead of the new Station 6 due to call volume in the north Chico area.
- Place in service three Command vehicles.
- Replace two (2) fire support utilities.
- Secure funding for critical office support.
- Recruit, train and place personnel into present five (5) firefighter vacancies.
- Replace wildland firefighting personal protective gear for all members of the department.
- Place 17 new AED's into service on all fire apparatus.
- Integrate into new CAD system with ERS.
- Fully integrate and initiate electronic inspections through the new Tablets purchased with grant funding.



City of Chico  
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Fire Department

**Expenditure by Category**

Category	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	11,378,360	11,654,296	12,075,140	0	12,075,140	11,157,172	0	11,157,172
Materials & Supplies	343,631	335,499	344,225	0	344,225	344,225	0	344,225
Purchased Services	39,310	45,785	44,745	0	44,745	44,745	0	44,745
Other Expenses	133,648	120,597	123,870	0	123,870	123,870	0	123,870
Non-Recurring Operating	33,087	26,913	0	0	0	0	0	0
Allocations	716,724	714,170	609,257	0	609,257	747,158	0	747,158
<b>Department Total</b>	<b>12,644,760</b>	<b>12,897,261</b>	<b>13,197,237</b>	<b>0</b>	<b>13,197,237</b>	<b>12,417,170</b>	<b>0</b>	<b>12,417,170</b>

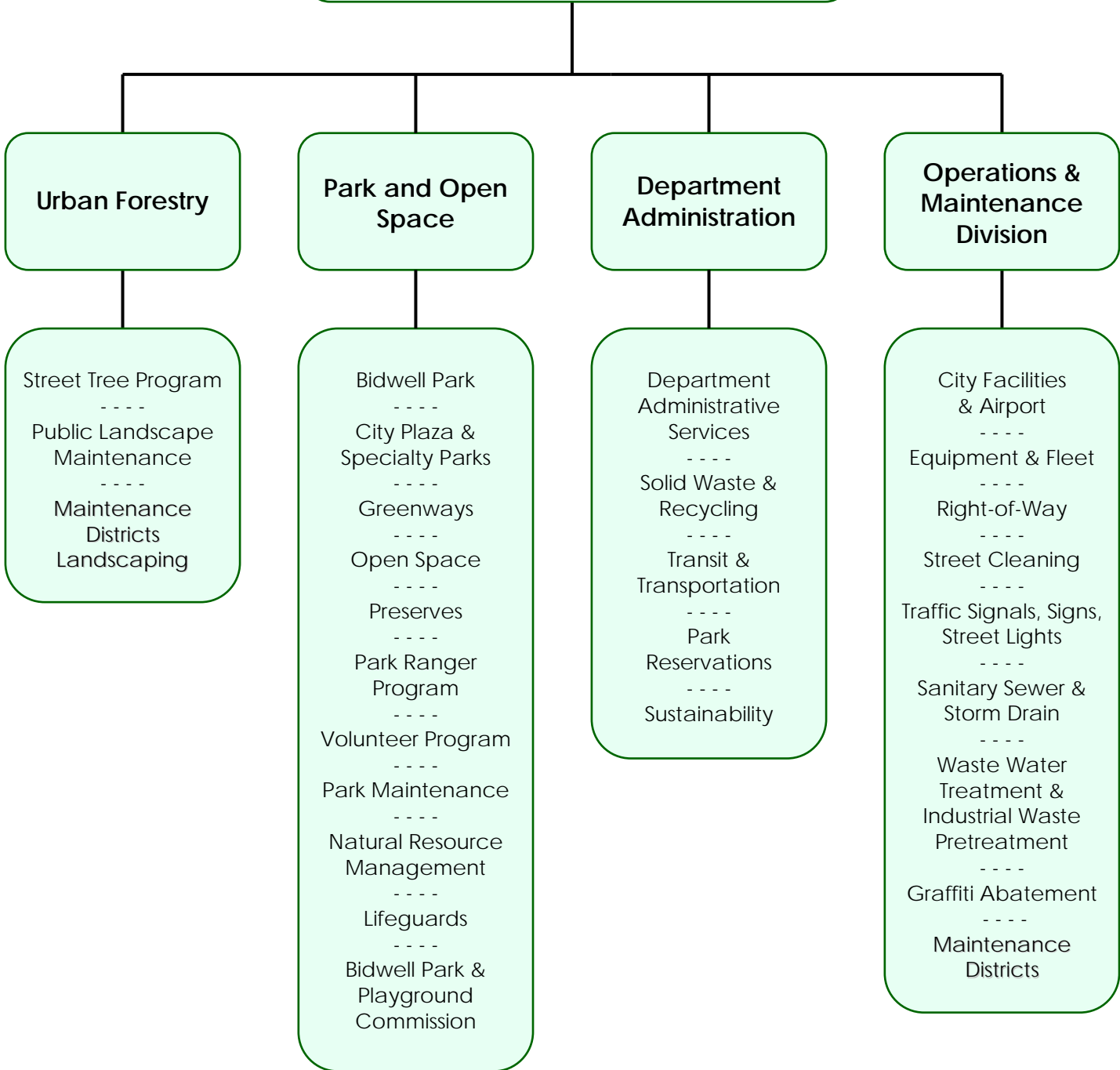
**Department Summary by Fund-Activity**

Fund-Activity	Title	Prior Year Actuals		FY2012-13		FY2013-14	
		FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-400	Fire	12,623,436	12,875,118	13,164,754	13,137,469	12,354,918	12,354,918
001-410	Fire Reimbursable Response	21,324	22,143	59,768	59,768	62,252	62,252
	<b>Total General Fund</b>	<b>12,644,760</b>	<b>12,897,261</b>	<b>13,224,522</b>	<b>13,197,237</b>	<b>12,417,170</b>	<b>12,417,170</b>
	<b>Total Other Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Department Total</b>	<b>12,644,760</b>	<b>12,897,261</b>	<b>13,224,522</b>	<b>13,197,237</b>	<b>12,417,170</b>	<b>12,417,170</b>





# General Services



**City of Chico  
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General Services**

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**Description of Services**

**Fund: General Account: 001-110**  
**Department: Environmental Services**

Environmental Services develops and implements waste reduction programs to comply with the requirements of the California Integrated Waste Management Act (AB 939) and other laws concerning recycling and hazardous waste. This Division also provides staff support to the City's Sustainability Task Force, and administers the City's Climate Action Plan and other sustainability programs.

**Fund: General Account: 001-601**  
**Department: General Services Administration**

General Services Administration oversees and provides support for the seven Divisions (Parks and Open Space, Urban Forestry, Operations and Maintenance, Fleet Services, Facilities Maintenance, Environmental Services, and Water Pollution Control Plant) within the Department.

**Fund: General Account: 001-620**  
**Department: Street Cleaning**

The Street Cleaning Division is responsible for sweeping over 460 curb miles of streets, collecting leaves from approximately 35,000 street trees, abating weeds on City right-of-way, cleaning and maintaining over 200 miles of storm drains, maintaining bicycle paths and performing storm drain maintenance in Chico Maintenance Districts (CMDs).

**Fund: General Account: 001-650**  
**Department: Public Right-of-way Maintenance**

The Right-of-way Maintenance Division is responsible for maintaining approximately 250 miles of City streets, sidewalks, curbs, gutters, alleys, shoulders, over 4,500 street lights, traffic signals at 100 signalized intersections, maintenance of traffic signs and roadway markings and graffiti eradication.

**Fund: Park Account: 002-682**  
**Department: Parks and Open Spaces**

The Parks, Open Spaces, Greenways and Preserves Division is responsible for maintaining and operating City parks, including Bidwell Park (Sycamore Pool, Cedar Grove, One Mile and Five Mile Recreation Areas), and other open space and recreation areas. This also includes Children's Playground, Depot Park, City Plaza, family picnic areas, park roads, Lindo Channel, Little Chico Creek, Comanche Creek, Teichert Ponds, and other greenways and preserves. This Division also includes natural resource management activities, and the Ranger, Volunteer, and Lifeguard Programs. This Division also provides staff support to the Bidwell Park and Playground Commission.

**Fund: Park Account: 002-686**  
**Department: Urban Forestry**

The Urban Forestry Division is responsible for maintaining over 35,000 City street trees, trees on City property, trees within Bidwell Park and other City maintained parks; landscaping within the public right-of-way and on other City owned property; and the City's portion of landscape maintenance districts throughout the community.



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**Description of Services, Cont'd.**

**Fund: Transportation Account: 212-653**  
**Department: Transit Services**

Administration and operation of the Butte Regional Transit System (B-Line) is the responsibility of the Butte County Association of Governments (BCAG), and this activity reflects the City's payment to BCAG for its proportionate share of the operating costs. The activity also includes maintenance and operation of the Transit Center, City staffing for selling transit tickets and passes, and City representation on BCAG's Transit Administrative Oversight Committee.

**Fund: Transportation Account: 212-659**  
**Department: Transportation - Depot**

Reflects the cost of maintaining the Chico Depot, including janitorial services and security services to lock and unlock the Depot.

**Fund: Sewer Account: 850-670**  
**Department: Water Pollution Control Plant**

This Division is responsible for maintaining and operating the City's Water Pollution Control Plant, Sanitary Sewer Collection System and lift pump stations, and for administering the Industrial Waste Pretreatment Program. This activity is supported by sewer service fees.

**Fund: Parking Revenue Account: 853-660**  
**Department: Parking Facilities Maintenance**

Reflects the cost of operating and maintaining downtown parking meters, a multi-space multi-type payment system, municipal parking lots and the downtown parking structure, including landscaping and other features. This activity is supported by parking meter and lease revenue.

**Fund: Fleet Services Account: 929-630**  
**Department: Fleet Services**

Fleet Services provides preventive maintenance and repairs for the City's fleet of 346 vehicles, motorized equipment, and other light or heavy equipment. The division manages citywide fueling system, vehicle procurement, vehicle re-marketing, regulatory services, and fleet environmental initiatives. All costs of operating the Fleet Services are allocated to City departments based on actual vehicle charges, which are reflected in department operating budgets under Activity 5510 (Vehicle Maintenance/Repair). A portion of the cost is offset with administrative fees obtained from the purchase of fuel by non-City organizations.

**Fund: Municipal Buildings Maintenance Account: 930-640**  
**Department: Building/Facility Maintenance**

Responsible for operating and maintaining all municipal buildings and facilities including the Municipal Center Building, the City Council Chamber Building, Fire Station Nos. 1 through 6, the Fire Training Center, the Municipal Services Center, Police Facilities including the Animal Shelter, and the historic Chico Museum, Depot and Stansbury House. This Division also provides for the maintenance of the Chico Municipal Airport facilities, and is responsible for all facility-related capital projects.

**City of Chico  
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**Description of Services, Cont'd.**

**Fund:** Maintenance District Administration  
**Department:** Maintenance District Administration

**Account:** 941-614

Reflects administrative costs for all Chico Maintenance Districts. Expenses relating to specific Maintenance Districts are charged directly to the Maintenance District. Administrative expenses which are of a general benefit to all districts are charged to this account, and then allocated to all Maintenance Districts.

**Major Accomplishments**

**Environmental Services**

- Completed the 2020 Climate Action Plan, which was approved by the City Council on November 6, 2012.
- Worked with the Sustainability Task Force and other City staff to develop a draft sustainability web page.
- Worked with the County of Butte Solid Waste Division to obtain a consultant to study the feasibility of establishing solid waste franchise collection zones in Chico and unincorporated Butte County.
- Awarded a grant from CalRecycle to work with the waste haulers and Associated Students Community Legal Information Center (CLIC) to expand the Right 2 Recycle multifamily recycling program to offer the program to 4,000 multi-family units in Chico.
- Met the AB939 50% waste diversion goal for 2012.
- Implemented the PG&E Innovators Pilot Grant to conduct "whole-house" Building Professional Institute (BPI) energy performance audits, install weatherization and energy efficient measures, and provide energy consultations to 100 single-family homeowners.
- Worked with the Butte County Air Quality Management District (BCAQMD) and the City's Code Enforcement division to implement the mandatory no-wood burn restrictions for residents living within the Chico city limits for the 2011-2012 burn season.
- Worked with the Sustainability Task Force, the CSU, Chico Institute for Sustainable Development, and the Chamber of Commerce in developing a draft Sustainable Business Assistance Program to help those businesses that would like to become more sustainable.
- Assisted the City Attorney in developing a draft ordinance to restrict the use of "single-use" plastic bags in grocery stores and other stores that sell grocery items within the Chico city limits.



**City of Chico  
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**Major Accomplishments, Cont'd.**

**Street Cleaning and Public Right-of-Way Maintenance**

- Maintained the delivery of core basic critical services.
- Completed street sweeping cycles in defined cycles (once every two weeks).
- Continued multi-departmental coordination for planned, managed weed control/mowing in the public right-of-way, maximizing efficiency.
- Continued multi-departmental coordination for planned and managed public Roadway Maintenance Activities and Pedestrian Improvement program (sidewalk repair).
- Continued to eradicate graffiti with a goal of removing 90% within 24 working hours of receiving report of or observation of the occurrence.
- Completed a citywide street sign inventory as part of our MUTCD Sign Retro reflectivity compliance process.
- Successfully utilized the CSU Chico Summer Upward Bound Career Exploration program to help improve downtown cleanliness and eradicate graffiti.

**Park, Open Spaces, Greenways, and Preserves**

- Continued working on the Middle Trail Rehabilitation Project, with nearly 4,000 ft completed to date.
- Completed the inaugural, annual monitoring report and continued monitoring mitigation measures associated with the Peregrine Point Disc Golf Long Course.
- Submitted an Operating Agreement to relocate and develop the Disc Golf Short Course to ORAI, Inc.



- Continued Vegetation Management Programs, including the development of restoration demonstration areas to introduce new management techniques; continued work in Bidwell Park's restoration areas by volunteers; and the addition of cleanups and weeding in some of greenways, such as Comanche Creek, Verbena Fields and Little Chico Creek.
- Improved estimates of visits to Bidwell Park (now estimated at 1.9 million annually).
- Developed improved temporary signage and entrances to Bidwell Park. Several of the major entrances to the Park have newly planted areas and improved safety due to removal of thick vegetation and resetting of entrance gateways.
- Continued to Implement Priorities for the Bidwell Park Master Management Plan.

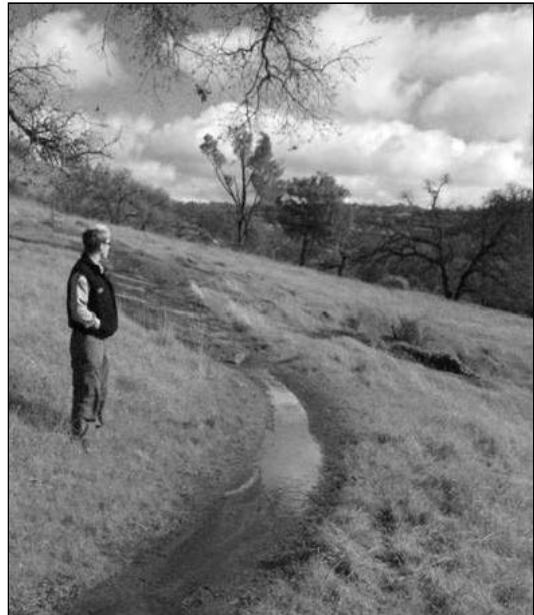
**City of Chico  
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**Major Accomplishments, Cont'd.**

**Park, Open Spaces, Greenways, and Preserves, Cont'd.**

- Developed key supporting information (draft inventory, plant list, and base maps) for the Natural Resource Management Plan and a Trails Plan for Bidwell Park.
- Developed a management plan for Comanche Creek.
- Passed resolutions through the Bidwell Park and Playground Commission for revisions and updates of Chico Municipal Code Title 12R entitled Park Rules. Pending Council action.
- Conducted education and information exchanges about the City's parks and greenways through public presentations, Park Talk, the Bidwell Park Pulse and radio spots – Park Minute.
- Developed Volunteer Training Programs for trail volunteers and team leaders. Combined with Park Watch training.
- Received recognition of Bidwell Park as a Regional Treasure from the California Parks and Recreation Society.
- Completed the 3<sup>rd</sup> Annual Report for the Parks Division that outlines accomplishments for the year.



**Street Trees/Public Plantings**

- Worked with the Tree Committee of the Bidwell Park and Playground Commission to establish goals and completed a Draft Urban Forest Management plan.
- Worked with the new landscape contractor to bring the landscapes into a better condition, improving the appearance and health of plants while reducing water usage and costs.
- Enhanced the public awareness of the Heritage Tree program, with the goal of approving a number of new Heritage Tree permits on private and public property.
- Continued the formative tree pruning of young trees throughout the city in the newer subdivisions. This pruning will reduce future maintenance costs by establishing a strong tree structure.
- Became familiar with the new ANSI Standards for tree risk assessment. Became certified as an ISA Tree Risk Assessor.

**Water Pollution Control Plant (WPCP) & Collection System**

- Established new outside maintenance contracts for the WPCP Emergency Generators (3) and new Co-Generator unit.

**City of Chico  
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**Major Accomplishments, Cont'd.**

**Water Pollution Control Plant (WPCP) & Collection System, Cont'd.**

- Rehabilitated the Guynn Corners Lift Pump Station by replacing old, worn pumps with new, high efficiency pumps.
- Notice Inviting Bids was issued to replace old auto dialers and hard wired alarm phone lines at twelve (12) Lift Pump Stations with new, spread spectrum radio technology alarm transmitters. The new alarm system is to be connected to the WPCP computer control network (SCADA) system which will enable remote access to the Lift Pump Station alarms and the station controls.
- A contract was awarded to Gateway Pacific Contractor, Inc. to replace the Digester No. 3 floating cover. This capital project will span two budget years to be completed in the 2013/14 budget year. The new digester cover will provide additional sludge storage capacity for the new, larger capacity centrifuge that was part of the recent WPCP 12 MGD Expansion Project.
- A contract was awarded to Redwood Painting, Inc. for the WPCP Painting Project. This capital project will span two budget years to be completed in the 2013-14 budget year. The painting project includes all the major WPCP equipment and facilities, which are painted approximately every 10 years with the last City painting project being performed in 2002.
- Notice to Invite Bids was sent out for replacement of seven (7) old variable frequency drive (VFD) units for the primary sludge pumps and the return activated sludge pumps. The existing VFD's are no longer being supported by the manufacturer and new, replacement VFD's will be more energy efficient.
- Continued public outreach efforts in the pretreatment program. A Mercury amalgam reduction outreach effort was completed with all dental offices connected to the sanitary sewer system. Dental outreach brochures were provided to business owners to encourage the offices to practice Best Management Practices (BMP) for the proper disposal of dental mercury amalgam waste.
- Information regarding the WPCP Wetlands trail was developed and made available to the public. A news release was issued in the City Park Department "Pulse" newsletter describing the Wetlands Trail and its availability for public use.



**Parking Revenue/Parking Facilities Maintenance**

- Monitoring and continued analysis of the multi-space/multi-payment/multi-language option pay station.

**Fleet Services**

- Placed eighty-fourth (84<sup>th</sup>) out of the top 100 municipal fleets in North America through the Government Fleet Magazine's annual ranking.

**City of Chico  
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**Major Accomplishments, Cont'd.**

**Fleet Services, Cont'd.**

- Continued compliance with all five of the emissions regulations issued by the California Air Resource Board (CARB).
- Installed forty (40) additional radio frequency tags on City vehicles to track fueling and maintenance operations utilizing the new Fuel Master fuel management system.
- Implemented a rental contract under the State General Services Administration (GSA) cooperative purchasing system to utilize cost effective rentals during peak usage and for out of town travel.
- Researched, purchased, and introduced a new patrol car model to the Police Department and Fleet Services staff.
- Continued fleet optimization measures, focusing on the City Hall fleet and started the formation of a centralized vehicle pool.

**Building / Facilities Maintenance**

- Design / Built a new 45' x 100' kennel and related amenities at the existing Animal Shelter.
- Designed a new passenger holding room and TSA screen area adjacent to the existing Airport terminal.
- Completed a Certified Access Specialist Program (CASP) review of all existing City-owned facilities for compliance with the Americans with Disabilities Act (ADA).
- Completed the facility asset replacements, such as replacement of the roof and HVAC on Fire Station 1, as programmed in the Facilities Replacement Schedule (Fund 933).

**Chico Maintenance District (CMD) Administration**

- Continued to perform storm water system maintenance on CMD's helping in improving storm water quality.
- Continued effective design, cost projections and budget development for the CMD's in coordination with Building and Development Services, Capital Project Services, and the Finance Office. Began working on needed capital replacement of systems in some CMD's.
- Taking advantage of rebates from California Water Service, worked with the City's landscape contractor to retrofit a number of irrigation systems with low flow and water saving irrigation heads within the districts.
- Installed improved and upgraded irrigation control systems that apply water based on the actual amount used by the plants (ET or evapotranspiration).

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**Major Initiatives**

**Chico Maintenance District (CMD) Administration, Cont'd.**

- Worked with Butte County Vector Control to develop the best possible management practices to reduce mosquito habitat and allow for improved vector control along ditches and in detention ponds, while maintaining high standards for water quality, and habitat for birds and other beneficial organisms.

**Environmental Services**

- Work with the Sustainability Task Force to implement the Climate Action Plan, focusing on transportation related actions.
- Monitor the City's progress toward meeting the goal to reduce greenhouse gas emissions (GHG) emissions to 25% below the 2005 levels by the year 2020. This may include conducting another comprehensive GHG inventory.
- Assist the City Manager and the City Council in determining whether to establish a solid waste franchise collection system for Chico residents.
- Continue to work with the Sustainability Task Force to complete the website and to conduct a broad based educational program to inform the public on sustainability.
- Continue to implement the Right 2 Recycle multi-family recycling program.
- Continue to work with the Sustainability Task Force, the CSU, Chico Institute for Sustainable Development, and the Chamber of Commerce in implementing the Sustainable Business Assistance Program.
- Continue to seek grant funding to help the City obtain its sustainability goals.

**Street Cleaning and Public Right-of-Way Maintenance**

- Maintain delivery of core basic critical services to support the City Council established priorities.
- Complete street sweeping in defined cycles (once every two weeks) to support of the City Council established priorities.
- Continue multi-departmental coordination for planned and managed weed control/mowing in the public right-of-way, maximizing efficiency to support of the City Council established priorities.
- Continue multi-departmental coordination for planned and managed public Roadway Maintenance Activities and Pedestrian Improvement program (sidewalk repair) to support the City Council established priorities.
- Continue to eradicate graffiti with a goal of removing 90% within 24 working hours of receiving report of or observation of the occurrence.
- Continue to support and utilize the CSU Chico Summer Upward Bound Career Exploration program to help improve downtown cleanliness and eradicate graffiti.

**City of Chico  
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**Major Initiatives, Cont'd.**

**Street Cleaning and Public Right-of-Way Maintenance, Cont'd.**

- Begin replacement of traffic signs in compliance with the Manual on Uniform Traffic Control Devices (MUTCD) Retro reflectivity guidelines.
- Refresh/replace faded and/or worn long line roadway markings/stripping with thermoplastic and paint.

**Park, Open Spaces, Greenways and Preserves**

- Complete the Middle Trail Rehabilitation Project (Phase I) and develop funding for Phase II.
- Continue monitoring mitigation measures associated with the Peregrine Point Disc Golf Long Course.
- Complete the Operating Agreement to relocate and develop the Disc Golf Short Course.



- Continue Vegetation Management Programs, including the development of restoration demonstration areas to introduce new management techniques; continue work in Bidwell Park's restoration areas by volunteers; and the addition of cleanups and weeding in some of greenways, such as Comanche Creek, Verbena Fields and Little Chico Creek.
  - Continue to develop improved signage and entrances to Bidwell Park.
- Continue to Implement Priorities for the Bidwell Park Master Management Plan.
  - Draft a Natural Resource Management Plan and a Trails Plan for Bidwell Park.
  - Develop a conceptual plan for greenways.
  - Complete revisions and updates of Chico Municipal Code Title 12R entitled Park Rules.
  - Continue to conduct education and information exchanges about the City's parks and greenways through public presentations, Park Talk, the Bidwell Park Pulse and KCHO radio spots – Park Minute (these will be recorded in both English and Spanish).
  - Develop formalized Volunteer Training Programs for trail volunteers and team leaders.
  - Explore funding options and community fundraising.

**Street Trees/Public Plantings**

- Establish, with a citizen and professional committee, an updated list of drought tolerant and attractive plants for use in medians and backups throughout new landscape projects.



**City of Chico  
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**Major Initiatives, Cont'd.**

**Street Trees/Public Plantings, Cont'd.**

- Improve tree planting efforts and public awareness of the citizen tree planting program.
- Complete the Urban Forest Management Plan, including environmental review. Begin work on the short-term objectives identified.
- Complete the tree mapping in those areas not completed in the inventory conducted in 2010. As part of this process, reassess and measure Right-of-Ways in specific neighborhoods to verify trees as public or private.
- Develop standards for Risk Management and apply for a grant to perform a complete risk assessment of trees larger than 12" in diameter throughout the City.

**Water Pollution Control Plant (WPCP) and Collection System**

- Prepare the Report of Waste Discharge (ROWD) to be submitted to the Regional Water Quality Control Board as the first step for the renewal of the WPCP NPDES permit. The permit is renewed every 5 years and the draft ROWD is due to the Board by January 1, 2014.
- Replace seven old variable frequency drive (VFD) units for the primary sludge pumps and the return activated sludge pumps. The existing VFD's are no longer being supported by the manufacturer and new, replacement VFD's will be more energy efficient. This capital project was budgeted in 2012-13 and will be rebudgeted for 2013-14 and completed in this budget year.
- Prepare a Notice Inviting Bids and advertise for another WPCP Painting project to follow the current painting project underway. The subsequent painting project will include items identified as needing to be painted but were omitted from the original painting project due to budget considerations.
- Work with the General Services Director and Capital Project Engineering to determine the most feasible location/site for the next City Solar project. Consider the WPCP as a potential Solar project site and also a Sewer Funding loan as a possible means to help finance the project. Investigate different types of Solar systems available on the market and rebate programs available and make recommendations as to which system would be the best for the selected location.
- Continue the Public Outreach effort in the Industrial Waste Pretreatment Program. Contract with an outside firm to assist the City with developing informational brochures regarding Fat, Oils, and Grease (FOG) for single family and multi-family residences and also for food service establishments (restaurants, cafes, bars, etc.). Brochures are to be printed in multiple languages to be able to reach out to different ethnic groups throughout the City.

**Parking Revenue/Parking Facilities Maintenance**

- Monitoring and continued analysis of the multi-space/multi-payment/multi-language option pay station.
- Assist with parking meter location modifications, installations and signage for the Couplet project.

**City of Chico  
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**Major Initiatives, Cont'd.**

**Fleet Services**

- Continue to place in the top 100 fleets in the nation through Government Fleet Magazines annual ranking.
- Complete an updated Business Plan and follow up with individual annual report meetings with each City department.
- Purchase and install fifty (50) additional radio frequency tags for City vehicles to assist with fuel tacking and fleet maintenance management.
- Complete scheduled FY13-14 vehicle and equipment purchases and continue to effectively manage the fleet replacement fund.
- Continue operating and vehicle life cycle cost reductions while maintaining a high level of fleet services.

**Building / Facility Maintenance**

- Complete CASP/ADA Facilities improvements identified to be constructed during the first year of a ten year plan.
- Complete the projects scheduled in the Facilities Replacement Schedule (Fund 933).
- Implement a Wildlife Hazard Management Plan at the Chico Municipal Airport (CMA) as required by the Federal Aviation Administration (FAA).
- Complete the annual Airport Capital Improvement Program project to reconstruct taxiway H at the CMA.

**Chico Maintenance District (CMD) Administration**

- Continue to perform storm water system maintenance on CMD's helping in improving storm water quality.
- Continue effective design, cost projections, and budget development for the CMD's in coordination with Building and Development Services, Capital Project Services, and the Finance Office.
- Begin working on CMD capital replacement of system components requiring this work.

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**General Services Department**

**Expenditure by Category**

Category	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	7,176,877	7,174,400	3,423,873	3,963,969	7,387,842	3,113,803	3,872,576	6,986,379
Materials & Supplies	4,037,001	4,280,361	1,349,313	3,189,518	4,538,831	1,371,229	3,259,374	4,630,603
Purchased Services	2,584,140	3,621,542	586,639	3,383,492	3,970,131	729,910	3,627,990	4,357,900
Other Expenses	341,649	296,993	127,752	276,131	403,883	123,293	276,131	399,424
Non-Recurring Operating Allocations	77,563	12,007	20,000	52,450	72,450	0	70,000	70,000
	976,844	846,043	609,960	313,438	923,398	736,357	383,474	1,119,831
<b>Department Total</b>	<b>15,194,073</b>	<b>16,231,346</b>	<b>6,117,537</b>	<b>11,178,998</b>	<b>17,296,535</b>	<b>6,074,592</b>	<b>11,489,545</b>	<b>17,564,137</b>

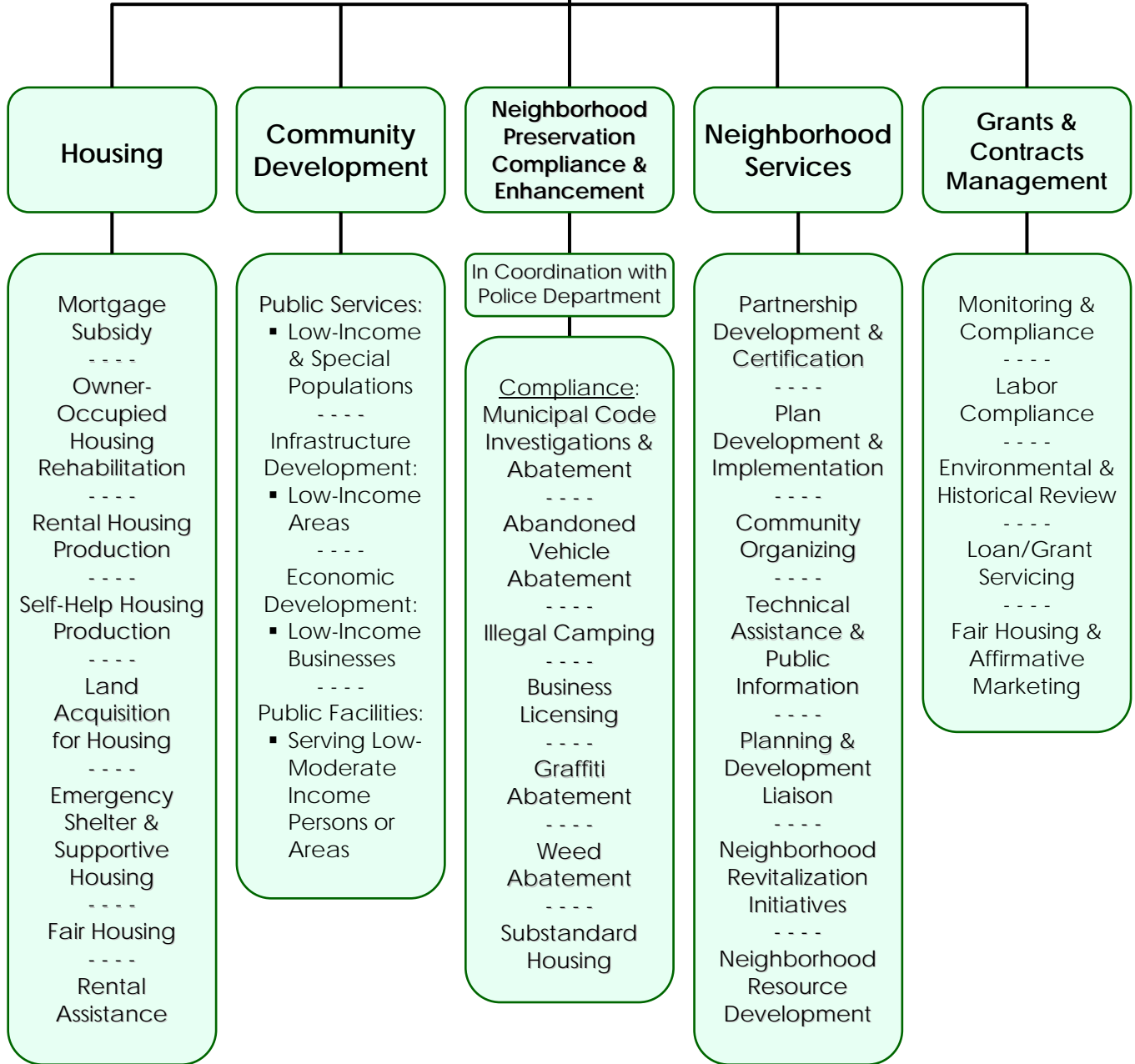
**Department Summary by Fund-Activity**

Fund-Activity	Title	Prior Year Actuals		FY2012-13		FY2013-14	
		FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-110	Environmental Services	64,681	64,497	67,245	67,123	67,292	67,292
001-601	General Services Dept Admin	225,007	239,733	215,009	211,894	264,505	264,505
001-620	Street Cleaning	1,009,676	999,628	850,406	851,198	912,810	912,810
001-650	Public Right-of-Way Mtce	1,956,447	1,965,444	2,118,629	2,108,484	2,248,028	2,248,028
002-682	Parks and Open Spaces	1,848,137	1,817,833	1,799,000	1,805,759	1,742,016	1,742,016
002-686	Street Trees/Public Plantings	971,276	1,019,987	1,074,235	1,073,079	839,941	839,941
	<b>Total General Fund</b>	<b>6,075,225</b>	<b>6,107,121</b>	<b>6,124,524</b>	<b>6,117,537</b>	<b>6,074,592</b>	<b>6,074,592</b>
050-000	Donations	0	3,803	0	0	0	0
050-682	Donations	0	4,662	13,000	13,000	16,462	16,462
212-653	Transportation	1,245,896	2,047,198	2,051,325	2,131,517	2,348,546	2,348,546
212-659	Transportation	53,500	52,790	58,100	58,100	59,131	59,131
301-000	Building/Facility Improvement	0	0	0	2,450	0	0
330-000	Community Park	2,933	17	0	0	0	0
850-000	Sewer	106,554	120,522	199,790	208,264	130,339	130,339
850-670	Sewer	4,042,744	3,941,636	4,823,401	4,863,262	5,022,532	5,022,532
853-000	Parking Revenue	222,624	105,021	89,671	90,221	16,634	16,634
853-660	Parking Revenue	433,729	449,533	499,338	497,481	473,433	473,433
929-000	Central Garage	1,487	5	0	0	0	0
929-630	Central Garage	2,191,528	2,479,317	2,282,216	2,282,447	2,403,042	2,403,042
930-000	Municipal Buildings Maintenance	11,006	12,590	10,004	10,004	10,850	10,850
930-640	Municipal Buildings Maintenance	764,339	845,684	895,489	895,994	908,734	908,734
932-000	Fleet Replacement	560	232	0	0	0	0
941-614	Maintenance District Admin.	41,948	61,216	125,708	126,258	99,842	99,842
	<b>Total Other Funds</b>	<b>9,118,848</b>	<b>10,124,224</b>	<b>11,048,042</b>	<b>11,178,998</b>	<b>11,489,545</b>	<b>11,489,545</b>
<b>Department Total</b>		<b>15,194,073</b>	<b>16,231,346</b>	<b>17,172,566</b>	<b>17,296,535</b>	<b>17,564,137</b>	<b>17,564,137</b>

Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.



# Housing & Neighborhood Services



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Housing and Neighborhood Services**

**Description of Services**

**Fund: General Account: 001-540**  
**Department: Housing & Neighborhood Services**

Reflects costs to administer programs within the Housing and Neighborhood Services (HNS) Department of a general nature which are not otherwise funded through federal housing grants, or funds of the former Redevelopment Agency (RDA).

**Fund: Community Development Block Grant Account: 201-540**  
**Department: Housing & Neighborhood Services**

The HNS Department manages the administration of the City's Community Development Block Grant (CDBG) Program, which is funded by the U.S. Department of Housing and Urban Development (HUD). Funds are allocated to specific eligible projects and programs by the City Council through an Annual Plan process. The projects and programs must serve low income persons and/or neighborhoods. A portion of the funds, not to exceed 20%, is allocated to the City's administration of the CDBG Program. This activity also reflects the CDBG grant funding to various community organizations in coordination with a parallel program funded through the General Fund in the City Management Department.

**Fund: HOME – Federal Grants Account: 206-540**  
**Department: Housing & Neighborhood Services**

The HNS Department manages the administration of the City's Home Investment Partnership Program (HOME), which is funded by HUD. Funds are allocated to specific projects and programs by the City Council through an Annual Plan process which includes the CDBG Program funding described above. HOME funds can only be used to provide affordable housing assistance to low income households. Housing assistance can be in the form of new construction, rehabilitation and rental assistance. A portion of the funds, not to exceed 10%, is allocated to the City's administration of HOME.

**Fund: RDA Housing Successor Fund Account: 373-540**  
**Department: Housing & Neighborhood Services**

The RDA Housing Successor Fund captures the project, staff and operational costs associated with affordable housing projects of the former RDA which are considered an enforceable obligation pursuant to AB 26. These projects may be found on the Successor Agency's Enforceable Obligation Payment Schedule (EOPS) and Recognized Obligations Payment Schedule (ROPS).

**Fund: Low-Moderate Income Housing Asset Fund Account: 392-540**  
**Department: Housing & Neighborhood Services**

The Low-Moderate Income Housing Asset Fund, per AB 1484, captures income from the repayment of loans and obligations originated from the Low-Moderate Income Housing Fund of the former RDA. It provides for the cost of all other affordable housing programs and initiatives which are not otherwise funded through CDBG, HOME or the RDA Housing Successor Fund. These activities include implementation of the City's Housing Element, grant writing for new housing initiatives, maintenance of the housing loan portfolio, and will include future affordable housing projects.

**City of Chico**  
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**Housing and Neighborhood Services**

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**Major Accomplishments**

- Completion of 54 units of affordable housing for rental and homeownership.
- Initiation of 139 additional units of affordable rental housing.
- Began construction, through the use of both City CDBG and State Emergency Housing and Assistance Program (EHAP) funds, on the Torres Community Shelter Expansion.
- Completed significant start-up planning on the establishment of our local Housing Trust Fund.
- Secured \$400,000 in EPA Brownfields funding to complete Phase I and Phase II environmental assessments along the Park Avenue Corridor.
- Completed a survey of housing conditions in the oldest neighborhoods of the City, identifying those census tracts with the greatest need for infrastructure and housing rehabilitation.
- Continued effective delivery of CDBG and HOME programs to the community, including sewer lateral connections, housing rehabilitation, rental housing accessibility improvements, and Tenant Based Rental Assistance, despite the significant loss of staff in the department due to the loss of RDA.
- Provided CDBG funded grants for nine community organizations to provide public services to the community.
- Administered a contract for economic development services for income-qualifying micro-businesses.
- Successfully navigated reviews by the State Department of Finance regarding the transfer of assets from the Low-Moderate Income Housing Fund to the City as the housing “successor”.
- Participated in the federally required Point-In-Time homeless census count and complied with Fair Housing outreach requirements.



**Major Initiatives**

- Launch the Housing Trust Fund with a start-up board and significant fund-raising activity.
- Establish a range of options regarding a mixed-income/inclusionary ordinance for Council consideration.
- Establish a community land trust.
- Identify best uses of remaining vacant housing land transferred to the City from the RDA.
- Complete Torres Shelter Expansion.
- Continue progress toward construction of Youth for Change transitional age youth project.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Housing and Neighborhood Services**

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**Major Initiatives, Cont'd.**

- Complete additional Habitat for Humanity house on 19<sup>th</sup> St.
- Complete South Chapman Gateway Alley.
- Continue outreach and implementation of CDBG funding assistance program for septic abandonment and sewer connection in Nitrate areas.

**City of Chico  
2013-14 Annual Budget  
Operating Summary Report**

**Housing and Neighborhood Services Department**

**Expenditure by Category**

Category

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	176,480	243,544	128,572	212,456	341,028	136,709	24,395	161,104
Materials & Supplies	9,430	6,902	7,882	9,087	16,969	7,882	9,087	16,969
Purchased Services	11,360	16,290	26,000	77,707	103,707	26,000	82,900	108,900
Other Expenses	11,568	8,613	4,085	8,805	12,890	4,085	13,330	17,415
Non-Recurring Operating	0	0	0	5,193	5,193	0	0	0
Allocations	52,907	44,589	31,204	22,769	53,973	33,178	5,509	38,687
<b>Department Total</b>	<b>261,745</b>	<b>319,937</b>	<b>197,743</b>	<b>336,017</b>	<b>533,760</b>	<b>207,854</b>	<b>135,221</b>	<b>343,075</b>

**Department Summary by Fund-Activity**

Fund-

Activity    Title

	Prior Year Actuals		FY2012-13		FY2013-14	
	FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-535	163,902	158,369	194,792	192,988	207,854	207,854
001-540	14,778	15,116	4,773	4,755	0	0
001-545	61,247	53,224	0	0	0	0
<b>Total General Fund</b>	<b>239,927</b>	<b>226,709</b>	<b>199,565</b>	<b>197,743</b>	<b>207,854</b>	<b>207,854</b>
213-535	21,817	14,743	28,614	28,272	13,543	13,543
392-000	0	4,303	3,558	8,751	0	0
392-540	0	74,181	304,187	298,994	121,678	121,678
<b>Total Other Funds</b>	<b>21,817</b>	<b>93,227</b>	<b>336,359</b>	<b>336,017</b>	<b>135,221</b>	<b>135,221</b>
<b>Department Total</b>	<b>261,745</b>	<b>319,937</b>	<b>535,924</b>	<b>533,760</b>	<b>343,075</b>	<b>343,075</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*





# Human Resources & Risk Management

## Human Resources

- Workers Compensation Claims
- 
- Recruitment / Retention
- 
- Benefits Administration
- 
- Labor Relations
- 
- Support to Departments & Employees
- 
- Human Resource Issues
- 
- City-Wide Training Program
- 
- Human Resource Records Maintenance
- 
- Equal Employment Opportunity and Americans with Disabilities Act Compliance
- 
- Employee Performance Evaluation
- Maintenance and Tracking
- 
- Human Resources Contract Management

## Risk Management

- Self-Insured General & Automobile Liability Program
- 
- California Joint Powers Risk Management Authority Member Entity
- 
- Self-Insured Workers Compensation Program
- 
- Insurance & Bond Programs
- 
- Contractual Risk Transfer & Indemnification
- 
- Liability Tort Claims
- 
- Safety & Loss Prevention
- 
- Departmental Support
- 
- Americans with Disabilities Act Compliance
- 
- Safety & Wellness Program

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Human Resources and Risk Management**

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**Description of Services**

**Fund: General Account: 001-130**  
**Department: Human Resources**

Human Resources provides all employment related services to City departments and employees, and implements federal, state and court mandates and requirements related to employment. Services include pay and benefit negotiations with nine employee bargaining units and various department heads, Citywide training programs, recruitments, employee evaluations, benefit programs, payroll, workers compensation claims administration, personnel issues, maintaining Human Resources records, personnel files and the City's Classification Plan, and compliance with the City's Personnel and Employee Representation Rules, Equal Employment Opportunity Act and Americans with Disabilities Act.

**Fund: General Liability Insurance Reserve Account: 900-140**  
**Department: Risk Management**

Risk Management administers the City's insurance, self-insurance, and risk management programs. The City is a member of the California Joint Powers Risk Management Authority (CJPRMA) risk sharing pool which provides excess liability coverage for the City (excluding the Airport) above a self-insured retention (SIR) of \$500,000 up to a maximum of \$40 million. The General Liability Insurance Reserve (Fund 900), with a desired reserve of \$1 million, provides funds to cover any major losses within the SIR. Liability insurance is purchased for the Chico Municipal Airport and has a limit of \$10 million. Additional risk management programs include various insurance and bond policies, contractual risk transfer, liability investigations and tort claims, and safety & loss prevention.

**Fund: Workers Compensation Insurance Reserve Account: 901-130**  
**Department: Human Resources**

Human Resources administers the City's self-insured Workers Compensation Insurance Program. Under this program, the City self-insures for Workers Compensation claims costs (for compensation, including salaries and benefits, medical and hospital costs, claims adjusting and legal expenses and rehabilitation expenses) up to the self-insured retention of \$750,000 per occurrence; purchases Excess Workers Compensation Insurance to cover losses over \$750,000; and contracts with a third party administrator for claims adjusting services. Each City department budget is charged a premium for program costs which is transferred to the Workers Compensation Insurance Reserve (Fund 901) from which all Workers Compensation costs are paid. The Workers Compensation Reserve Fund is adjusted periodically based on loss experience and a biennial independent actuarial analysis. Additionally, this account covers the City's safety, wellness and ergonomic programs. These programs include Citywide Safety Committee and the Employee Safety and Wellness Program including annual health risk assessments, health & fitness areas and fitness challenges.

**Fund: Unemployment Insurance Reserve Account: 902-130**  
**Department: Human Resources**

This activity was established to record the payment of reimbursements to the State of California for unemployment insurance payments to individuals previously employed by the City. This activity is funded through bi-weekly employee benefit charges against payroll activity.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Human Resources and Risk Management**

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**Major Accomplishments**

**Human Resources**

- Updated Classification Plan to include 2012 Fair Labor Standards Act (FLSA) changes.
- Negotiated updated Family Medical Leave Act (FMLA) policy with nine employee bargaining units.
- Negotiated labor agreements for wage and benefit concessions with nine employee bargaining units.
- Provided harassment training for all City employees in the summer of 2012.
- Implemented a new employee evaluation form to gain more employee input and involvement in the evaluation process.
- Assisted the General Services Department and the Police Department administratively.
- Continued to provide high service levels even with the absence of a Department Director for much of the fiscal year.



**Risk Management**

- Reduced the cost of outside liability claims administrator/adjuster fees by handling most liability claim investigations, field inspections, and settlements in-house.
- Successfully represented the City on small claims court actions, involving liability claims for damage to personal property.
- Created a stronger subrogation program and pursued delinquent accounts to increase revenue collections on damage to City property.
- Served on the City's excess liability pool, California Joint Powers Risk Management Authority's (CJPRMA), Executive Committee and Workers Compensation Ad Hoc Committee.
- Further developed the City's Employee Safety & Wellness Program by expanding the Annual Health Screening Event to include spouses/registered domestic partners and retirees, and added a Rethink Your Drink challenge to encourage water consumption instead of sugary drinks.
- Provided liaison and operating budget support to Finance for budget preparation and administration.
- Provided increased support to the City Attorney's office for litigation matters.
- Continued Management Analyst training for Associate in Risk Management (ARM) professional certification.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Human Resources and Risk Management**

---

**Major Initiatives**

**Human Resources**

- Support and assist with reorganization of City departments, including establishing job descriptions and salary tables for new positions.
- Increase Citywide training opportunities.
- Cross training of staff on all departmental functions.
- Review and update Human Resource Administrative Policy & Procedures (AP&Ps) and Personnel & Employee Representation Rules (PERRs).
- Implement exit questionnaire to capture valuable information from departing employees.
- Convert employee personnel file service records from paper to electronic.
- Look for opportunities to physically restructure department to allow for more privacy when addressing confidential employee matters.
- Convert Human Resources forms and documents from WordPerfect to Word and fillable PDF format.
- Diversity Action Plan goal - update Application for Employment to include bilingual, part-time, and court conviction sections.

**Risk Management**

- Support and assist with reorganization of City departments, including centralizing the purchasing process.
- Update insurance requirement language throughout City contracts, agreements, leases and permits.
- Create a procedure, intake processing procedure, and driving policy for unpaid interns and volunteers.
- Continue inter-departmental collaboration to create a stronger subrogation program and pursue delinquent accounts to increase revenue collections on damage to City property.
- Further develop the City's Employee Safety & Wellness Program, including mental health support.
- Ongoing training of Human Resources staff on the Risk Management function.
- Continue Management Analyst training for Associate in Risk Management (ARM) professional certification.

**City of Chico  
2013-14 Annual Budget  
Operating Summary Report**

**Human Resources and Risk Management Department**

**Expenditure by Category**

Category

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	1,854,446	1,237,725	293,589	1,211,397	1,504,986	292,378	1,112,663	1,405,041
Materials & Supplies	5,186	5,756	7,435	1,045	8,480	8,395	1,395	9,790
Purchased Services	1,104,704	1,311,511	62,069	968,950	1,031,019	49,710	1,162,425	1,212,135
Other Expenses	1,176,776	628,415	22,950	1,024,165	1,047,115	21,750	989,165	1,010,915
Allocations	54,443	49,487	50,083	1,042	51,125	55,245	813	56,058
<b>Department Total</b>	<b>4,195,554</b>	<b>3,232,895</b>	<b>436,126</b>	<b>3,206,599</b>	<b>3,642,725</b>	<b>427,478</b>	<b>3,266,461</b>	<b>3,693,939</b>

**Department Summary by Fund-Activity**

Fund-Activity	Title	Prior Year Actuals		FY2012-13		FY2013-14	
		FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-130	Human Resources	496,768	475,425	426,794	436,126	427,478	427,478
	<b>Total General Fund</b>	<b>496,768</b>	<b>475,425</b>	<b>426,794</b>	<b>436,126</b>	<b>427,478</b>	<b>427,478</b>
900-000	General Liability Ins. Reserve	77,347	19,495	38,654	38,654	0	0
900-140	General Liability Ins. Reserve	1,137,240	1,079,944	1,034,294	1,034,294	995,922	995,922
901-000	Workers Compensation Ins. Reserve	0	-497,806	0	0	0	0
901-130	Workers Compensation Ins. Reserve	2,417,256	2,134,358	2,056,126	2,056,126	2,085,539	2,085,539
902-130	Unemployment Insurance Reserve	66,943	21,478	77,525	77,525	185,000	185,000
	<b>Total Other Funds</b>	<b>3,698,786</b>	<b>2,757,469</b>	<b>3,206,599</b>	<b>3,206,599</b>	<b>3,266,461</b>	<b>3,266,461</b>
<b>Department Total</b>		<b>4,195,554</b>	<b>3,232,895</b>	<b>3,633,393</b>	<b>3,642,725</b>	<b>3,693,939</b>	<b>3,693,939</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*



# Information Systems

## Technical Support

Installations  
-----  
Updates & Upgrades  
-----  
Provide Technical Consultation for City Facility and Technology Projects  
-----  
Maintenance:  
▪ Hardware  
▪ Software  
-----  
Program Training  
-----  
Service Request Response  
-----  
Emergency Command Center Support  
-----  
Public TV Broadcast Support

## Department Administration

Inventory Control & Update  
-----  
Monitor annual support and maintenance contracts  
-----  
Billing Services:  
▪ Cell Phones  
▪ Copiers  
-----  
Website Updates:  
▪ Internet  
▪ Intranet  
-----  
Social Media Presence  
-----  
Bid preparation and purchasing  
-----  
Budget Preparation

## Technical Services

Database Services:  
Financial System (Payroll/Licensing/Budget)  
-----  
Public Safety  
-----  
Building  
-----  
Geographic Information Systems  
-----  
Permits Plus Database System  
-----  
Wireless Service Support including Police & Fire Depts.  
-----  
Custom Reports, Programs & Scripts  
-----  
Network Services:  
Phone System  
-----  
Internet  
-----  
E-Mail  
-----  
Security System  
-----  
Network Infrastructure

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Information Systems**

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**Description of Services**

**Fund: Information Systems**

**Account: 935-180**

**Department: Information Systems**

Information Systems manages information technology planning and technical support for all City operations. Services include support to all City departments for 345 computer workstations, 155 laptops and mobile devices, and 44 virtual and physical network servers which include IBM iSeries systems (Sungard Public Safety) for public safety and dispatching, HP Integrity server (Sungard Integrated Financial and Administrative Solutions, or IFAS) for the City's financial system, Building and Planning permitting system, and a Mitel phone and voice mail system. Information Systems also provides support for City printers, copiers, scanners, digital cameras, cell and smart phones, and audio and visual support for City staff and community meetings. Information Systems manages a network of communication lines and equipment, wireless services to provide file and device sharing, e-mail, internet access for all City departments, and maintains and updates the City of Chico web site, social media sites, and intranet.

**Major Accomplishments**

**Police and Fire Departments**

- Sungard Public Safety application software versions updated on production and backup servers, with ongoing administration and support.
- Applied IBM operating system updates on production and backup servers, with ongoing administration and support.
- Due to the increased need for video case-file storage, added 2 Terabyte of server storage at the Police Department.
- Replaced and upgraded Emergency Operations Center (EOC) computers.
- Designed and managed network wiring of Animal Shelter for City computer equipment. Set up Virtual Private Network (VPN) connection for staff to access city network.
- Increased disk space to the City e-mail server at Police Department due to added requirements for e-mail disaster recovery.
- Updated software for the new breathing apparatus units for the Fire Department.



**IFAS (Financial) System Administration and Support**

- Completed migration to a new financial system server.
- Upgraded financial server, system-level software, and database engine.
- Upgraded property and sales tax application to web-based application.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Information Systems**

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**Major Accomplishments, Cont'd.**

**Network, E-mail, Phone Systems Administration, and City Staff Support**

- Implemented auditing practices to track time spent on departmental requests for IT services. Assigned rotating staff responsibilities for IT triage, and a supervisor to manage IT service request responses.
- Upgraded phone network equipment, voice-mail server, and software.
- Configured servers for the creation of a new Zenworks zone. Zenworks is used to manage workstations remotely, install applications, and maintain updates on computers.
- Upgraded Gwava product version. Gwava monitors all e-mail, provides anti-virus, SPAM, and malware protection for the GroupWise e-mail system.
- Configured a Service Desk server to test software for managing IT service requests.
- Researched and provided cost figures for the migration of all Novell servers to a Microsoft network system.
- Researched and upgraded all City PCs with new anti-virus software (Vipre).
- Set up Cloud file collaboration for Capital Project Services department to share files with contractors.
- Modernized IT services at Water Pollution Control Plant (WPCP) by upgrading hardware and software on PCs. Updated major application databases for specialized WPCP equipment.
- Upgraded Virtual Machine (VM) operating system VSphere.

**Social, Web, and TV Media Administration**

- Implemented website version for mobile devices.
- Created Social Media Team and social media policy with involved City departments.
- Managed move of Public Access Channel 11 from Butte College to the Old Municipal Building.

**Major Initiatives**

**Police and Fire Departments**

- Update and maintain SungardPS application software and IBM operating systems on production and backup servers.
- Provide ongoing administration and support for SungardPS application software to staff.
- Participate in committee to evaluate and recommend replacement of public safety records and dispatch applications.



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Information Systems**

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**Major Initiatives, Cont'd.**

**Police and Fire Departments, Cont'd.**

- Upgrade Class of Service (COS) cell connectivity for public safety vehicles.

**IFAS (Financial) System Administration and Support**

- Develop strategic upgrades for custom in-house databases either through replacement or conversion to newer version of database programs (timecard, housing, and computer loan).
- Upgrade application versions as required.

**Building & Development Services and Planning Services Department Support**

- Research automation of Building permitting processes.
- Install, implement and train Building & Development Services staff on Permits Plus inspections application.
- Convert Microsoft Access permits database to SQL database.

**Network, E-mail, Phone Systems Administration and City Staff Support**

- Plan the migration from Novell to a Microsoft platform, if directed. Test Microsoft Hyper-V, migrate backup servers to Windows backup software for virtualization.
- Research e-mail disaster recovery and e-discovery system.
- Complete the migration and configuration of all workstations to the new Zenworks zone.
- Research Cloud collaboration tools for file sharing between City staff and outside contractors.
- Implement Service Desk software to manage all IT requests, if budgeted.
- Upgrade entire City network equipment and migrate T1 to broadband, if budgeted.
- Migrate City workstations from Windows XP to Windows 7, through replacement schedule.
- Assist in implementation of Granicus "I-Legislate" for Council members.
- Manage bid process for new printer and copier lease for City.
- Update City of Chico computer and device use policy.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Information Systems**

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**Major Initiatives, Cont'd.**

**Social, Web, and TV Media Administration**

- Continue to develop citizen involvement via website, and other social media avenues.
- Purchase and implement an Emergency Notification software system.
- Adopt social media policy, standards and guidelines.
- Implement upgrade of TV booth in Council Chambers.
- Research changing or branding a new “domain” name for the City of Chico.

**City of Chico  
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Operating Summary Report**

**Information Systems Department**

**Expenditure by Category**

**Category**

Salaries & Employee Benefits  
Materials & Supplies  
Purchased Services  
Other Expenses  
Non-Recurring Operating  
Allocations  
**Department Total**

Prior Year Actuals		FY2012-13			FY2013-14 Projection		
FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
959,983	1,010,564	0	1,004,822	1,004,822	11,069	901,664	912,733
32,452	20,432	0	34,857	34,857	0	34,857	34,857
256,201	250,257	0	336,209	336,209	0	411,209	411,209
138,435	120,403	0	148,883	148,883	0	193,883	193,883
0	0	0	5,300	5,300	0	3,500	3,500
31,220	6,097	0	15,586	15,586	0	23,772	23,772
<b>1,418,292</b>	<b>1,407,753</b>	<b>0</b>	<b>1,545,657</b>	<b>1,545,657</b>	<b>11,069</b>	<b>1,568,885</b>	<b>1,579,954</b>

**Department Summary by Fund-Activity**

Fund-  
Activity Title  
001-180 Information Systems  
**Total General Fund**  
  
931-000 Technology Replacement  
935-180 Information Systems  
**Total Other Funds**  
**Department Total**

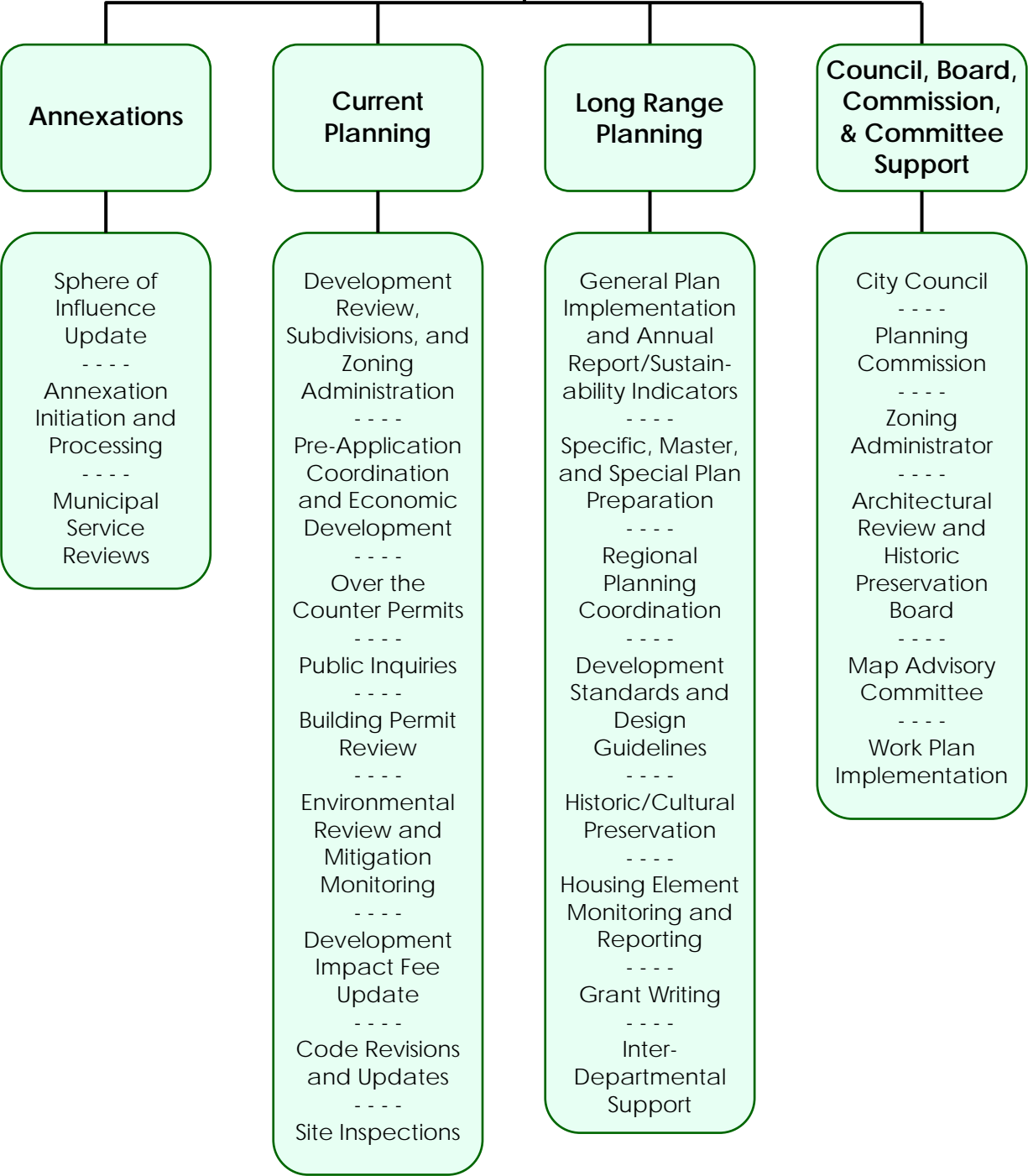
Prior Year Actuals		FY2012-13		FY2013-14	
FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
0	0	0	0	11,069	11,069
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,069</b>	<b>11,069</b>
1,596	1,705	2,809	2,809	0	0
1,416,696	1,406,049	1,537,821	1,542,848	1,568,885	1,568,885
<b>1,418,292</b>	<b>1,407,753</b>	<b>1,540,630</b>	<b>1,545,657</b>	<b>1,568,885</b>	<b>1,568,885</b>
<b>1,418,292</b>	<b>1,407,753</b>	<b>1,540,630</b>	<b>1,545,657</b>	<b>1,579,954</b>	<b>1,579,954</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*





# Planning Services



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Planning Services**

**Description of Services**

**Fund:** General **Account: 001-510**  
**Department:** Planning Services

Reflects the cost of administering that portion of Planning Services activities benefiting the general community. Key functions include responding to public inquiries; pre-application coordination with prospective applicants and homeowners; economic development activities; updating and implementing the City's General Plan, developing and implementing Council-mandated Work Plans for the Planning Commission and Architectural Review and Historic Preservation Board; preparing amendments to the City's Municipal Code as directed by the City Council; preparing special studies and making policy recommendations to the City Council to address areas of concern to the general public such as medical marijuana; working with outside agencies such as Chico State University, Butte LAFCo, Butte County Association of Governments (especially in terms of the continuing effort to produce a Habitat Conservation Plan and completing the Sustainable Communities Strategy as mandated by SB 375), Caltrans, and the Mechoopda Tribe; outreach and coordination with various community organizations and groups, such as the Chamber of Commerce, environmental groups, and representatives of the building industry; processing annexations, Sphere of Influence amendments and the Municipal Service Review; and participating in other efforts, such as those relating to the Sustainability Task Force, the Economic Development Committee, and the Mayor's Business Advisory Council.

**Fund:** Private Development **Account: 862-510**  
**Department:** Planning Services

Reflects the cost of administering Planning Services activities related to private development. Key functions include processing all Use Permit and Architectural Review applications, providing staff level architectural review services, including sign review; Minor Land Division (lot split) and Boundary Line Modification applications, Home Occupation and Wireless Telecommunication Facility permits; conducting building permit plan checks; preparing reports and environmental documents; developing policy recommendations; analyzing and formulating recommendations regarding private development applications; disseminating information to the public; providing professional and administrative support to the Map Advisory Committee, the Zoning Administrator, the Planning Commission, the Architectural Review and Historic Preservation Board, and the City Council; preparing and implementing amendments to the City's Zoning Ordinance (Title 19 of the CMC); and ensuring compliance with State and Federal planning and environmental laws, including the California Environmental Quality Act.

**Fund:** Subdivisions **Account: 863-510**  
**Department:** Planning Services

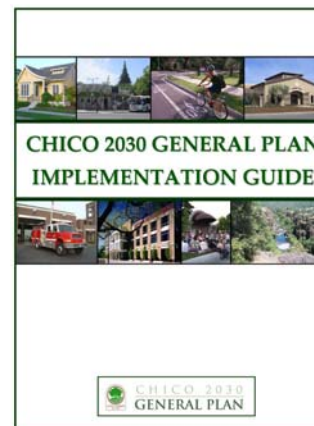
Reflects the cost of processing Tentative Subdivision and Parcel Maps as required by the California Subdivision Map Act and certain other real-time billing development projects, such as General Plan Amendments, Rezones, Planned Development Permits, and Development Agreements. Key functions include interdepartmental coordination, project review and analysis, and preparation of reports, resolutions, ordinances, and environmental documents. Scope encompasses neighborhood meetings as well as meetings of the Planning Commission and the City Council.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Planning Services**

**Major Accomplishments**

**2030 General Plan Wins APA Award**

- In April 2011, following extensive community outreach and dozens of public meetings, the City Council certified an Environmental Impact Report prepared for the General Plan Update and adopted the Chico 2030 General Plan. The General Plan is the primary policy document guiding the City's growth and development.
- In 2012, the City's General Plan received the Merit Award from the California Chapter of the American Planning Association in the category of Comprehensive Planning, Small Jurisdiction.



**General Plan Implementation**

**Title 19 Municipal Code Update (Phase II)**

- Phase I of the Title 19 amendments addressed critical items of the zoning code necessary to immediately implement the General Plan. Phase II amendments addressed action items and Council directives that may be less critical, but that are no less important to support and promote the General Plan's new policy framework.
- Phase IIa: In December 2012, following a series of public workshops, the City Council adopted an ordinance that amended Title 19, including: new and revised definitions for improved clarity; creating a new category of nonconforming site improvements; revisions to the scope and authority of the ARHPB; expanding home occupation permit allowances; creating an exemption to minimum density for multi-family residential uses on lots that are less than 15,000 sf; amending land use tables to allow greater flexibility of uses; amending the airport zones to clarify the approval authority for use permits and other entitlements; establishing special standards within a new overlay zoning district to maintain the historic character of the Southwest Neighborhood; various amendments to the review processes and development standards addressing fencing and screening, height measurement and height limit exceptions, setback regulations and exceptions, undergrounding of utilities, and accommodations for persons with disabilities; implementing Housing Element actions regarding density bonuses and modifications to development standards to accommodate persons with disabilities; and, various amendments regarding accessory uses and structures.
- Phase IIb: In May 2013, following a series of public workshops, the City Council adopted an ordinance that amends Title 19 to implement additional General Plan action items and other improvements, including amendments to development procedures and standards for parking, signage, animal keeping, allowed uses, noticing, lighting, energy efficiency, renewable energy allowances, mobile food vendor standards, community garden standards, Housing Element items, extension of permits to support economic development goals, bicycle facilities, creekside standards, agricultural buffer requirements, crime prevention, foothills development overlay, Downtown historic overlay, new definitions, and more.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Planning Services**

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**Major Accomplishments, Cont'd.**

**Air Quality Impact Fee**

Consistent with the General Plan, continued discussions with the Butte County Air Quality Management District (Air District) regarding development of an air quality impact fee. Counsel for both the Air District and City agreed that under Proposition 26 (Supermajority Vote to Pass New Taxes and Fees Act) an impact fee would now be considered a tax, and therefore adoption of such a fee would need to be put before the voters, with a two-thirds affirmative vote required for approval. Staff provided a memo to Council suggesting that an alternative route of collaboration with the District on improving its CEQA Handbook may achieve many of the goals that would be attained by an air quality impact fee. Staff will continue to collaborate with the District on the Handbook update, monitor the proposed amendments, and report back to Council on whether the changes align with Council's intent to develop a mechanism to further mitigate air quality impacts.

**General Plan Annual Report and Sustainability Indicators Report**

Templates for the General Plan Annual Report and an accompanying Sustainability Indicators Report were developed last year. The Annual Report focuses on land use development and community growth, and provides an evaluation of the year's development trends, current land supply, and the ability of the Plan to meet future needs. Consistent with the General Plan, staff also developed indicators to gauge progress in advancing the Plan's sustainability-related policies and goals. The indicators will serve as a proxies, or representations, of the status of larger issue areas. The two reports will move forward in tandem annually to both the Commission and Council, and are intended to help guide decision making, direct program development, and assist with developing annual departmental work programs.

**Sustainable Communities Strategy (SB 375)**

In order to comply with California Senate Bill 375, City staff collaborated with Butte County Association of Governments (BCAG) in developing a Sustainable Communities Strategy (SCS) as part of the 2012 Regional Transportation Plan (RTP). The 2012 RTP included the SCS as an additional element, and demonstrates the integration of land use, housing, and transportation to reduce vehicle miles traveled and therefore greenhouse gas emissions. Staff actively participated in the development of the 2012 SCS by attending and participating in a series of meetings, providing land use and transportation-related information for the City, and reviewing and providing comments on documents and data sets.

**Butte Regional Conservation Plan / Natural Community Conservation Plan**



The Butte Regional Conservation Plan (BRCP) is being coordinated by BCAG on behalf of Butte County's local jurisdictions, water districts, as well as Caltrans. The BRCP is both a Federal Habitat Conservation Plan and a State Natural Community Conservation Plan. It is a voluntary plan that will provide streamlined endangered species act permitting for land development, transportation projects, and other covered activities over the 50 year term of the permits. It will also provide comprehensive species, wetlands, and ecosystem conservation, and contribute to the recovery of endangered species. The BRCP will replace the existing environmental permitting process



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Planning Services**

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**Major Accomplishments, Cont'd.**

**Butte Regional Conservation Plan / Natural Community Conservation Plan, Cont'd.**

that is inconsistent, time consuming, costly, and results in ineffective conservation. Staff is highly involved in this multi-year planning process providing land use data, and commenting on draft documents and methodologies for addressing Butte County Meadowfoam.

**Best Practices Manual**

Consistent with the General Plan, work has begun on development of a Best Practices Manual which would include measures designed to reduce the undesirable effects of development activity on the environment. CEQA contains a statutory exemption for infill projects that comply with applicable General Plan and zoning requirements and do not create any significant impacts. Qualified development projects will be able to use this exemption by incorporating the City's list of standard best practices as project design features. The City will have assurances of environmental protection without requiring applicants to comply with unnecessary, time-consuming and expensive environmental review requirements. This in turn will support the City's project streamlining and economic development goals.

**Updated Planning Services Department Webpage**

In response to feedback from local builders/developers at a permitting workshop sponsored by the Chamber of Commerce, the Planning Department implemented a comprehensive update of its webpage to improve site navigation and provide better access to key information. Changes included: the ability for visitors to either choose a "Residential" or "Non-residential" option, which allowed information to be tailored to the homeowner, business owner, or builder/developer; direct links to Zoning Code use tables and development standards allowing visitors to easily determine what can be developed and how that development should be designed; scaleable General Plan Map and Zoning Map; a new page that includes an Active Development Map and Active Application Map; direct links to frequently requested Code sections; updated online planning forms; links to specific plans, neighborhood plans, and design guidelines that contain "area specific" development requirements; and a Department directory that provides direct phone and email access to staff.

**Historic Preservation Program**

Council directed development of a comprehensive Historic Preservation Program (program). Following development of an historic preservation ordinance and the establishment of a historic preservation board, staff submitted an application to the State Office of Historic Preservation (OHP) for the City to be designated a Certified Local Government (CLG). The City received CLG status in December 2011. Staff continues to implement the program and last year added two new properties to the City's Historic Resources Inventory. In 2013, staff anticipates applying for a grant application to fund development of a Cultural Resources Management Plan and/or to update the City's Historic Resources Inventory.



**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Planning Services**

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**Major Accomplishments, Cont'd.**

**Butte County Agricultural Mitigation Ordinance**

Per the Butte County General Plan, County staff is developing a draft Agricultural Mitigation Ordinance (AMO) to mitigate the conversion of agricultural land to non-agricultural uses in areas not designated for urban development. City Planning staff have been actively involved in stakeholder meetings and providing comments on draft ordinances to ensure that the County's AMO does not compromise the City's ability to implement its General Plan or conflict with the City's long-standing strategy to preserve agricultural land through preservation of the Greenline.

**Grants Received**

**California Strategic Growth Council**

Through a competitive grant program, the City was awarded a grant for \$185,483 from the State's Sustainable Communities Planning Grant and Incentives Program. Grant monies will match City funding to: 1) amend Title 19 of the Municipal Code to implement the General Plan's new policy framework, 2) amend the City's Design Guidelines Manual to address design considerations associated with infill, mixed use, and complete streets, 3) update the City's Bicycle Plan to support the new Land Use Diagram and enhance bicycle and pedestrian circulation, and 4) develop an inclusionary housing program for Council's consideration.

**Major Development Projects**

- **Downtown Projects:** A renovation of 325 Broadway for Wanderful Media, a 24/7 high-tech company; a new upscale bar at 212 W. 2nd Street; a vertical mixed use building at 330 Flume Street; and a remodel of Dolce Home at 125 Broadway.
- **Economic Development:** Multiple approvals were expedited to allow the timely relocation and expansion of Build.com to the Hegan Lane Industrial Park; Chuck Patterson Auto World was granted multiple approvals to expand an existing showroom and offer a new line of vehicles; and architectural review was granted to allow the renovation of the Chico Mall, including modifying the former Troutman's site to accommodate Dick's Sporting Goods.
- **Modifications of Previous Approvals:** Deer Park Subdivision updated the former Park Forest Subdivision; Hutchinson Green was reconfigured from townhouses to apartments; Webb Subdivision was updated to allow a wider variety of home styles; and The Inn at the Terraces was modified and re-approved with 80 units for senior assisted living.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Planning Services**

**Major Accomplishments, Cont'd.**

**Major Development Projects, Cont'd.**

Overall 2012 development-related activity is reflected in the following table, with 2011 figures in parenthesis:

<i>Board/Commission/Committee Activity</i>	<i>Meetings Held</i>	<i>Actions Taken</i>
Planning Commission	11 (14)	16 (13)
Architectural Review Board	11 (10)	14 (21)
Zoning Administrator	7 (13)	14 (24)
City Council	26 (26)	10 (25)
Map Advisory Committee	9 (6)	13 (10)
<b>TOTAL:</b>	<b>64 (69)</b>	<b>67 (93)</b>
<b><i>Staff Level Approvals</i></b>		
Home Occupation Permits		129 (134)
Plan Checks		137 (90)
Sign Permits		71 (64)
<b>TOTAL:</b>		<b>337 (288)</b>
<b><i>TOTAL ACTIONS FOR PERIOD</i></b>		<b><i>404 (381)</i></b>

- As compared to the prior year, the activity level as indicated by Total Actions has been mixed. There was an increase in major actions taken by the Planning Commission and Map Advisory Committee, but a decrease in similar actions taken by the Architectural Review and Historic Preservation Board and Zoning Administrator. Overall, there has been increased activity with more routine, administrative actions, particularly for Building Plan Checks and Sign Permits.

**Staffing Support for other City Departments**

Staff provided increased Planning Services support and assistance to the Capital Project Services Department, Building and Development Services Department, Fire Department, and the General Services Department regarding population/demographic information, CEQA compliance, hazards information, permitting for the Bidwell Ranch Wetland Mitigation Bank Project, numerous Bidwell Park trails projects, the Climate Action Plan, Sewer Master Plan update, Nexus Study update, and the City's sustainability website.

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Planning Services**

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**Major Initiatives**

Note: For each Initiative, the predominant source of funding is noted. The nature of the Initiative (whether mandatory or elective) is also indicated.

**2030 General Plan Implementation**

Staff will continue implementation of the General Plan as directed by the City Council. The more significant efforts include development of an air quality impact fee, creation of the Best Practices Manual, updating the Design Guidelines Manual, updating the City's Bicycle Master Plan, collaborating with the Housing and Neighborhood Services Department to bring forward an inclusionary housing program for Council consideration, coordinating with the City Attorney's office on updates to Title 18 (Subdivision Standards), enhancing the City's electronic permitting system, updating the City's development fee program, and supporting local and regional economic development initiatives. (Capital/Mandatory/Elective)

**Customer Service Improvements**

In a continuing effort to improve service, all development applicants will be contacted directly by project planners at the outset of the review process via an introductory letter. The letter will include a brief summary of the review process, along with all necessary contact information. At the conclusion of the application review process, all applicants will be provided with a postage-paid survey card to evaluate adequacy of service and solicit suggestions for improvements. (General Fund/Elective)

**LAFCO/Annexation Plan/Municipal Service Review**

Consistent with the Nitrate Action Plan, City sewer is being extended throughout the City's Sphere of Influence. In order to facilitate the efficient connection of unincorporated properties to sewer, the City is coordinating with LAFCo to develop a Master Sewer Service Agreement (Agreement). In developing the Agreement, LAFCo has requested that the City produce an Annexation Plan outlining the time frame in which unincorporated territories receiving sewer pursuant to the Nitrate Action Plan will be annexed into the City. To support the Annexation Plan a fiscal study has been prepared to identify City service costs associated with annexing unincorporated islands throughout the City. Over the next year, staff will be working closely with County and LAFCo staff to bring forward a Master Sewer Agreement, Annexation Plan, and will also begin development of a supporting Municipal Service Review to support growth and development envisioned in the 2030 General Plan. (General Fund/Mandatory)

**Planning Commission and Architectural Review Board Work Plan Implementation**

- Staff will continue to implement the Council-mandated two-year work plans for the Planning Commission and Architectural Review Board. (General Fund/Elective)
- Key work items anticipated by the Plans are:
  - Design Guidelines Update
  - Air Quality Impact Fee
  - Best Practices Manual
  - Inclusionary Housing Program

**City of Chico**  
**FY2013-14 Annual Budget**  
**Department Summary**  
**Planning Services**

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**Major Initiatives. Cont'd.**

**Economic Development**

Continue to participate in all aspects of Economic Development and facilitation of permit approvals for key economic opportunities. (General Fund/Elective)

**General Plan Annual Report**

As required by State law, summarize amendments, upcoming issues, projects, population trends, and vacant residential and non-residential land inventory. (General Fund/Mandatory)

**Butte Regional Conservation Plan**

Coordinate with BCAG in the development of the countywide Butte Regional Conservation Plan with Federal and State regulatory agencies and other stakeholders. (General Fund/Elective)

**Diversity Action Plan Compliance**

- It is the goal of the Planning Services Department to ensure that all citizens are equally welcomed to participate in a meaningful way in the planning process. Furthermore, it is the Department's responsibility to implement the City's General Plan, including Policy SUS-1.4, which calls for the City to "strengthen ethnic, cultural, and socio-economic diversity by supporting programs that celebrate cultural differences and similarities and promote tolerance." Toward this end, Action SUS-1.4.1 calls for the City to "continue to support and promote special community events and programs at City and public facilities that foster community pride, celebrate local culture and history, and promote social equity and tolerance."
- Since adoption of the Action Plan, the Planning Services Department has actively advanced the concepts and principles of diversity in the following ways:
  - Supported two major housing projects to help support economically disadvantaged individuals and families. These projects, Harvest Park and Northpoint Village, will provide 140 homes for low, very low, and extremely low income households, significantly addressing the basic needs of this sector of Chico's population.
  - Attained Certified Local Government status from the State of California. With this certification, the City can successfully compete for grants that will support City efforts to preserve and promote all aspects of Chico's heritage.
  - Maintained effective and mutually supportive relationships with local Native American groups.
- The Department is currently evaluating established public involvement policies and practices to determine whether or not changes to them would advance the City's diversity goals. As part of the comprehensive Title 19 update, the notification area for public hearings that require notification has been expanded from 300 feet to 500 feet to increase the number of citizens involved in the planning process. Other opportunities to expand outreach to the community are being considered.

**City of Chico  
2013-14 Annual Budget  
Operating Summary Report**

**Planning Services Department**

**Expenditure by Category**

Category

Salaries & Employee Benefits  
Materials & Supplies  
Purchased Services  
Other Expenses  
Allocations  
**Department Total**

Prior Year Actuals		FY2012-13			FY2013-14 Projection		
FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
593,954	660,291	359,187	206,169	565,356	394,288	231,369	625,657
9,373	8,004	2,137	12,800	14,937	2,137	11,000	13,137
52,391	591	0	1,066	1,066	0	1,066	1,066
134,423	139,301	129,275	20,185	149,460	139,275	15,560	154,835
166,914	156,291	21,534	147,035	168,569	27,757	144,711	172,468
<b>957,056</b>	<b>964,479</b>	<b>512,133</b>	<b>387,255</b>	<b>899,388</b>	<b>563,457</b>	<b>403,706</b>	<b>967,163</b>

**Department Summary by Fund-Activity**

Fund-

Activity    Title

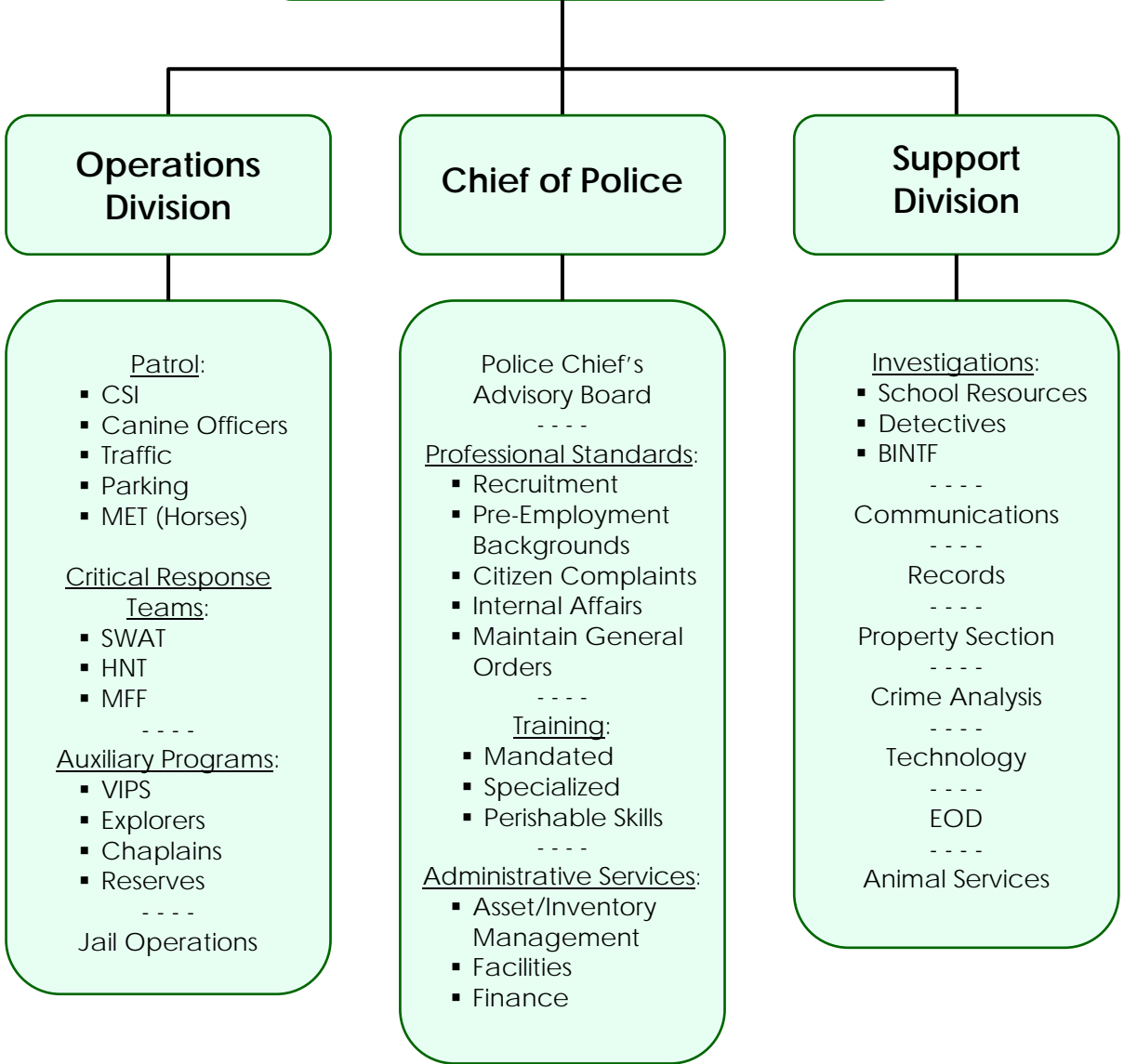
001-510    Planning  
001-515    Annexation  
            **Total General Fund**  
  
862-510    Private Development  
863-510    Subdivisions  
            **Total Other Funds**  
**Department Total**

Prior Year Actuals		FY2012-13		FY2013-14	
FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
399,295	554,117	509,318	512,133	563,457	563,457
0	0	0	0	0	0
<b>399,295</b>	<b>554,117</b>	<b>509,318</b>	<b>512,133</b>	<b>563,457</b>	<b>563,457</b>
415,088	315,825	309,073	302,931	326,778	326,778
142,674	94,537	85,678	84,324	76,928	76,928
<b>557,761</b>	<b>410,362</b>	<b>394,751</b>	<b>387,255</b>	<b>403,706</b>	<b>403,706</b>
<b>957,056</b>	<b>964,479</b>	<b>904,069</b>	<b>899,388</b>	<b>967,163</b>	<b>967,163</b>





# Police



## Operations Division

- Patrol:
  - CSI
  - Canine Officers
  - Traffic
  - Parking
  - MET (Horses)
- Critical Response Teams:
  - SWAT
  - HNT
  - MFF
- 
- Auxiliary Programs:
  - VIPS
  - Explorers
  - Chaplains
  - Reserves
- 
- Jail Operations

## Chief of Police

- Police Chief's Advisory Board
- 
- Professional Standards:
  - Recruitment
  - Pre-Employment Backgrounds
  - Citizen Complaints
  - Internal Affairs
  - Maintain General Orders
- 
- Training:
  - Mandated
  - Specialized
  - Perishable Skills
- 
- Administrative Services:
  - Asset/Inventory Management
  - Facilities
  - Finance

## Support Division

- Investigations:
  - School Resources
  - Detectives
  - BINTF
- 
- Communications
- 
- Records
- 
- Property Section
- 
- Crime Analysis
- 
- Technology
- 
- EOD
- 
- Animal Services

- ### Acronym Key:
- AP&P** – Administrative Procedure and Policy
  - BINTF** – Butte Interagency Narcotics Task Force
  - CSI** – Crime Scene Investigators
  - EOD** – Explosive Ordnance Disposal
  - MET** – Mounted Enforcement Team
  - MFF** – Mobile Field Force
  - HNT** – Hostage Negotiations Team
  - SWAT** – Special Weapons and Tactics
  - VIPS** – Volunteers In Police Service



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Police**

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**Description of Services**

**Fund: General**  
**Department: Police**

**Account: 001-300**

The Office of the Chief of Police provides leadership and general direction for all law enforcement efforts of the City, and oversees all Department functions. The Professional Standards Unit, the Business Services Section and the Police Community Advisory Board are also assigned under the Office of the Chief, as are the Operations and Support Divisions of the Department. The City's contribution for operational expenses of the Butte Interagency Narcotics Task Force (BINTF) is also reflected in this activity.

The Police Department Operations Division includes the Patrol Section. This division is responsible for routine patrol of the City, the response to emergency and non-emergency calls for service, crime prevention, parking enforcement, and coordination of the Volunteers In Police Service (VIPS).

The Police Department Support Division encompasses a number of functions that support the overall operations of the Police Department, and includes the Records Section, the Communications Section, the Property Section, the Criminal Investigations Section, the Technology Services Section (including Crime Analysis) and the Animal Services Section (Animal Control and the Animal Shelter). Criminal Investigations includes the Detective Bureau – Crimes Against Persons, Property Crimes and School Resources. This division is responsible for providing customer service at the front counter of the Police facility; processing, control and storage of all documents and reports related to police activities; answering all business and emergency calls for service; providing dispatch services for police and fire units; control and storage of all property and evidence according to legal requirements, conducting follow-up on all major crimes and providing enforcement and shelter-based animal services for the City.

**Fund: Justice Assistance Grant (JAG)**  
**Department: Police**

**Account: 098-300**

The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, allocates funding each year from the Edward Byrne Memorial Justice Assistance Grant Fund to state and local governments to support law enforcement activities. In FY2013-14, grant funds will be used to fund minor equipment items.

**Fund: Supplemental Law Enforcement Service**  
**Department: Police**

**Account: 099-300**

The State of California Citizen's Option for Public Safety Grant (AB 3229) provides funds to supplement front-line law enforcement efforts. This grant funds the operating expenses, including salary and benefits, for up to one and a half Police Officers.

**Major Accomplishments**

**Major Internal Accomplishments (Calendar Year 2012)**

- Computer Aided Dispatch (CAD) incidents totaled 132,143 and included 91,006 police calls for service.
- Dispatch handled a total of 244,173 phone calls, 46,075 of which were 911 calls.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Police**

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**Major Accomplishments, Cont'd.**

**Major Internal Accomplishments (Calendar Year 2012), Cont'd.**

- Part I crimes of the Uniform Crime Report, which include homicide, rape, robbery, aggravated assault, burglary, larceny and auto theft increased 7.4% overall which caused increased call volume and crime rates.
- The Mounted Enforcement Team had 196 deployments and is currently staffed with four officers.



- Police K-9 teams had 197 deployments, including 130 building searches, 67 other searches and 30 suspect apprehensions.
- The Property Section booked 11,105 items, purged 7,632 items and has a current inventory estimated at 200,000 items.
- The SWAT Team logged 120 hours of tactics training, 44 hours of firearms training and eight tactical mission deployments.
- School Resource Officers handled 1,149 on-campus calls for service, took 242 reports and made 158 juvenile and 10 adult arrests.
- The Criminal Investigations Section was assigned 586 new cases. Of those, 122 cases were cleared by arrest and 106 cases by referral to the District Attorney. Additionally, they received 152 Children's Services referrals and 119 Adult Protective Services referrals.
- Volunteers In Police Service (VIPS) provided 11,861 hours of volunteer service to the City and brought their cumulative total to 186,242 hours of service.
- Animal Services completed the first full year operating the City Animal Shelter. Approximately 3,945 animals came through the facility. The Shelter utilized volunteers from several community resources and court compliance programs. The total number of volunteer hours for 2012 was 14,766.
- Completed the new kennel building to house dogs at the Animal Shelter.
- Hired one Police Records Technician, two Public Safety Dispatchers and one Police Officer.
- Promoted Sergeant Ford Porter to Captain.
- Moved several special units back to Patrol to cover extreme staffing shortage: TARGET Team, Gang Unit, Street Crimes Team, and Traffic Unit.
- Blue Santa and the Operation Shining Star Team delivered Christmas gifts to over 100 children at the Esplanade House.
- Conducted Police Community Advisory Board (PCAB) meetings monthly to discuss issues of importance with citizens.

**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Police**

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**Major Accomplishments, Cont'd.**

**Major Internal Accomplishments (Calendar Year 2012), Cont'd.**

- Completed revision of the City Noise Ordinance which was passed by City Council in the fall.
- Completion and implementation of “Compliments and Complaints” brochure for citizens to better understand how to commend or file a complaint against a Police employee.
- The new Chief of Police established his administration, presence, and involvement in the community.
- The TARGET team made 542 arrests; averaged a 60% reduction in calls to areas they serviced; and reunited over 50 of our homeless with family and friends, thus removing them from the streets.

**High Profile Incidents/Major Crimes (Calendar Year 2012)**

- There was one homicide in 2012, occurring at 1133 W. Sacramento Avenue. The investigation revealed that the suspect came to the victim’s apartment and stabbed her during a verbal dispute. The suspect is currently awaiting trial.
- On May 12, 2012, detectives investigated a shooting in the 1000 block of Columbus Avenue. The victim survived his injuries. The suspect was apprehended in North Dakota and is awaiting extradition to face charges in Butte County.
- There was an officer involved shooting on September 11, 2012. A barricaded subject had become a serious danger to the public by randomly discharging a firearm at officers from his residence. After a standoff of several hours, the subject came out of the house shooting at officers. The subject was shot and killed by SWAT officers. The Butte County Officer Involved Shooting Protocol Team was activated and completed the investigation.
- Two transients were found burned to death in an encampment in lower Bidwell Park. The case is still under investigation and classified as a suspicious death.
- Detectives investigated a gang-related stabbing that occurred in front of the entrance to the Chico Mall on November 1, 2012. The investigation led to the arrest of the suspect who was charged with assault with a deadly weapon.
- In June and July, 2012 detectives were responsible for dismantling a violent criminal group from the Bay Area who were responsible for multiple armed home invasion robberies, burglaries and a carjacking in Chico. The primary suspect was arrested and later found to be wanted for the shooting death of his girlfriend, as well as other violent assaults, in the Bay Area.



**City of Chico  
FY2013-14 Annual Budget  
Department Summary  
Police**

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**Major Accomplishments, Cont'd.**

**High Profile Incidents/Major Crimes (Calendar Year 2012), Cont'd.**

- Multiple “swatting” incidents occurred at Chico High School. False reports of subjects with guns on the campus were received by the school. Suspects were identified through subsequent investigation, and determined to be juveniles living in international locations.
- A serial kidnapping and sexual assault suspect was arrested in January 2013 following an eighteen month investigation of numerous attacks on college-age women in the south campus area.
- During the fall semester, August to November, 2012, the department handled four separate alcohol and/or drug related college-aged student deaths (one subject was college age, but not a student). One additional student drowned in the Sacramento River as the result of drinking and/or drugs on Labor Day. It was investigated by the Glen County Sheriff’s Department with the assistance of Chico PD. These tragic deaths prompted a community-wide discussion that is currently underway.

**Major Initiatives**

- Focus efforts on four major areas of public safety: (1) Crime and Violence, (2) Alcohol and/or Drug Abuse, (3) Homelessness and related challenges, (4) Mental Health issues.
- Continue to engage and facilitate community conversation about policing issues and community safety.
- Continue development of Alcohol Compliance Education (ACE) program and/or other public policy that addresses the alcohol problem in the City.
- Develop project for improvement and/or replacement of Police radio system.
- Began process of replacing outdated CAD/RMS computer software system and established an annual computer replacement program.

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Operating Summary Report**

**Police Department**

**Expenditure by Category**

Category	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	19,071,155	19,569,199	19,130,947	837,767	19,968,714	17,975,390	327,493	18,302,883
Materials & Supplies	747,221	736,698	848,653	560	849,213	858,953	560	859,513
Purchased Services	86,365	84,207	112,120	0	112,120	112,570	0	112,570
Other Expenses	705,103	556,993	336,300	7,010	343,310	338,945	0	338,945
Non-Recurring Operating Allocations	65,508	43,647	5,255	233,228	238,483	0	41,600	41,600
	1,604,912	1,172,787	1,266,656	1,593	1,268,249	1,512,960	2,848	1,515,808
<b>Department Total</b>	<b>22,280,263</b>	<b>22,163,531</b>	<b>21,699,931</b>	<b>1,080,158</b>	<b>22,780,089</b>	<b>20,798,818</b>	<b>372,501</b>	<b>21,171,319</b>

**Department Summary by Fund-Activity**

Fund-Activity	Title	Prior Year Actuals		FY2012-13		FY2013-14	
		FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
001-300	Police	21,613,305	21,323,103	21,771,068	21,699,931	20,798,818	20,798,818
	<b>Total General Fund</b>	<b>21,613,305</b>	<b>21,323,103</b>	<b>21,771,068</b>	<b>21,699,931</b>	<b>20,798,818</b>	<b>20,798,818</b>
098-000	Justice Assistance Grant (JAG)	3,385	2,420	0	3,915	0	0
098-300	Justice Assistance Grant (JAG)	26,161	21,781	0	34,134	0	0
099-300	Supplemental Law Enforcement Svc.	110,558	157,975	161,662	413,209	184,588	184,588
100-300	Grants - Operating Activities	502,579	498,633	443,066	447,576	0	0
100-326	Grants - Operating Activities	6,291	13,488	0	0	0	0
217-300	Asset Forfeiture	17,984	7,519	37,600	40,844	41,600	41,600
853-300	Parking Revenue	0	138,612	140,480	140,480	146,313	146,313
	<b>Total Other Funds</b>	<b>666,958</b>	<b>840,428</b>	<b>782,808</b>	<b>1,080,158</b>	<b>372,501</b>	<b>372,501</b>
<b>Department Total</b>		<b>22,280,263</b>	<b>22,163,531</b>	<b>22,553,876</b>	<b>22,780,089</b>	<b>21,171,319</b>	<b>21,171,319</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*



**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**Appendix A Index**

**Appendix A. Funds, Revenues and Expenditures**

- A-1. Comments Regarding Funds, Revenues and Expenditures
- A-2. Schedule of Long Term Debt
- A-3. Analysis of Development Impact Fee Fund Revenues and Expenditures
- A-4. Revenue from State Subventions and In Lieu Payments
- A-5. Calculation of Annual Appropriations Limit
- A-6. Public Safety Augmentation Funds - Maintenance of Effort Calculation
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**CITY OF CHICO**  
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**COMMENTS REGARDING FUNDS, REVENUES AND EXPENDITURES**

**GENERAL FUNDS (001, 002, 003)**

The General Funds support the City's basic services such as police and fire operations, parks, street maintenance, legislative and administrative services. The use of General Fund revenue is unrestricted and is mainly supported from the following sources of revenue:

**Sales Tax:** Of the 7.5% sales tax rate imposed on the sale of most tangible personal property, the City receives .95% as unrestricted revenue plus a small portion of the 1/2% sales tax generated and distributed to the Public Safety Augmentation Fund as provided by Proposition 172. Pursuant to the Municipal Affairs Agreement between the County of Butte, Butte County Mosquito Abatement District, City of Chico, and the former Chico Redevelopment Agency, dated November 4, 1987, Butte County receives five percent of the City's 1% sales tax rate. The 1/2% sales tax rate for the Public Safety Augmentation Fund provides funding specifically for public safety services for cities and counties. Proposition 172 allocated ninety-eight percent of the Public Safety Augmentation Fund revenue to Butte County with the remaining two percent allocated among the cities within Butte County. Sales tax is collected and administered by the State Board of Equalization.

With the March 2, 2004 passage of Proposition 57, the \$15 billion bond measure designed to help the State refinance its debt, 1/4 of the City's sales and use tax was replaced by an equal amount of county-wide property tax revenues (primarily from the Education Revenue Augmentation Fund [ERAF]) effective July 1, 2004. The "triple flip," as it is known, in effect increases the State sales and use tax by 1/4%, which is dedicated to the repayment of the bond measure. It is reflected in the General Fund Revenues in account 40104-Sales Tax Compensation Fund. The "triple flip" has no impact on the Proposition 172 funds mentioned above, but does impact the City's cashflow due to the timing of the payment of the 1/4% shifting from monthly to twice per year (January & May).

**Property Tax:** Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements) and tangible personal property (movable property). This tax is based on assessed property value rather than on a fixed amount or benefit. The City receives approximately 16 cents of every dollar of property tax levied in its jurisdiction. The balance of the property tax revenues is distributed to Chico Unified School District, Butte County, Chico Area Recreation and Park District and various other districts. Article XIII A of the State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by voters. Under Article XIII A, assessed values may increase a maximum of 2% annually unless a transfer of ownership occurs.

**Utility Users Tax:** This represents a 5% general tax imposed on the use of utility services (gas and electricity, water, and telecommunications). This tax is levied by the City and is collected by each utility as part of the regular billing process and remitted to the City on a monthly basis.

**Property Tax In Lieu of VLF:** In Fiscal Year 2004-05, the State eliminated the Motor Vehicle License Fee backfill, representing just over 90% of VLF funding, and replaced it with a similar amount of property tax revenue paid in two installments. Following the Fiscal Year 2004-05 base year, growth in this new funding source will occur in proportion to growth in gross assessed value of property in the City of Chico. Property Tax In Lieu of VLF is reflected in account 40290-Property Tax in Lieu of VLF.

**Transient Occupancy Tax:** Transient Occupancy Tax (TOT) is a general tax imposed on occupants for the privilege of occupying rooms in hotels, motels or inns for a period of less than 31 consecutive days. The City's TOT rate is 10% and is remitted monthly by the various motels and hotels within the City.



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**Other:** Other income is generated from various sources: fees for business and dog licenses, various permit fees for burglar alarms, cardrooms, and parades; court and parking fines; franchise fees and reimbursements.

**SPECIAL REVENUE FUNDS (050, 098, 099, 100, 201, 204, 206, 210, 211, 212, 213, 214, 217, 220, 307, 315, 392)**

These funds are used to account for revenues and expenditures that are legally restricted to a specific purpose or purposes such as Housing and Urban Development Entitlements, grant activities, Transportation Development Act (TDA), etc.

**ASSESSMENT DISTRICT FUNDS (443 and 731-765)**

These funds account for the transactions associated with the City's various 1915 Act Assessment Districts. In all cases, upon formation of the districts, bonds have been sold to finance specific infrastructure improvements. Appropriate liens have been placed on the benefitting properties, and amounts are levied on the annual tax roll sufficient to pay the current year debt service. These bonds are an obligation of the property owners and not the City, which acts merely in a fiduciary and administrative role.

**MAINTENANCE DISTRICT FUNDS (101-199, 500-589 and A01-A06)**

These funds account for community maintenance district activities. Revenues for these funds are generated through annual property tax assessments levied upon the benefitting properties within the respective districts. The proceeds are then used for maintenance of specific common area landscaping and other public facilities.

**LANDSCAPE AND LIGHTING DISTRICT FUNDS (590-591)**

These funds account for lighting and landscape district activities. Revenues for these funds are generated through annual property tax assessments levied upon the benefitting properties within the respective districts. The proceeds are then used for landscaping, lighting and other improvements and services in public areas.

**ENTERPRISE FUNDS (850-863)**

Enterprise funds are used to account for services provided to the general public on a fee basis. A majority of the services are financed through user-charges. The following is a summary of the City's Enterprise funds.

**Sewer (850):** This fund accounts for the operation and maintenance of the City's sewage collection and treatment system. Sewer fees are assessed and collected by the local water service company and remitted to the City on a monthly basis.

**WPCP Capital Reserve (851):** This fund accounts for major repair and replacement of the City's Water Pollution Control Plant Facilities as required by the Loan Contract with the State Revolving Fund Loan Program. This fund is supported by a transfer from the Sewer Fund (850).

**Parking Revenue (853):** Revenues in this fund are generated through parking meter receipts and the sale of parking leases and are used to finance meter maintenance, maintenance costs associated with the parking structure, revenue collection and annual debt service on bonds sold to finance the construction of the parking structure, and downtown traffic enforcement.

**Airport (856):** This accounts for the activities associated with the operation of the Chico Municipal Airport. Revenues in this fund are primarily generated through lease and rental income.

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**COMMENTS REGARDING FUNDS, REVENUES AND EXPENDITURES**

**Private Development (861, 862, 863):** These funds account for transactions associated with real estate development within the City. Typically, developers are required to pay a deposit against which City staff charges for building inspection, plan checking and environmental reviews.

**DEVELOPMENT IMPACT FEE FUNDS (305, 308, 309, 320, 321, 323, 330, 332, 333, 335-338, 341-348)**

The imposition of Development Impact Funds is governed by California Government Code Sections 66000 et. seq. Such fees are levied for the purpose of funding public improvements that are necessary as a result of new development occurring on residential and non-residential property located within the City. The funds and specified uses are set forth below:

**Bikeway Improvement (305):** Right of way acquisition, construction, and improvement of bicycle facilities.

**Street Facility Improvement (308):** Right of way acquisition, construction, and improvement of street facilities.

**Storm Drainage Facility (309):** Construction and installation of storm drainage facilities.

**Sewer - Trunk Line Capacity (320):** Trunk line capacity improvements.

**Sewer - Water Pollution Control Plant Capacity (321):** Water Pollution Control Plant capacity improvements.

**Sewer - Lift Stations (323):** Construction of, or reimbursement for construction of, sanitary sewer lift stations.

**Community Park (330):** Acquisition and development of community parks.

**Bidwell Park Land Acquisition (332):** Acquisition of unimproved parkland sites adjacent to Bidwell Park.

**Linear Parks/Greenways (333):** Acquisition and development of linear parks and greenways facilities.

**Street Maintenance Equipment (335):** Street maintenance equipment acquisition and improvements.

**Administrative Building (336):** Site acquisition, construction and equipping of administrative building facilities.

**Fire Protection Building and Equipment (337):** Site acquisition, construction, improvement and equipping of fire protection buildings and facilities, and acquisition and improvement of fire protection equipment.

**Police Protection Building and Equipment (338):** Site acquisition, construction, improvement and equipping of police protection buildings and facilities, and acquisition and improvement of police protection equipment.

**Neighborhood Park Zones A, B, C, D&E, F&G, I, and J (341-345, 347-348):** Acquisition and development of neighborhood park facilities.

**CITY OF CHICO  
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COMMENTS REGARDING FUNDS, REVENUES AND EXPENDITURES**

**OTHER CAPITAL IMPROVEMENT FUNDS (300, 301, 303, 306, 312, 322, 400, 931, 932, 933)**

These funds account for transactions associated with the acquisition, construction and repair of major capital and municipal facilities. Typically, revenues are generated from capital grants, and state or federal sources to be used specifically for capital projects. Certain funds are supported by contributions from other City funds.

**INTERNAL SERVICE FUNDS (010, 900, 901, 902, 929, 930, 935, 941)**

These funds are used to allocate the cost of providing centralized services to other funds. Internal Service funds allow governmental agencies to measure and recover the full cost of providing goods and services to departments and other agencies.

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**SCHEDULE OF LONG-TERM DEBT**

FUND	PURPOSE	AMOUNT ISSUED	INTEREST RATE	FINAL YEAR OF PAYMENT	BALANCE 06/30/12	DEBT SERVICE PAYMENT FY12-13			BALANCE 06/30/13	DEBT SERVICE PAYMENT FY13-14			BALANCE 06/30/14
						INTEREST	PRINCIPAL	TOTAL		INTEREST	PRINCIPAL	TOTAL	
<b><i>State Water Resource Control Board Revolving Fund Loans:</i></b>													
321	2001 Water Pollution Control Plant Expansion	25,545,988	2.60%	FY 2020-21	13,726,928	356,900	1,373,372	1,730,272	12,353,556	321,192	1,409,079	1,730,271	10,944,477
850	2001 Water Pollution Control Plant Expansion	8,067,154	2.60%	FY 2020-21	4,334,819	112,706	433,696	546,402	3,901,123	101,429	444,972	546,401	3,456,151
320	2008 Water Pollution Control Plant Expansion <sup>1</sup>	1,624,994	2.40%	FY 2029-30	1,434,477	34,427	64,653	99,080	1,369,824	32,875	66,205	99,080	1,303,619
321	2008 Water Pollution Control Plant Expansion <sup>1</sup>	31,281,143	2.40%	FY 2029-30	29,642,035	711,409	1,335,990	2,047,399	28,306,045	679,345	1,368,054	2,047,399	26,937,991
850	2008 Water Pollution Control Plant Expansion <sup>1</sup>	7,718,724	2.40%	FY 2029-30	7,176,211	172,229	323,438	495,667	6,852,773	164,467	331,200	495,667	6,521,573
321	2009 Water Pollution Control Plant Outfall Replacement <sup>2</sup>	1,711,060	1.00%	FY 2029-30	1,560,840	15,608	79,575	95,183	1,481,266	14,812	80,371	95,183	1,400,895
850	2009 Water Pollution Control Plant Outfall Replacement <sup>2</sup>	1,711,060	1.00%	FY 2029-30	1,560,840	15,608	79,575	95,183	1,481,266	14,812	80,371	95,183	1,400,895
<b>TOTAL CITY OF CHICO LONG-TERM DEBT</b>		<b>77,660,123</b>			<b>59,436,150</b>	<b>1,418,887</b>	<b>3,690,299</b>	<b>5,109,186</b>	<b>55,745,853</b>	<b>1,328,931</b>	<b>3,780,253</b>	<b>5,109,184</b>	<b>51,965,601</b>
<b><i>Special Assessment Bonds:</i></b>													
764	1993 Mission Ranch Assessment District, Series A <sup>3</sup>	1,571,085	6.63%	FY 2013-14	195,000	9,772	95,000	104,772	100,000	3,313	100,000	103,313	0
<b>Total Special Assessment Bonds</b>		<b>1,571,085</b>			<b>195,000</b>	<b>9,772</b>	<b>95,000</b>	<b>104,772</b>	<b>100,000</b>	<b>3,313</b>	<b>100,000</b>	<b>103,313</b>	<b>0</b>
<b><i>Successor Agency to the Chico Redevelopment Agency (RDA):</i></b>													
655	2001 Chico Public Financing Authority Tax Allocation Revenue Bonds <sup>4</sup>	32,060,000	4.00 - 5.25 %	FY 2023-24	21,355,000	1,066,849	1,200,000	2,266,849	20,155,000	1,012,849	1,270,000	2,282,849	18,885,000
657	2005 Chico Redevelopment Agency Tax Allocation Bonds <sup>4</sup>	68,500,000	3.50 - 5.00 %	FY 2031-32	64,295,000	3,083,878	995,000	4,078,878	63,300,000	3,044,078	1,030,000	4,074,078	62,270,000
658	2007 Chico Redevelopment Agency Tax Allocation Refunding Bonds <sup>4</sup>	23,405,000	4.00 - 4.625 %	FY 2024-25	18,090,000	795,694	1,150,000	1,945,694	16,940,000	749,694	1,185,000	1,934,694	15,755,000
<b>Total Successor Agency to the Chico RDA</b>		<b>123,965,000</b>			<b>103,740,000</b>	<b>4,946,421</b>	<b>3,345,000</b>	<b>8,291,421</b>	<b>100,395,000</b>	<b>4,806,622</b>	<b>3,485,000</b>	<b>8,291,622</b>	<b>96,910,000</b>

**Notes:**

<sup>1</sup> In 2008 a loan of \$40,624,861, interest at 2.4%, was approved by the State Revolving Fund Loan Program for the upgrade and expansion of the Water Pollution Control Plant.

<sup>2</sup> In 2009 a loan of \$3,422,120, interest at 1.0%, was approved by the State Revolving Fund Loan Program for the replacement of the existing outfall and diffuser at the Water Pollution Control Plant.

<sup>3</sup> Bonds have been issued for each district and are secured by valid assessment liens upon the properties within the respective districts. Reserves have been established from bond proceeds to meet delinquencies should they occur. Neither the faith and credit nor taxing power of the City of Chico are pledged to the payment of the bonds. If delinquencies occur in any district beyond the amounts held in the district's reserve fund, the City is under no obligation to make debt service payments from any other funds to cover the delinquencies. The City acts solely as an agent for those paying assessments and the bond holders.

<sup>4</sup> As a result of California Assembly Bill No. AB 1X26, dated June 28, 2011, all bonds of the former Chico Redevelopment Agency have been transferred to the Successor Agency to the Chico Redevelopment Agency as of February 1, 2012.

In 2008 a loan of \$31,666,540, interest at 0%, was approved by the State Revolving Fund Loan Program for the Chico Urban Area Joint Power Authority's Nitrate Compliance Program. This loan is not included in the above schedule as it is not an obligation of the City.

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**ANALYSIS OF DEVELOPMENT IMPACT FEE FUND REVENUES AND EXPENDITURES**

*(Note: Section 66006 California Government Code and Chapters 3.85 and 15.36 of the Chico Municipal Code require the following summary of revenues, expenditures and refunds issued for each Development Impact Fee levied by the City.) All expenses from these funds are in accordance with applicable state law.*

Description	2007-08 Actuals	2008-09 Actuals	2009-10 Actuals	2010-11 Actuals	2011-12 Actuals
<b><u>Fund 305 - Bikeway Improvements</u></b>					
Beginning Balance 7/1	1,516,905	966,519	541,003	55,094	140,629
Revenues	224,575	77,958	101,419	162,595	55,878
Expenditures	(774,961)	(503,474)	(587,328)	(77,060)	(220,935)
Reimbursements	0	0	0	0	0
Ending Balance	<u>966,519</u>	<u>541,003</u>	<u>55,094</u>	<u>140,629</u>	<u>(24,428)</u>
<b><u>Fund 308 - Street Facility Improvements</u></b>					
Beginning Balance 7/1	4,466,500	2,976,134	2,038,049	1,109,938	267,332
Revenues	1,828,569	1,339,005	1,046,013	725,049	547,670
Expenditures	(3,318,935)	(1,771,578)	(1,489,784)	(1,375,746)	(1,696,693)
Reimbursements	0	(505,512)	(484,340)	(191,909)	(190,059)
Ending Balance	<u>2,976,134</u>	<u>2,038,049</u>	<u>1,109,938</u>	<u>267,332</u>	<u>(1,071,750)</u>
<b><u>Fund 309 - Storm Drainage Facility</u></b>					
Beginning Balance 7/1	1,561,616	1,574,371	1,368,305	1,331,699	638,771
Revenues	305,327	178,322	51,737	29,855	7,742
Expenditures	(230,046)	(384,388)	(88,343)	(722,783)	(352,384)
Reimbursements	(62,525)	0	0	0	0
Ending Balance	<u>1,574,371</u>	<u>1,368,305</u>	<u>1,331,699</u>	<u>638,771</u>	<u>294,129</u>
<b><u>Fund 320 - Sewer-Trunk Line Capacity</u></b>					
Beginning Balance 7/1	279,710	525,068	722,492	971,839	1,100,941
Revenues	1,183,219	1,078,468	776,066	466,008	557,907
Expenditures	(937,861)	(881,043)	(526,719)	(336,906)	(213,345)
Reimbursements	0	0	0	0	0
Ending Balance	<u>525,068</u>	<u>722,492</u>	<u>971,839</u>	<u>1,100,941</u>	<u>1,445,503</u>
<b><u>Fund 321 - Sewer-WPCP Capacity</u></b>					
Beginning Balance 7/1	8,400,621	8,650,526	5,351,703	2,921,920	155,726
Revenues	11,773,327	15,004,752	7,997,682	2,251,013	4,438,597
Expenditures	(11,523,422)	(18,303,574)	(10,427,465)	(5,017,207)	(3,853,402)
Reimbursements	0	0	0	0	0
Ending Balance	<u>8,650,526</u>	<u>5,351,703</u>	<u>2,921,920</u>	<u>155,726</u>	<u>740,921</u>
<b><u>Fund 323 - Sewer-Lift Stations</u></b>					
Beginning Balance 7/1	145,347	(352,138)	(361,410)	(340,487)	(332,023)
Revenues	50,302	31,499	58,269	23,885	72,593
Expenditures	(539,581)	0	0	0	0
Reimbursements	(8,206)	(40,772)	(37,346)	(15,421)	(9,182)
Ending Balance	<u>(352,138)</u>	<u>(361,410)</u>	<u>(340,487)</u>	<u>(332,023)</u>	<u>(268,612)</u>
<b><u>Fund 330 - Community Park</u></b>					
Beginning Balance 7/1	557,022	851,260	919,861	891,310	1,461,870
Revenues	546,099	160,786	275,766	581,300	161,047
Expenditures	(251,862)	(92,185)	(304,317)	(10,740)	(17,464)
Reimbursements	0	0	0	0	0
Ending Balance	<u>851,260</u>	<u>919,861</u>	<u>891,310</u>	<u>1,461,870</u>	<u>1,605,453</u>

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**ANALYSIS OF DEVELOPMENT IMPACT FEE FUND REVENUES AND EXPENDITURES**

*(Note: Section 66006 California Government Code and Chapters 3.85 and 15.36 of the Chico Municipal Code require the following summary of revenues, expenditures and refunds issued for each Development Impact Fee levied by the City.) All expenses from these funds are in accordance with applicable state law.*

<b>Description</b>	<b>2007-08 Actuals</b>	<b>2008-09 Actuals</b>	<b>2009-10 Actuals</b>	<b>2010-11 Actuals</b>	<b>2011-12 Actuals</b>
<b><u>Fund 332 - Bidwell Park Land Acquisition</u></b>					
Beginning Balance 7/1	(1,811,713)	(1,746,070)	(1,728,361)	(1,695,230)	(1,623,286)
Revenues	65,643	17,709	33,131	71,944	18,950
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	0	0
Ending Balance	<u>(1,746,070)</u>	<u>(1,728,361)</u>	<u>(1,695,230)</u>	<u>(1,623,286)</u>	<u>(1,604,336)</u>

**Fund 333 - Linear Parks/ Greenways**

Beginning Balance 7/1	353,593	444,020	387,848	97,360	177,486
Revenues	91,365	28,169	41,820	88,726	24,616
Expenditures	(939)	(84,341)	(332,308)	(8,600)	(6,156)
Reimbursements	0	0	0	0	0
Ending Balance	<u>444,020</u>	<u>387,848</u>	<u>97,360</u>	<u>177,486</u>	<u>195,946</u>

**Fund 335 - Street Maintenance Equipment**

Beginning Balance 7/1	1,338,487	1,458,383	1,531,229	1,377,116	1,422,522
Revenues	120,269	73,083	50,939	46,347	13,888
Expenditures	(373)	(237)	(205,052)	(941)	(2,177)
Reimbursements	0	0	0	0	0
Ending Balance	<u>1,458,383</u>	<u>1,531,229</u>	<u>1,377,116</u>	<u>1,422,522</u>	<u>1,434,233</u>

**Fund 336 - Administrative Building**

Beginning Balance 7/1	(1,294,197)	(1,269,602)	(1,269,918)	(1,233,639)	(1,165,628)
Revenues	24,595	(316)	36,279	68,011	22,157
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	0	0
Ending Balance	<u>(1,269,602)</u>	<u>(1,269,918)</u>	<u>(1,233,639)</u>	<u>(1,165,628)</u>	<u>(1,143,471)</u>

**Fund 337 - Fire Protection Building and Equipment**

Beginning Balance 7/1	(2,517,646)	(2,405,836)	(2,372,321)	(2,259,436)	(2,020,002)
Revenues	125,075	33,853	113,151	240,774	75,231
Expenditures	(13,265)	(338)	(266)	(1,340)	(3,097)
Reimbursements	0	0	0	0	0
Ending Balance	<u>(2,405,836)</u>	<u>(2,372,321)</u>	<u>(2,259,436)</u>	<u>(2,020,002)</u>	<u>(1,947,868)</u>

**Fund 338 - Police Protection Building and Equipment**

Beginning Balance 7/1	381,544	507,269	641,382	851,862	1,141,632
Revenues	126,378	134,529	210,806	447,925	139,798
Expenditures	(653)	(416)	(326)	(158,155)	(232,019)
Reimbursements	0	0	0	0	0
Ending Balance	<u>507,269</u>	<u>641,382</u>	<u>851,862</u>	<u>1,141,632</u>	<u>1,049,411</u>

**Fund 341 - Zone A Neighborhood Parks**

Beginning Balance 7/1	164,202	176,520	182,720	189,736	193,538
Revenues	12,318	6,200	7,016	3,802	5,078
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	0	0
Ending Balance	<u>176,520</u>	<u>182,720</u>	<u>189,736</u>	<u>193,538</u>	<u>198,616</u>

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**ANALYSIS OF DEVELOPMENT IMPACT FEE FUND REVENUES AND EXPENDITURES**

*(Note: Section 66006 California Government Code and Chapters 3.85 and 15.36 of the Chico Municipal Code require the following summary of revenues, expenditures and refunds issued for each Development Impact Fee levied by the City.) All expenses from these funds are in accordance with applicable state law.*

<b>Description</b>	<b>2007-08 Actuals</b>	<b>2008-09 Actuals</b>	<b>2009-10 Actuals</b>	<b>2010-11 Actuals</b>	<b>2011-12 Actuals</b>
<b><u>Fund 342 - Zone B Neighborhood Parks</u></b>					
Beginning Balance 7/1	197,206	219,859	227,824	230,772	235,622
Revenues	22,654	7,965	2,948	4,850	11,262
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	0	0
Ending Balance	<u>219,859</u>	<u>227,824</u>	<u>230,772</u>	<u>235,622</u>	<u>246,884</u>
<b><u>Fund 343 - Zone C Neighborhood Parks</u></b>					
Beginning Balance 7/1	69,805	72,862	74,358	77,452	79,524
Revenues	3,057	1,496	3,094	2,072	0
Expenditures	0	0	0	0	(92)
Reimbursements	0	0	0	0	0
Ending Balance	<u>72,862</u>	<u>74,358</u>	<u>77,452</u>	<u>79,524</u>	<u>79,432</u>
<b><u>Fund 344 - Zone D &amp; E Neighborhood Parks</u></b>					
Beginning Balance 7/1	(48,426)	17,391	45,771	81,458	16,535
Revenues	65,817	28,380	35,687	2,042	3,656
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	(66,965)	0
Ending Balance	<u>17,391</u>	<u>45,771</u>	<u>81,458</u>	<u>16,535</u>	<u>20,191</u>
<b><u>Fund 345 - Zone F &amp; G Neighborhood Parks</u></b>					
Beginning Balance 7/1	48,708	163,203	185,311	215,668	220,899
Revenues	114,495	22,108	30,357	5,231	23,036
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	0	0
Ending Balance	<u>163,203</u>	<u>185,311</u>	<u>215,668</u>	<u>220,899</u>	<u>243,935</u>
<b><u>Fund 347 - Zone I Neighborhood Parks</u></b>					
Beginning Balance 7/1	695,675	297,874	314,926	159,896	270,685
Revenues	55,731	23,320	23,923	108,552	17,207
Expenditures	(268,533)	(9,229)	(105,966)	0	0
Reimbursements	0	0	0	0	0
Loans Receivable	(185,000)	2,960	(72,987)	2,238	2,349
Ending Balance	<u>297,874</u>	<u>314,926</u>	<u>159,896</u>	<u>270,685</u>	<u>290,241</u>
<b><u>Fund 348 - Zone J Neighborhood Parks</u></b>					
Beginning Balance 7/1	(208,036)	(188,323)	(176,964)	(172,660)	(167,370)
Revenues	19,713	11,359	4,304	5,290	0
Expenditures	0	0	0	0	0
Reimbursements	0	0	0	0	0
Ending Balance	<u>(188,323)</u>	<u>(176,964)</u>	<u>(172,660)</u>	<u>(167,370)</u>	<u>(167,370)</u>
<b>TOTAL ENDING FUND BALANCE- ALL FUNDS</b>	<b><u>12,939,289</u></b>	<b><u>8,623,809</u></b>	<b><u>4,861,667</u></b>	<b><u>2,215,402</u></b>	<b><u>1,617,059</u></b>

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
REVENUE FROM STATE SUBVENTIONS AND IN LIEU PAYMENTS (1)**

SOURCE	WHEN APPORTIONED	USE	DISTRIBUTION FORMULA	ESTIMATED FY2013-14	PER CAPITA EQUIVALENT (2)
Highway Users Taxes (Gasoline Tax) Section 2103 S&H Code Account: 307-000-41211	Monthly	Construction and roadway maintenance.	H&S Code 2103 was added in 2010-11 fiscal year to allocate funds from a new motor vehicle fuel excise tax that replaced previous allocations from the Proposition 42 sales tax on gasoline. This is the change known as the "fuel tax swap of 2010." Funds are allocated on a per capita basis.	\$ 1,248,783	\$ 14.24
Highway Users Taxes (Gasoline Tax) Section 2105 S&H Code Account: 307-000-41201	Monthly	Construction and roadway maintenance.	11.5% of Highway Users Tax excess of \$0.09/gallon, based on population.	412,159	4.70
Highway Users Taxes (Gasoline Tax) Section 2106 S&H Code Account: 307-000-41204	Monthly	Construction and roadway maintenance.	Flat \$400/month. In addition, after counties receive their portion of base sum, any remaining balance will be apportioned to cities based on population.	278,029	3.17
Highway Users Taxes (Gasoline Tax) Section 2107 S&H Code Account: 307-000-41207	Monthly	Construction and roadway maintenance.	Monthly apportionment of a sum equal to 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per unit of liquefied petroleum gas. Provides primary funding for cities with snow removal costs with the remainder of funding allocated to cities on a per capita basis.	613,638	7.00
Highway Users Taxes (Gasoline Tax) Section 2107.5 S&H Code Account: 307-000-41210	July	Engineering and administrative expenses related to city streets.	Lump sum apportionment (currently \$7,500/year) based on population brackets.	7,500	0.09
Public Safety Augmentation Sales Tax Account: 001-000-40103	Monthly to counties (3)	Public safety purposes only.	0.50% sales tax. Complicated formula relating to net property tax loss experienced by counties and cities, offset by amount of Transportation Planning and Development monies transferred to a county and all its cities limited to 50% of a city's "net" 1993-94 property tax loss.	135,000	1.54
Local Transportation Funds (SB325) (Section 29530 GC) Account: 212-000-41239	Monthly	Bicycle pedestrian and public transportation improvements and facilities (1st priority); construction and improvement of city streets (2nd priority).	0.25% State sales tax distributed to counties on basis of sales tax collected in each county. Internal distribution to county and cities based upon population.	2,455,417	28.01
<b>TOTAL ESTIMATED REVENUE &amp; PER CAPITA EQUIVALENT</b>				<b>\$ 5,150,526</b>	<b>\$ 58.75</b>

- (1) Does not include Homeowner Exemption reimbursements.  
(2) Chico population as of January 1, 2013 - 87,671 - used in per capita calculations.  
(3) There are no specific provisions within the statute regarding the frequency of apportionments to cities.



**CITY OF CHICO  
 FY2013-14 ANNUAL BUDGET  
 CALCULATION OF ANNUAL APPROPRIATIONS LIMIT**

*Pursuant to Section 37200 of the California Government Code, the Annual Budget shall include the City's appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Division 9 Title 1 (commencing with Section 7900) of the Government Code.*

**APPROPRIATIONS LIMIT**

<b>PRIOR YEAR LIMIT (2011-12)</b>	\$79,095,756
<b>ADJUSTMENT FACTORS</b>	
City Population %	1.0065
County Population %	1.0055
Maximum Population %	1.0065
Inflation %	1.0512
Total Adjustment %	1.0580
<b>ANNUAL ADJUSTMENT</b>	\$4,590,148
<b>OTHER ADJUSTMENTS:</b>	
Property Tax Admin Fee	\$156,300
Booking Fees	\$0
Subtotal	\$156,300
<b>TOTAL ADJUSTMENTS</b>	\$4,746,448
<b>CURRENT YEAR LIMIT (2012-13)</b>	<b><u><u>\$83,842,204</u></u></b>

**APPROPRIATIONS SUBJECT TO LIMITATION**

PROCEEDS OF TAXES	\$39,455,967
LESS EXCLUSIONS	(\$846,034)
<b>APPROPRIATIONS SUBJECT TO LIMITATION</b>	\$38,609,933
<b>CURRENT YEAR LIMIT</b>	<b><u><u>\$83,842,204</u></u></b>
<b>OVER/(UNDER) LIMIT</b>	<b><u><u>(\$45,232,271)</u></u></b>

**CITY OF CHICO  
 FY2013-14 ANNUAL BUDGET  
 PUBLIC SAFETY AUGMENTATION FUNDS  
 MAINTENANCE OF EFFORT CALCULATION**

*Pursuant to Section 30056 of the California Government Code, in order to receive Public Safety Augmentation Funds which are supported by the one-half cent sales tax established in 1994, the City is required to maintain at least the same level of Public Safety funding as it did in the 1992-93 base year.*

<b>BASE YEAR CALCULATION</b>	<b>1992-93 BUDGET</b>
Police Department	\$ 6,662,799
Less: Animal Control	(354,037)
Communications	(675,930)
Total Police Department (Adjusted)	<u>5,632,832</u>
Fire Department	<u>3,515,570</u>
TOTAL BASE YEAR	\$ 9,148,402

<b>GROWTH INCREMENT ADJUSTMENT</b>	<b>GROWTH INCREMENT (1)</b>	<b>ADJUSTED BASE YEAR</b>
Prior years	\$ 74,337	
2009-10	\$ (22,267)	\$ 9,200,472
2010-11	\$ (2,566)	\$ 9,197,906
2011-12	\$ 9,087	\$ 9,206,993
2012-13	\$ 13,946	\$ 9,220,939
2013-14 Estimated (2)	\$ 14,783	\$ 9,235,722

	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Police Department Adopted Budget	\$ 21,296,441	\$ 21,771,068	\$ 20,798,818
Fire Department Adopted Budget	<u>13,170,623</u>	<u>13,224,522</u>	<u>12,417,170</u>
TOTAL	34,467,064	34,995,590	33,215,988
Less Adjusted Base Year	<u>(9,206,993)</u>	<u>(9,220,939)</u>	<u>(9,235,722)</u>
<b>OVER (UNDER) BASE YEAR</b>	<u>\$ 25,260,071</u>	<u>\$ 25,774,651</u>	<u>\$ 23,980,266</u>

- (1) Increase in Public Safety 0.5% sales tax distributed to City, as provided by the Butte County Auditor's Office.
- (2) Growth Increment is estimated to increase by 6% due to estimated increase in sales tax revenue in 2013-14.

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
SUMMARY OF IMPACTS OF STATE LEGISLATION**

Description	1990-1995	1995-2000	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	--- Projected ---		Total	
														2012-13	2013-14		
<b><u>GENERAL FUND:</u></b>																	
Fines and Forfeitures	492,000	369,000															861,000
Cigarette Tax	338,000	485,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	97,000	2,181,000
ERAF* Shift	1,018,518	3,385,974	862,900	921,884	1,013,304	1,115,390	1,876,138	1,991,627	1,343,481	1,483,710	1,564,140	1,559,618	1,509,506	1,505,435	1,492,163	1,516,933	24,160,720
ERAF* Shift - Prop. Tax - Per Capita Reduction	389,505																389,505
Residual Tax Increment (AB1x26 Legislation)															(127,119)	(280,000)	(1,407,119)
Motor Vehicle License Fees	(88,560)					1,163,084	(1,163,084)										(88,560)
Transportation Planning & Development	(82,000)																(82,000)
Sales Tax (Proposition 172)	(148,283)	(481,695)	(118,365)	(111,764)	(117,591)	(129,230)	(141,862)	(153,612)	(156,739)	(153,963)	(136,262)	(126,398)	(135,148)	(135,776)	(134,600)	(135,000)	(2,516,289)
Trailer Coach in Lieu Fees	7,800																7,800
Property Tax Administration Fees (SB 2557)	266,054	287,761	77,878	78,997	81,767	93,179	62,738	63,917	239,412	249,714	276,096	256,876	272,053	289,706	153,228	156,300	2,905,676
Booking Fees (SB 2557)	115,238	218,032	1,342	(29,210)	11,160	66,884	(571)	50,998	5,153	-	-	-	-	-	-	-	439,026
Local Government Fiscal Relief	-	(135,581)	(181,204)														(316,785)
<b>Total General Fund</b>	<b>2,308,272</b>	<b>4,128,491</b>	<b>739,551</b>	<b>956,907</b>	<b>1,085,640</b>	<b>2,406,307</b>	<b>730,359</b>	<b>2,049,930</b>	<b>1,528,307</b>	<b>1,676,460</b>	<b>1,800,973</b>	<b>1,787,096</b>	<b>1,743,411</b>	<b>1,629,246</b>	<b>1,327,791</b>	<b>635,233</b>	<b>26,533,974</b>
<b><u>REDEVELOPMENT AGENCY<sup>(1)</sup>:</u></b>																	
ERAF* Shift	949,792				312,757	532,427	928,917	993,110							n/a	n/a	3,717,003
Property Tax Administration Fee	587,122	1,012,856	275,592	282,630	295,705	340,432	437,631	478,061	424,323	487,384	544,923	533,794	540,969	279,630	n/a	n/a	6,521,052
SERAF* Tax Increment Shift (ABX4-26)	-											9,248,048	1,904,010		n/a	n/a	11,152,058
Residual Tax Increment Payment (AB1484)															2,142,547	n/a	2,142,547
<b>Total Redevelopment Agency (RDA)</b>	<b>1,536,914</b>	<b>1,012,856</b>	<b>275,592</b>	<b>282,630</b>	<b>608,462</b>	<b>872,859</b>	<b>1,366,548</b>	<b>1,471,171</b>	<b>424,323</b>	<b>487,384</b>	<b>544,923</b>	<b>9,781,842</b>	<b>2,444,979</b>	<b>279,630</b>	<b>2,142,547</b>	<b>-</b>	<b>23,532,660</b>
<b>TOTAL IMPACTS (General Fund &amp; RDA)</b>	<b>3,845,186</b>	<b>5,141,347</b>	<b>1,015,143</b>	<b>1,239,537</b>	<b>1,694,102</b>	<b>3,279,166</b>	<b>2,096,907</b>	<b>3,521,101</b>	<b>1,952,630</b>	<b>2,163,844</b>	<b>2,345,897</b>	<b>11,568,938</b>	<b>4,188,390</b>	<b>1,908,876</b>	<b>3,470,338</b>	<b>-</b>	<b>50,066,634</b>

<sup>(1)</sup> Effective February 1, 2012, the Redevelopment Agency was dissolved pursuant to Assembly Bill No. 1x26.

\* Definitions:  
ERAF - Education Revenue Augmentation Fund (Shift per Health and Safety Code § 33681.7)  
SERAF - Supplemental Education Revenue Augmentation Fund

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
Appendix B Index**

**Appendix B. Human Resources Information**

- B-1. Summary of Salaries
- B-2. Employee Pay Schedules
- B-3. Schedule of Employee Benefits
- B-4. Schedule of Job Title Allocations to Departments
- B-5. Schedule of Changes in Allocated Permanent Positions
- B-6. Schedule of Attrition/Hiring
- B-7. Report of Grant Funded Positions



**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
SUMMARY OF SALARIES  
AS OF JULY 1, 2013**

POSITION TITLE	AUTH CODE	MIN	MAX	MIN	MAX	MIN	MAX	MIN	MAX
		HOURLY	HOURLY	MONTHLY	MONTHLY	BIWEEKLY	BIWEEKLY	ANNUAL	ANNUAL
Account Clerk	1	15.70	21.04	2,721.71	3,647.35	1,256.17	1,683.39	32,660.48	43,768.16
Accountant	7	48.20	57.84	8,354.23	10,025.07	3,855.80	4,626.96	100,250.71	120,300.86
Accounting Manager	7	50.87	61.05	8,817.84	10,581.41	4,069.77	4,883.73	105,814.13	126,976.95
Accounting Tech I	1	21.04	28.20	3,647.65	4,888.20	1,683.53	2,256.09	43,771.77	58,658.36
Accounting Tech II	1	24.16	32.38	4,188.25	5,612.65	1,933.04	2,590.46	50,258.98	67,351.83
Admin Analyst I	1	21.04	28.20	3,647.65	4,888.20	1,683.53	2,256.09	43,771.77	58,658.36
Admin Analyst II	1	24.16	32.38	4,188.25	5,612.65	1,933.04	2,590.46	50,258.98	67,351.83
Admin Assistant	1	18.29	24.51	3,170.65	4,248.97	1,463.38	1,961.06	38,047.77	50,987.65
Administrative Analyst II	6	23.81	31.90	4,126.64	5,530.10	1,904.60	2,552.35	49,519.72	66,361.16
Administrative Analyst I	6	20.75	27.80	3,595.97	4,818.95	1,659.68	2,224.13	43,151.66	57,827.36
Administrative Assistant	6	18.02	24.14	3,122.87	4,184.94	1,441.32	1,931.51	37,474.38	50,219.25
Administrative Services Director	10	0.00	76.92	0.00	13,333.33	0.00	6,153.85	0.00	160,000.00
Animal Care Attendant	12	11.00	14.05	1,906.67	2,434.61	880.00	1,123.67	22,880.00	29,215.37
Animal Care Technician	12	15.27	19.48	2,646.80	3,376.10	1,221.60	1,558.20	31,761.60	40,513.20
Animal Control Officer I	4	15.88	21.28	2,752.78	3,688.98	1,270.51	1,702.61	33,033.31	44,267.80
Animal Control Officer II	4	17.51	23.47	3,035.66	4,068.07	1,401.07	1,877.57	38,427.87	48,816.83
Animal Control Supervisor	4	21.16	28.35	3,667.06	4,914.21	1,692.49	2,268.10	44,004.74	58,970.56
Animal Services Manager	12	30.15	38.48	5,226.00	6,669.85	2,412.00	3,078.39	62,712.00	80,038.17
Art Projects Coordinator	7	38.15	45.79	6,613.40	7,936.08	3,052.34	3,662.81	79,360.80	95,232.96
Assistant City Manager	10	0.00	88.94	0.00	15,416.67	0.00	7,115.38	0.00	185,000.00
Assistant Engineer	1	28.40	38.06	4,923.39	6,597.81	2,272.33	3,045.14	59,080.67	79,173.75
Assistant Planner	1	23.00	30.82	3,986.22	5,341.92	1,839.80	2,465.50	47,834.69	64,103.06
Associate Civil Eng*	1	31.98	42.85	5,542.55	7,427.55	2,558.10	3,428.10	66,510.65	89,130.63
Associate Planner*	1	26.47	35.48	4,588.55	6,149.10	2,117.79	2,838.05	55,062.65	73,789.21
Building Official	7	50.87	61.05	8,817.84	10,581.41	4,069.77	4,883.73	105,814.13	126,976.95
Chief of Police	10	0.00	76.92	0.00	13,333.33	0.00	6,153.85	0.00	160,000.00
City Attorney	9	0.00	93.58	0.00	16,221.25	0.00	7,486.73	0.00	194,654.98
City Clerk	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
City Manager	9	0.00	104.33	0.00	18,083.33	0.00	8,346.15	0.00	216,999.90
Code Enforcement Officer	1	24.62	32.99	4,266.81	5,717.94	1,969.30	2,639.05	51,201.75	68,615.24
Combination Insp I	1	24.62	32.99	4,266.81	5,717.94	1,969.30	2,639.05	51,201.75	68,615.24
Combination Insp II	1	25.85	34.64	4,480.06	6,003.71	2,067.72	2,770.94	53,760.72	72,044.50
Communication/Records Manager	7	38.15	45.79	6,613.40	7,936.08	3,052.34	3,662.81	79,360.80	95,232.96
Communications Supervisor	4	22.10	29.62	5,363.76	7,187.95	2,475.58	3,317.52	64,365.10	86,255.39
Community Development Director	10	0.00	76.92	0.00	13,333.33	0.00	6,153.85	0.00	160,000.00
Community Services Officer I	4	15.88	21.28	3,853.89	5,164.58	1,778.72	2,383.65	46,246.64	61,974.92
Community Services Officer II	4	17.51	23.47	4,249.92	5,695.30	1,961.50	2,628.60	50,999.02	68,343.57
Construction Inspector	1	24.62	32.99	4,266.81	5,717.94	1,969.30	2,639.05	51,201.75	68,615.24
Crime Analyst	1	29.03	38.90	5,031.03	6,742.06	2,322.01	3,111.72	60,372.34	80,904.71
Division Chief	8	0.00	66.33	0.00	11,496.77	0.00	5,306.20	0.00	137,961.30
Electrical Technician	11	25.57	34.26	4,431.96	5,939.26	2,045.52	2,741.20	53,183.58	71,271.08
Engineering Aide	1	12.85	17.22	2,227.87	2,985.56	1,028.25	1,377.95	26,734.45	35,826.72
Engineering Tech I	1	17.03	22.82	2,951.79	3,955.68	1,362.36	1,825.70	35,421.47	47,468.15
Engineering Tech II	1	20.62	27.64	3,574.69	4,790.43	1,649.86	2,210.97	42,896.34	57,485.20
Equipment Mechanic I	2	17.65	23.65	3,058.56	4,098.76	1,411.64	1,891.74	36,702.72	49,185.15
Equipment Mechanic II	2	20.17	27.02	3,495.50	4,684.30	1,613.31	2,161.98	41,945.96	56,211.60
Evidence Clerk	1	15.87	21.27	2,751.64	3,687.46	1,269.99	1,701.90	33,019.63	44,249.46
Facility Manager	7	41.41	49.69	7,177.78	8,613.33	3,312.82	3,975.38	86,133.33	103,360.00
Field Supervisor	2	25.04	33.55	4,339.98	5,815.99	2,003.07	2,684.30	52,079.77	69,791.87
Financial Planning Manager	7	50.87	61.05	8,817.84	10,581.41	4,069.77	4,883.73	105,814.13	126,976.95
Fire Apparatus Engineer*	5	23.00	30.82	5,581.33	7,478.99	2,576.00	3,451.84	66,976.00	89,747.84
Fire Captain*	5	26.62	35.67	6,459.79	8,655.92	2,981.44	3,995.04	77,517.44	103,871.04
Fire Chief	10	0.00	76.92	0.00	13,333.33	0.00	6,153.85	0.00	160,000.00
Fire Lieutenant*	5	26.62	35.67	6,459.79	8,655.92	2,981.44	3,995.04	77,517.44	103,871.04
Fire Prevention Inspector	5	35.52	47.60	6,156.80	8,250.67	2,841.60	3,808.00	73,881.60	99,008.00
Fire Prevention Officer	5	41.12	55.11	7,127.47	9,552.40	3,289.60	4,408.80	85,529.60	114,628.80
Fire Prevention Specialist	5	27.84	37.31	4,825.60	6,467.07	2,227.20	2,984.80	57,907.20	77,604.80
Firefighter*	5	18.92	26.63	4,591.25	6,462.21	2,119.04	2,982.56	55,095.04	77,546.56
Fleet Manager	7	41.41	49.69	7,177.78	8,613.33	3,312.82	3,975.38	86,133.33	103,360.00
General Services Administration Manager	7	41.41	49.69	7,177.78	8,613.33	3,312.82	3,975.38	86,133.33	103,360.00
GIS Analyst	1	25.15	33.70	4,358.47	5,840.77	2,011.60	2,695.74	52,301.66	70,089.22
Housing Financial Specialist	1	24.16	32.38	4,188.11	5,612.46	1,932.97	2,590.37	50,257.27	67,349.55
Housing Manager	7	50.87	61.05	8,817.84	10,581.41	4,069.77	4,883.73	105,814.13	126,976.95
Industrial Waste Inspector	11	22.08	29.58	3,826.55	5,127.94	1,766.10	2,366.74	45,918.57	61,535.27
Info Systems Analyst	1	29.03	38.90	5,031.03	6,742.06	2,322.01	3,111.72	60,372.34	80,904.71

**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
SUMMARY OF SALARIES  
AS OF JULY 1, 2013**

<b>POSITION TITLE</b>	<b>AUTH CODE</b>	<b>MIN HOURLY</b>	<b>MAX HOURLY</b>	<b>MIN MONTHLY</b>	<b>MAX MONTHLY</b>	<b>MIN BIWEEKLY</b>	<b>MAX BIWEEKLY</b>	<b>MIN ANNUAL</b>	<b>MAX ANNUAL</b>
Info Systems Technician	1	21.77	29.17	3,772.98	5,056.15	1,741.37	2,333.61	45,275.73	60,673.80
Laboratory Technician	11	22.08	29.58	3,826.55	5,127.94	1,766.10	2,366.74	45,918.57	61,535.27
Landscape Inspector	1	23.42	31.38	4,059.18	5,439.69	1,873.47	2,510.62	48,710.13	65,276.23
Mail Clerk	1	14.43	19.34	2,500.98	3,351.55	1,154.30	1,546.87	30,011.72	40,218.58
Maintenance Aide	2	13.54	18.15	2,347.31	3,145.62	1,083.37	1,451.83	28,167.75	37,747.47
Maintenance Worker	2	16.46	22.06	2,852.83	3,823.06	1,316.69	1,764.49	34,233.92	45,876.73
Management Analyst	7	38.15	45.79	6,613.40	7,936.08	3,052.34	3,662.81	79,360.80	95,232.96
Office Assistant I	1	12.64	16.94	2,190.46	2,935.42	1,010.98	1,354.81	26,285.51	35,225.10
Office Assistant I	6	12.45	16.69	2,158.66	2,892.81	996.31	1,335.15	25,903.95	34,713.77
Office Assistant II	1	13.94	18.69	2,416.80	3,238.74	1,115.45	1,494.80	29,001.61	38,864.93
Office Assistant II	6	13.72	18.39	2,378.13	3,186.92	1,097.60	1,470.88	28,537.52	38,243.00
Office Assistant III	1	15.38	20.61	2,665.59	3,572.14	1,230.27	1,648.68	31,987.07	42,865.73
Office Assistant III	6	15.14	20.29	2,624.57	3,517.18	1,211.34	1,623.31	31,494.89	42,206.16
Paralegal I	6	20.75	27.80	3,595.97	4,818.95	1,659.68	2,224.13	43,151.66	57,827.36
Paralegal II	6	23.81	31.90	4,126.64	5,530.10	1,904.60	2,552.35	49,519.72	66,361.16
Park and Natural Resources Manager	7	48.20	57.84	8,354.23	10,025.07	3,855.80	4,626.96	100,250.71	120,300.86
Park Ranger	1	17.27	23.14	2,992.94	4,010.83	1,381.36	1,851.15	35,915.30	48,129.94
Park Services Coordinator	1	29.03	38.90	5,031.03	6,742.06	2,322.01	3,111.72	60,372.34	80,904.71
Parking Meter Coll/Rep	2	19.30	25.86	3,344.63	4,482.12	1,543.67	2,068.67	40,135.51	53,785.43
Permit Technician	1	17.45	23.38	3,024.67	4,053.34	1,396.00	1,870.77	38,296.00	48,640.11
Planning Technician	1	18.62	24.95	3,226.77	4,324.17	1,489.28	1,995.77	36,721.18	51,890.09
Police Administrative Services Manager	7	41.41	49.69	7,177.78	8,613.32	3,312.82	3,975.38	86,133.32	103,359.88
Police Captain	8	63.98	68.78	11,090.06	11,921.82	5,118.49	5,502.38	133,080.74	143,061.88
Police Lieutenant	8	58.16	62.53	10,081.89	10,838.01	4,653.18	5,002.16	120,982.68	130,056.16
Police Officer	3	25.55	34.24	4,429.15	5,935.49	2,044.22	2,739.46	53,149.82	71,225.85
Police Records Supervisor	4	18.69	25.04	3,238.81	4,340.31	1,494.83	2,003.22	38,865.68	52,083.72
Police Records Technician I	4	14.28	19.14	2,475.16	3,316.95	1,142.38	1,530.90	29,701.90	39,803.39
Police Records Technician II	4	15.57	20.87	2,699.01	3,616.93	1,245.69	1,669.35	32,388.06	43,403.10
Police Sergeant	3	39.72	45.98	6,884.75	7,969.96	3,177.58	3,678.44	82,616.99	95,639.49
Principal Planner	7	50.87	61.05	8,817.84	10,581.41	4,069.77	4,883.73	105,814.13	126,976.95
Projects Manager	7	38.15	45.79	6,613.40	7,936.08	3,052.34	3,662.81	79,360.80	95,232.96
Property Section Coordinator	1	29.03	38.90	5,031.03	6,742.06	2,322.01	3,111.72	60,372.34	80,904.71
Public Safety Dispatcher I	4	16.67	22.34	2,888.91	3,871.42	1,333.34	1,786.81	34,666.94	46,457.02
Public Safety Dispatcher II	4	18.38	24.63	3,185.94	4,269.46	1,470.43	1,970.52	38,231.23	51,233.51
Public Works Director	10	0.00	76.92	0.00	13,333.33	0.00	6,153.85	0.00	160,000.00
Public Works Manager	7	41.41	49.69	7,177.78	8,613.33	3,312.82	3,975.38	86,133.33	103,360.00
Registered Vet Technician	12	16.48	21.03	2,856.53	3,645.74	1,318.40	1,682.65	34,278.40	43,748.89
Senior Account Clerk	1	18.29	24.51	3,170.65	4,248.97	1,463.38	1,961.06	38,047.77	50,987.65
Senior Civil Engineer	7	48.20	57.84	8,354.23	10,025.07	3,855.80	4,626.96	100,250.71	120,300.86
Senior Development Engineer	7	50.87	61.05	8,817.84	10,581.41	4,069.77	4,883.73	105,814.13	126,976.95
Senior Equip Mechanic	2	23.18	31.07	4,018.65	5,385.37	1,854.76	2,485.56	48,223.75	64,624.43
Senior Info Systems Analyst	7	44.80	53.76	7,765.95	9,319.13	3,584.28	4,301.14	93,191.35	111,829.62
Senior Lab Technician	11	25.57	34.26	4,431.96	5,939.26	2,045.52	2,741.20	53,183.58	71,271.08
Senior Park Ranger	1	20.19	27.06	3,499.87	4,690.16	1,615.33	2,164.69	41,998.46	56,281.95
Senior Plan Check Engineer	7	48.20	57.84	8,354.23	10,025.07	3,855.80	4,626.96	100,250.71	120,300.86
Senior Planner	7	48.20	57.84	8,354.23	10,025.07	3,855.80	4,626.96	100,250.71	120,300.86
Sr. Industrial Waste Inspector	11	25.57	34.26	4,431.88	5,939.15	2,045.48	2,741.14	53,182.58	71,269.75
Sr. Maintenance Worker	2	19.30	25.86	3,344.63	4,482.12	1,543.67	2,068.67	40,135.51	53,785.43
Sr. Tree Maintenance Worker	2	19.30	25.86	3,344.63	4,482.12	1,543.67	2,068.67	40,135.51	53,785.43
Tree Maintenance Worker I	2	13.54	18.15	2,347.31	3,145.62	1,083.37	1,451.83	28,167.75	37,747.47
Tree Maintenance Worker II	2	16.46	22.06	2,852.83	3,823.06	1,316.69	1,764.49	34,233.92	45,876.73
Urban Forest Manager	7	41.41	49.69	7,177.78	8,613.33	3,312.82	3,975.38	86,133.33	103,360.00
Wastewater Treatment Manager	7	44.80	53.76	7,765.95	9,319.13	3,584.28	4,301.14	93,191.35	111,829.62
WWTP Operator I	11	17.63	23.63	3,056.19	4,095.59	1,410.55	1,890.27	36,674.31	49,147.09
WWTP Operator II	11	22.08	29.58	3,826.55	5,127.94	1,766.10	2,366.74	45,918.57	61,535.27
WWTP Operator III	11	25.57	34.26	4,431.96	5,939.26	2,045.52	2,741.20	53,183.58	71,271.08

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SUMMARY OF SALARIES  
 AS OF JULY 1, 2013**

<b>POSITION TITLE</b>	<b>AUTH CODE</b>	<b>MIN HOURLY</b>	<b>MAX HOURLY</b>	<b>MIN MONTHLY</b>	<b>MAX MONTHLY</b>	<b>MIN BIWEEKLY</b>	<b>MAX BIWEEKLY</b>	<b>MIN ANNUAL</b>	<b>MAX ANNUAL</b>
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Management position salaries based on bi-weekly rates. All other positions based on hourly rates.

Employees work 40 hour weeks (2080 hours per year).

\* IAFF employees work 56 hour weeks (2912 hours per year).

Authority Codes:

1. "Memorandum of Understanding Between the City of Chico and the Chico Employees Association Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 21-13.
2. "Memorandum of Understanding Between the City of Chico and the Service Employees International Union - TC Regarding Wages, Hours and other Terms and Conditions of Employment" and Council Resolution No. 22-13.
3. "Memorandum of Understanding Between the City of Chico and the Chico Police Officers' Association Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 17-13.
4. "Memorandum of Understanding Between the City of Chico and the Chico Public Safety Association Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 02-11.
5. "Memorandum of Understanding Between the City of Chico and the International Association of Firefighters Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 11-09.
6. Pursuant to "Memorandum of Understanding Between the City of Chico and the United Public Employees of California, Confidential Unit Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 74-10.
7. Management Personnel, Exhibit "A" of Resolution No. 03-11
8. Public Safety Management Personnel, Exhibit "A" of Resolution No. ??-13
9. Council Appointed Personnel, Pursuant to Employment Agreement.
10. Contracted Management Employees, Pursuant to Employment Agreement
11. "Memorandum of Understanding Between the City of Chico and Stationary Engineers, Local 39 Regarding Wages, Hours and other Terms and Condition of Employment, and Council Resolution No. 18-13.
12. Employee Contractual Services Agreement, Pursuant to Agreement.

**CITY OF CHICO**  
**FY 2013-14 ANNUAL BUDGET**  
**EMPLOYEE PAY SCHEDULES**

I. Chico Employees Association<sup>1</sup>

A. Basic Pay Schedule (Effective 12/30/12)

	Pay Range Steps (Hourly Pay Rates)						
	A	B	C	D	E	F	G
Account Clerk	15.70	16.49	17.31	18.18	19.09	20.04	21.04
Accounting Tech I	21.04	22.10	23.20	24.36	25.58	26.86	28.20
Accounting Tech II	24.16	25.37	26.64	27.97	29.37	30.84	32.38
Admin Analyst I	21.04	22.10	23.20	24.36	25.58	26.86	28.20
Admin Analyst II	24.16	25.37	26.64	27.97	29.37	30.84	32.38
Admin Assistant	18.29	19.21	20.17	21.18	22.23	23.35	24.51
Assistant Engineer	28.40	29.82	31.32	32.88	34.53	36.25	38.06
Assistant Planner	23.00	24.15	25.35	26.62	27.95	29.35	30.82
Associate Civil Eng	31.98	33.58	35.25	37.02	38.87	40.81	42.85
Associate Planner	26.47	27.80	29.19	30.65	32.18	33.79	35.48
Code Enforcement Officer	24.62	25.85	27.14	28.50	29.92	31.42	32.99
Combination Insp I	24.62	25.85	27.14	28.50	29.92	31.42	32.99
Combination Insp II	25.85	27.14	28.50	29.92	31.42	32.99	34.64
Construction Inspector	24.62	25.85	27.14	28.50	29.92	31.42	32.99
Crime Analyst	29.03	30.48	32.00	33.60	35.28	37.04	38.90
Engineering Aide	12.85	13.50	14.17	14.88	15.62	16.40	17.22
Engineering Tech I	17.03	17.88	18.78	19.71	20.70	21.73	22.82
Engineering Tech II	20.62	21.65	22.74	23.87	25.07	26.32	27.64
Evidence Clerk	15.87	16.67	17.50	18.38	19.30	20.26	21.27
GIS Analyst	25.15	26.40	27.72	29.11	30.56	32.09	33.70
Housing Financial Specialist	24.16	25.37	26.64	27.97	29.37	30.84	32.38
Info Systems Analyst	29.03	30.48	32.00	33.60	35.28	37.04	38.90
Info Systems Technician	21.77	22.86	24.00	25.20	26.46	27.78	29.17
Landscape Inspector	23.42	24.59	25.82	27.11	28.47	29.89	31.38
Mail Clerk	14.43	15.15	15.91	16.70	17.54	18.42	19.34
Office Assistant I	12.64	13.27	13.93	14.63	15.36	16.13	16.94
Office Assistant II	13.94	14.64	15.37	16.14	16.95	17.80	18.69
Office Assistant III	15.38	16.15	16.95	17.80	18.69	19.63	20.61
Park Ranger	17.27	18.13	19.04	19.99	20.99	22.04	23.14
Park Services Coordinator	29.03	30.48	32.00	33.60	35.28	37.04	38.90
Permit Technician	17.45	18.32	19.24	20.20	21.21	22.27	23.38
Planning Technician	18.62	19.55	20.52	21.55	22.63	23.76	24.95
Property Section Coordinator	29.03	30.48	32.00	33.60	35.28	37.04	38.90
Senior Account Clerk	18.29	19.21	20.17	21.18	22.23	23.35	24.51
Senior Park Ranger	20.19	21.20	22.26	23.37	24.54	25.77	27.06

B. Administrative Leave: Associate Civil Engineer and Associate Planner receive forty hours per year of Administrative Leave.

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<sup>1</sup> Pursuant to "Memorandum of Understanding between the City of Chico and Chico Employees Association Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 21-13.



**CITY OF CHICO**  
**FY 2013-14 ANNUAL BUDGET**  
**EMPLOYEE PAY SCHEDULES**

II. Service Employees International Union, Trades & Crafts Unit<sup>1</sup>

A. Basic Pay Schedule (Effective 4/16/13)

	Pay Range Steps (Hourly Pay Rates)						
	A	B	C	D	E	F	G
Equipment Mechanic I	17.65	18.53	19.45	20.43	21.45	22.52	23.65
Equipment Mechanic II	20.17	21.17	22.23	23.35	24.51	25.74	27.02
Field Supervisor	25.04	26.29	27.60	28.99	30.43	31.96	33.55
Maintenance Aide	13.54	14.22	14.93	15.68	16.46	17.28	18.15
Maintenance Worker	16.46	17.28	18.15	19.05	20.01	21.01	22.06
Parking Meter Coll/Rep	19.30	20.26	21.27	22.34	23.45	24.63	25.86
Senior Equip Mechanic	23.18	24.34	25.56	26.84	28.18	29.59	31.07
Sr. Maintenance Worker	19.30	20.26	21.27	22.34	23.45	24.63	25.86
Sr. Tree Maintenance Worker	19.30	20.26	21.27	22.34	23.45	24.63	25.86
Tree Maintenance Worker I	13.54	14.22	14.93	15.68	16.46	17.28	18.15
Tree Maintenance Worker II	16.46	17.28	18.15	19.05	20.01	21.01	22.06

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<sup>1</sup> Pursuant to "Memorandum of Understanding between the City of Chico and the Service Employees International Union -TC Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 22.13.

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 EMPLOYEE PAY SCHEDULES**

III. Chico Police Officers Association <sup>1</sup>

A. Basic Pay Schedule (Effective 01/01/2013)

	Pay Range Steps (Hourly Pay Rates)						
	A	B	C	D	E	F	G
Police Officer	25.55	26.83	28.17	29.58	31.06	32.61	34.24
Police Sergeant	-	-	-	39.72	41.71	43.79	45.98

B. Alternative Assignment Pay Schedule \*

Crime Scene Investigator	5% of regular hourly rate
Detective	10% of regular hourly rate
Detective Sergeant	10% of regular hourly rate
Field Training Officer	5% of regular hourly rate
Gang Officer	10% of regular hourly rate
School Resources Officer	10% of regular hourly rate
Special Operations Section Officer	10% of regular hourly rate
Special Operations Section Sergeant	10% of regular hourly rate
Training Coordinator	10% of regular hourly rate
Professional Standards Sergeant	10% of regular hourly rate

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\* Compensation in addition to that reflected in the Basic Pay Schedule shall be paid to personnel assigned to the following listed alternative assignments in the amounts shown. All other terms, conditions and requirements established for said assignments in the cited Memorandum of Understanding shall further apply.

<sup>1</sup> Pursuant to "Memorandum of Understanding Between the City of Chico and the Chico Police Officers' Association Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 17-13.

**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
EMPLOYEE PAY SCHEDULES**

IV. Chico Public Safety Association <sup>1</sup>

A. Basic Pay Schedule (Effective 12/19/10)

	Pay Range Steps (Hourly Pay Rates)						
	A	B	C	D	E	F	G
Animal Control Officer I	15.88	16.68	17.51	18.38	19.30	20.27	21.28
Animal Control Officer II	17.51	18.39	19.31	20.27	21.29	22.35	23.47
Animal Control Supervisor	21.16	22.21	23.32	24.49	25.72	27.00	28.35
Communications Supervisor	22.10	23.21	24.37	25.59	26.87	28.21	29.62
Community Services Officer I	15.88	16.68	17.51	18.38	19.30	20.27	21.28
Community Services Officer II	17.51	18.39	19.31	20.27	21.29	22.35	23.47
Police Records Supervisor	18.69	19.62	20.60	21.63	22.71	23.85	25.04
Police Records Technician I	14.28	14.99	15.74	16.53	17.36	18.22	19.14
Police Records Technician II	15.57	16.35	17.17	18.03	18.93	19.87	20.87
Public Safety Dispatcher I	16.67	17.50	18.38	19.29	20.26	21.27	22.34
Public Safety Dispatcher II	18.38	19.30	20.26	21.28	22.34	23.46	24.63

B. Alternative Assignment Pay Schedule \*

CSO Trainer	5% of regular hourly rate
Detective Bureau CSO	10% of regular hourly rate
Dispatch Trainer	7.5% of regular hourly rate for training hours
Property Section CSO	10% of regular hourly rate
Special Operations Section CSO	10% of regular hourly rate
Traffic CSO	10% of regular hourly rate
Canine Training	\$9.25 per hour

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\* Compensation in addition to that reflected in the Basic Pay Schedule shall be paid to personnel assigned to the following listed alternative assignments in the amounts shown. All other terms, conditions and requirements established for said assignments in the cited Memorandum of Understanding shall further apply.

<sup>1</sup> Pursuant to "Memorandum of Understanding Between the City of Chico and the Chico Public Safety Association Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 02-11.

**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
EMPLOYEE PAY SCHEDULES**

V. International Association of Fire Fighter Employees<sup>1</sup>

A. Basic Pay Schedule (Effective 07/01/12)

	Pay Range Steps (Hourly Pay Rates)							
	N	A	B	C	D	E	F	G
Firefighter	18.92	19.87	20.86	21.91	23.00	24.15	25.36	26.63
Fire Apparatus Engineer		23.00	24.15	25.36	26.62	27.96	29.35	30.82
Fire Captain		26.62	27.95	29.35	30.82	32.36	33.97	35.67
Fire Lieutenant		27.84	29.23	30.69	32.23	33.84	35.53	37.31
Fire Prevention Specialist *		27.84	29.23	30.69	32.23	33.84	35.53	37.31
Fire Prevention Inspector *		35.52	37.30	39.16	41.12	43.18	45.33	47.60
Fire Prevention Officer *		41.12	43.18	45.34	47.61	49.99	52.48	55.11

B. Annual Salaries

	Annual	
	Min	Max
Firefighter	55,108.24	77,542.83
Fire Apparatus Engineer	66,972.11	89,749.03
Fire Captain	77,515.46	103,878.13
Fire Lieutenant	81,071.50	108,643.57
Fire Prevention Specialist *	57,908.22	77,602.55
Fire Prevention Inspector *	73,883.66	99,011.18
Fire Prevention Officer *	85,536.61	114,627.23

C. Special Assignment Pay Schedule

Compensation in addition to that reflected in the Basic Pay Schedule shall be paid to personnel assigned to the following listed special assignments in the amount shown. All other terms, conditions and requirements established for said assignments in the cited Memorandum of Understanding shall further apply.

Hazardous Materials Team Member	4% of base pay
Shift Inspector	\$50 bi-weekly
Rescue Team Member	4% of base pay
Diving Accident Rescue (DART) Team Member	4% of base pay
Critical Incident Stress (CIS) Team Member	4% of base pay

\* Denotes 40 hour work week, all others are 56-hour work weeks.

<sup>1</sup> Pursuant to "Memorandum of Understanding Between the City of Chico and the International Association of Fire Fighters Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 11-09.

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 EMPLOYEE PAY SCHEDULES**

VI. Confidential Employees<sup>1</sup>

A. Basic Pay Schedule (Effective 01/01/11)

	Pay Range Steps (Hourly Pay Rates)						
	A	B	C	D	E	F	G
Admin Analyst I	20.75	21.78	22.87	24.02	25.22	26.48	27.80
Admin Analyst II	23.81	25.00	26.25	27.56	28.94	30.39	31.90
Admin Assistant	18.02	18.92	19.86	20.86	21.90	22.99	24.14
Office Assistant I	12.45	13.08	13.73	14.42	15.14	15.89	16.69
Office Assistant II	13.72	14.41	15.13	15.88	16.68	17.51	18.39
Office Assistant III	15.14	15.90	16.69	17.53	18.40	19.33	20.29
Paralegal I	20.75	21.78	22.87	24.02	25.22	26.48	27.80
Paralegal II	23.81	25.00	26.25	27.56	28.94	30.39	31.90

B. Maximum Administrative Leave Amounts

Administrative Analyst I	-
Administrative Analyst II (City Manager)	56
Administrative Assistant	-
Office Assistant I	-
Office Assistant II	-
Office Assistant III	-
Paralegal I	-
Paralegal II	-

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<sup>1</sup> Pursuant to "Memorandum of Understanding Between the City of Chico and the United Public Employees of California, Confidential Unit Regarding Wages, Hours and Other Terms and Conditions of Employment" and Council Resolution No. 74-10.

**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
EMPLOYEE PAY SCHEDULES**

VII. Management Employees

A. Basic Pay Schedule (Effective 01/01/11)

1. City Manager Appointed Positions <sup>1</sup>

	Bi-Weekly Salaries	
	Maximum	Merit Maximum
Accounting Manager	4,069.77	4,883.73
Building Official	4,069.77	4,883.73
Financial Planning Manager	4,069.77	4,883.73
Housing Manager	4,069.77	4,883.73
Principal Planner	4,069.77	4,883.73
Senior Development Engineer	4,069.77	4,883.73
Accountant	3,855.80	4,626.96
Park and Natural Resources Manager	3,855.80	4,626.96
Senior Civil Engineer	3,855.80	4,626.96
Senior Plan Check Engineer	3,855.80	4,626.96
Senior Planner	3,855.80	4,626.96
Senior Info Systems Analyst	3,584.28	4,301.14
Wastewater Treatment Manager	3,584.28	4,301.14
Facility Manager	3,312.82	3,975.38
Fleet Manager	3,312.82	3,975.38
General Services Administration Manager	3,312.82	3,975.38
Police Administrative Services Manager	3,312.82	3,975.38
Public Works Manager	3,312.82	3,975.38
Urban Forest Manager	3,312.82	3,975.38
Art Projects Coordinator	3,052.34	3,662.81
Communication/Records Manager	3,052.34	3,662.81
Management Analyst	3,052.34	3,662.81
Projects Manager	3,052.34	3,662.81

2. City Attorney Appointed Positions

Assistant City Attorney I	3,941.61	4,729.94
Assistant City Attorney II	4,927.01	5,912.41

\*\* Denotes Department Head

<sup>1</sup> Pursuant to Council Resolution No. 03-11.

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 EMPLOYEE PAY SCHEDULES**

VIII. Public Safety Management Officers/Employees<sup>1</sup>

A. Basic Pay Schedule (Effective 01/01/13)

1. City Manager Appointed Positions	Minimum	Bi-Weekly Salaries	
		Maximum	Merit Maximum
Division Chief*		4,421.84	5,306.20
Police Captain	5,118.49	5,502.38	
Police Lieutenant	4,653.18	5,002.16	

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\* Division Chiefs are eligible for Command/Duty Chief differential pay of 10%.

<sup>1</sup> Pursuant to Council Resolution No. ??-13.

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 EMPLOYEE PAY SCHEDULES**

IX. Contracted Management Employees

A. Basic Pay Schedule (Effective 03/05/13)

1. City Manager Appointed Positions	Bi-Weekly Salaries	
	Maximum	Merit Maximum
Assistant City Manager**	7,115.38	
Administrative Services Director**	6,153.85	
Chief of Police**	6,153.85	
Community Development Director**	6,153.85	
Fire Chief**	6,153.85	
Public Works Director**	6,153.85	
2. Council Appointed Positions	Bi-Weekly Salaries	
	Maximum	Merit Maximum
City Clerk**	4,639.54	5,567.44
City Manager**	8,346.15	
City Attorney**	7,486.73	

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\*\* Denotes Department Head

<sup>2</sup> Actual salary amount for City Attorney and City Manager was established pursuant to Employment Agreement.



**CITY OF CHICO**  
**FY 2013-14 ANNUAL BUDGET**  
**EMPLOYEE PAY SCHEDULES**

X. Merit Pay Adjustments (Management Positions):

- A. Additional pay increases within the established pay ranges may be granted by the City Manager to employees in Management positions. For those positions which are at or below the Department Head level, the City Manager will consider the recommendations of such Department Head in establishing the amount of such increases. Such merit pay increases, if granted, shall not exceed 5% in any fiscal year in any job title. Increases into the Merit Maximum portion of the salary range shall be based on performance which exceeds the job standards for employees in the position. Initial starting salaries which are in the Merit Maximum portion of the salary range shall be specifically justified in writing as part of the consideration in hiring new employees.
- B. If the City Manager does not approve the maximum 5% increase authorized pursuant to Paragraph A. above as July 1 of the fiscal year, the City Manager may approve such increase at any subsequent time during the fiscal year. In this regard, the City Manager may consider such additional factors as the employee's length of service to the City, the employee's performance and the recommendation of the employee's Department Head, if applicable, in the determining the timing and amount of any such approved increase. Such increase shall not exceed a total of 5% for the fiscal year in any job title unless the conditions in paragraph "C" apply.
- C. In situations where a Management employee's combined salary and City pickup of employee PERS is less than 5% above that of individuals they supervise as a result of increases negotiated by the City with non-management bargaining groups, the City Manager shall have the discretion of approving merit increases in excess of 5% per year in any job title. Such increases shall be recommended by the Department Head based on the employee's performance and shall not exceed the maximum salary for the employee's position which is established in the Management Employee Pay and Benefits Resolution. This exception to the maximum merit pay adjustment of 5% per year in any job title shall be available only in situations where salary compaction between management and non-management employees has occurred.

It is understood that the above merit pay system shall be subject to review and modification by the City Council in conjunction with the Annual Budget process, contingent upon the financial condition of the City.

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 EMPLOYEE PAY SCHEDULES**

XI. Wastewater Plant Employee Association <sup>1</sup>

A. Basic Pay Schedule (Effective 01/01/13)

	Pay Range Steps (Hourly Pay Rates)						
	A	B	C	D	E	F	G
Electrical Technician	25.57	26.85	28.19	29.60	31.08	32.63	34.26
Industrial Waste Inspector	22.08	23.18	24.34	25.56	26.83	28.18	29.58
Laboratory Technician	22.08	23.18	24.34	25.56	26.83	28.18	29.58
Senior Lab Technician	25.57	26.85	28.19	29.60	31.08	32.63	34.26
Sr. Industrial Waste Inspector	25.57	26.85	28.19	29.60	31.08	32.63	34.26
WWTP Operator I	17.63	18.51	19.44	20.41	21.43	22.50	23.63
WWTP Operator II	22.08	23.18	24.34	25.56	26.83	28.18	29.58
WWTP Operator III	25.57	26.85	28.19	29.60	31.08	32.63	34.26

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<sup>1</sup> Pursuant to "Memorandum of Understanding Between the City of Chico and Stationary Engineers, Local 39 Regarding Wages, Hours and other Terms and Condition of Employment, and Council Resolution No. 18-13.

**CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 EMPLOYEE PAY SCHEDULES**

XII. Contractual Services Employees <sup>1</sup>

A. Non-Exempt Basic Pay Schedule (Effective 02/01/11)

	Pay Range Steps (Hourly Pay Rates)					
	A	B	C	D	E	F
Animal Care Attendant	11.00	11.55	12.13	12.74	13.38	14.05
Animal Care Technician	15.27	16.03	16.83	17.67	18.55	19.48
Registered Vet Technician	16.48	17.30	18.17	19.08	20.03	21.03

B. Exempt Basic Pay Schedule (Effective 02/01/11)

	Pay Range Steps (Biweekly Pay Rates)	
	Minimum	Maximum
Animal Services Manager	2412.00	3078.40

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<sup>1</sup> Pursuant to "Employee Contractual Services Agreement"

**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
EMPLOYEE PAY SCHEDULES**

XIII. Miscellaneous Pay Rates - Classified Service

	<b>Interns</b>	<b>Park Attendant</b>	<b>Special Assignment Professional</b>
Minimum	Current Minimum Wage	\$13.00 / hour	Open / hour
Maximum	\$10.00 / hour	\$18.00 / hour	Open / hour

Temporary appointments and hourly-exempt appointments to job titles listed above shall not exceed 2,000 cumulative hours and be made in accordance with the "Human Resources Policies" section of the City of Chico 2010-11 Annual Budget - Budget Policies. Exact pay rates for these positions shall be determined by the City Manager in accordance with employee qualifications and/or experience, or based on requirements of specific State / Federal Grant or Programs, and as approved by personnel transaction. The "Open" pay range for Special Assignment - Professional is an open pay range for individuals with professional skills needed for short-term, non-permanent assignments, not to exceed 2,000 cumulative hours. These pay rates must be paid by the hour rather than on a salaried basis. The rate is to be set, with City Manager approval, based on City pay rates for similar positions and labor market cost for such services.

<b>Lifeguards</b>	Less than 400 hours of City Service	400 or more hours of City Service	Assistant Head Lifeguard	Head Lifeguard
	Up to \$9.50 / hour	Up to \$10.25 / hour	Up to \$11.00 / hour	Up to \$13.00 / hour

Those Lifeguards, Assistant Head Lifeguards and Head Lifeguards who continue working for the City through Labor Day weekend and who remain in good standing and work as needed and as scheduled shall be entitled to receive an additional payment of \$1.00 per hour for each hour worked during the summer. In addition, those guards who work through the Labor Day weekend and complete lifeguard training certifications course(s) can be eligible for reimbursement of their training, not to exceed \$150.00. Such payments shall be made in conjunction with the employee's final paycheck. Those who quit or are terminated for cause prior to the end of the Labor Day weekend or who perform poorly or fail to work as needed and as scheduled may not be eligible to receive such payment. Final determination for compensation of the additional Labor Day pay incentive shall be made by the General Services Director.

<b>Parking Services Specialist</b>	Less than 500 hours of City Service	500 or more hours of City Service	1,000 or more hours of City Service	1,500 or more hours of City Service
	\$11.00 / hour	\$12.00 / hour	\$13.00 / hour	\$14.00 / hour

<b>Adult School Crossing Guard</b>	Less than 400 hours of City Service	More than 400 hours of City Service
	\$9.00 / hour	\$10.00 / hour

<b>Volunteer Firefighter</b>	Basic Stipend	Volunteer Lieutenant Stipend	Drill (Training Pay)	Stipend Deduction
	\$75.00 / month	\$100 / month	\$21.00 / drill	\$10.00 / missed

To be eligible for payments shown, Volunteer Firefighters must attend at least one scheduled drill or respond to at least one fire call per month. Deductions are made from stipend.

<b>Police Academy Trainee</b>	Minimum	Maximum
	-	\$23.40 / hour

<b>Reserve Police Officers</b>	Volunteer Stipend Level I	Volunteer Stipend Level II	Volunteer Stipend Level III
	\$125.00 / month	\$100.00 / month	\$75.00 / month

Reserve Police Officers are only eligible for volunteer stipend if they have volunteered 20 or more hours during the month.

**CITY OF CHICO**  
**FY 2013-14 ANNUAL BUDGET**  
**SCHEDULE OF EMPLOYEE BENEFITS**

**MONTHLY CONTRIBUTION (\$ or %)**  
**2013-14 RATES**

<b>BENEFIT CATEGORY</b>	<b>CITY</b>	<b>EMPLOYEE</b>	<b>REMARKS</b>
<b>RETIREMENT</b>			Rates per Contractual Agreement with PERS. City pays 9% of employee contribution for PSM, 0% for CEA, 4% for SEIU-TC, 7% for IAFF employees, 9% for CPOA employees, 8% for CPSA employees, 0% for Confidential employees, and 4% for Management, and 5% for Local 39 employees pursuant to provisions of Memorandum of Understanding and Pay and Benefit Resolutions.
A. Safety			
Classic Members	31.310%	9% + \$.93/Pay Period	
New Members	31.310%	12% + \$.93/Pay Period	
B. Miscellaneous			
Classic Members	26.254%	8% + \$.93/Pay Period	
New Members	26.254%	6.75% + \$.93/Pay Period	
<b>UNEMPLOYMENT INSURANCE</b>	DNA		As billed by State - Direct Reimbursement.
<b>GROUP HEALTH INSURANCE</b>			Per Insurance Agreement - CSAC-EIA/Anthem Blue Cross and Memorandum of Understanding Chico Police Officers Association, Chico Public Safety Association, International Firefighters Association, Confidentials, Chico Employees Association, Service Employee International Union units, and by Council Resolution for Management, and Public Safety Management.
Anthem Blue Cross			
<b>90/10 PPO</b>			
Single	\$347.02	\$267.98	
Double	\$733.79	\$573.21	
Family	\$955.57	\$728.43	
<b>80/20 PPO</b>			
Single	\$393.36	\$173.64	
Double	\$835.77	\$370.23	
Family	\$1,084.59	\$469.41	
<b>EPO</b>			
Single	\$531.23	\$83.77	
Double	\$1,144.80	\$163.20	
Family	\$1,468.83	\$216.17	
<b>HDHP</b>			
Single	\$397.00	\$0.00	
Double	\$845.00	\$0.00	
Family	\$1,088.00	\$0.00	
<b>HEALTH SAVINGS ACCOUNT</b>			Per Sterling HSA agreement, and Memorandum of Understanding and Council Resolutions. Employees must be enrolled in the Anthem HDHP Insurance plan to be eligible for the Health Savings Account.
A. IAFF			
Single	\$100.00		
Double	\$160.00		
Family	\$200.00		
A. All Other Groups			
Single	\$78.14		
Double	\$125.02		
Family	\$156.27		
<b>GROUP DENTAL INSURANCE</b>			Per Delta Dental agreement, and Memorandum of Understanding and Council Resolutions.
A. CNF, MGT, IAFF, SEIU, CEA, L39	\$58.53	\$19.52	
B. CPOA, CPSA	\$3.96	\$74.09	
C. PSM	\$0.00	\$78.05	
<b>GROUP LIFE INSURANCE</b>			Per Insurance Agreement - Unum, and Memorandum of Understanding and Council Resolutions.
A. CNF, MGT, IAFF, SEIU, CEA, CPOA, CPSA, PSM (Fire), L39	\$0.108/month per \$1,000 Emp Annual Salary + \$0.46	\$0.108/month per \$1,000 Emp Annual Salary + \$0.46	
B. PSM (PD)			

**CITY OF CHICO**  
**FY 2013-14 ANNUAL BUDGET**  
**SCHEDULE OF EMPLOYEE BENEFITS**

**MONTHLY CONTRIBUTION (\$ or %)**  
**2013-14 RATES**

<b>BENEFIT CATEGORY</b>	<b>CITY</b>	<b>EMPLOYEE</b>	<b>REMARKS</b>
<b>GROUP SHORT-TERM/LONG-TERM DISABILITY INSURANCE</b>			
A. CNF, MGT, L39, SEIU-TC, CPSA	1% of salary	.15% of salary	Unum Insurance Company. IAFF represented employees and CPOA employees have an alternative plan under which the City pays full cost.
B. CEA	0	1.15% of salary	
C. CPOA	\$19.50/month		
D. IAFF, PSM (Fire)	\$20.00/month		
E. PSM (PD)	0	1.15% of salary	
<b>GROUP VISION INSURANCE</b>			Per SafeGuard Vision Plan agreement, and Memorandum of Understanding and Council Resolutions.
A. PSM (PD)			
Single	0.00	5.40	
Double	0.00	10.81	
Family	0.00	14.15	
A. All Other Groups			
Single	5.40	0.00	
Double	5.40	5.41	
Family	5.40	8.75	
<b>RETIREE MEDICAL TRUST</b>			
A. CPOA	\$300/month		Per Memorandum of Understanding.
B. PSM (PD)	\$300/month		
C. IAFF	\$350/month		
<b>FICA - MEDICARE</b>			
A. CNF, MGT, PSM (Fire), SEIU-TC, CEA, L39	2.90%		Per Federal Insurance Contribution Act for all employees hired after 4/1/86 only. A number of permanent employees hired prior to 4/1/86 have elected to be subject to Medicare, with the City paying 1.45% of that contribution.
B. CPOA, CPSA, PSM (PD)	1.45%	1.45%	
C. Hourly-Exempt Employees	1.45%	1.45%	
<b>FICA - SOCIAL SECURITY</b>			
A. Hourly-Exempt Employees	6.20%	4.20%	For all employees not subject to PERS.
<b>UNIFORM ALLOWANCE</b>			
A. Police Personnel			Per Resolution #17-13. Per Resolution #02-11.
1. CPOA	\$900/year		
2. CPSA	\$550/year		
3. PSM	\$200/year		
B. Fire Personnel			Per Resolution #22-13. Per Resolution #22-13. Per Resolution #21-13.
1. IAFF	\$500/year		
2. PSM	\$500/year		
C. Misc. Personnel			
1. Parking Meter Coll/Rep	\$350/year		
2. Tree Maintenance Worker	\$250/year		
D. Park Ranger	\$350/year		
<b>TOOL ALLOWANCE</b>	\$400/year		Mechanics only. Per Memorandum of Understanding (SEIU-TC) Per Resolution #22-13.
<b>EDUCATIONAL REIMBURSEMENT</b>	0%	100%	Per Budget Appropriation. Reimbursement made to employee for approved tuition, books, etc., per provisions of Administrative Procedures and Policy No. 15-5 for qualifying courses.

CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b>ADMINISTRATIVE SERVICES</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Services Director	0	0	0	0	1	1	1
Purchasing Officer	0	0	0	0	0	1	1
DIVISION TOTAL:	0	0	0	0	1	2	2
<b>Finance</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Account Clerk	2	2	2	2	2	1	1
Accountant	1	1	1	1	0	0	0
Accounting Manager	1	1	1	1	1	1	1
Accounting Technician I, II	3	2	2	2	2	3	3
Administrative Analyst I, II	1	1	1	1	1	0	0
Budget and Treasury Manager	0	0	0	0	1	1	1
Finance Analyst	0	0	0	0	0	1	1
Finance Director	1	1	1	1	0	0	0
Financial Planning Manager	1	1	1	1	1	0	0
Mail Clerk	0.63	0.63	0.63	0.63	0.63	0.63	0.63
Office Assistant I, II, III	1	1	1	1	1	0	0
Senior Account Clerk	3	4	4	4	4	4	4
DIVISION TOTAL:	14.63	14.63	14.63	14.63	13.63	11.63	11.63
<b>Human Resources &amp; Risk Management</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	2	3	3	3	3	0	0
Human Resources & Risk Management Director	1	1	1	1	0	0	0
Human Resources Manager	0	0	0	0	0	1	1
Human Resources Analyst	0	0	0	0	0	1	1
Human Resources Technician	1	0	0	0	0	0	0
Management Analyst	1	1	1	1	1	0	0
Senior Human Resources Analyst	0	0	0	0	0	2	2
DIVISION TOTAL:	5	5	5	5	4	4	4
<b>Information Systems</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	1	1	1	1	1	0	0
Information Systems Analyst	3	3	3	3	2	2	2
Information Systems Director	0	0	0	0	0	0	0
Information Systems Manager	0	0	0	0	0	1	1
Information Systems Technician	1	1	1	1	1	1	1
Senior Information Systems Analyst	3	3	3	3	4	2	2
DIVISION TOTAL:	8	8	8	8	8	6	6
DEPARTMENT TOTAL:	27.63	27.63	27.63	27.63	25.63	21.63	23.63

CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b>CITY ATTORNEY</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	0	0	0	0	0	0	0
Assistant City Attorney I, II	2	2	2	2	2	1	1
City Attorney	1	1	1	1	1	1	1
Paralegal I, II	1	1	1	1	1	1	1
DEPARTMENT TOTAL:	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>3</u>	<u>3</u>
<b>CITY CLERK</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	2	2	1	1	1	0	0
Administrative Assistant	0	0	1	1	1	0	0
City Clerk	1	1	1	1	1	1	1
Deputy City Clerk	0	0	0	0	0	1	1
Executive Customer Service Representative	0	0	0	0	0	0.5	0.5
Office Assistant I, II, III	0	0			0	0	0
DEPARTMENT TOTAL:	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>2.5</u>	<u>2.5</u>
<b>CITY MANAGEMENT</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	2	2	2	2	2	0	0
Art Projects Coordinator	1	1	1	1	1	0	0
Assistant City Manager	1	1	1	1	1	1	1
City Manager	1	1	1	1	1	1	1
Economic Development Manager	0	0	0	0	0	1	1
Executive Customer Service Representative	0	0	0	0	0	0.5	0.5
Management Analyst	1	1	1	1	1	1	1
Office Assistant I, II, III	1	1	1	1	1	0	0
Senior Planner	0	1	1	1	1	0	0
DEPARTMENT TOTAL:	<u>7</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>4.5</u>	<u>4.5</u>



CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b>COMMUNITY DEVELOPMENT</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Assistant	0	0	0	0	0	1	1
Community Development Director	0	0	0	0	1	1	1
Environmental Programs Manager	0	0	0	0	0	1	1
Permit Technician	0	0	0	0	0	1	1
DIVISION TOTAL:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>4</u>	<u>4</u>
<b>Building and Development Services</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I-II	0	0	1	1	1	1	1
Administrative Assistant	2	2	2	2	2	2	2
Assistant Engineer	3	3	3	3	3	0	0
Associate Engineer	1	1	1	1	1	0	0
Assistant / Associate Planner	0	1	1	1	1	1	1
Building & Dev Services Director	1	1	1	1	0	0	0
Building Official	1	1	1	1	1	1	1
Code Enforcement Officer	0	0	0	0	3	2	2
Combination Inspector I, II	5	5	5	5	5	4	4
Engineering Tech I, II	3	3	3	3	3	0	0
GIS Analyst	3	2	2	2	2	1	1
Office Assistant I, II, III	1	1	1	1	1	0	0
Senior Civil Engineer	2	2	2	2	2	0	0
Senior Development Engineer	1	1	1	1	1	0	0
Senior Plan Check Engineer	1	1	1	1	1	1	1
Supervising Inspector	0	0	0	0	0	0	0
DIVISION TOTAL:	<u>24</u>	<u>24</u>	<u>25</u>	<u>25</u>	<u>27</u>	<u>13</u>	<u>13</u>
<b>Housing and Neighborhood Services</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	1	1	1	1	1	0	0
Administrative Assistant	0	0	0	0	0	0	0
Code Enforcement Officer	3	3	3	3	0	0	0
Community Development Manager	1	1	0	0	0	0	0
Housing & Neighborhood Services Director	1	1	1	1	0	0	0
Housing Financial Specialist	1	1	1	1	1	1	1
Housing Manager	1	1	1	1	1	0	0
Neighborhood Services Manager	1	1	0	0	0	0	0
Senior Planner	1	0	0	0	0	0	0
Supervising Code Enforcement Officer	1	0	0	0	0	0	0
DIVISION TOTAL:	<u>11</u>	<u>9</u>	<u>7</u>	<u>7</u>	<u>3</u>	<u>1</u>	<u>1</u>
<b>Planning Services</b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	1	1	0	0	0	0	0
Administrative Assistant	1	1	0	0	0	0	0
Assistant / Associate Planner	5	3	3	3	3	1	1
Office Assistant I, II, III	1	1	1	1	1	0	0
Planning Services Director	1	1	1	1	0	0	0
Principal Planner	1	1	1	1	1	1	1
Senior Planner	2	1	1	1	1	1	1
DIVISION TOTAL:	<u>12</u>	<u>9</u>	<u>7</u>	<u>7</u>	<u>6</u>	<u>3</u>	<u>3</u>
DEPARTMENT TOTAL:	<u>47</u>	<u>42</u>	<u>39</u>	<u>39</u>	<u>37</u>	<u>21</u>	<u>21</u>

CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b><u>FIRE</u></b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	1	1	1	1	1	1	1
Administrative Assistant	1	0	0	0	0	0	0
Division Chief	2	2	2	2	2	2	2
Fire Apparatus Engineer	24	21	21	21	21	21	21
Fire Captain / Fire Lieutenant	18	18	18	18	18	18	18
Fire Chief	1	1	1	1	1	1	1
Fire Prevention Inspector	2	2	2	2	2	2	2
Fire Prevention Officer	1	1	1	1	1	1	1
Firefighter	21	24	24	24	24	19	19
Office Assistant I, II, III	0.5	0.5	0.5	0.5	0.5	0.74	0.74
DEPARTMENT TOTAL:	<u>71.5</u>	<u>70.5</u>	<u>70.5</u>	<u>70.5</u>	<u>70.5</u>	<u>65.74</u>	<u>65.74</u>
B. <u>Volunteer Firefighters</u> <sup>1</sup>							
Volunteer Firefighter	26	26	26	26	26	26	26
DEPARTMENT TOTAL:	<u>71.5</u>	<u>70.5</u>	<u>70.5</u>	<u>70.5</u>	<u>70.5</u>	<u>65.7</u>	<u>65.7</u>

CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b>POLICE</b>							
<b>A. Full Time (Exempt &amp; Class)</b>							
Administrative Analyst I, II	4	4	4	4	4	4	4
Administrative Assistant	2	2	2	2	2	1	1
Animal Control Officer	2	2	2	2	2	2	2
Animal Control Supervisor	1	1	1	1	1	0	0
Chief of Police	1	1	1	1	1	1	1
Communications Supervisor	4	4	4	4	4	4	4
Comm/Records Manager	1	1	1	1	1	1	1
Community Services Officer	11	10	10	10	10	7	9
Crime Analyst	1	1	1	1	1	0	0
Police Administrative Services Manager	1	1	1	1	1	0	0
Police Captain	2	2	2	2	2	2	2
Police Lieutenant	4	4	4	4	4	3	3
Police Officer	71	69	68	68	72	62	64
Police Records Supervisor	1	1	1	1	1	1	1
Police Records Technician I, II	6	6	6	6	6	6	6
Police Sergeant	15	15	15	15	15	12	12
Property Section Coordinator	0	1	1	1	1	1	1
Property Section Manager	1	0	0	0	0	0	0
Public Safety Dispatcher	16.5	18	18	18	18	18	18
DEPARTMENT TOTAL	144.5	143	142	142	146	125	129
<b>B. Full Time (Contractual Services)</b>							
Animal Care Attendant	0	4	4	4	4	4	4
Animal Care Technician	0	1	1	1	1	1	1
Animal Services Manager	0	1	1	1	1	1	1
Registered Vet Technician	0	1	1	1	1	1	1
DEPARTMENT TOTAL	0	7	7	7	7	7	7
<b>C. Hourly Exempt</b>							
Crossing Guard (3500 Hrs)	1.68	1.68	1.68	1.68	1.68	1.68	1.68
Parking Services Specialist (4,500 Hrs)	0	2.16	2.16	2.16	2.16	2.16	2.16
Total:	1.68	3.84	3.84	3.84	3.84	3.84	3.84
DEPARTMENT TOTAL:	146.18	153.84	152.84	152.84	156.84	135.84	139.84
<b>DEPARTMENT RECAP</b>							
Sworn Personnel (FT)	93	91	90	90	94	80	82
Non-Sworn Personnel (FT)	51.5	58	59	59	52	45	47
Non-Sworn Personnel (HE)	1.68	3.84	3.84	3.84	3.84	3.84	3.84
DEPARTMENT RECAP TOTAL	146.18	152.84	152.84	152.84	149.84	128.84	133
<b>D. Unallocated Grant Funded<sup>1</sup></b>							
Police Officer	5	5	5	5	1	1	1
DEPARTMENT TOTAL: - Grant Funded	5	5	5	5	1	1	1
<b>E. Reserve Police Officers<sup>1</sup></b>							
Reserve Police Officer	12	12	12	12	12	12	12
DEPARTMENT TOTAL:	12	12	12	12	12	12	12

CITY OF CHICO  
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 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b><u>PUBLIC WORKS</u></b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Assistant	0	0	0	0	0	2	3
Office Assistant I, II, III	0	0	0	0	0	2	1
Public Works Director	0	0	0	0	1	1	1
DIVISION TOTAL:	0	0	0	0	1	5	5
<b><u>Capital Project Services</u></b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I-II	1	1	1	1	1	1	1
Assistant Engineer	0	0	0	0	0	2	2
Associate Civil Engineer	3	3	3	3	3	4	4
Assistant / Associate Planner	0	1	1	1	1	0	0
Capital Project Services Director	1	1	1	1	1	0	0
City Engineer	0	0	0	0	0	1	1
Construction Inspector	3	3	3	3	3	3	3
Engineer Technician I, II	1	1	1	1	1	4	4
Projects Manager	1	1	1	1	1	0	0
Senior Civil Engineer	1	1	1	1	1	2	2
Senior Development Engineer	0	0	0	0	0	1	1
Senior Planner	1	2	2	2	2	0	0
DEPARTMENT TOTAL:	12	14	14	14	14	18	18
<b><u>General Services - Administration</u></b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Assistant	1	1	1	1	1	2	2
General Services Director	1	1	1	1	0	0	0
General Services Administrative Services Manager	1	1	1	1	1	1	1
DIVISION TOTAL:	3	3	3	3	2	3	3
<b><u>General Services - Operations and Maintenance</u></b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Administrative Analyst I, II	1	0	0	0	0	1	1
Administrative Assistant	1	1	1	1	1	0	0
Electrical Technician	1	1	1	1	1	1	1
Equipment Mechanic I, II	5	5	5	5	5	5	5
Facilities Manager	1	1	1	1	1	1	1
Field Supervisor	4	5	5	5	5	5	5
Fleet Manager	1	1	1	1	1	1	1
Industrial Waste Inspector	1	1	1	1	1	1	1
Laboratory Technician	1	1	1	1	1	1	1
Maintenance Aide	1	1	1	1	1	0	0
Maintenance Worker	10	9	9	9	9	9	9
Parking Meter Coll/Repairer	2	2	2	2	2	2	2
Public Works Manager	1	1	1	1	1	1	1
Senior Equipment Mechanic	1	1	1	1	1	1	1
Senior Industrial Waste Inspector	1	1	1	1	1	1	1
Senior Laboratory Technician	1	1	1	1	1	1	1
Senior Maintenance Worker	15	13	13	13	13	13	13
Wastewater Treatment Manager	1	1	1	1	1	1	1
WPCP Operator I, II, III	6	6	6	6	6	6	6
DIVISION TOTAL:	55	52	52	52	52	51	51
<b><u>General Services - Park</u></b>							
A. <u>Full Time (Exempt &amp; Class)</u>							
Field Supervisor	2	2	2	2	2	2	2
Landscape Inspector	1	1	1	1	1	1	1
Maintenance Worker	5	5	5	5	5	2	2
Management Analyst	1	0	0	0	0	0	0
Park and Natural Resources Manager	1	1	1	1	1	1	1
Park Ranger <sup>2</sup>	2.38	2.38	2.5	2.5	2.5	1.75	1.75
Park Services Coordinator	0	1	1	1	1	1	1
Senior Maintenance Worker	2	2	2	2	2	1	1
Senior Park Ranger	1	1	1	1	1	1	1
Senior Tree Maintenance Worker	3	3	3	3	3	0	0
Tree Maintenance Worker I, II	2	2	2	2	2	0	0
Urban Forest Manager	1	1	1	1	1	1	1
Total	21.38	21.38	21.5	21.5	21.5	11.75	11.75
B. <u>Hourly Exempt</u>							
Asst Head Lifeguard (852 Hrs)	0.41	0.41	0.41	0.41	0.41	0.41	0.41
Head Lifeguard (427 Hrs)	0.21	0.21	0.21	0.21	0.21	0.21	0.21
Lifeguard (4689 Hrs)	2.25	2.25	2.25	2.25	2.25	2.25	2.25
Total	2.87	2.87	2.87	2.87	2.87	2.87	2.87
DIVISION TOTAL:	24.25	24.25	24.37	24.37	24.37	14.62	14.62
Full Time Allocated Positions	91.38	90.38	90.5	90.5	90.5	88.75	88.75
Hourly Exempt Positions	2.87	2.87	2.87	2.87	2.87	2.87	2.87
DEPARTMENT TOTAL:	94.25	93.25	93.37	93.37	93.37	91.62	91.62

CITY OF CHICO  
 FY 2013-14 ANNUAL BUDGET  
 SCHEDULE OF JOB TITLE ALLOCATIONS TO DEPARTMENTS  
 FULL-TIME (EXEMPT & CLASSIFIED) AND HOURLY-EXEMPT POSITIONS

JOB TITLE	2010-11	2011-12	2012-13		2013-14		
	ACTUAL	ACTUAL	CM RECOM	COUNCIL ADOPTED	ACTUAL	CM RECOM	COUNCIL ADOPTED
<b><u>CITY TOTALS</u></b>							
Allocated Permanent	396.01	395.51	391.63	391.63	392.63	341.12	345.12
Unallocated Grant Funded	5	5	5	5	1	1	1
Allocated Hourly Exempt <sup>3</sup>	4.55	6.71	6.71	6.71	6.71	6.71	6.71
GRAND TOTALS	<u>405.56</u>	<u>407.22</u>	<u>403.34</u>	<u>403.34</u>	<u>400.34</u>	<u>348.83</u>	<u>352.83</u>
<b><u>POSITIONS ALLOCATED BUT UNFUNDED</u></b>							
Administrative Assistant, Police	0	0	1	1	1	0	0
Code Enforcement Officer	0	0	1	1	1	0	0
Firefighter	0	0	3	3	3	0	0
Maintenance Worker	0	0	2	2	2	0	0
Police Administrative Services Manager	0	0	1	1	1	0	0
Police Officers	0	0	2	2	2	0	0
Purchasing Officer	0	0			0	1	1
GRAND TOTALS	<u>0</u>	<u>0</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>1</u>	<u>1</u>
<b><u>MODIFIED CITY TOTALS</u></b>							
Allocated Permanent	396.01	395.51	391.63	391.63	392.63	341.12	345.12
Unallocated Grant Funded	5	5	5	5	1	1	1
Allocated Hourly Exempt <sup>3</sup>	4.55	6.71	6.71	6.71	6.71	6.71	6.71
Allocated But Unfunded	0	0	(10.00)	(10.00)	(10.00)	(1.00)	(1.00)
GRAND TOTAL - FUNDED POSITIONS	<u>405.56</u>	<u>407.22</u>	<u>393.34</u>	<u>393.34</u>	<u>390.34</u>	<u>347.83</u>	<u>351.83</u>

<sup>1</sup> Positions not included in DEPARTMENT TOTAL:

<sup>2</sup> Park Ranger 2.5 allocation includes one permanent full time position, two .75 permanent seasonal positions.

<sup>3</sup> Crossing Guards, Parking Services Specialist and Lifeguards

CITY OF CHICO  
FY2013-14 ANNUAL BUDGET

SCHEDULE OF CHANGES IN ALLOCATED PERMANENT POSITIONS  
AS OF JULY 1, 2012

DEPARTMENT	2010-11 Modified Adopted	2011-12 Supplemental	2012 - 13 Actual	2013-14 CM Recommended	2013-14 Council Adopted
Administrative Services					
General	0	0	1	2	2
Finance	14.63	14.63	13.63	11.63	11.63
Human Resources & Risk Management	5	5	4	4	4
Information Systems	8	8	8	6	6
City Attorney	4	4	4	3	3
City Clerk	3	3	3	2.5	2.5
City Management	7	8	8	4.5	4.5
Community Development					
General			1	4	4
Building and Development Services	24	24	27	13	13
Housing and Neighborhood Services	11	9	3	1	1
Planning Services	12	9	37	21	21
Fire	71.5	70.5	70.5	65.74	65.74
Police - City Funded	144.5	143	146	125	129
Public Works					
General			1	5	5
Capital Project Services	12	14	14	18	18
GSD - Administration	3	3	2	3	3
GSD - Operations & Maintenance	55	52	52	51	51
GSD - Park	21.38	21.38	21.5	11.75	11.75
<b>Totals City Funded</b>	<b>396.01</b>	<b>388.51</b>	<b>416.63</b>	<b>352.12</b>	<b>356.12</b>
Police - Grant Funded	5	5	1	1	1
<b>Totals City and Grant Funded</b>	<b>401.01</b>	<b>393.51</b>	<b>417.63</b>	<b>353.12</b>	<b>357.12</b>

**2010-11 CM Recommended**

**Building and Development Services**  
- 1 Combination Inspector  
- 1 Development Engineer  
- 1 Engineering Administrative Manager  
- 1 Plans Examiner  
**Capital Project Services**  
- 1 Senior Construction Inspector  
**City Management**  
- 1 Economic Dev/Redevelopment Manager  
- 1 Office Assistant I, II, III  
**Finance**  
- 1 Accountant  
**Fire**  
- 3 Firefighter  
**General Services - Park**  
- 0.12 Park Ranger  
+ .4 Maintenance Worker  
- 2 Tree Maintenance Worker I, II  
**Planning**  
- 1 Principal Planner  
- 1 Senior Planner  
**Police**  
- 2 Community Services Officer  
- 2 Police Officer

**2010-11 Modified Adopted**

**Building & Development Services**  
- 1 Administrative Analyst I, II  
- 1 Administrative Assistant  
- 1 Assistant Engineer  
- 1 Combination Inspector  
- 1 Supervising Inspector  
**Capital Projects Services**  
- 1 Senior Civil Engineer  
**City Attorney**  
- 1 Administrative Analyst I, II  
**City Manager**  
- 1 Administrative Services Director  
**General Services - O & M**  
- 1 Administrative Assistant  
- 2 Field Supervisor  
**General Services - Park**  
- 1 Maintenance Worker  
- 1 Equipment Mechanic  
- 1 Maintenance Worker  
- 1 Maintenance Worker  
**Housing & Neighborhood Services**  
- 1 Administrative Analyst I, II  
- 1 Administrative Assistant  
+ 1 Administrative Analyst I, II  
**Human Resources & Risk Management**  
- 1 Administrative Analyst I, II  
**Information Systems**  
- 1 Information Systems Director  
**Police**  
- 1 Police Records Technician I, II  
- 4 Public Safety Dispatch Supervisor  
+ 4 Communications Supervisor  
- 7 Police Records Clerk I, II  
+ 7 Police Records Technician I, II

**2011-12 CM Recommended**

**Building & Development Services**  
- 1 GIS Analyst  
+ 1 Assistant/Associate Planner  
**Capital Projects Services**  
+ 1 Assistant/Associate Planner  
+ 1 Senior Planner  
**Finance**  
+ 1 Senior Account Clerk  
**Fire**  
+ 3 Firefighters  
- 3 Fire Apparatus Engineers

**2011-12 CM Recommended (Cont'd.)**

**Housing & Neighborhood Services**  
- 1 Supervising Code Enforcement Officer  
**Human Resources & Risk Management**  
- 1 Human Resources Technician  
+ 1 Administrative Analyst  
**Planning**  
- 2 Assistant/Associate Planner  
- 1 Senior Planner  
**Police**  
- 1 Community Services Officer  
- 2 Police Officers  
+ 1.5 Public Safety Dispatcher

**2011-12 Council Adopted**

**Capital Projects Services**  
+ 1 Office Assistant I, II, III  
**Finance**  
- 1 Office Assistant I, II, III  
- 1 Account Technician I, II  
**Housing & Neighborhood Services**  
- 1 Senior Planner  
**City Manager**  
+ 1 Senior Planner  
**General Services - O & M**  
- 1 Administrative Analyst I, II  
- 1 Maintenance Worker  
- 2 Sr Maintenance Worker  
+ 1 Field Supervisor  
**General Services - Park**  
- 1 Management Analyst  
+ 1 Park Services Coordinator  
**Fire**  
- 1 Administrative Assistant  
**Police**  
+ 4 Animal Care Attendant  
+ 1 Animal Care Technician  
+ 1 Animal Services Manager  
+ 1 Registered Vet Technician  
- 1 Property Section Manager  
+ 1 Property Section Coordinator

**2012-13 CM Recommended**

**Building & Development Services**  
+ 1 Administrative Analyst I, II  
**Planning**  
- 1 Administrative Analyst I, II  
- 1 Administrative Assistant  
**City Clerk**  
+ 1 Administrative Assistant  
- 1 Administrative Analyst I, II  
**Police**  
- 1 Police Officer  
**Housing & Neighborhood Services**  
- 1 Community Development Manager  
- 1 Housing & Neighborhood Srv Mgr  
**General Services - Park**  
+ .12 Park Ranger  
**2012-13 Supplemental**  
**Administrative Services**  
+ 1 Administrative Services Director  
**Finance**  
- 1 Accountant  
+ 1 Budget and Treasury Manager  
- 1 Finance Director  
**Human Resources & Risk Management**  
- 1 Human Resources & Risk Management Director

**2012-13 Supplemental (Cont'd.)**

**Information Systems**  
+ 1 Senior Information Systems Analyst  
- 1 Information Systems Analyst  
**Community Development**  
+ 1 Community Development Director  
**Building & Development Services**  
+ 3 Code Enforcement Officer  
- 1 Building & Development Services Director  
**Housing & Neighborhood Services**  
- 3 Code Enforcement Officer  
- 1 Housing & Neighborhood Services Director  
**Planning Services**  
- 1 Planning Services Director  
**Police**  
+ 4 Police Officers  
- 4 Police Officers - Grant Funded  
**Public Works**  
+ 1 Public Works Director

**2013-14 CM Recommended**

**Administrative Services**  
+ 1 Purchasing Officer  
**Finance**  
- 1 Account Clerk  
+ 1 Accounting Technician  
- 1 Office Assistant  
**Human Resources**  
+ 1 Human Resources Manager  
+ 1 Human Resources Analyst  
- 3 Administrative Analyst  
+ 2 Senior Human Resources Analyst  
- 1 Management Analyst  
**Information Systems**  
- 1 Administrative Analyst  
+ 1 Information Systems Manager  
- 2 Senior Information Systems Analyst  
**City Attorney**  
- 1 Assistant City Attorney  
**City Clerk**  
- 1 Administrative Analyst  
- 1 Administrative Assistant  
+ 1 Deputy City Clerk  
+ .5 Executive Customer Service Rep  
**City Management**  
- 2 Administrative Analyst  
- 1 Art Projects Coordinator  
+ 1 Economic Development Manager  
+ .5 Executive Customer Service Rep  
- 1 Office Assistant  
- 1 Senior Planner  
**Community Development**  
+ 1 Administrative Assistant  
+ 1 Environmental Programs Manager  
+ 1 Permit Technician  
**Building & Development Services**  
- 3 Assistant Engineer  
- 1 Associate Engineer  
- 1 Code Enforcement Officer  
- 1 Combination Inspector  
- 3 Engineering Technician  
**Building & Development Services**  
- 1 GIS Analyst  
- 1 Office Assistant  
- 2 Senior Civil Engineer  
- 1 Senior Development Engineer  
**Housing & Neighborhood Services**  
- 1 Administrative Assistant  
- 1 Housing Manager  
**Planning Services**  
- 2 Assistant/Associate Planner  
- 1 Office Assistant  
**Fire**  
- 5 Firefighter

**2013-14 CM Recommended (Cont'd.)**

**Police**  
- 1 Administrative Assistant  
- 1 Animal Control Supervisor  
- 3 Community Services Officer  
- 1 Crime Analyst  
- 1 Police Administrative Services Manager  
- 1 Police Lieutenant  
- 10 Police Officer  
- 3 Police Sergeant  
**Public Works**  
+ 2 Administrative Assistant  
+ 2 Office Assistant  
**Capital Project Services**  
+ 2 Assistant Engineer  
+ 1 Associate Civil Engineer  
- 1 Assistant/Associate Planner  
- 1 Capital Project Services Director  
+ 1 City Engineer  
+ 3 Engineer Technician  
- 1 Projects Manager  
+ 1 Senior Civil Engineer  
+ 1 Senior Development Engineer  
- 2 Senior Planner  
**General Services - Admin**  
+ 1 Administrative Assistant  
**General Services - O & M**  
+ 1 Administrative Analyst  
- 1 Administrative Assistant  
- 1 Maintenance Aide  
**General Services - Park**  
- 3 Maintenance Worker  
- .75 Park Ranger  
- 1 Senior Maintenance Worker  
- 3 Senior Tree Maintenance Worker  
- 2 Tree Maintenance Worker

**2013-14 Council Adopted**

**Police**  
+ 2 Community Services Officer  
+ 2 Police Officer  
**Public Works**  
+ 1 Administrative Assistant  
- 1 Office Assistant

**CITY OF CHICO  
FY 2013-14 ANNUAL BUDGET  
SCHEDULE OF ATTRITION/HIRING**

<b>Employees Hired</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Safety	10	10	16	2	5	13	13	7	4	10	3	14	3
Non-Safety	19	22	22	13	8	17	15	14	10	7	4	8	1
Management	2	8	1	4	6	4	4	5	1	2	2	0	2
<b>Total</b>	<b>31</b>	<b>40</b>	<b>39</b>	<b>19</b>	<b>19</b>	<b>34</b>	<b>32</b>	<b>26</b>	<b>15</b>	<b>19</b>	<b>9</b>	<b>22</b>	<b>6</b>

<b>Attrition/Reason Year</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Separation	3	12	11	9	7	9	12	3	9	0	5	3	1
Service Retirement	6	3	9	8	16	12	11	6	9	18	23	6	12
Disability Retirement	1	2	0	1	5	0	1	4	3	3	1	2	1
Layoff	0	0	0	0	0	0	0	0	0	0	2	0	2
Other*	4	7	2	1	1	2	6	9	7	1	1	5	11
<b>Total</b>	<b>14</b>	<b>24</b>	<b>22</b>	<b>19</b>	<b>29</b>	<b>23</b>	<b>30</b>	<b>22</b>	<b>28</b>	<b>22</b>	<b>32</b>	<b>16</b>	<b>27</b>

<b>Difference of Attrition versus Hiring</b>	<b>2000</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Attrition	14	24	22	19	29	23	30	22	28	22	32	16	27
Hired	31	10	39	19	19	34	32	26	15	19	9	22	6
<b>Net Change</b>	<b>17</b>	<b>(14)</b>	<b>17</b>	<b>0</b>	<b>(10)</b>	<b>11</b>	<b>2</b>	<b>4</b>	<b>(13)</b>	<b>(3)</b>	<b>(23)</b>	<b>6</b>	<b>(21)</b>

\* Other includes: Release from Probation, Death, Relocation, Unknown.

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
REPORT OF GRANT FUNDED POSITIONS**

		FY2010-11 ACTUAL FUNDING*		FY2011-12 ACTUAL FUNDING*		FY2012-13 MODIFIED ADOPTED*		FY2013-14 BUDGET*	
		Grant	City	Grant	City	Grant	City	Grant	City
Grant:	Citizens Option for Public Safety (California Dept. of Justice) Account: 099-322/99014	\$100,000	\$0	\$165,907	\$0	\$140,649	\$0	\$140,649	\$0
Term:	Annual								
Positions:	Police Officer								
Comments:	This grant is funded by the State on a year-to-year basis. In the event the State discontinues funding for this program, the City has no obligation to continue funding this position. An additional .31 full-time equivalent (FTE) police officer was allocated to this grant in FY2011-12; in FY2012-13, the allocation was increased to a total of 1.5 FTE. *Amounts represent allocated funding by the State to the City of Chico. These amounts may differ from actual revenues due to the level of use of grant funds as well as timing of grant distributions by the State.								
Grant:	C.O.P.S. Hiring Recovery Program (C.H.R.P.) (U.S. Dept of Justice) Account: 100-300/99024	\$357,455	\$47,055	\$394,576	\$52,626	\$221,581	\$255,204	\$0	\$505,323
Term:	7/1/09 - 6/30/13								
Positions:	Police Officer								
Comments:	This grant is funded through the U.S. Dept of Justice with funds from the American Recovery and Reinvestment Act of 2009. It pays for four full-time entry-level police officers through the month of June 2012 (extended through June 2013). Grant monies fully expended in February 2013. These positions supplement existing budgeted police officer positions. The City is obligated to retain these four officers for a minimum of 12 months following the grant closing date therefore, FY13-14 budgeted number represents the estimated city obligation for funding those officers through 6/30/14.								
<b>TOTAL OF GRANT FUNDED POSITIONS</b>		<b>\$457,455</b>	<b>\$47,055</b>	<b>\$560,483</b>	<b>\$52,626</b>	<b>\$362,230</b>	<b>\$255,204</b>	<b>\$140,649</b>	<b>\$505,323</b>

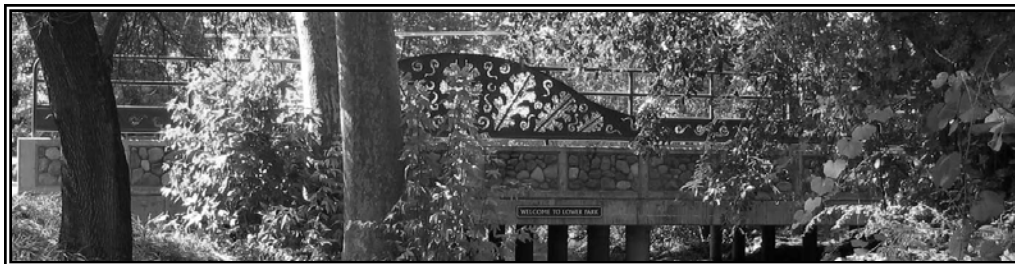




**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**Appendix C Index**

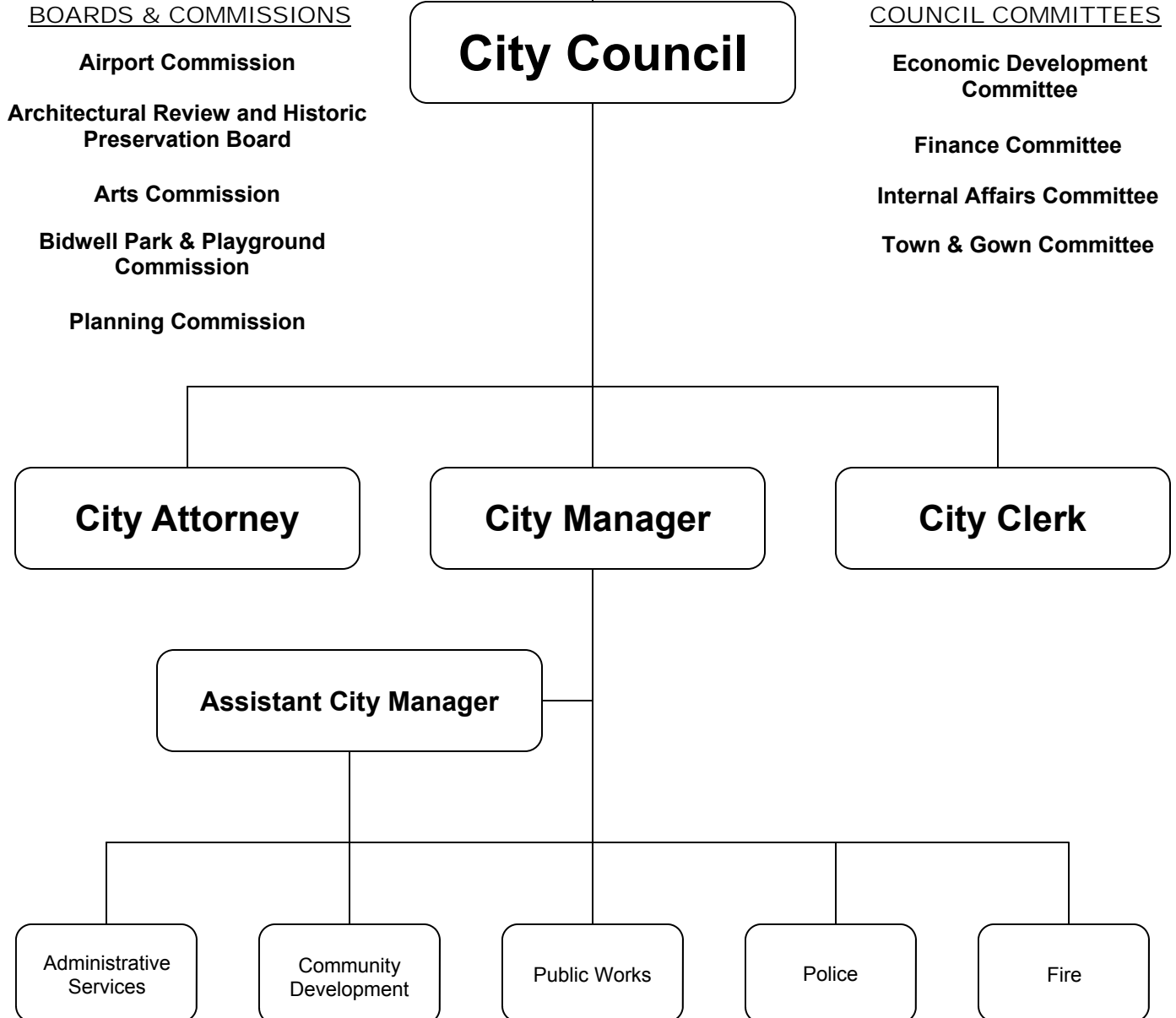
**Appendix C. General City Information**

- C-1. Functional Organization Chart
- C-2. Annexation Activity
- C-3. General City Information
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  - B. Miles of Streets
  - C. Net Taxable Assessed Valuation/Full Cash Value
  - D. Building Valuation
  - E. Housing Units
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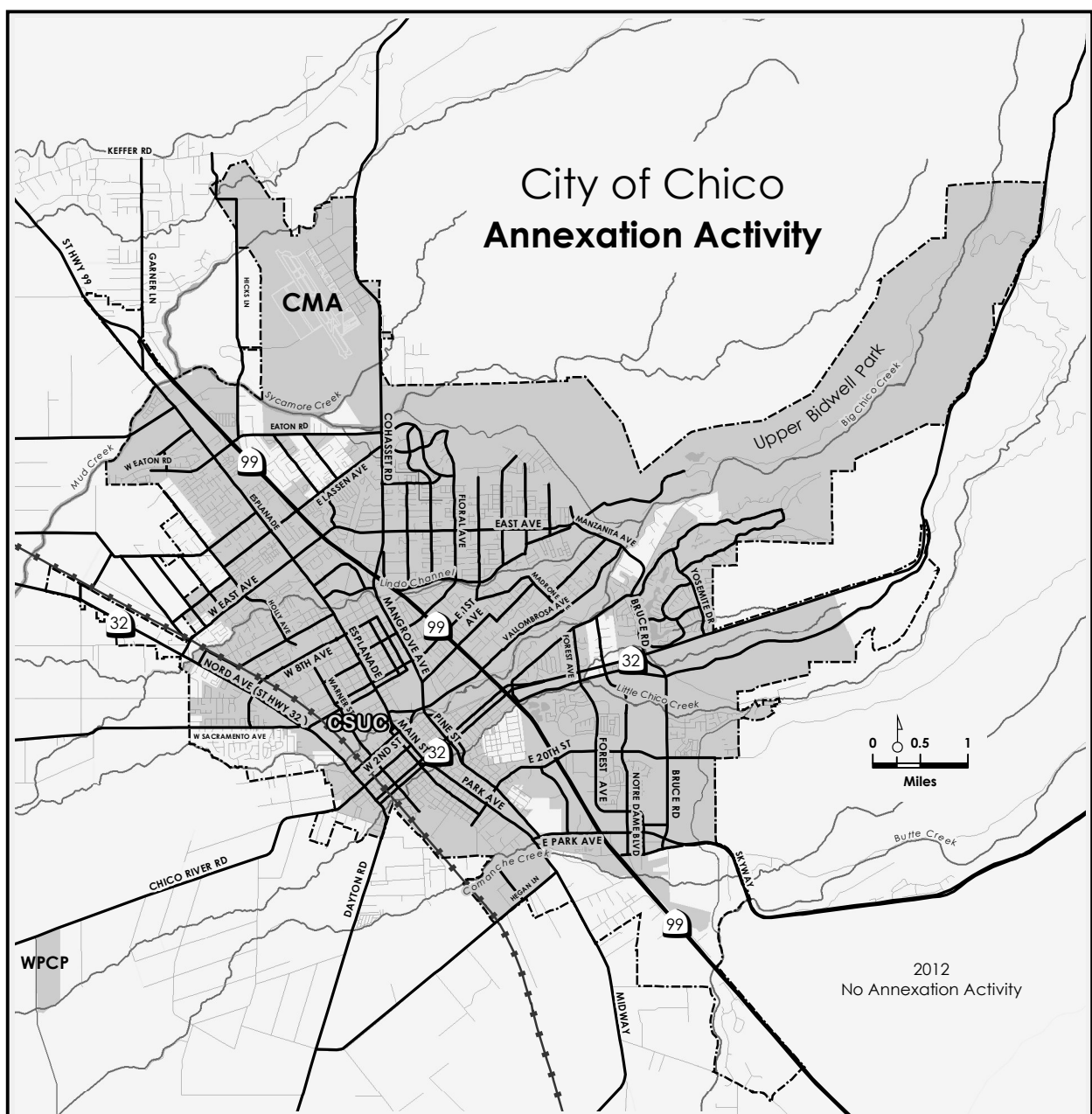
# Citizens of Chico



The 2013-14 Annual Budget was created under the organizational structure that existed prior to May 16, 2013.

This chart reflects the new organizational structure of departments effective May 16, 2013.

# City of Chico Annexation Activity



2012  
No Annexation Activity

City's Annexation Activity and Incorporated Area Totals

YEAR	GRC CITY LIMITS & PARKS			GROSS CITY LIMITS & PARKS			AIRPORT CITY LIMITS & PARKS			GROSS CITY LIMITS & PARKS			AIRPORT CITY LIMITS & PARKS		
	ACREAGE	ACREAGE	NET ACREAGE	ACREAGE	ACREAGE	NET ACREAGE	ACREAGE	ACREAGE	NET ACREAGE	ACREAGE	ACREAGE	NET ACREAGE	ACREAGE	ACREAGE	NET ACREAGE
1950	3,591	2,250	1,341	1995	14,552	3,705	10,847	2004	18,851	5,122	13,729				
1955	3,781	2,250	1,531	1996	16,837	5,122	11,715	2005	19,535	5,122	13,729				
1960	4,328	2,250	2,078	1997	17,260	5,122	12,138	2006	20,858	5,122	15,736				
1965	5,611	2,250	3,361	1998	17,514	5,122	12,392	2007	21,086	5,122	15,963				
1970	7,095	3,351	3,744	1999	17,573	5,122	12,451	2008	21,314	5,122	16,192				
1975	7,570	3,340	4,230	2000	17,959	5,122	12,837	2009	21,314	5,122	16,192				
1980	9,593	3,705	5,888	2001	18,223	5,122	13,101	2010	21,314	5,122	16,192				
1985	13,092	3,705	9,387	2002	18,424	5,122	13,302	2011	21,374	5,122	16,252				
1990	14,241	3,705	10,536	2003	18,676	5,122	13,554	<b>2012</b>	<b>21,374</b>	<b>5,122</b>	<b>16,252</b>				

- City of Chico Incorporated Area
- Butte County Unincorporated Area
- City of Chico Sphere of Influence



**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
GENERAL CITY INFORMATION**

**A. POPULATION TRENDS**

<b>YEAR</b>	<b>POPULATION</b>		<b>EACH 5-YEAR PERIOD</b>	<b>AVERAGE ANNUAL INCREASE EACH 5-YEAR PERIOD</b>	<b>ANNUAL INCREASE</b>
1950	12,272	(Census)	----	----	----
1955	13,018	(Offical Estimate)	6.1%	1.2%	----
1960	14,757	(Census)	13.4%	2.7%	----
1965	18,100	(Offical Estimate)	22.7%	4.5%	----
1970	19,580	(Census)	8.2%	1.6%	----
1975	23,348	(9/75 Census)	19.2%	3.8%	----
1980	26,601	(4/80 Census)	13.9%	2.8%	----
1985	31,292	(SB 90 Est 1/85)	17.6%	3.5%	----
1990	41,774	(Census)	33.5%	----	9.9%
1995	50,100	*	19.9%	4.0%	3.2%
2000	65,175	*	30.1%	4.1%	2.7%
2001	66,767	**	----	----	6.9%
2002	68,589	**	----	----	3.5%
2003	71,317	**	----	----	2.6%
2004	73,558	**	----	----	3.8%
2005	78,653	**	20.7%	4.8%	6.9%
2006	84,396		----	----	7.3%
2007	84,430		----	----	0.0%
2008	86,806		----	----	2.8%
2009	87,684		----	----	1.0%
2010	86,103	2010 Census	9.5%	1.9%	-1.8%
2011	86,566		----	----	0.5%
2012	87,106	Readjusted from 87,500	----	----	1.1%
2013	87,671		----	----	0.6%

\* 01/01/01 State Dept. of Finance Adjustments

\*\* 01/01/06 State Dept. of Finance Adjustments

**B. MILES OF STREETS**

<b>YEAR</b>	<b>MILES OF STREETS</b>	<b>ANNUAL INCREASE MILES</b>	<b>PERCENT</b>
1985	119.8	3.1	2.7%
1990	135.6	5.6	4.3%
1995*	166.5	19.1	13.0%
2000	202.2	6.9	3.5%
2001	206.3	4.1	2.0%
2002	209.0	2.8	1.4%
2003	215.2	6.2	2.9%
2004	217.5	2.3	1.1%
2005	233.1	15.6	7.1%
2006	244.7	11.6	5.0%
2007	254.8	11.5	4.7%
2008	256.6	1.8	0.7%
2009	257.0	0.4	0.2%
2010	257.9	0.9	0.4%
2011	257.9	0.0	0.0%
2012	258.3	0.4	0.4%

\* Adjustment Based on Field Survey

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
GENERAL CITY INFORMATION**

**C. NET TAXABLE ASSESSED VALUATION/FULL CASH VALUE  
SECURED AND UNSECURED ROLLS**

<b>FISCAL YEAR</b>	<b>\$ ASSESSED VALUATION</b>	<b>\$ INCREASE FROM PREVIOUS YEAR</b>	<b>% INCREASE FROM PREVIOUS YEAR</b>
1978-79	107,005,637	11,342,049	11.86%
1979-80	120,422,987	13,417,350	12.54%
1980-81	132,540,525	12,117,538	10.06%
1981-82*	628,651,900	98,489,800	18.60%
1982-83	712,192,280	83,540,380	13.29%
1983-84	786,257,434	74,065,154	10.40%
1984-85	821,624,777	35,367,343	4.50%
1985-86	926,137,953	104,513,176	12.72%
1986-87	1,011,093,956	84,956,003	9.17%
1987-88	1,088,627,938	77,533,982	7.67%
1988-89	1,241,639,400	153,011,462	14.06%
1989-90	1,351,563,189	109,923,789	8.85%
1990-91	1,497,919,086	146,355,897	10.83%
1991-92	1,726,694,249	228,775,163	15.27%
1992-93	1,872,748,566	146,054,317	8.46%
1993-94	1,983,944,802	111,196,236	5.94%
1994-95	2,105,057,870	121,113,068	6.10%
1995-96	2,143,149,994	38,092,124	1.81%
1996-97	2,193,545,631	50,395,637	2.35%
1997-98	2,428,468,693	234,923,062	10.71%
1998-99	2,625,392,462	196,923,769	8.11%
1999-00	2,796,137,054	170,744,592	6.50%
2000-01	3,037,366,114	241,229,060	8.63%
2001-02	3,310,312,168	272,946,054	8.99%
2002-03	3,614,499,029	304,186,861	9.19%
2003-04	3,966,525,399	352,026,370	9.74%
2004-05	4,479,847,430	513,322,031	12.94%
2005-06	5,106,237,636	626,390,206	13.98%
2006-07	5,816,333,955	710,096,319	13.91%
2007-08	6,724,515,220	908,181,265	15.61%
2008-09	7,307,703,630	583,188,410	8.67%
2009-10	7,310,682,057	2,978,427	0.04%
2010-11	7,079,798,024	-230,884,033	-3.16%
2011-12	7,003,363,073	-76,434,951	-1.08%
2012-13	6,852,228,955	-151,134,118	-2.16%
2013-14 (est.)	6,852,228,955	0	0.00%

\* Commencing in fiscal year 1981-82, property was assessed at full cash value per Section 98A of the Revenue and Taxation Code. Previously assessed valuation was approximately 25% of market value.

2013-14 estimate is based off of 2012-13 actuals as information from Butte County is not available.

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
GENERAL CITY INFORMATION**

**D. BUILDING VALUATION**

**TOTAL BUILDING VALUATION ACTIVITY (BASED UPON ISSUED BUILDING PERMITS)**

FISCAL YEAR	NEW	NEW	ALTERATIONS/ADDITIONS		GARAGES/ CARPORTS	POOLS/SIGNS	TOTAL PRIVATE	PUBLIC BUILDINGS	TOTAL
	RESIDENTIAL	COMMERCIAL	RESIDENTIAL	COMMERCIAL	(separate permit)	FNDN & OTHER	BUILDING CONSTRUCTION		BUILDING VALUATION
1989-90	48,552,733	22,619,610	1,389,963	1,865,337	727,435	1,740,388	76,895,466	796,000	77,691,466
1990-91	70,307,126	21,537,280	1,216,261	2,574,370	289,957	2,630,892	98,555,886	0	98,555,886
1991-92	38,865,938	14,288,711	1,681,009	2,989,992	1,214,628	3,123,339	62,163,617	0	62,163,617
1992-93	24,608,537	16,322,168	1,487,351	5,323,895	60,119	2,519,878	50,321,948	0	50,321,948
1993-94	29,568,079	11,593,151	1,387,160	9,188,289	(1)	1,725,013	53,461,692	5,142,985	58,604,677
1994-95	21,942,036	2,591,203	1,223,119	3,337,845	(1)	1,844,125	30,938,328	2,105,290	33,043,618
1995-96	27,197,655	10,167,805	1,068,030	8,127,312	(1)	2,117,218	48,678,020	185,500	48,863,520
1996-97	27,206,178	13,045,958	3,277,938	7,501,843	(1)	3,012,551	54,044,468	0	54,044,468
1997-98	43,652,359	17,482,771	1,902,593	7,088,103	(1)	3,440,527	73,566,353	194,409	73,760,762
1998-99	73,283,311	22,775,939	1,824,388	8,102,573	(1)	4,494,080	110,480,291	1,100,000	111,580,291
1999-00	55,519,019	14,674,035	1,798,710	6,706,249	(1)	3,635,343	82,333,356	696,574	83,029,930
2000-01	69,768,005	34,923,616	2,834,933	9,227,674	(1)	5,571,985	122,326,213	0	122,326,213
2001-02	67,097,872	21,439,292	2,719,467	10,676,922	(1)	8,115,625	110,049,178	0	110,049,178
2002-03	88,550,793	18,391,194	3,038,590	11,120,017	(1)	6,386,311	127,486,905	1,175,715	128,662,620
2003-04	123,750,934	25,578,769	3,845,700	11,337,616	(1)	9,312,772	173,825,791	0	173,825,791
2004-05	84,285,758	22,767,114	4,491,910	24,006,009	(1)	7,713,492	143,264,283	0	143,264,283
2005-06	81,952,551	31,782,606	5,782,018	8,906,440	(1)	18,796,796	147,220,411	0	147,220,411
2006-07	71,223,459	33,116,278	6,770,032	14,797,111	1,110,965	12,237,423	139,255,268	1,657,176	140,912,444
2007-08	46,919,927	12,391,792	6,450,691	17,650,651	955,635	3,670,500	84,800,522	3,238,674	88,039,196
2008-09	26,715,483	13,881,101	4,132,270	13,817,782	402,856	2,408,905	60,499,273	859,124	61,358,397
2009-10	62,542,829	3,292,975	4,226,017	6,204,505	620,279	1,480,761	40,988,089	1,087,119	42,075,208
2010-11	42,222,482	5,466,612	5,245,646	5,672,732	194,700	1,038,376	59,840,548	0	59,840,548
2011-12	30,208,717	6,029,013	4,548,600	11,078,410	152,577	1,523,833	53,516,151	25,000	53,541,151

**NEW CONSTRUCTION ONLY (BASED UPON ISSUED BUILDING PERMITS)**

FISCAL YEAR	<u>SINGLE FAMILY RESIDENTIAL</u>		<u>MULTIPLE FAMILY RESIDENTIAL</u>			<u>COMMERCIAL</u>		<u>TOTAL</u>	
	# OF UNITS/ PERMITS	VALUATION	# OF PERMITS	UNITS	VALUATION	# OF PERMITS	VALUATION	# OF PERMITS	VALUATION
1989-90	364	38,328,863	43	191	10,223,870	138	23,415,610	545	71,968,343
1990-91	264	26,134,961	160	921	44,172,165	79	21,537,280	503	91,844,406
1991-92	330	28,170,519	40	197	10,687,451	75	14,288,711	445	53,146,681
1992-93	250	24,240,413	1	4	368,125	55	16,966,633	306	41,575,171
1993-94	(1) 250	25,197,711	10	79	4,370,369	24	11,593,151	284	41,161,231
1994-95	174	18,048,867	20	62	3,893,169	17	2,591,203	211	24,533,239
1995-96	241	23,982,338	30	36	3,215,317	34	10,167,805	305	37,365,460
1996-97	195	21,143,181	4	21	768,584	22	9,212,517	221	31,124,282
1997-98	344	39,184,548	3	3	4,467,814	32	17,482,771	379	61,135,133
1998-99	547	65,459,137	13	84	7,824,174	41	22,775,939	601	96,059,250
1999-00	418	55,222,736	4	6	296,283	34	14,674,035	456	70,193,054
2000-01	347	49,309,129	39	222	20,458,876	50	34,923,616	436	104,691,601
2001-02	509	66,411,553	4	10	686,339	43	21,439,292	556	88,537,184
2002-03	642	81,625,563	20	68	6,925,230	52	18,391,194	714	106,941,987
2003-04	517	80,977,274	76	551	42,773,660	56	25,578,769	649	149,329,703
2004-05	483	73,490,209	15	141	10,904,034	105	22,767,114	603	107,161,357
2005-06	386	63,274,629	85	218	18,677,922	95	31,782,606	566	113,735,157
2006-07	312	54,244,121	28	186	16,979,339	26	31,868,980	366	103,092,440
2007-08	204	39,687,966	23	75	7,231,961	20	11,595,325	247	58,515,252
2008-09	117	21,905,134	9	35	3,911,226	12	9,099,299	173	34,915,659
2009-10	96	21,415,252	24	186	41,127,577	7	3,256,975	128	65,835,804
2010-11	80	14,765,311	28	224	20,400,960	8	4,608,390	116	39,774,661
2011-12	107	21,012,361	9	90	9,196,356	10	5,974,832	126	36,183,549

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
GENERAL CITY INFORMATION**

**E. HOUSING UNITS  
(Excluding Group Quarters)**

<b>YEAR</b>	<b>TOTAL POPULATION</b>	<b>TOTAL UNITS</b>	<b>SINGLE</b>	<b>2 TO 4</b>	<b>5 OR MORE</b>	<b>MOBILE HOMES</b>	<b>OCCUPIED</b>	<b>PERCENT VACANT</b>	<b>POP/ HSHLD (1)</b>
1960	14,757	5,432	4,082	857	493	0	4,909	9.60%	2.82
1965	18,100	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1970	19,580 (2)	6,583	4,632	----	----	21	6,279	4.62%	2.74
1975	23,348	8,626	N/A	N/A	N/A	N/A	8,408	2.53%	2.44
1980	26,950 (2)	10,496	5,484	1,287	3,694	31	9,994	4.78%	2.41
1985	31,292	13,344	6,710	1,992	4,606	36	12,499	6.33%	2.27
1990	41,774 (3)	16,115	7,370	2,850	5,714	181	15,415	4.34%	2.37
1995	50,100 (3)	19,371	9,205	3,441	6,384	341	18,402	4.83%	2.35
2000	60,516 (3)	24,386	12,819	4,043	6,891	633	23,476	3.73%	2.42
2001	65,100 (3)	26,207	13,255	4,152	7,694	1,106	25,229	3.73%	2.42
2002	66,975 (3)	27,027	13,720	4,174	8,002	1,131	26,018	3.73%	2.42
2003	68,547 (3)	27,734	14,386	4,198	8,020	1,130	26,700	3.73%	2.42
2004	71,207 (3)	29,003	15,345	4,286	8,053	1,319	27,921	3.73%	2.41
2005	73,614 (3)	30,344	16,284	4,374	8,375	1,311	29,212	3.73%	2.38
2006	78,787 (3)	32,864	17,900	4,939	8,624	1,401	31,638	3.73%	2.37
2007	84,491 (3)	35,505	19,409	5,484	8,759	1,853	34,180	3.73%	2.35
2008	86,949 (3)	36,484	20,160	5,624	8,846	1,854	35,265	3.34%	2.35
2009	87,713 (3)	36,955	20,451	5,776	8,893	1,835	35,719	3.34%	2.34
2010	88,228 (3)	37,159	20,594	5,825	8,905	1,835	35,925	3.32%	2.34
2011 (4)	86,900 (3)	37,261	----	----	----	----	35,003	6.06%	2.48
2012	87,500 (3)	37,605	21,619	5,958	8,073	1,955	35,326	6.06%	2.38
2013	87,671 (3)	37,772	21,742	5,960	8,117	1,953	35,483	6.10%	2.37

- (1) Amount shown is derived by deducting from "Total Population" the population residing in "Group Quarters" and dividing the difference by "Total (Occupied) Housing Units."
- (2) Based upon Federal decennial census or special census actual count. All other figures are based on State of California Department of Finance estimates.
- (3) Reflect Department of Finance Adjustments.
- (4) Housing unit type data was not available from the U.S. Census in 2011.



**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**GENERAL CITY INFORMATION**

**F. ARTICLE 34 AUTHORITY**

Based on the Total Units information contained in Section E., the Article 34 Authority for the Fiscal Year 2013-14 is 376 units.

**Background:** In November 2000, the Chico voters approved Measure V which provides the City Council authority to allocate units required pursuant to Article 34 of the State Constitution in an annual amount not to exceed 1% of the total existing housing units.

Article 34 of the State Constitution requires local approval of "low rent housing projects," which are defined as rental housing projects where more than 49% of the units will be rent restricted for lower income households AND the project is receiving public financial assistance.

In the event a low rent housing project is proposed in the City of Chico, the City Council has the authority, pursuant to Measure V, to allocate the project the required number of units. However, the City Council may not allocate a total of more than 1% of the existing housing units in one year.

**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**GENERAL CITY INFORMATION**

**G. TAXABLE RETAIL SALES**

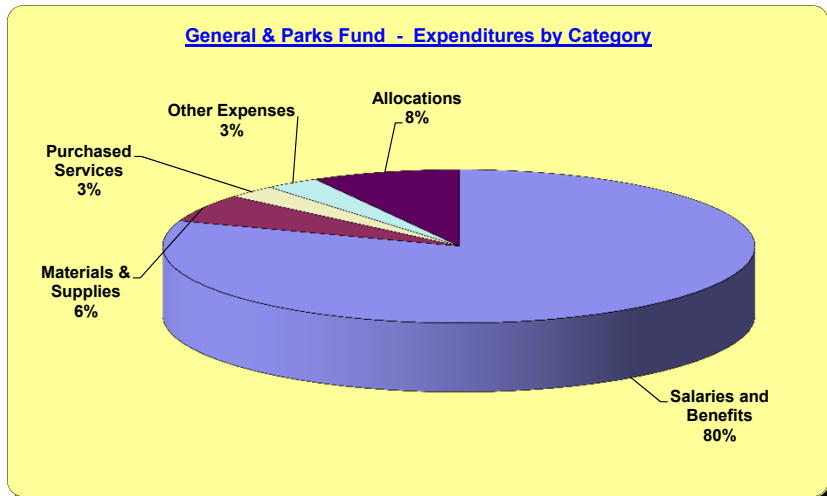
(Total All Outlets per State Board of Equalization)

<b>CALENDAR YEAR</b>	<b>AMOUNT</b>	<b>% CHANGE FROM PREVIOUS YEAR</b>	<b>PERCENTAGE OF COUNTY SALES</b>
1980	218,283,000	8.6%	29.6%
1981	227,354,000	4.2%	29.9%
1982	225,937,000	-0.6%	30.7%
1983	289,184,000	28.0%	35.9%
1984	316,409,000	9.4%	34.7%
1985	335,674,000	6.1%	35.1%
1986	354,045,000	5.5%	35.6%
1987	369,179,000	4.3%	35.0%
1988	526,563,000	42.6%	45.4%
1989	609,463,000	15.7%	47.5%
1990	667,582,000	9.5%	47.9%
1991	678,481,000	1.6%	48.9%
1992	705,221,000	3.9%	49.9%
1993	776,679,000	10.1%	52.3%
1994	803,481,100	3.5%	53.7%
1995	851,812,526	6.0%	58.0%
1996	870,947,579	2.2%	61.0%
1997	903,994,800	3.8%	59.0%
1998	921,654,900	2.0%	58.0%
1999	1,042,974,700	13.2%	59.4%
2000	1,142,752,600	9.6%	60.8%
2001	1,254,622,200	9.8%	63.8%
2002	1,295,043,200	3.2%	64.8%
2003	1,379,053,700	6.5%	65.0%
2004	1,486,253,600	7.8%	64.8%
2005	1,607,744,700	8.2%	64.3%
2006	1,625,708,300	1.1%	63.6%
2007	1,631,595,900	0.4%	65.5%
2008	1,595,488,100	-2.2%	65.7%
2009	1,374,698,100	-13.8%	64.5%
2010	1,438,545,000	4.6%	64.9%
2011	1,512,130,200	5.1%	65.0%
2012	1,592,886,200	5.3%	66.0%

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
GENERAL & PARK FUND ACTIVITY**

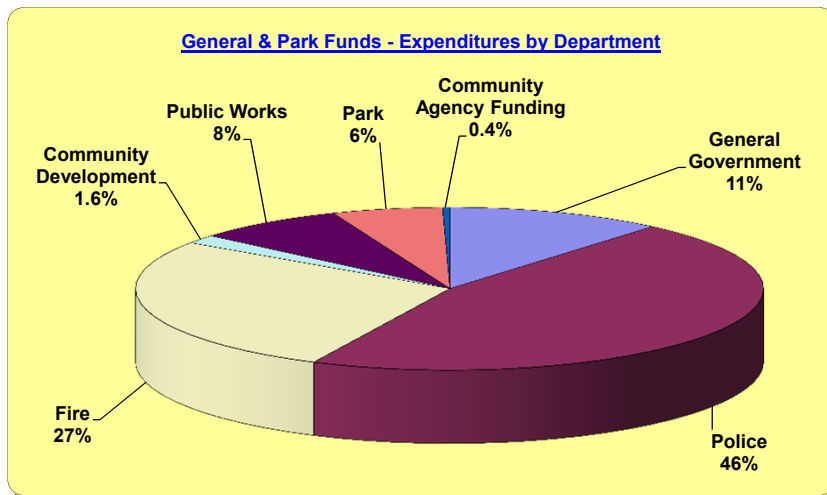
**General/Park Fund Expenditures by Category**

Salaries and Benefits	\$ 36,390,205
Materials & Supplies	2,675,628
Purchased Services	1,224,616
Other Expenses	1,338,019
Allocations	3,664,670
<b>Departmental Expenditures</b>	<b>45,293,138</b>
Less: Indirect Cost Allocation	(1,896,988)
<b>Total Operating Expenditures</b>	<b>\$ 43,396,150</b>



**General/Park Fund Expenditures by Department**

General Government	\$ 5,068,867 <sup>(1)</sup>
Police	20,798,818
Fire	12,417,170
Community Development	771,311
Public Works	3,483,416 <sup>(2)</sup>
Park	2,581,957
Community Agency Funding	171,599
<b>Departmental Expenditures</b>	<b>45,293,138</b>
Less: Indirect Cost Allocation	(1,896,988)
<b>Total Operating Expenditures</b>	<b>\$ 43,396,150</b>

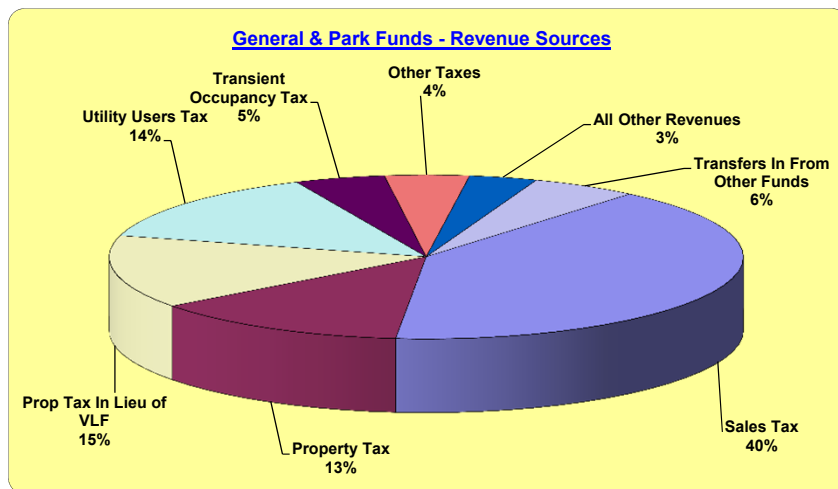


*Footnotes:*

- (1) Includes City Management, City Clerk, City Council, Environmental Services, Economic Development, Human Resources, Finance, and City Attorney
- (2) Includes Planning and Code Enforcement
- (3) Includes General Services Administration, Building Services, Street Cleaning, and Public Right-of-Way Maintenance

**General/Park Fund Revenue Sources**

Sales Tax	\$ 17,981,500
Property Tax	5,875,974
Property Tax In Lieu of VLF	6,406,427
Utility Users Tax	6,286,902
Transient Occupancy Tax	2,050,000
Other Taxes	1,916,200
All Other Revenues	1,542,990
Transfers In From Other Funds	2,423,596
<b>Total Revenue</b>	<b>\$ 44,483,589</b>



**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
FIRE DEPARTMENT  
OPERATING ACTIVITY SUMMARY  
REPORTED BY CALENDAR YEAR 2002-2012**

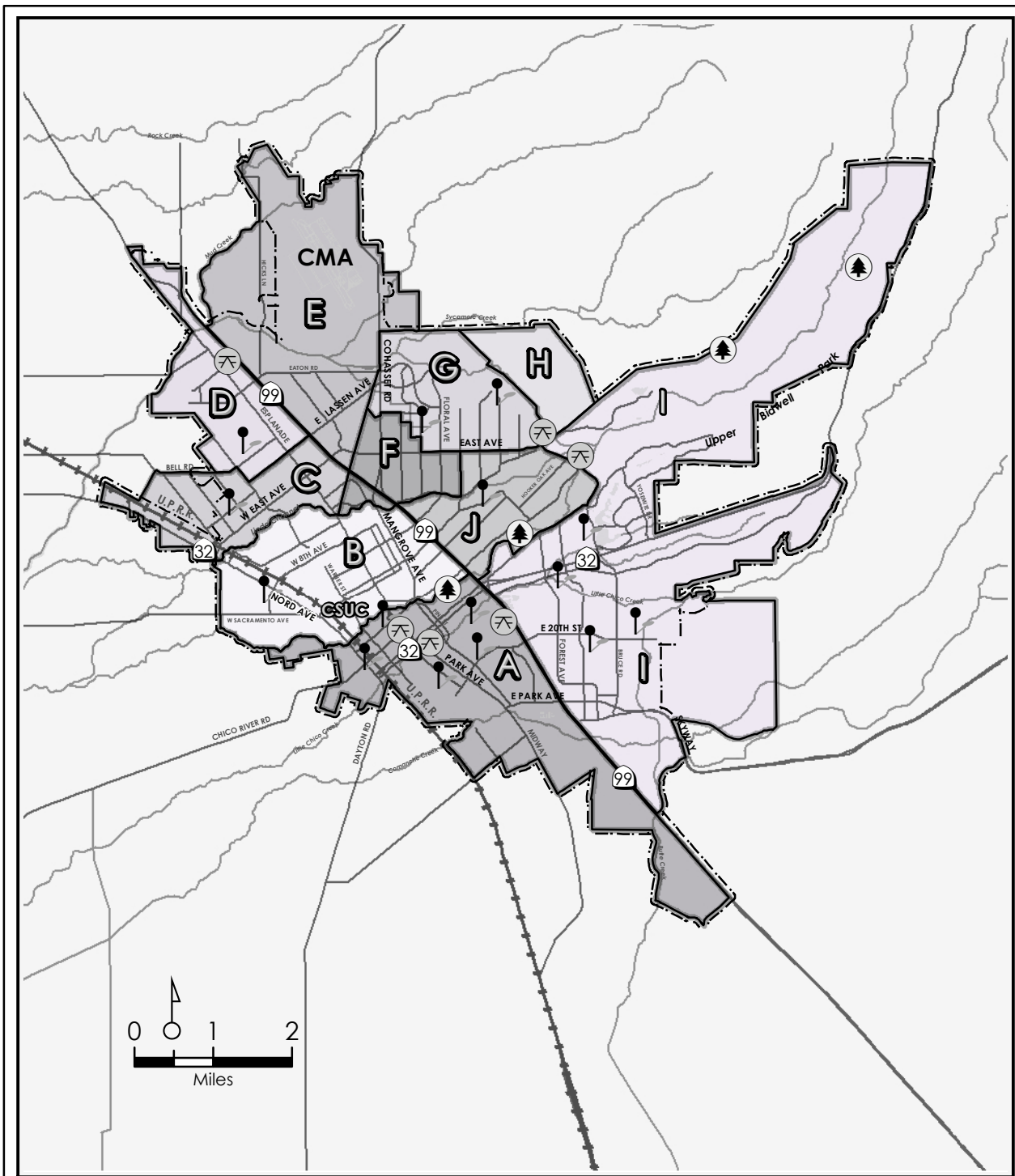
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
<b>1. EMERGENCY ACTIVITY:</b>										
Fire, Explosion	536	430	410	439	472	424	345	293	273	402
Rupture	43	41	43	61	30	64	67	69	81	69
Medical Emergency	4,707	4,874	5,744	6,100	6,688	7,227	7,714	7,922	8,498	8,969
Hazardous Condition	403	451	419	406	473	494	385	379	333	390
Service Call	565	645	571	759	747	856	701	760	789	827
Good Intent	861	795	668	720	702	639	663	795	894	1,111
False Alarm	393	398	407	356	375	419	401	475	486	626
Natural Disaster	1	0	1	0	0	16	1	4	2	5
Other	48	50	31	13	55	21	27	12	1,612	2,447
Mutual Aid Responses	87	119	76	124	92	92	49	49	52	39
Automatic Aid Responses	691	659	696	481	462	489	644	648	620	687
<b>2. ESTIMATED FIRE LOSS:</b>										
(nearest x \$1,000)	\$ 1,657	\$ 1,158	\$ 872	\$ 2,055	\$ 2,341	\$ 2,481	\$ 3,311	\$ 1,189	\$ 1,518	\$ 3,928
<b>3. FIRE INVESTIGATION:</b>	88	76	87	115	108	91	59	53	44	62
<b>4. FIRE HYDRANTS WITHIN CITY:</b>										
At End of Year	2,686	2,761	2,846	2,905	3,023	3,160	3,197	3,285	3,299	3,322
Inspected During Year	2,686	2,761	2,846	2,905	3,023	3,160	3,197	3,285	3,299	3,322
<b>5. ADDITIONAL INFORMATION:</b>										
Fire Inspection (Primary)	579	633	691	547	383	540	550	291	330	229
Reinspection	88	33	25	15	22	9	12	17	13	20
Citizen Complaint	30	25	33	10	16	6	11	6	11	16
<b>6. PUBLIC EDUCATION:</b>										
Station Tour	198	173	160	163	137	150	144	140	135	191
Fire Safety Demo/Class	313	309	292	294	249	252	246	350	341	381
Fire Safe House	11	5	4	3	3	3	2	3	4	12
School Program	281	292	284	277	243	221	201	208	210	215
<b>7. APARTMENT INSPECTION PROGRAM:</b>										
Apartment Inspection (Primary)	197	181	242	317	183	258	417	368	385	432
Apartment Reinspection	19	10	20	46	67	70	56	105	114	81
<b>8. PERMIT PROGRAM:</b>										
Haz Mat/UFC* Issued Permit	578	570	587	517	484	563	574	645	594	322

\* The Chico Municipal Code adopted the State mandated Hazardous Materials Storage program in 1989/90, thus increasing the number of permitted sites. This was recorded in 1994, and the program was turned over to Butte County. The Hazardous Materials Underground and Aboveground permits were combined and converted to the Uniform Fire Code-FCL (Flammable Combustible Liquids and/or Tanks) permit.

**CITY OF CHICO  
FY2013-14 ANNUAL BUDGET  
POLICE DEPARTMENT  
ANNUAL CRIME SUMMARIES  
REPORTED BY CALENDAR YEAR 2002-2012  
(BASED ON UNIFORM CRIME REPORTING (UCR) REPORTS AND CRIMES DATA)**




	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
<b>1. <u>SERIOUS CRIME:</u></b>										
Homicide	1	3	4	1	3	2	3	1	5	1
Rape	47	53	39	65	55	27	37	41	31	38
Robbery	63	71	79	95	108	101	128	89	93	96
Burglary/Commercial	251	235	228	169	149	172	128	120	126	129
Burglary/Residential	480	494	484	571	590	690	585	602	409	688
Stolen Vehicles	446	581	578	376	288	293	318	225	300	251
Recovered Vehicles*	432	327	518	219	178	194	190	135	215	167
Felony Assaults	231	131	139	229	299	226	199	145	139	164
Misdemeanor Assaults	476	553	589	625	676	582	519	525	508	466
<b>2. <u>LARCENIES:</u></b>										
Pick Pocket	0	1	2	1	0	1	2	1	5	0
Purse Snatch	0	0	1	1	1	1	1	1	0	2
Shoplift	328	276	319	370	447	403	340	309	401	288
Theft From Vehicle	246	481	391	457	290	483	328	424	276	287
Theft of Auto Parts	293	293	225	179	131	137	136	105	119	67
Bicycle Theft	129	120	153	154	149	171	180	214	203	235
Theft from Building	7	28	21	121	125	76	71	84	66	89
Theft From Coin Machines	1	4	3	2	1	1	1	0	1	1
Other Larcenies	382	395	382	323	312	320	337	311	289	288
<b>Total Larcenies</b>	<b>1,386</b>	<b>1,598</b>	<b>1,497</b>	<b>1,608</b>	<b>1,456</b>	<b>1,593</b>	<b>1,396</b>	<b>1,449</b>	<b>1,360</b>	<b>1,257</b>
<b>3. <u>ARRESTS:</u></b>										
Adult Male	2,798	3,067	3,451	3,788	4,053	4,259	4,158	3,665	3,475	3,293
Adult Female	834	781	930	987	1,207	1,200	1,229	1,214	1,154	1,054
Juvenile Male	622	460	454	525	542	529	479	420	392	270
Juvenile Female	296	254	250	262	308	261	234	240	251	145
<b>Total Arrests</b>	<b>4,550</b>	<b>4,562</b>	<b>5,085</b>	<b>5,562</b>	<b>6,110</b>	<b>6,249</b>	<b>6,100</b>	<b>5,539</b>	<b>5,272</b>	<b>4,762</b>
<b>4. <u>MISCELLANEOUS:</u></b>										
Population	68,722	71,154	78,918	79,091	84,491	86,949	87,713	86,103	86,900	87,106
Calls for Service	105,845	107,271	105,942	108,939	115,373	119,469	116,037	131,709	129,790	132,143

\* "Recovered Vehicles" figures include vehicles recovered by CPD for outside agencies, and vehicles recovered for CPD by outside agencies.



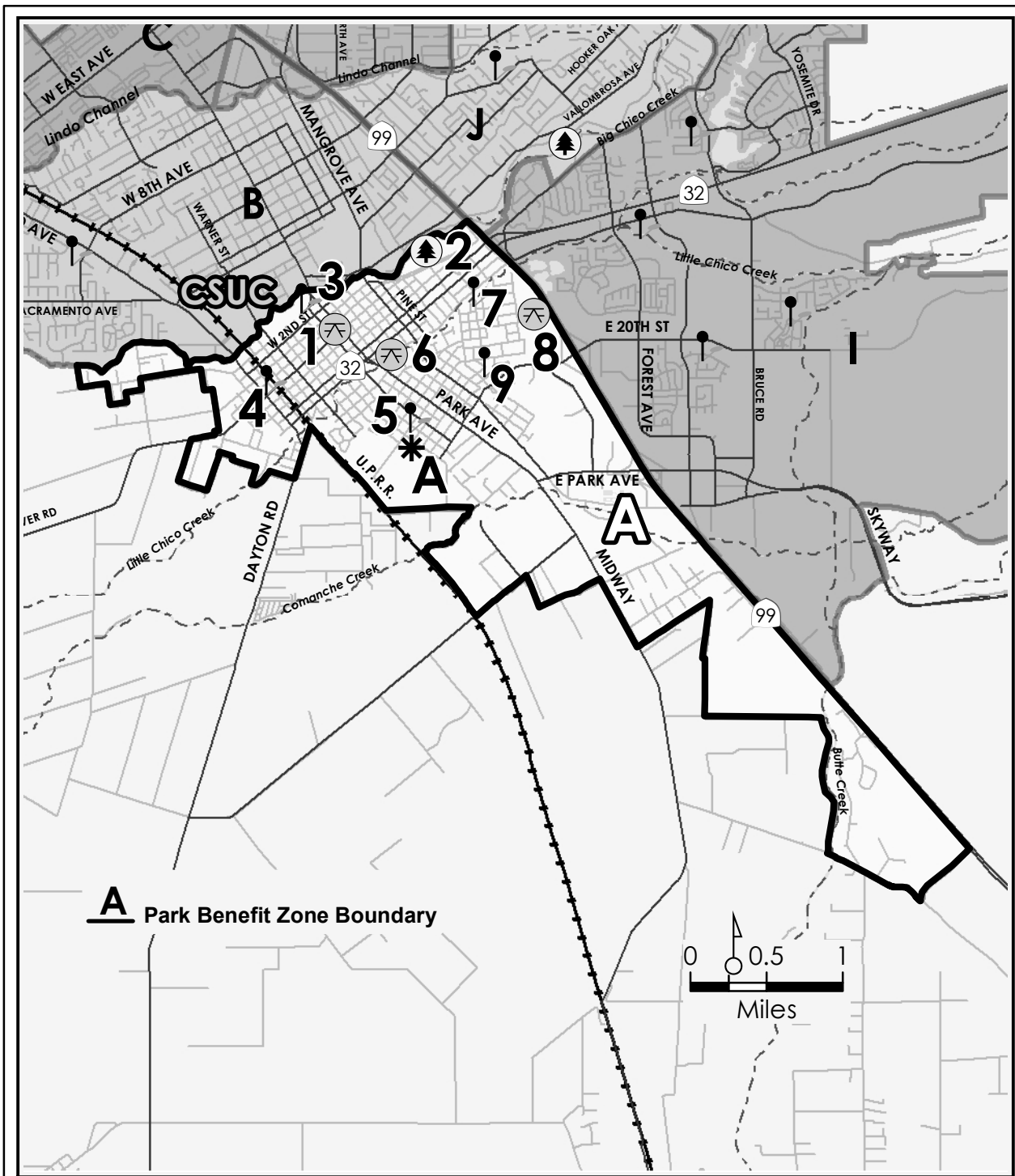
**Park Benefit Zones  
w/Park Inventory**

**Park Type**

-  Regional Park
-  Community Park
-  Neighborhood Park

**Park Benefit Zone**





**A** Park Benefit Zone Boundary

**Park Benefit Zone A**  
w/ Park Inventory

**Existing Parks**

- 1. Plaza Park
- 2. Lower Bidwell Park  
(Sycamore Rec. Area)
- 3. Children's Playground
- 4. Depot Park
- 5. Rotary Park\*

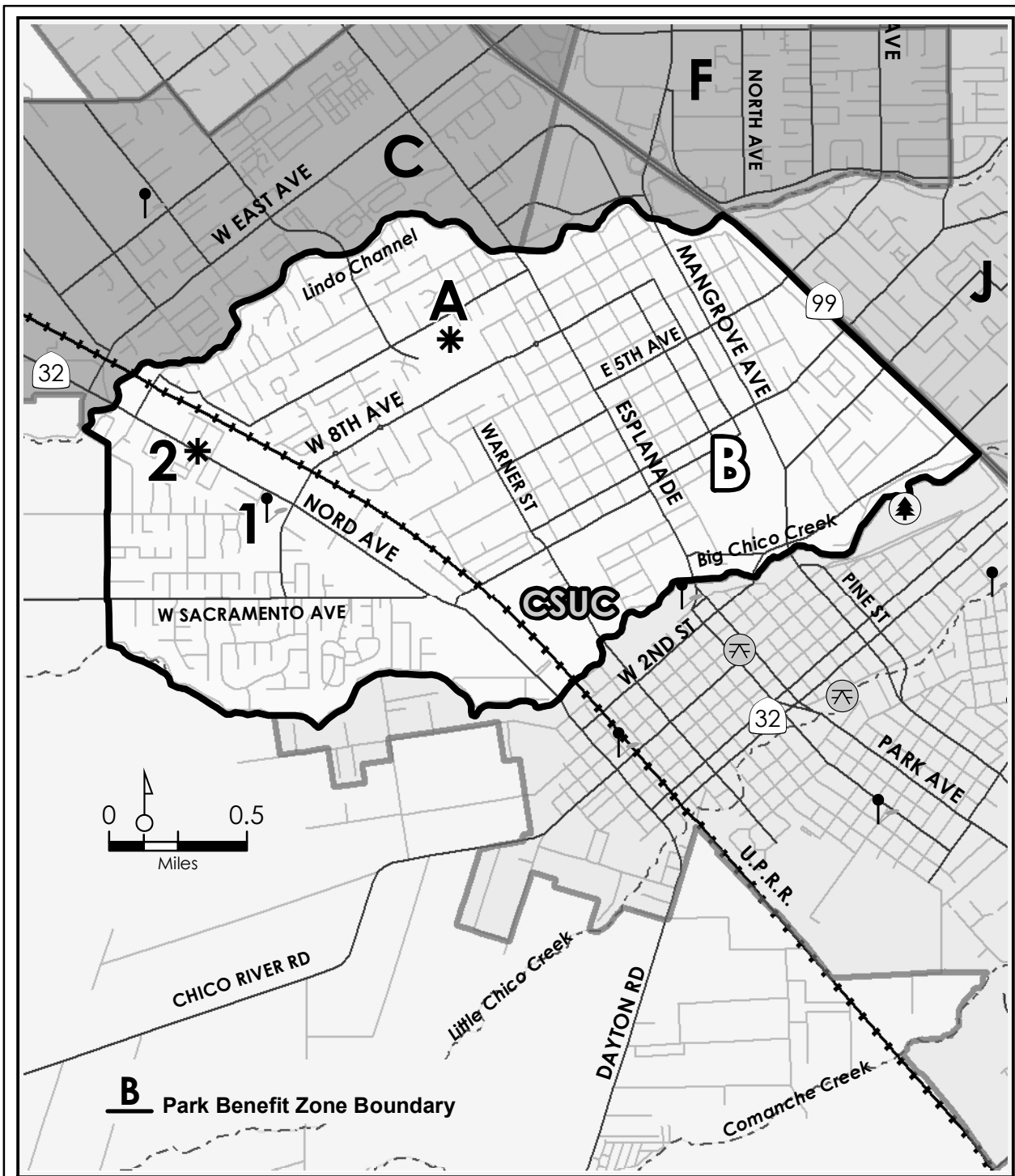
- 6. Humboldt Skate Park\*
- 7. Humboldt Neighborhood Park
- 8. 20th Street Community Park\*
- 9. Dorothy Johnson Community Center\*

\* CARD Park

**Proposed Park**

- A. Barber Yard Neighborhood Park





**Park Benefit Zone B**  
w/ Park Inventory

**Existing Parks**

- 1. Oak Way Neighborhood Park\*
- 2. West Side Place  
(undeveloped)

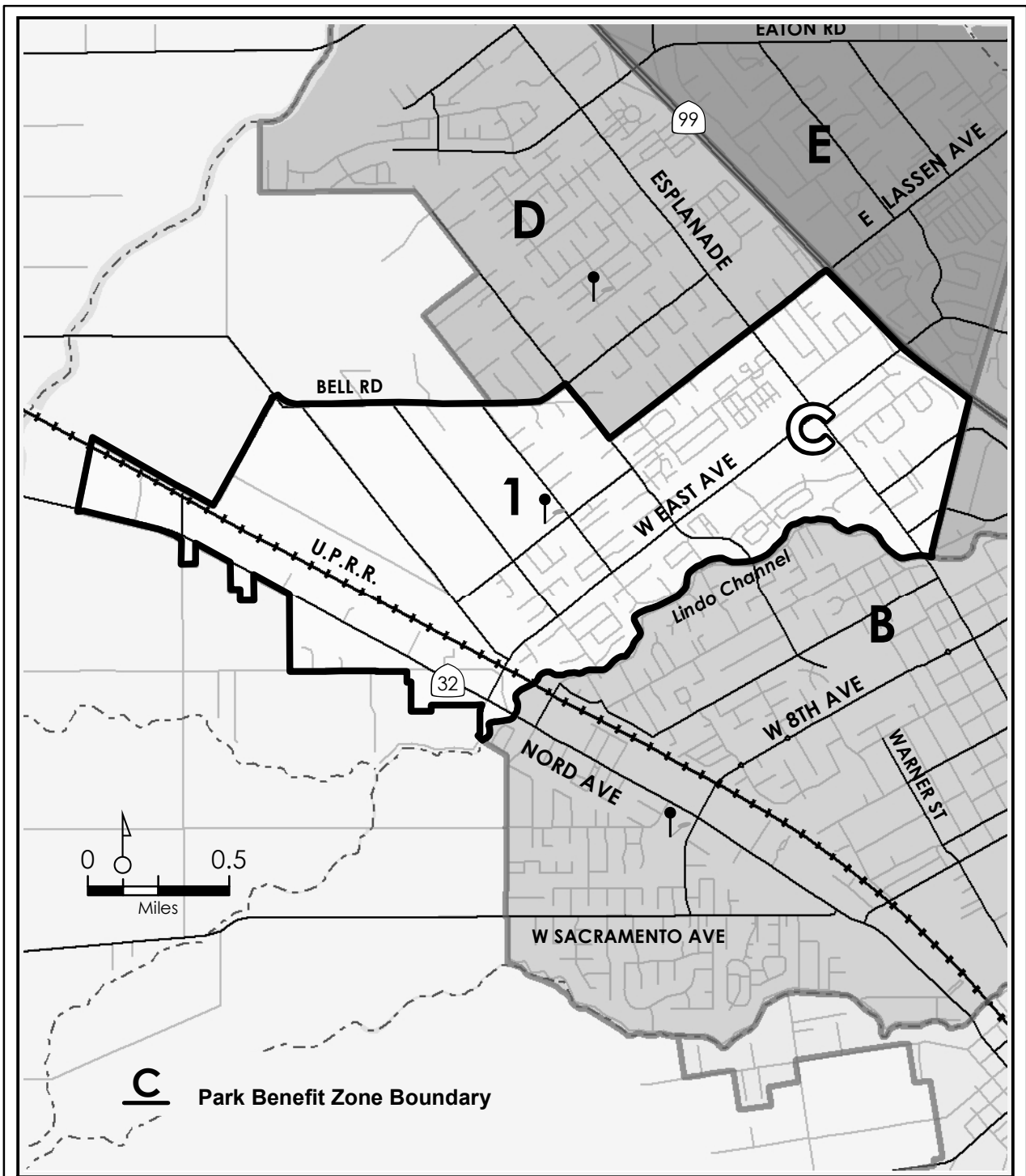
**Proposed Park**

- A. W 8th Avenue Neighborhood Park

\* CARD Park





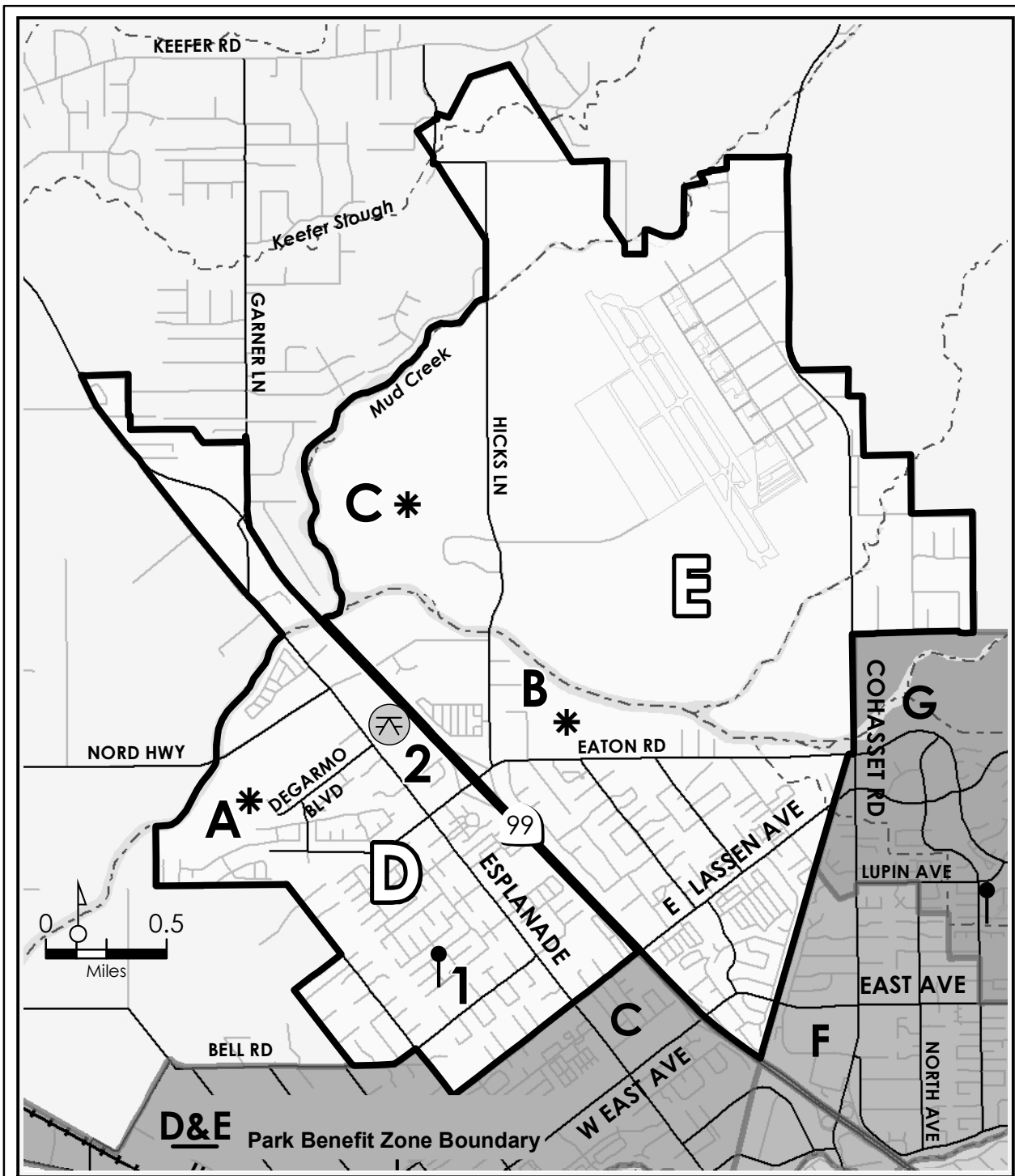


### Park Benefit Zone C w/ Park Inventory

**Existing Parks**

- 1. Henshaw Avenue Neighborhood Park  
(undeveloped)





**Park Benefit Zones D & E**  
w/ Park Inventory

**Existing Parks**

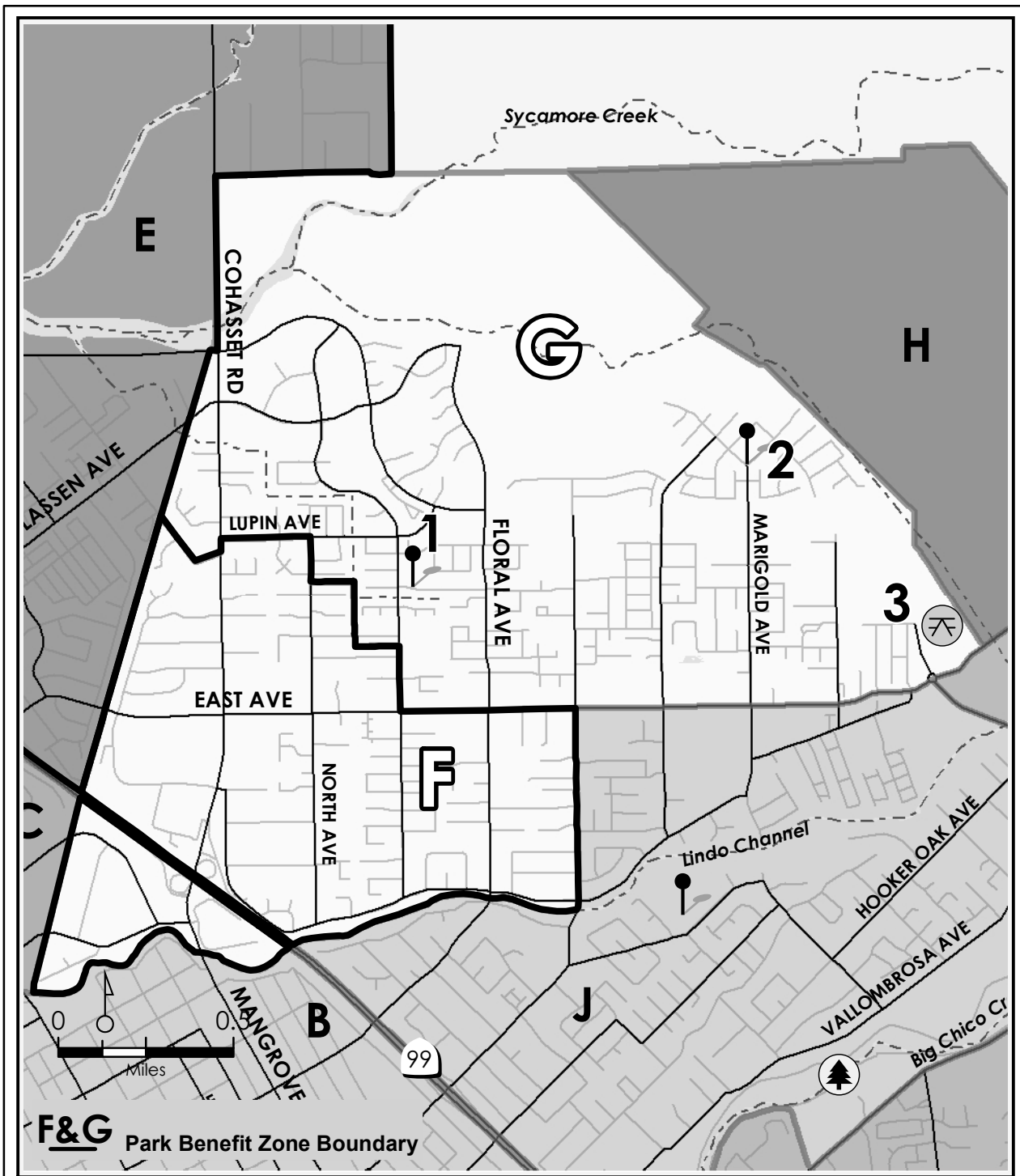
- 1. Peterson Neighborhood Park\*
- 2. DeGarmo Community Park\*

\* CARD Park

**Proposed Parks**

- A. N. Eaton Road Neighborhood Park
- B. Eaton Road /Morseman Avenue Neighborhood Park
- C. North Chico Neighborhood Park





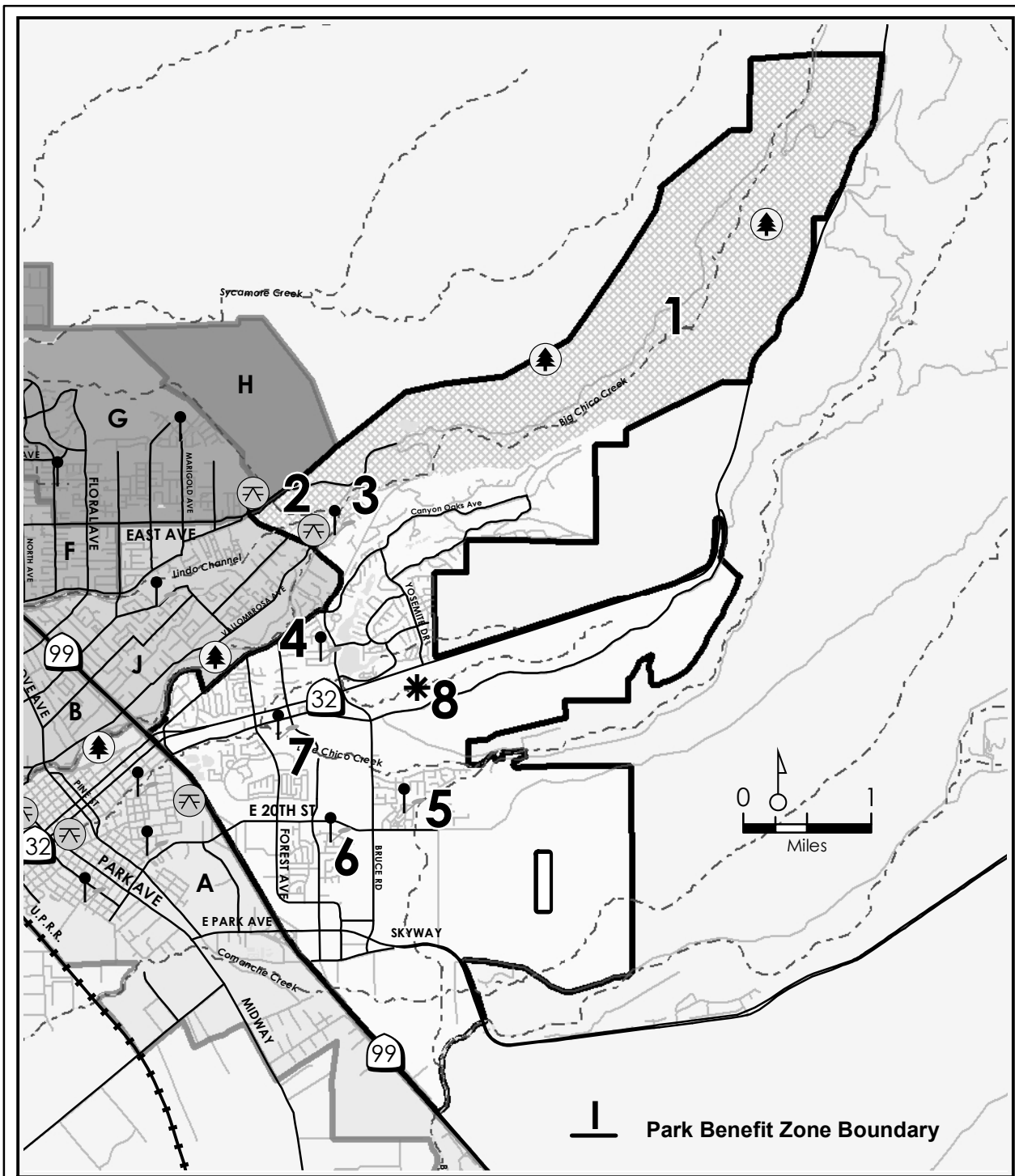
**Park Benefit Zones F & G**  
w/ Park Inventory

**Existing Parks**

- 1. Highland/Ceres Neighborhood Park\* (undeveloped)
- 2. Hancock Neighborhood Park\*
- 3. Wildwood Community Park\*

\* CARD Park





### Park Benefit Zone I

#### Existing Parks

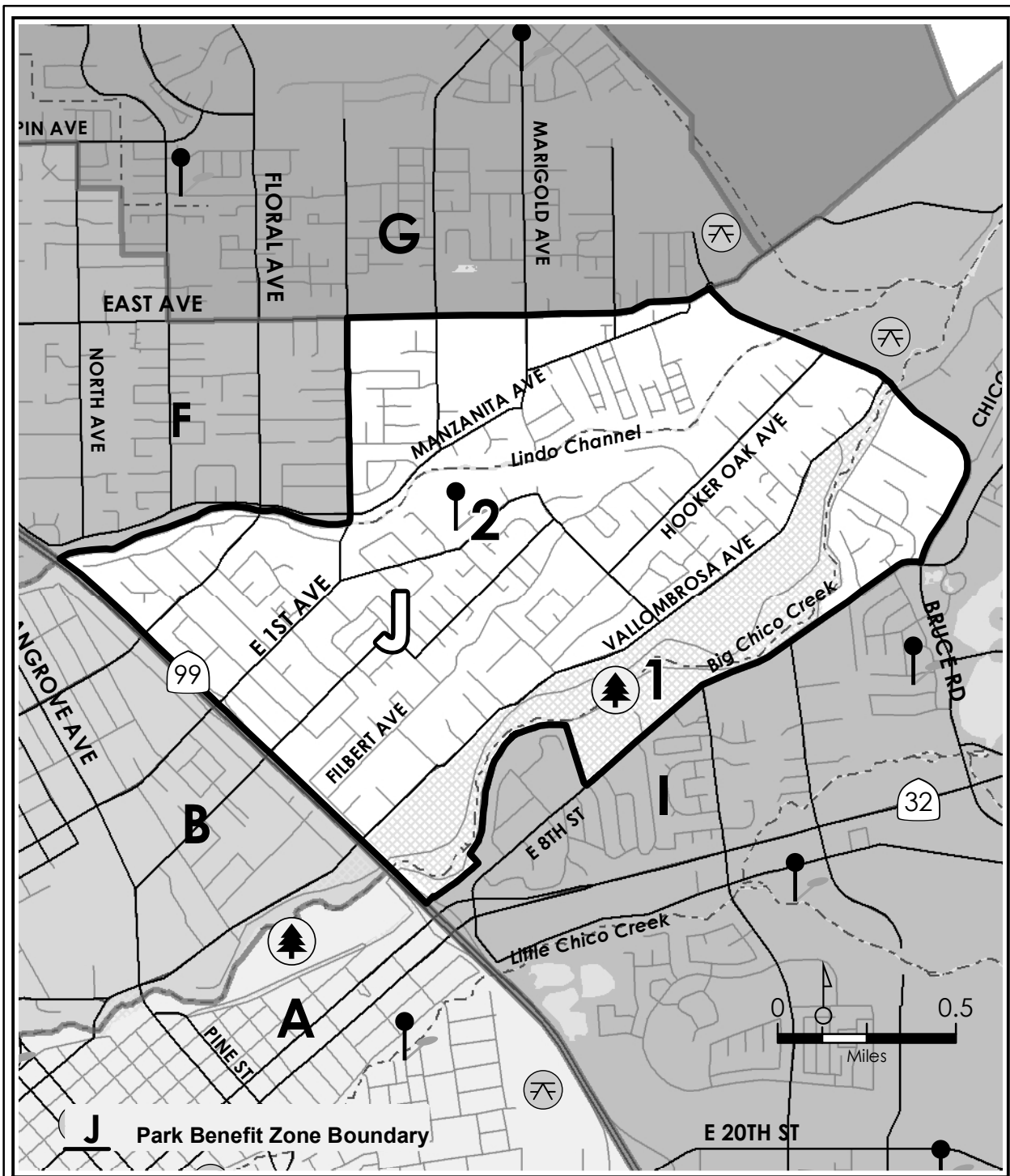
- 1. Upper Bidwell Park
- 2. Hooker Oak Community Park\*
- 3. 5 Mile Recreation Area
- 4. Husa Ranch/Nob Hill Neighborhood Park
- 5. Baroni Neighborhood Park\*

w/ Park Inventory

- 6. E 20th Street Neighborhood Park (undeveloped)
- 7. Notre Dame Blvd./Humboldt Rd Facility (undeveloped)
- 8. Oak Valley/Humboldt Rd Neighborhood Park (undeveloped)

\* CARD Park





**Park Benefit Zone J**  
w/ Park Inventory

**Existing Parks**

- 1. Lower Bidwell Park
- 2. Verbana Neighborhood Park



**CITY OF CHICO  
 FY2013-14 ANNUAL BUDGET  
 CHICO MUNICIPAL AIRPORT  
 AIR CARRIER PASSENGER LOADINGS**

**A. SCHEDULED AIR PASSENGER LOADINGS AND UNLOADINGS (1)**

<b>YEAR</b>	<b>SKYWEST</b>	<b>AMERICAN EAGLE (2)</b>	<b>RENO AIR EXPRESS (3)</b>	<b>TOTALS</b>	<b>% CHANGE FROM PREVIOUS YEAR</b>
1990-91	26,024	11,303	---	37,327	
1991-92	27,007	10,362	---	37,369	0.1%
1992-93	30,453	2,265	---	32,718	-12.4%
1993-94	27,832	---	---	27,832	-14.9%
1994-95	27,910	---	1,860	29,770	7.0%
1995-96	37,055	---	---	37,055	24.5%
1996-97	37,483	---	---	37,483	1.2%
1997-98	38,529	---	---	38,529	2.8%
1998-99	53,703	---	---	53,703	39.4%
1999-00	58,842	---	---	58,842	9.6%
2000-01	54,338	---	---	54,338	-7.7%
2001-02	41,335	---	---	41,335	-23.9%
2002-03	34,947	---	---	34,947	-15.5%
2003-04	34,197	---	---	34,197	-2.1%
2004-05	36,963	---	---	36,963	8.1%
2005-06	40,454	---	---	40,454	9.4%
2006-07	51,153	---	---	51,153	26.4%
2007-08	50,376	---	---	50,376	-1.5%
2008-09	47,992	---	---	47,992	-4.7%
2009-10	46,559	---	---	46,559	-3.0%
2010-11	43,394	---	---	43,394	-6.8%
2011-12	41,832	---	---	41,832	-3.6%
2012-13	25,341 (4)	---	---	25,341	na

**FOOTNOTES:**

- (1) Loadings and unloadings as reported to the City by the carriers indicated.
- (2) Commenced operations June 1990 and terminated service September 15, 1992.
- (3) Commenced operations August 18, 1994 and terminated service March 8, 1995.
- (4) Figures from July 1, 2012 through February 29, 2013 only.

**CITY OF CHICO  
 FY2013-14 ANNUAL BUDGET  
 CHICO MUNICIPAL AIRPORT  
 AIRCRAFT OPERATIONS**

**B. AIRCRAFT OPERATIONS (1)**

<b>YEAR</b>	<b>ITINERANT</b>	<b>LOCAL</b>	<b>TOTAL</b>	<b>% CHANGE FROM PREVIOUS YEAR</b>
1990	52,258	24,680	76,938	
1991	48,838	25,804	74,642	-3.0%
1992	47,360	29,520	76,880	3.0%
1993	40,720	23,684	64,404	-16.2%
1994	45,437	24,308	69,745	8.3%
1995	38,319	21,842	60,161	-13.7%
1996	43,155	22,461	65,616	9.1%
1998	36,232	12,551	48,783	-25.7%
1999	36,199	12,379	48,578	-0.4%
2000	37,811	11,617	49,428	1.7%
2001	39,453	9,250	48,703	-1.5%
2002	38,004	10,492	48,496	-0.4%
2003	38,377	9,345	47,722	-1.6%
2004	37,498	9,075	46,573	-2.4%
2005	37,311	8,247	45,558	-2.2%
2006	38,982	11,249	50,231	10.3%
2007	41,292	14,861	56,153	11.8%
2008	41,933	15,543	57,476	2.4%
2009	34,001	15,468	49,469	-13.9% <sup>(2)</sup>
2010	30,028	14,022	44,050	-11.0%
2011	31,986	20,314	52,300	18.7%
2012	32,061	19,492	51,553	-1.4%

(1) The Federal Aviation Administration Air Traffic Control Tower is open from 7 a.m. to 7 p.m. The numbers above do not reflect flights during the hours the tower is not in operation. Includes take-offs and landings.

(2) An error in the 2009 totals has been corrected here.

# GLOSSARY

## A

**AB 341:** Mandatory Commercial Recycling Mandate  
**AB 939:** California Integrated Waste Management Act  
**AB 1600:** Section 66000 et. Seq. (“Fees for Development Projects”) of the California Government Code. AB 1600 sets the “ground rules” for the adoption of fees (including development impact fees) by California local agencies.  
**Account:** A separate financial reporting unit. All budgetary transactions are recorded in accounts.  
**Accrual Basis:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.  
**ACDBE:** Airport Concession Disadvantaged Business Enterprise  
**ACE:** Alcohol Compliance and Education  
**ADA:** Americans with Disabilities Act  
**Adopted Budget:** The proposed budget as formally approved by the City Council.  
**AEP:** Airport Emergency Plan  
**AFG:** Assistance to Firefighters Grant  
**AIP:** Airport Improvement Program  
**ALP:** Airport Layout Plan  
**Americans with Disabilities Act:** The ADA is a Federal law that gives civil rights protection to individuals with disabilities. The law guarantees equal opportunity for individuals with disabilities in state and local government services, public accommodations, employment, transportation, and telecommunications.  
**Annexation:** The inclusion, attachment, or addition of territory to a city.  
**Appropriation:** An authorization made by the City Council which permits the City to incur obligations to make expenditures for specific purposes.  
**AP&Ps:** Administrative Procedures & Policies  
**ARFF:** Aircraft Rescue Fire Fighter  
**ARRA:** American Recovery and Reinvestment Act of 2009 (economic stimulus funding enacted by the Federal government.)  
**Assessed Valuation:** A value that is established for real and personal property for use as a basis for levying property taxes.  
**Asset:** Resources owned or held by a government which have monetary value.  
**AV:** Assessed Value  
**Available (Undesignated) Fund Balance:** Refers to the funds available for general appropriation.  
**AWOS:** Automated Weather Observing System

## B

**BCAG:** Butte County Association of Governments  
**BCAQMD:** Butte County Air Quality Management District  
**BCOE:** Butte County Office of Education  
**BDS:** Building & Development Services  
**Beginning/Ending Fund Balance:** Resources available in a fund after payment of prior/current year expenses.  
**BINTF:** Butte Interagency Narcotics Task Force  
**Bond:** A certificate of debt issued by an entity guaranteeing payment of the original investment, plus interest, by a specified future date.  
**BPI:** Building Professional Institute  
**BRCP:** Butte Regional Conservation Plan  
**Budget:** A financial plan that identifies revenues, types and levels of services to be provided, and the amount of funds that can be spent.  
**Budget Adjustment:** A procedure to revise a budget appropriation either by City Council approval through the adoption of a Supplemental Appropriation or Budget Modification.  
**Budget Calendar:** The schedule of key dates or milestones which the City follows in the preparation, adoption, and administration of the budget.  
**Budget Message:** The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the recommendations regarding the financial policy for the upcoming period.  
**Budget Modification:** Adjustments to the Final Budget which do not add funding appropriations to the Budget.

## C

**CAA:** Community Action Agency  
**CAD:** Computer Aided Dispatch  
**CAFR:** Comprehensive Annual Financial Report  
**Caltrans:** California Department of Transportation.  
**Capital Expenditure:** When money is spent to either buy fixed assets or to add to the value of large-scale, long-lasting physical improvements.  
**Capital Improvement Program:** A plan that includes a planning schedule and identifies options for financing large-scale, long-lasting physical improvements, usually two to ten years.  
**CARB:** California Air Resources Board  
**CARD:** Chico Area Recreation & Park District  
**Cash Basis:** A basis of accounting in which transactions are recognized only when cash is increased or decreased.



# GLOSSARY

**CASP:** Certified Access Specialist Program  
**CATV:** Cable Television  
**CC:** City Clerk  
**CCRPA:** Central Chico Redevelopment Project Area  
**CDBG:** Community Development Block Grant  
**CEA:** Chico Employees Association  
**Chico Municipal Code:** The codified ordinances and resolutions of the City of Chico.  
**CHDO:** Community Housing Development Organization  
**CHIP:** Community Housing Improvement Program  
**CIP:** Capital Improvement Program  
**CISM:** Critical Incident Stress Management  
**CJPRMA:** California Joint Powers Risk Management Authority  
**CLG:** Certified Local Government  
**CLIC:** Community Legal Information Center  
**CM:** City Manager  
**CMAQ:** Congestion Mitigation and Air Quality  
**CMARPA:** Chico Municipal Airport Redevelopment Project Area  
**CMC:** Chico Municipal Code or Chico Municipal Center (depending on context.)  
**CMDs:** Chico Maintenance Districts  
**CMRPA:** Chico Merged Redevelopment Project Area.  
**COLA:** Cost of Living Allowance  
**Community Development Block Grant:** Community Development Block Grant of Housing and Urban Development (HUD) provides two programs for general community development to eliminate blight and provide benefit to low and moderate income persons.  
**Community Parks:** Parks which serve an area of the community or the entire community greater than a localized neighborhood park and provide a broad range of park and recreational facilities.  
**Consumer Price Index:** A statistical description of price levels provided by the U.S. Department of Labor. The change in index from year to year is used to measure the cost of living and economic inflation.  
**Contingency:** A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.  
**COP:** Chief of Police  
**COPS:** Community Oriented Police Services  
**CORE PROS:** Coordinated Regional Problem Solving Team  
**Cost Allocation:** A method used to charge General Fund overhead costs to other funds.  
**CPD:** Chico Police Department  
**CPFA:** Chico Public Financing Authority  
**CPI:** Consumer Price Index

**CPOA:** Chico Police Officers Association  
**CPS:** Capital Project Services  
**CPSA:** Chico Public Safety Association  
**CSI:** Crime Scene Investigators  
**CUSD:** Chico Unified School District

## D

**DA:** District Attorney  
**DART:** Drowning Accident Rescue Team  
**DCBA:** Downtown Chico Business Association  
**DBE:** Disadvantaged Business Enterprise  
**Debt Service:** The payment of principal and interest on borrowed funds such as bonds and other debt instruments according to a pre-determined schedule.  
**Debt Service Fund:** Used to account for the payment and accumulation of resources related to general long-term debt principal and interest.  
**Deficit:** The excess of an entity's liabilities over its assets or the excess of expenditures over revenues during a single accounting period.  
**Department:** A major administrative unit of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area. Departments are comprised of divisions, programs, and/or sections.  
**Development Impact Fees:** A monetary exaction, other than a tax or special assessment, which is charged by a local agency to the applicant in connection with approval of a development project.  
**Division:** A functional unit within a department.  
**DOJ:** Department of Justice  
**DOT:** Department of Transportation  
**DTSC:** (State) Department of Toxic Substances Control  
**DUI:** Driving Under the Influence

## E

**EAP:** Employee Assistance Program  
**Easement:** A permanent right one has in the land of another, as the right to cross another's land.  
**EEO:** Equal Employment Opportunity  
**EIR:** Environmental Impact Report  
**EMS:** Emergency Medical Services  
**Encumbrance:** The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.  
**Enterprise Fund:** A fund used to account for operations that are financed and operated in a manner similar to private sector enterprise where the cost of providing services to the general public is recovered primarily through user charges.

# GLOSSARY

**Environmental Impact Report:** A detailed document describing and analyzing the significant environmental effects of a project and ways to mitigate or avoid these effects.

**EOC:** Emergency Operations Center

**EOD:** Explosive Ordnance Disposal

**EOPS:** Enforceable Obligations Payment Schedule

**EPA:** Environmental Protection Agency

**ESA:** Environmental Site Assessments

**Expenditure/Expense:** The outflow of funds paid for assets, goods and/or services obtained.

## F

**FAA:** Federal Aviation Administration

**FCC:** Federal Communication Commission

**Fee:** A charge levied for providing a service or permitting an activity.

**Fiscal Year:** The time period signifying the beginning and ending period for recording financial transactions. The City of Chico has specified July 1 to June 30 as its fiscal year.

**Fixed Assets:** Tangible assets having a long useful life that are intended to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**FLSA:** Fair Labor Standards Act

**FMLA:** Family Medical Leave Act

**FP&S:** Fire Prevention and Safety

**FPPC:** Fair Political Practices Commission

**F/T:** Full-Time

**FTE:** Full-Time Equivalent

**Full-Time Equivalent:** A full-time employee working 38-40 hours per week and receiving benefits.

**Fund:** A set of inter-related accounts to record revenues and expenditures associated with a specific purpose.

**FY:** Fiscal Year

## G

**GAAP:** Generally Accepted Accounting Principles

**GASB:** Governmental Accounting Standards Board

**GCUARPA:** Greater Chico Urban Area Redevelopment Project Area

**General Plan:** The General Plan of the City of Chico as adopted by "Resolution No. 82 94-95 Resolution of the City Council of the City of Chico Adopting the Comprehensive Update of the General Plan of November 16, 1994 and Repealing the Existing City of Chico General Plan Adopted on July 6, 1976 adopted November 16, 1994".

**Generally Accepted Accounting Principles:**

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

**General Fund:** The general operating fund of the City. It is used to account for all activities of the City not accounted for in another fund.

**GIS:** Geographic Information Systems

**GFOA:** Government Finance Officers Association

**Grant:** A sum of money awarded by the State or Federal government or other organization to support a program or project. Grants may be classified as either categorical, which are grants with tight restrictions on how the funds can be used or block grants which have only general spending provisions.

**GHG:** Green House Gas

**GSD:** General Services Department

## H

**HAZ-MAT:** Hazardous Materials

**HBP:** Highway Bridge Program

**HCP:** Habitat Conservation Plan

**HEAL:** Healthy Eating Active Living

**HNS:** Housing & Neighborhood Services

**HNT:** Hostage Negotiations Team

**HOME:** Home Investment Partnership Program

**Housing and Urban Development:** The Federal department which deals with various housing and community direct loans, guarantees, and grants.

**HR:** Human Resources

**HRBD:** Humboldt Road Burn Dump

**HUD:** Housing and Urban Development

## I

**IAFF:** International Association of Firefighters

**IFAS:** Integrated Financial and Administrative Solutions. Software used Citywide to track financial transactions.

**Indirect Cost:** A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned, such as administrative support, facility maintenance, or custodial services.

**Inflation:** A rise in price levels caused by an increase in available funds beyond the proportion of available goods.

**Infrastructure:** Permanent utility (public facility) installations, including (but not limited to) roads, water supply lines, sewage collection pipes, and power and communication lines.

**Inter-Fund Transfer:** The movement of monies between funds of the same governmental entity.

**IS:** Information Systems

# GLOSSARY

## J

**JAG:** Justice Assistance Grant

**JPPFA:** Joint Powers Financing Agreement

## K & L

**LAFCO:** Local Agency Formation Commission

**Levy:** To impose taxes for the support of government activities.

**Local Agency Formation Commission:** A countywide Commission, required in each California county, that ensures the orderly formation of local government agencies.

**Long-Term Debt:** Debt with a maturity of more than one year after the date of issuance.

**LPS:** Lift Pump Station

## M

**MGD:** Million gallons per day

**Modified Accrual Basis:** The method of accounting under which revenues are recorded when they are both measurable and available while expenditures are recognized when incurred.

**MOU:** Memorandum of Understanding

**MSC:** Municipal Services Center

**Municipal Code:** A collection of laws, rules, and regulations that apply to the City and its citizens.

## N

**NCCP:** National Community Conservation Plan

**Neighborhood Park:** A limited park and/or recreational facility serving a localized neighborhood area.

**Nexus:** The establishment of a rational and demonstrable relationship between a development impact fee and the projects proposed to be funded by it.

**NPDES:** National Pollution Discharge Elimination System

**NRO:** Non-Recurring Operating

**NWCSP:** Northwest Chico Specific Plan

## O

**O&M:** Operations & Maintenance

**OES:** Office of Emergency Services

**OHP:** Office of Historic Preservation

**Operating Budget:** The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for expenditures such as personnel, supplies, utilities, materials, travel, fuel and other departmental expenses.

**Operating Expenditure:** When money is spent on non-capital budget items such as personnel, supplies, utilities, materials, travel, fuel and other departmental expenses.

**Ordinance:** A formal legislative enactment by the City Council.

**ORAI:** Outside Recreation Advocacy Inc.

## P

**PACE:** Property Assessed Clean Energy

**Per Capita:** A measurement of the proportion of some statistic to an individual resident determined by dividing the statistic by the current population.

**Performance Measure:** Data collected to determine how effective and/or efficient a program is in achieving its objectives.

**PFA:** Public Facilities Assessment

**PFC:** Passenger Facility Charge

**PMMP:** Pavement Maintenance/Management Program

**Policy:** A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

**Prior Year Encumbrance:** Obligations from previous years in the form of purchase orders or contracts for which a part of an appropriation is reserved and not yet paid.

**Property Tax:** A levy upon the assessed valuation of property within the City of Chico.

**PSA:** Professional Services Agreement

**PT:** Part-Time

**Public Facilities:** Public improvements, public services, and community amenities (Government Code 66000 (d)).

## Q

**Quorum:** Minimum number of people who must be present (physically or by proxy) in order for a decision to be binding.

## R

**RAP:** Remedial Action Plan

**RDA:** Redevelopment Agency

**Rebudget:** The process of carrying over unspent appropriations or unrealized revenue from one fiscal year into a subsequent fiscal year.

**Reserve:** An account used to indicate that a portion of a fund's assets are legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Resolution:** A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

**Resources:** Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue:** Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

# GLOSSARY

**Revenue Bonds:** Bonds usually sold for constructing a project that will produce revenue for the government. That revenue is pledged to pay the principal and interest of the bonds.

**RFP:** Request for Proposal

**Risk Management:** An organized attempt to protect a government’s assets against accidental loss in the most economical method.

**ROPS:** Recognized Obligations Payment Schedule

**ROW:** Right of Way

**RPA:** Redevelopment Project Area

**RSTP:** Regional Service Transportation Program

**RTP:** Regional Transportation Plan

## S

**SAFER:** Staffing for Adequate Fire and Emergency Response

**Sales Tax:** Tax imposed on the sales of all final goods.

**SCADA:** Supervisory Control and Data Acquisition

**SCBA:** Self-Contained Breathing Apparatus

**SCS:** Sustainable Communities Strategy

**SECRPA:** South East Chico Redevelopment Project Area.

**SEIU:** Service Employees International Union

**SIR:** Self-Insured Retention

**Source of Revenue:** Revenues are classified according to their source or point of origin.

**Special Assessments:** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Special Revenue Funds:** Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

**STAA:** Surface Transportation Assistance Act

**Street Facilities:** Streets, street lighting systems, traffic signals, drainage facilities, appurtenant street furnishing, landscaping, etc. facility” for the Chico Urban Area under the provisions of Fender/State Clean Water Laws.

**Street Maintenance Equipment:** Heavy motorized street construction and/or maintenance equipment such as rollers, graders, earthmoving equipment, underground facilities maintenance equipment, etc.

**SWAT:** Special Weapons And Tactics

**SWMP:** Storm Water Management Program

**SWOT:** Strengths, Weaknesses, Opportunities and Threats

**SWPPP:** Storm Water Pollution Prevention Program

## T

**TABS:** Tax Allocation Bonds

**TARBS:** Tax Allocation Revenue Bonds

**TARGET:** A team of police officers funded by grants who work with City departments and community groups and organizations to target chronic neighborhood and policing problems.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. The term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Tax Levy:** The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**TDA:** Transportation Development Act

**Transfers In/Out:** Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Transportation Facilities:** The components of the jurisdiction’s transportation system such as street facilities, bicycle facilities, etc.

**TRIP:** Total Road Improvement Program

**Trunk Line (Sewer) Collection System:** The system of major sewer lines which serves as the transmission system for wastewater from local area sewer mains to a wastewater treatment facility. As used in this report, trunk line sewers are those in excess of ten inches in diameter.

**TSA:** Transportation Security Administration

## U

**Unencumbered Balance:** The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

**Unreserved Fund Balance:** The portion of a fund’s balance that is not restricted for a specific purpose and is available for general appropriation.

**Useful Life:** The period of time that a depreciable asset is expected to be useable. This can refer to a budgeted period of time for an equipment class or the actual amount of time for a particular item.

## V

**VFD:** Variable Frequency Drive

**VIPS:** Volunteer in Police Service

## W

**Water Pollution Control Plant (WPCP):** The City’s wastewater treatment facility located on River Road approximately five miles west of Chico. The Plant is designated as a “centralized treatment facility” for the Chico Urban Area under the provisions of Fender/State Clean Water Laws.

# GLOSSARY

**WHA**: Wildlife Hazard Assessment (Airport)

**WPCP**: Water Pollution Control Plant

**WPEA**: Wastewater Plant Employee Association

**WWTP**: Waste Water Treatment Plant

## **X, Y & Z**

**YTD**: Year to Date





# SUCCESSOR AGENCY TO THE CHICO REDEVELOPMENT AGENCY FY2013-14 PROPOSED ANNUAL BUDGET MESSAGE

TO: City Council DATE: June 18, 2013  
FROM: City Manager FILE:  
SUBJECT: Successor Agency to the Chico Redevelopment Agency  
FY2013-14 Proposed Annual Budget

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The FY13-14 Proposed Annual Budget for the Successor Agency to the Chico Redevelopment Agency consists of three separate Funds:

### **Fund 360 – Redevelopment Agency Obligation Retirement Fund**

This fund accounts for the monies received from the Redevelopment Property Tax Trust Fund, held by the Butte County Auditor-Controller, to meet the amounts specified in the Recognized Obligation Payment Schedule (ROPS) for the Successor Agency. Revenue received into this fund will be re-directed to Housing Successor Entity (Fund 373) and the Successor Agency (Fund 390) to pay the outstanding obligations of the Successor Agency as listed on approved ROPS.

### **Fund 373 – Redevelopment Agency Housing Successor Entity**

This fund accounts for the revenue received from the Redevelopment Agency Obligation Retirement Fund for the housing-related obligations of the former Merged Low/Mod Income Housing Fund (Fund 372).

### **Fund 390 – Successor Agency to the Chico Redevelopment Agency**

This fund accounts for the revenue received from the Redevelopment Agency Obligation Retirement Fund for the outstanding obligations of the former Merged Redevelopment Fund (Fund 352). Activities include the administration of the Successor Agency, the payment of debt service on the outstanding bonds associated with the former RDA, and any approved obligations noted on the ROPS.

The Oversight Board of the former Redevelopment Agency approved the Successor Agency Administrative budget for FY 13-14 at its meeting on June 5, 2013.

### **Legislative Background**

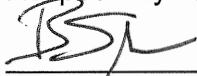
On June 29, 2011 Assembly Bill No. 1x 26 was enacted, which called for the dissolution of all California redevelopment agencies as of October 1, 2011. Also enacted at the same time was AB 1x27, which allowed agencies to continue if they agreed to transfer a certain dollar amount to the State to help balance the State budget. A lawsuit challenging the constitutionality of both bills was filed shortly after they were enacted, and the California Supreme Court imposed a stay pending its decision on the constitutionality of the legislation. On December 29, 2011, the Court struck down the

continuation bill, but upheld AB1x 26, the dissolution bill. In its decision, it extended the dissolution date to February 1, 2012, and extended certain other AB1x 26 deadlines.

AB1x 26 established a Successor Agency for each dissolved redevelopment agency. The purpose of the Successor Agency is to implement the dissolution of the redevelopment agency in compliance with the law, and to provide staff support to an Oversight Board comprised of locally appointed individuals. The City of Chico became the Successor Agency to the former Chico Redevelopment Agency on February 1, 2012, by the operation of law.

Subject to the approval of the Oversight Board and the California Department of Finance, the Successor Agency manages redevelopment projects currently underway, makes payments identified on the Recognized Obligation Payment Schedule and disposes of redevelopment assets and properties as directed. The City of Chico assumed most of the housing assets and obligations of the former RDA. For the most part, the work and obligations of the Successor Agency are funded from the former tax increment revenues that are distributed by the Butte County Auditor-Controller.

Respectfully submitted,



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Brian Nakamura  
City Manager



**SUCCESSOR AGENCY  
TO THE CHICO REDEVELOPMENT AGENCY  
FY2013-14 ANNUAL BUDGET  
FUND LISTING**

<b>FUND</b>	<b>DESCRIPTION</b>
360	Redevelopment Obligation Retirement
373	Redevelopment Housing Successor Entity
390	Redevelopment Successor Agency

**FORMER CHICO REDEVELOPMENT AGENCY  
FY2013-14 ANNUAL BUDGET  
FUND LISTING**

<b>FUND</b>	<b>DESCRIPTION</b>
355	2001 TARBS Capital Improvement
357	2005 TABS Capital Improvement
395	CalHome Grant - RDA
396	HRBD Remediation Monitoring
655	2001 TARBS Debt Service
657	2005 TABS Debt Service
658	2007 TABS Debt Service
954	CPFA TARBS Reserve
957	2005 TABS Reserve
958	2007 TABS Reserve

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**RDA OBLIGATION RETIREMENT FUND**

FUND 360 RDA OBLIGATION RETIREMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
40223 Tax Increment	0	0	15,768,195	15,768,195	14,965,855	14,965,855
<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>15,768,195</b>	<b>15,768,195</b>	<b>14,965,855</b>	<b>14,965,855</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9373 RDA Housing Successor Agency	0	0	(5,449,775)	(5,449,775)	(4,406,529)	(4,406,529)
9390 RDA Successor Agency	0	0	(10,318,420)	(10,318,420)	(10,559,326)	(10,559,326)
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>(15,768,195)</b>	<b>(15,768,195)</b>	<b>(14,965,855)</b>	<b>(14,965,855)</b>
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, July 1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fund Balance, June 30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Fund Name: Fund 360 - RDA Obligation Retirement Fund  
Authority: State Law - Assembly Bill No. 1X26, dated June 28, 2011.  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: None  
Description: Successor Agency to the Chico Redevelopment Agency.

Remarks: This fund accounts for monies received from the Redevelopment Property Tax Trust Fund, held by the Butte County Auditor-Controller, to meet the amounts specified in the Recognized Obligation Payment Schedule (ROPS) for the Successor Agency to the Chico Redevelopment Agency.  
Revenue received into this fund will be transferred to either Fund 390 - RDA Successor Agency or Fund 373 - Housing Successor Entity in order to wind down the affairs of the former Agency and pay down its outstanding obligations.

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**RDA HOUSING SUCCESSOR FUND**

FUND 373 RDA HOUSING SUCCESSOR	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
Total Revenues	0	0	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	1,714	0	0	0	0
540 Housing	0	63,016	142,732	139,043	127,522	127,522
994 Private Development Cost Alloc	0	6,154	0	0	0	0
995 Indirect Cost Allocation	0	72,383	0	0	0	0
Total Operating Expenditures	0	143,267	142,732	139,043	127,522	127,522
<b>Capital Expenditures</b>						
65703 Bidwell Park Apartments	0	0	301,160	304,385	0	0
65912 Property Acquisition Program	0	2,480	0	0	0	0
65962 Parkside Terrace	0	28,603	0	0	0	0
65964 Catalyst Transitional	0	108,988	0	0	0	0
65972 Wisconsin and Boucher	0	0	0	2,574	0	0
65975 Harvest Park Apartments	0	2,260,118	5,134,227	5,183,736	1,390,500	1,390,500
65978 North Point Apartments	0	511,774	0	1,059,906	2,832,500	2,832,500
Total Capital Expenditures	0	2,911,963	5,435,387	6,550,601	4,223,000	4,223,000
Total Expenditures	0	3,055,230	5,578,119	6,689,644	4,350,522	4,350,522
<b>Other Financing Sources/Uses</b>						
From:						
3360 RDA Obligation Retirement	0	0	5,449,775	5,449,775	4,406,529	4,406,529
3372 Merged Low/Mod Housing	0	5,143,682	0	0	0	0
3390 RDA Successor Agency	0	238,904	0	0	0	0
To:						
9392 LOW-MOD Housing Asset Fund	0	(4,424,008)	0	0	0	0
Total Other Sources/Uses	0	958,578	5,449,775	5,449,775	4,406,529	4,406,529
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	(2,096,652)	(128,344)	(1,239,869)	56,007	56,007
Non-Cash / Other Adjustments	0	2,826,368				
<b>Cash Balance, July 1</b>	0	0	128,344	729,716	(510,152)	(510,152)
<b>Cash Balance, June 30</b>	0	729,716	0	(510,152)	(454,145)	(454,145)

Fund Name: Fund 373 - RDA Hsng Successor Ent  
Authority: State Law - Assembly Bill No. 1X26, dated June 28, 2011.  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities  
Authorized Other Uses: Operating, debt service  
Description: To account for the revenue received from the Redevelopment Agency Obligation Retirement Fund for the housing related obligations of the former Merged Low/Mod Income Housing Fund (Fund 372).

**City of Chico**  
**2013-14 Annual Budget**  
**Fund Summary**  
**RDA SUCCESSOR AGENCY FUND**

FUND 390 RDA SUCCESSOR AGENCY	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42303 Assmnt In-Lieu of San Swr Fee	0	402	0	0	0	0
44101 Interest on Investments	0	520	0	0	0	0
44120 Interest on Loans Receivable	0	17,287	0	0	0	0
Total Revenues	0	18,209	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	0	4,655	0	0	0	0
099 Debt Service	0	0	0	2,004,480	0	0
115 Redevelopment Administration	0	165,179	412,623	2,320,872	2,093,396	2,093,396
994 Private Development Cost Alloc	0	14,358	0	0	0	0
995 Indirect Cost Allocation	0	153,185	541,364	541,364	84,139	84,139
Total Operating Expenditures	0	337,377	953,987	4,866,716	2,177,535	2,177,535
<b>Capital Expenditures</b>						
50130 Oak Valley Infrastructure	0	3,390	127,000	127,000	126,000	126,000
50184 Facade Covenant Pilot Program	0	9,067	0	0	0	0
Total Capital Expenditures	0	12,457	127,000	127,000	126,000	126,000
Total Expenditures	0	349,834	1,080,987	4,993,716	2,303,535	2,303,535
<b>Other Financing Sources/Uses</b>						
From:						
3001 General	0	(24,744)	0	0	0	0
3352 Merged RPA	0	15,256,241	0	0	0	0
3360 RDA Obligation Retirement	0	0	10,318,420	10,318,420	10,559,326	10,559,326
3382 Merged Art	0	93,327	0	0	0	0
To:						
9373 RDA Housing Successor Agency	0	(238,904)	0	0	0	0
9396 HRBD Remediation Monitoring	0	0	0	0	(20,000)	(20,000)
9655 2001 TARBS Debt Service	0	(1,438,716)	(2,180,349)	(2,180,349)	(2,197,435)	(2,197,435)
9657 2005 TABS Debt Service	0	(2,516,039)	(3,881,378)	(3,881,378)	(3,874,629)	(3,874,629)
9658 2007 TARBS Debt Service	0	(1,509,647)	(1,807,694)	(1,807,694)	(1,868,916)	(1,868,916)
9674 2001 L&MIH Bond Debt Service	0	(290,302)	0	0	0	0
Total Other Sources/Uses	0	9,331,216	2,448,999	2,448,999	2,598,346	2,598,346
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	8,999,591	1,368,012	(2,544,717)	294,811	294,811
Non-Cash / Other Adjustments	0	(4,895,829)				
<b>Cash Balance, July 1</b>	0	0	711,999	4,103,761	1,559,044	1,559,044
<b>Cash Balance, June 30</b>	0	4,103,761	2,080,011	1,559,044	1,853,855	1,853,855

Fund Name: Fund 390 - Successor Agency to the Chico RDA  
Authority: State Law - Assembly Bill No. 1X26, dated June 28, 2011.  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings, facilities  
Authorized Other Uses: Operating, debt service  
Description: To account for the revenue received from the Redevelopment Agency Obligation Retirement Fund for the outstanding obligations of the former Merged Redevelopment Fund (Fund 352).

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**2013-14 Annual Budget**  
**Fund Summary**  
**2001 TARBS CAPITAL IMPROVEMENT FUND**

FUND 355 2001 TARBS CAPITAL IMPROVEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
42704 A/R Write-Off	(16,511)	0	0	0	0	0
44101 Interest on Investments	784	0	0	0	0	0
Total Revenues	(15,727)	0	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
11050 Teichert Pond	10,359	19,028	0	0	0	0
Total Capital Expenditures	10,359	19,028	0	0	0	0
Total Expenditures	10,359	19,028	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(26,086)	(19,028)	0	0	0	0
<b>Fund Balance, July 1</b>	305,294	279,208	260,179	260,180	260,180	260,180
<b>Fund Balance, June 30</b>	279,208	260,180	260,179	260,180	260,180	260,180

Fund Name: Fund 355 - 2001 TARBS Capital Improvement  
Authority: State law, City ordinance/CMC Chapter 2.43, City Resolution  
Use: Restricted  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: None  
Description: Eligible redevelopment purposes only.

Remarks: The 2001 Chico Public Financing Authority (CPFA) Tax Allocation Revenue Bonds were issued July 31, 2001. Proceeds of \$8,182,000 were distributed for redevelopment projects. In addition, proceeds in the amount of \$3,702,668 were drawn from an escrow account on April 18, 2003. Unspent bond proceeds are frozen, pending future determination of the Oversight Board to the former Chico Redevelopment Agency, dissolved February 1, 2012 pursuant to Assembly Bill No. 1X26.

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**Fund Summary**  
**2005 TABS CAPITAL IMPROVEMENT FUND**

FUND 357 2005 TABS CAPITAL IMPROVEMENT	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	71,669	28,247	0	0	0	0
Total Revenues	71,669	28,247	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
00878 Humboldt Road Disposal Site Reme	5,599	0	0	0	0	0
12066 Cohasset Road Widening	174,438	145,026	0	0	0	0
13023 SR 99/ Eaton Road Interchange	57,712	0	0	0	0	0
15009 20th St Corridor Improvements	13,451	0	0	0	0	0
15010 SR 32 Widening	1,009,474	0	0	0	0	0
15027 Vector Control Substation	19,838	0	0	0	0	0
16036 SR 99/Skyway Interchange	1,890,392	948,659	0	0	0	0
16038 Bruce Road Reconstruction	58,373	3,224	0	0	0	0
17028 Children's Playground Improvement	70,772	0	0	0	0	0
17029 CARD Park Facilities Improvements	44,796	0	0	0	0	0
17301 Avenues Neighborhood Improveme	8,092	0	0	0	0	0
18051 E. Park/MLK Blvd Intersection	581,330	76,331	0	0	0	0
18907 Street Improv & Maintenance	74,040	38,201	0	0	0	0
45044 Old Municipal Building Remodel	49	0	0	0	0	0
45052 CMA Groundwater Remediation	125,690	98,904	0	0	0	0
50103 Enloe Campus SD & Road Improv	28,671	10,453	0	0	0	0
50104 CMA Infrastructure Improv	14,076	39,326	0	0	0	0
50125 Rio Lindo Ave Reconstruction	7,513	3,757	0	0	0	0
50126 1st and 2nd Streets Couplet	95,048	6,112	0	0	0	0
50140 Southwest Neighborhood Improv	104,966	6,348	0	0	0	0
50143 Avenues Circulation Improv	31,950	0	0	0	0	0
50180 Filbert Avenue Storm Drainage	90,028	0	0	0	0	0
50182 9th & Hazel Greenway Site	17,304	9,725	0	0	0	0
50184 Facade Covenant Pilot Program	20,741	15,450	0	0	0	0
50189 SW Neighborhood Sidewalk Impr	254,879	373,587	0	0	0	0
50190 SW Lighting Improvements	0	27,041	0	0	0	0
90098 East Fifth Avenue Reconstruction	1,297,148	836,566	0	0	0	0
Total Capital Expenditures	6,096,370	2,638,710	0	0	0	0
Total Expenditures	6,096,370	2,638,710	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	(6,024,701)	(2,610,463)	0	0	0	0
<b>Fund Balance, July 1</b>	14,570,632	8,545,931	5,907,884	5,935,468	5,935,468	5,935,468
<b>Fund Balance, June 30</b>	8,545,931	5,935,468	5,907,884	5,935,468	5,935,468	5,935,468

Fund Name: Fund 357 - 2005 TABS Capital Improvement  
Authority: State Law, City Ordinance/CMC Chapter 2.43, City Resolution  
Use: Restriction  
Authorized Capital Uses: Major programs, buildings and facilities, major equipment  
Authorized Other Uses: None  
Description: Eligible redevelopment purposes only.

Remarks: The 2005 Chico Redevelopment Agency Tax Allocation Bonds were issued November 17, 2005. Proceeds in the amount of \$64,058,100 were distributed for redevelopment projects. Unspent bond proceeds are frozen pending future determination of the Oversight Board to the former Chico Redevelopment Agency, dissolved February 1, 2012 pursuant to Assembly Bill No. 1X26.

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**Fund Summary**  
**CALHOME GRANT-RDA FUND**

FUND 395 CALHOME GRANT-RDA	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	6	0	0	0	0	0
<b>Total Revenues</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
Total Other Sources/Uses	0	0	0	0	0	0
<b>Excess (Deficiency) of Revenues And Other Sources</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Non-Cash / Other Adjustments	0	0				
<b>Cash Balance, July 1</b>	<b>2,413</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>
<b>Cash Balance, June 30</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>	<b>2,419</b>

Fund Name: Fund 395 - CalHome Grant - RDA  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Mortgage Subsidy Loans  
Description: CalHome Program grant funds from the California State Department of Housing and Community Development to provide loans in connection with the Chico Redevelopment Agency's Mortgage Subsidy Program.

Remarks: Cash balance is comprised of cash in the fund plus short term receivables less short term liabilities.

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**Fund Summary**  
**HRBD REMEDIATION MONITORING FUND**

FUND 396 HRBD REMEDIATION MONITORING	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44101 Interest on Investments	3,923	(1,698)	0	0	0	0
Total Revenues	3,923	(1,698)	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
000 Funds Administration	26,650	27,006	56,200	56,200	56,200	56,200
Total Operating Expenditures	26,650	27,006	56,200	56,200	56,200	56,200
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	26,650	27,006	56,200	56,200	56,200	56,200
<b>Other Financing Sources/Uses</b>						
From:						
3390 RDA Successor Agency	0	0	0	0	20,000	20,000
To:						
Total Other Sources/Uses	0	0	0	0	20,000	20,000
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(22,727)	(28,704)	(56,200)	(56,200)	(36,200)	(36,200)
<b>Fund Balance, July 1</b>	1,491,369	1,468,642	1,412,442	1,439,938	1,383,738	1,383,738
<b>Fund Balance, June 30</b>	1,468,642	1,439,938	1,356,242	1,383,738	1,347,538	1,347,538

Fund Name: Fund 396 - HRBD Remediation Monitoring  
Authority: City Resolution  
Use: Restricted  
Authorized Capital Uses: Implementation of the Remedial Action Plan  
Authorized Other Uses: Operating  
Description: To account for annual monitoring expenses related to implementation of the Remedial Action Plan associated with clean-up of the Humboldt Road Burn Dump.



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**Fund Summary**  
**2001 TARBS DEBT SERVICE FUND**

FUND 655 2001 TARBS DEBT SERVICE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44102 Interest on Inv for Trust Fund	11	14	0	0	0	0
44103 Investment Sweep Fee	(10)	(9)	0	0	0	0
Total Revenues	1	5	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
8000 Debt Principal	927,792	973,557	1,200,000	1,200,000	1,270,000	1,270,000
8200 Debt Interest	979,027	930,318	1,066,849	1,066,849	1,012,849	1,012,849
8410 Trustee & Paying Agent Fees	2,263	2,388	2,500	2,500	2,500	2,500
Total Operating Expenditures	1,909,082	1,906,263	2,269,349	2,269,349	2,285,349	2,285,349
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	1,909,082	1,906,263	2,269,349	2,269,349	2,285,349	2,285,349
<b>Other Financing Sources/Uses</b>						
From:						
3352 Merged RPA	1,820,705	423,113	0	0	0	0
3390 RDA Successor Agency	0	1,438,716	2,180,349	2,180,349	2,197,435	2,197,435
3954 CPFA TARBS Reserve	88,375	88,130	89,000	89,000	89,000	89,000
To:						
Total Other Sources/Uses	1,909,080	1,949,959	2,269,349	2,269,349	2,286,435	2,286,435
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	43,701	0	0	1,086	1,086
<b>Fund Balance, July 1</b>	44,434	44,434	0	88,135	88,135	88,135
<b>Fund Balance, June 30</b>	44,434	88,135	0	88,135	89,221	89,221

Fund Name: Fund 655 - 2001 TARBS Debt Service  
Authority: State law, City ordinance/CMC Chapter 2.43  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Debt service  
Description: To account for the accumulation of resources for the payment of debt service only.

Remarks: The 2001 Chico Public Financing Authority (CPFA) Tax Allocation Revenue Bonds were issued July 31, 2001. Part of the proceeds of the issue were used to refund the 1991 CPFA Series A Bonds.

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**2005 TABS DEBT SERVICE FUND**

FUND 657 2005 TABS DEBT SERVICE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44102 Interest on Inv for Trust Fund	10	17	0	0	0	0
44103 Investment Sweep Fee	(9)	(11)	0	0	0	0
Total Revenues	1	6	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
8000 Debt Principal	920,000	955,000	995,000	995,000	1,030,000	1,030,000
8200 Debt Interest	3,156,578	3,122,078	3,083,878	3,083,878	3,044,078	3,044,078
8410 Trustee & Paying Agent Fees	1,978	2,128	2,500	2,500	2,500	2,500
Total Operating Expenditures	4,078,556	4,079,206	4,081,378	4,081,378	4,076,578	4,076,578
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	4,078,556	4,079,206	4,081,378	4,081,378	4,076,578	4,076,578
<b>Other Financing Sources/Uses</b>						
From:						
3352 Merged RPA	3,876,575	1,461,614	0	0	0	0
3390 RDA Successor Agency	0	2,516,039	3,881,378	3,881,378	3,874,629	3,874,629
3957 2005 TABS Reserve	201,980	201,984	200,000	200,000	200,000	200,000
To:						
Total Other Sources/Uses	4,078,555	4,179,637	4,081,378	4,081,378	4,074,629	4,074,629
<b>Excess (Deficiency) of Revenues And Other Sources</b>	0	100,437	0	0	(1,949)	(1,949)
<b>Fund Balance, July 1</b>	0	0	0	100,437	100,437	100,437
<b>Fund Balance, June 30</b>	0	100,437	0	100,437	98,488	98,488

Fund Name: Fund 657 - 2005 TABS Debt Service  
Authority: State Law, City Ordinance/CMC Chapter 2.43  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Debt Service  
Description: To account for the accumulation of resources for the payment of debt service for the 2005 Tax Allocation Bonds issued November 17, 2005.

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**Fund Summary**  
**2007 TABS DEBT SERVICE FUND**

FUND 658 2007 TABS DEBT SERVICE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44102 Interest on Inv for Trust Fund	1	9	0	0	0	0
Total Revenues	1	9	0	0	0	0
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
8000 Debt Principal	1,050,000	1,090,000	1,150,000	1,150,000	1,185,000	1,185,000
8200 Debt Interest	881,294	839,294	795,694	795,694	749,694	749,694
8410 Trustee & Paying Agent Fees	1,978	2,128	2,000	2,000	2,000	2,000
Total Operating Expenditures	1,933,272	1,931,422	1,947,694	1,947,694	1,936,694	1,936,694
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	1,933,272	1,931,422	1,947,694	1,947,694	1,936,694	1,936,694
<b>Other Financing Sources/Uses</b>						
From:						
3352 Merged RPA	1,792,634	351,066	0	0	0	0
3390 RDA Successor Agency	0	1,509,647	1,807,694	1,807,694	1,868,916	1,868,916
3958 2007 TARBS Reserve	140,634	140,637	140,000	140,000	140,000	140,000
To:						
Total Other Sources/Uses	1,933,268	2,001,350	1,947,694	1,947,694	2,008,916	2,008,916
<b>Excess (Deficiency) of Revenues And Other Sources</b>	(3)	69,937	0	0	72,222	72,222
<b>Fund Balance, July 1</b>	3	0	0	69,937	69,937	69,937
<b>Fund Balance, June 30</b>	0	69,937	0	69,937	142,159	142,159

Fund Name: Fund 658 - 2007 TABS Debt Service  
Authority: State Law, City Ordinance/CMC Chapter 2.43  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Debt Service  
Description: To account for the accumulation of resources for the payment of debt service for the 2007 Tax Allocation Refunding Bonds issued July 10, 2007.

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**Fund Summary**  
**CPFA TARBS RESERVE FUND**

FUND 954 CPFA TARBS RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44102 Interest on Inv for Trust Fund	88,375	88,130	93,000	93,000	93,000	93,000
44103 Investment Sweep Fee	0	0	(4,000)	(4,000)	(4,000)	(4,000)
Total Revenues	88,375	88,130	89,000	89,000	89,000	89,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9655 2001 TARBS Debt Service	(88,375)	(88,130)	(89,000)	(89,000)	(89,000)	(89,000)
Total Other Sources/Uses	(88,375)	(88,130)	(89,000)	(89,000)	(89,000)	(89,000)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	0	0	0	0	0
<b>Fund Balance, July 1</b>	1,684,941	1,684,941	1,684,941	1,684,941	1,684,941	1,684,941
<b>Fund Balance, June 30</b>	1,684,941	1,684,941	1,684,941	1,684,941	1,684,941	1,684,941

Fund Name: Fund 954 - CPFA TARBS Reserve  
Authority: City Ordinance/CMC Chapter 2.43  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Debt Service  
Description: The required reserve for the 2001 CPFA TARBS is \$1,684,941 per the 2007 TARBS bond initiative.

Remarks: In FY2007-08, the reserves for the Chico Public Financing Authority (CPFA) Tax Allocation Revenue Bonds issued in 1996 and 2001 were combined, and the reserve for both bonds was reflected in Fund 954. The desired reserve was \$4,422,966.  
On July 10, 2007, the Chico Redevelopment Agency issued the 2007 Tax Allocation Refunding Bonds in the amount of \$23,405,000 for the purpose of refinancing the 1996 Chico Public Financing Authority (CPFA) Tax Allocation Revenue Bonds.  
The revised desired reserve for the remaining 2001 Tax Allocation Refunding Bonds is \$1,684,941.

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**Fund Summary**  
**2005 TABS RESERVE FUND**

FUND 957 2005 TABS RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44102 Interest on Inv for Trust Fund	201,995	201,427	205,000	205,000	205,000	205,000
44103 Investment Sweep Fee	(15)	(5)	(5,000)	(5,000)	(5,000)	(5,000)
Total Revenues	201,980	201,422	200,000	200,000	200,000	200,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9657 2005 TABS Debt Service	(201,980)	(201,984)	(200,000)	(200,000)	(200,000)	(200,000)
Total Other Sources/Uses	(201,980)	(201,984)	(200,000)	(200,000)	(200,000)	(200,000)
<b>Excess (Deficiency) of Revenues And Other Sources</b>						
	0	(562)	0	0	0	0
<b>Fund Balance, July 1</b>	4,194,297	4,194,297	4,194,298	4,193,735	4,193,735	4,193,735
<b>Fund Balance, June 30</b>	4,194,297	4,193,735	4,194,298	4,193,735	4,193,735	4,193,735

Fund Name: Fund 957 - 2005 TABS Reserve  
Authority: City Ordinance/CMC Chapter 2.43  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Debt Service  
Description: As required in the bond indenture for the 2005 Tax Allocation Bond issue, the reserve is equal to the Maximum Annual Debt Service of \$4,092,746.

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**2007 TABS RESERVE FUND**

FUND 958 2007 TABS RESERVE	FY10-11	FY11-12	FY2012-13		FY2013-14	
	Actual	Actual	Council Adopted	Modified Adopted	City Mgr Recomm	Council Adopted
<b>Revenues</b>						
44102 Interest on Inv for Trust Fund	140,634	140,247	140,000	140,000	140,000	140,000
Total Revenues	140,634	140,247	140,000	140,000	140,000	140,000
<b>Expenditures</b>						
<b>Operating Expenditures</b>						
Total Operating Expenditures	0	0	0	0	0	0
<b>Capital Expenditures</b>						
Total Capital Expenditures	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
<b>Other Financing Sources/Uses</b>						
From:						
To:						
9658 2007 TARBS Debt Service	(140,634)	(140,637)	(140,000)	(140,000)	(140,000)	(140,000)
Total Other Sources/Uses	(140,634)	(140,637)	(140,000)	(140,000)	(140,000)	(140,000)
<b>Excess (Deficiency) of Revenues And Other Sources</b>	0	(390)	0	0	0	0
<b>Fund Balance, July 1</b>	2,748,860	2,748,860	2,748,860	2,748,470	2,748,470	2,748,470
<b>Fund Balance, June 30</b>	2,748,860	2,748,470	2,748,860	2,748,470	2,748,470	2,748,470

Fund Name: Fund 958 - 2007 TABS Reserve  
Authority: City Ordinance/CMC Chapter 2.43  
Use: Restricted  
Authorized Capital Uses: None  
Authorized Other Uses: Debt Service  
Description: As required in the bond indenture for the 2007 Tax Allocation Refunding Bond issue, the reserve is equal to the Maximum Annual Debt Service of \$2,678,153.



**City of Chico  
2013-14 Annual Budget  
Operating Summary Report**

**Successor Agency to the Chico Redevelopment Agency**

**Expenditure by Category**

Category

	Prior Year Actuals		FY2012-13			FY2013-14 Projection		
	FY2010-11	FY2011-12	General Fund	Other Funds	Total Funds	General Fund	Other Funds	Total Funds
Salaries & Employee Benefits	1,246,727	929,754	0	428,657	428,657	0	190,727	190,727
Materials & Supplies	6,027	2,639	0	7,250	7,250	0	5,150	5,150
Purchased Services	66,010	46,046	0	30,000	30,000	0	35,000	35,000
Other Expenses	9,477,342	2,787,000	0	1,963,050	1,963,050	0	1,961,700	1,961,700
Allocations	119,580	192,449	0	87,158	87,158	0	84,541	84,541
<b>Department Total</b>	<b>10,915,686</b>	<b>3,957,889</b>	<b>0</b>	<b>2,516,115</b>	<b>2,516,115</b>	<b>0</b>	<b>2,277,118</b>	<b>2,277,118</b>

**Department Summary by Fund-Activity**

Fund-Activity

Title

	Prior Year Actuals		FY2012-13		FY2013-14	
	FY2010-11	FY2011-12	Council Adopted	Modified Adopted	CM Recommend	Council Adopted
<b>Total General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
352-000 Merged Redevelopment	22,717	29,659	0	0	0	0
352-115 Merged Redevelopment	9,931,970	3,461,878	0	0	0	0
352-545 Merged Redevelopment	185,191	99,399	0	0	0	0
372-000 Merged Low/Mod Income Housing	250,224	-280,339	0	0	0	0
372-540 Merged Low/Mod Income Housing	498,933	297,701	0	0	0	0
373-000 RDA Housing Successor Entity	0	1,714	0	0	0	0
373-540 RDA Housing Successor Entity	0	63,016	142,732	139,043	127,522	127,522
373-994 RDA Housing Successor Entity	0	6,154	0	0	0	0
373-995 RDA Housing Successor Entity	0	72,383	0	0	0	0
390-000 Successor Agency to Chico RDA	0	-220	0	0	0	0
390-115 Successor Agency to Chico RDA	0	165,179	412,623	2,320,872	2,093,396	2,093,396
390-994 Successor Agency to Chico RDA	0	14,358	0	0	0	0
396-000 HRBD Remediation Monitoring	26,650	27,006	56,200	56,200	56,200	56,200
<b>Total Other Funds</b>	<b>10,915,686</b>	<b>3,957,889</b>	<b>611,555</b>	<b>2,516,115</b>	<b>2,277,118</b>	<b>2,277,118</b>
<b>Department Total</b>	<b>10,915,686</b>	<b>3,957,889</b>	<b>611,555</b>	<b>2,516,115</b>	<b>2,277,118</b>	<b>2,277,118</b>

*Note: Activity number 000 reflects support services provided by staff to departments other than the employee's home department.*





**CITY OF CHICO**  
**FY2013-14 ANNUAL BUDGET**  
**Index of Successor Agency to the**  
**Chico Redevelopment Agency Appendices**

RSA-1. Recognized Obligation Payment Schedules



CHICO (BUTTE)  
 RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)  
 July 1, 2013 through December 31, 2013

Oversight Board Approval Date: \_\_\_\_\_

Item #	Project Name / Debt Obligation	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2013-14	Funding Source					Six-Month Total
									Bond Proceeds	Reserve Balance	Admin Allowance	RPTTF	Other	
							\$154,152,323	\$16,513,627	\$0	\$350,641	\$195,530	\$6,557,676	\$0	\$7,103,847
1	Bonds - 2001 Tax Allocation Revenue Bonds	7/1/2001	4/1/2024	Union Bank of California	Debt Service (principal and interest)	Chico Amended & Merged	20,155,000	2,282,849	0	85,414	0	421,010	0	506,424
2	Bonds - 2005 Tax Allocation Revenue Bonds	11/1/2005	4/1/2032	Union Bank of California	Debt Service (principal and interest)	Chico Amended & Merged	63,300,000	4,074,078	0	199,449	0	1,322,590	0	1,522,039
3	Bonds - 2007 Tax Allocation Bonds	7/1/2007	4/1/2026	Union Bank of California	Debt Service (principal and interest)	Chico Amended & Merged	16,940,000	1,934,694	0	65,778	0	309,069	0	374,847
4	Bonds - Continuing Disclosure			To Be Determined	Obligations Pursuant to Bond Indentures	Chico Amended & Merged		0	0	0	0	0	0	0
5	Bonds - Arbitrage Rebate Calculation			Willdan	Obligations Pursuant to Bond Indentures	Chico Amended & Merged		0	0	0	0	0	0	0
6	Loan - Nitrate Compliance	6/1/2006	11/1/2037	Chico Urban Area JPFA	State Revolving Loan Repayment	Chico Amended & Merged	45,600,000	1,900,000	0	0	0	0	0	0
7	Contract - Revenue Pledge-HRBD Unit	8/29/2008	8/29/2034	CA Regional Water Quality Control Board	Monitoring Costs	Chico Amended & Merged	781,760	15,000	0	0	0	15,000	0	15,000
8	Contract - Revenue Pledge-Fogarty Unit	3/3/2009	7/13/2036	CA Regional Water Quality Control Board	Monitoring Costs	Chico Amended & Merged	228,820	5,000	0	0	0	5,000	0	5,000
9	Settlement - Fogarty Trust Agreement	7/16/2008	6/30/2020	Union Bank	Fogarty Trust Interest Payment	Chico Amended & Merged		126,000	0	0	0	126,000	0	126,000
10	Contract - Harvest Park Apartments	3/7/2011	3/7/2066	Central California Housing Corp.	Low income housing loan	Chico Amended & Merged	1,350,000	1,350,000	0	0	0	1,350,000	0	1,350,000
11	Contract - North Point Apartments	3/7/2011	3/7/2066	CAA of Butte County	Low income housing loan	Chico Amended & Merged	2,750,000	2,750,000	0	0	0	2,750,000	0	2,750,000
12	Contract - Habitat 16th Street	3/4/2009	3/9/2054	Habitat for Humanity of Butte County	Low income housing loan	Chico Amended & Merged	paid off		0	0	0	0	0	0
13	Contract - Bidwell Park Apartments	3/7/2011	3/7/2066	Chico Bidwell Associates, L.P.	Low income housing loan	Chico Amended & Merged	paid off - July'12		0	0	0	0	0	0
14	Contract - Catalyst Transitional Housing	11/6/2009	11/6/2064	Catalyst Domestic Violence Services	4 homes for victims of domestic violence	Chico Amended & Merged	paid off		0	0	0	0	0	0
15	Contract - Parkside Terrace	8/13/2008	2/17/2066	Chico Parkside Terrace, L.P.	Low income housing loan	Chico Amended & Merged	paid off		0	0	0	0	0	0
16	Contract - DeYoung Foreclosure	10/19/2006		Various	2006 MSP Loan Default Remedy	Chico Amended & Merged	paid off		0	0	0	0	0	0
17	Contract - Wisconsin & Boucher	4/28/2008		Northstar Engineering	Record of Survey Map	Chico Amended & Merged	paid off		0	0	0	0	0	0
18	Payments - Project Management/Delivery			City of Chico	Housing Project Management/Delivery	Chico Amended & Merged			0	0	0	183,000	0	183,000
19	Payments - Arbitrage Rebate			Internal Revenue Service	Arbitrage on 2007 TARBS Reserve Fund	Chico Amended & Merged	paid off - July '12	0	0	0	0	0	0	0
20	Contract - Revenue Pledge-HRBD Unit			Brown & Caldwell	Monitoring Costs	Chico Amended & Merged		10,000	0	0	0	10,000	0	10,000
21	Contract - Revenue Pledge-Fogarty Unit			Brown & Caldwell	Monitoring Costs	Chico Amended & Merged		10,000	0	0	0	10,000	0	10,000
22	Payments - Administration Budget			City of Chico	Administration of the Successor Agency	Chico Amended & Merged		0	0	0	195,530	0	0	195,530
23	Oversight Board Legal Services			City of Chico	Legal services for Oversight Board	Chico Amended & Merged		0	0	0	0	0	0	0
24	Airport Improvement Program Grant-29	2/11/2011		City of Chico	Grant Match-Wildlife Hazard Assessment	Chico Amended & Merged	0	0	0	0	0	0	0	0
25	Airport Improvement Program Grant-31	5/20/2011		City of Chico	Grant Match-Rehabilitate Taxiway	Chico Amended & Merged	0	0	0	0	0	0	0	0
26	EDA Award No. 07-79-06477	12/23/2009	12/23/2014	City of Chico	Grant Match-Cohasset Road Widening	Chico Amended & Merged	0	0	0	0	0	0	0	0
27	EDA Award No. 07-79-06678	6/1/2011	11/30/2011	City of Chico	Grant Match-Airport Recovery Strategy	Chico Amended & Merged	0	0	0	0	0	0	0	0
28	Section 34173 (h) Loan/Reimbursement			City of Chico	Debt Service payments through 12/31/11	Chico Amended & Merged	2,990,736	2,000,000	0	0	0	0	0	0
29	Contract - North Point Apartments - per approved Housing Due Diligence Review	3/7/2011	3/7/2066	City of Chico - CAA of Butte County	Low income housing loan	Chico Amended & Merged	56,007	56,007	0	0	0	56,007	0	56,007

**Recognized Obligation Payment Schedule (ROPS ) 13-14B - ROPS Detail**  
**January 1, 2014 through June 30, 2014**  
 (Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K					P
										M					
										Funding Source					
										Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)			RPTTF		
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	Six-Month Total
1	Bonds - 2001 Tax Allocation Revenue Bonds	Bonds Issued On or Before 12/31/10	7/1/2001	4/1/2024	Union Bank of California	Debt Service (principal and interest)	Chico Amended & Merged	\$ 153,338,773	N	\$ 6,207,193	\$ 553,803	\$ -	\$ 7,474,455	\$ -	\$ 14,235,451
2	Bonds - 2005 Tax Allocation Revenue Bonds	Bonds Issued On or Before 12/31/10	11/1/2005	4/1/2032	Union Bank of California	Debt Service (principal and interest)	Chico Amended & Merged	63,300,000	N		88,137		2,452,159		\$ 2,552,039
3	Bonds - 2007 Tax Allocation Bonds	Bonds Issued On or Before 12/31/10	7/1/2007	4/1/2026	Union Bank of California	Debt Service (principal and interest)	Chico Amended & Merged	16,940,000	N		142,039		1,417,808		\$ 1,559,847
4	Bonds - Continuing Disclosure	Fees	7/1/2001	4/1/2032	To Be Determined	Obligations Pursuant to Bond Indentures	Chico Amended & Merged	-	N						\$ -
5	Bonds - Arbitrage Rebate Calculation	Fees	7/1/2001	4/1/2032	Willdan	Obligations Pursuant to Bond Indentures	Chico Amended & Merged	-	N						\$ -
6	Loan - Nitrate Compliance	City/County Loans On or Before 6/27/11	6/1/2006	11/1/2037	Chico Urban Area JPFA	State Revolving Loan Repayment	Chico Amended & Merged	45,600,000	N				1,900,000		\$ 1,900,000
7	Contract - Revenue Pledge-HRBD Unit	Litigation	8/29/2008	8/29/2034	CA Regional Water Quality Control Board	Monitoring Costs	Chico Amended & Merged	781,760	N				8,100		\$ 8,100
8	Contract - Revenue Pledge-Fogarty Unit	Litigation	3/3/2009	7/13/2036	CA Regional Water Quality Control Board	Monitoring Costs	Chico Amended & Merged	228,820	N				8,100		\$ 8,100
9	Settlement - Fogarty Trust Agreement	Litigation	7/16/2008	6/30/2020	Union Bank	Fogarty Trust Interest Payment	Chico Amended & Merged	126,000	N						\$ -
10	Contract - Harvest Park Apartments	OPA/DDA/Construction	3/7/2011	3/7/2066	Central California Housing Corp.	Low income housing loan	Chico Amended & Merged	-	N						\$ -
11	Contract - North Point Apartments	OPA/DDA/Construction	3/7/2011	3/7/2066	CAA of Butte County	Low income housing loan	Chico Amended & Merged	-	N						\$ -
12	Contract - Habitat 16th Street	OPA/DDA/Construction	3/4/2009	3/9/2054	Habitat for Humanity of Butte County	Low income housing loan	Chico Amended & Merged	-	N						\$ -
13	Contract - Bidwell Park Apartments	OPA/DDA/Construction	3/7/2011	3/7/2066	Chico Bidwell Associates, L.P.	Low income housing loan	Chico Amended & Merged	-	N						\$ -
14	Contract - Catalyst Transitional Housing	OPA/DDA/Construction	11/6/2009	11/6/2064	Catalyst Domestic Violence Services	4 homes for victims of domestic violence	Chico Amended & Merged	-	N						\$ -
15	Contract - Parkside Terrace	OPA/DDA/Construction	8/13/2008	2/17/2066	Chico Parkside Terrace, L.P.	Low income housing loan	Chico Amended & Merged	-	N						\$ -
16	Contract - DeYoung Foreclosure	Third-Party Loans	10/19/2006	6/30/2012	Various	2006 MSP Loan Default Remedy	Chico Amended & Merged	-	N						\$ -
17	Contract - Wisconsin & Boucher	OPA/DDA/Construction	4/28/2008	7/25/2012	Northstar Engineering	Record of Survey Map	Chico Amended & Merged	-	N						\$ -
18	Payments - Project Management/Delivery	Project Management Costs	2/1/2012	6/30/2014	City of Chico	Housing Project Management/Delivery	Chico Amended & Merged	-	N						\$ -
19	Payments - Arbitrage Rebate	Fees	7/1/2012	6/30/2013	Internal Revenue Service	Arbitrage on 2007 TARBS Reserve Fund	Chico Amended & Merged	-	N						\$ -
20	Contract - Revenue Pledge-HRBD Unit	Litigation	8/29/2008	8/29/2038	Brown & Caldwell	Monitoring Costs	Chico Amended & Merged	-	N						\$ -
21	Contract - Revenue Pledge-Fogarty Unit	Litigation	3/3/2009	3/3/2036	Brown & Caldwell	Monitoring Costs	Chico Amended & Merged	-	N						\$ -
22	Payments - Administration Budget	Admin Costs	2/1/2012	3/7/2066	City of Chico	Administration of the Successor Agency	Chico Amended & Merged	-	N		223,748				\$ 223,748
23	Oversight Board Legal Services	Admin Costs	2/1/2012	3/7/2066	City of Chico	Legal services for Oversight Board	Chico Amended & Merged	-	N						\$ -
24	Airport Improvement Program Grant-29	Improvement/Infrastructure	2/11/2011	1/16/2013	City of Chico	Grant Match-Wildlife Hazard Assessment	Chico Amended & Merged	-	Y						\$ -
25	Airport Improvement Program Grant-31	Improvement/Infrastructure	5/20/2011	2/14/2013	City of Chico	Grant Match-Rehabilitate Taxiway	Chico Amended & Merged	-	Y						\$ -
26	EDA Award No. 07-79-06477	Improvement/Infrastructure	12/23/2009	12/23/2014	City of Chico	Grant Match-Cohasset Road Widening	Chico Amended & Merged	-	Y						\$ -
27	EDA Award No. 07-79-06678	Improvement/Infrastructure	6/1/2011	11/30/2011	City of Chico	Grant Match-Airport Recovery Strategy	Chico Amended & Merged	-	Y						\$ -
28	Section 34173 (h) Loan/Reimbursement	Third-Party Loans	9/18/2012	6/4/2013	City of Chico	Debt Service payments	Chico Amended & Merged	-	Y						\$ -
29	Contract - North Point Apartments - per approved Housing Due Diligence Review	OPA/DDA/Construction	3/7/2011	3/7/2066	City of Chico - CAA of Butte County	Low income housing loan	Chico Amended & Merged	-	N						\$ -
30	Agreement Providing for the Expenditure of Excess Bond Proceeds on Specified Projects	Improvement/Infrastructure	9/25/2013	4/1/2032	City of Chico	Agreement for Use of Bond Proceeds	Chico Amended & Merged	6,207,193	N	6,207,193					\$ 6,207,193